

SYSTEL®

cuento la calidad **pesa**



Manual de Instalación Guía del Usuario

cuora^{neo}

Balanza electrónica con impresor incorporado.

ES

Edición en Español

Content

Portada	1
Content	2
Electronic Scale with a built-in printer	4
Introduction	5
Parts Overview	6
Security Seal	6
Pole display	7
Main Features	8
Functional Features	8
Unpacking your scale	10
Packaging content	10
Precautions	11
Initial precautions	11
Safety information	12
Connection to the power supply.	12
Batteries	13
Battery replacement	13
Recommendations	14
Paper replacement	16
Display and Status Indicators	17
1. Display	17
2. Status Indicators	18
A: Sales mode	18
B. Self service mode. (Available only for equipment with a mast)	20
Angles of vision	22
Keyboard and functions	23
Functions	23
Turn ON and turn OFF	25
Loading of the platter	26
Tare function	27
Accumulation TARE: Successive tares:	27
ZERO fine adjust	28
Printer Test	29
Receipts	30
1. Ticket	30
2. Labels	30
2. 1. Direct sale mode label	31
2. 2. Pre-packed mode label	31
Items and Products	33
Ways to find an Item (PLU)	33
A. Free writing space.	33
B. Quick access	36
C. Search by bar code or product's name	40
Prices	44
The price can be set manually.	44
The price can be set when generating a PLU.	44
The price can be modified from the price list.	45
Using different prices for the same product	46
Manual occasional assignment of price for a PLU	47
Product with an open price	48
Discount percentage	49
Sale of products	51
Sale of products on label mode	51
Printing of labels with weighable products.	51
Printing of labels with non-weighable products.	51
Multiplication of non-weighable products	52
Automatic printing of labels. Pre-Packed Mode	52
Sale of products on ticket mode	53
Frequently used actions	54
To use the search menu	54
To activate the entry field:	56
Detachable menu	57
Field with arrows	58
+ icon	59
X icon	59
Access and Navigation	60
Menu	62
Price modification assistant	63
Create, Read, Update and Delete (CRUD)	66
PLU's	67

How to generate a PLU.	69
Price Lists	79
Images	81
Advertisement	83
Users	84
Departments	86
Groups	87
Ingredients	89
Preservation	90
Third Parties	92
Currency	94
Countries	96
Provinces/States	98
Cities	100
Reports	103
Sales per day	104
Sales by Salesperson	104
Sales by PLU	105
Closing of sales	106
Group's Lists	107
Departments' List:	107
Price List	107
PLU's prices	108
Settings	110
General	110
Networks	115
Access	116
Date and Time	118
Tickets	119
Labels	126
Assign format	128
Bar codes	129
DB connectivity	131
Optimize DB	132
Backup DB	133
Restore DB	133
Default Settings	134
Version	135
Problems solving	137
If your scale does not start, verify	137
If the weight is not right or stable, verify	137
Printing problems	137
Maintenance	138
Adjust	138
Cleaning of the equipment	138
Cleaning of the printer	138
Disinfection	139
Warranty	140
Colofon	142

Electronic Scale with a built-in printer



Introduction

Congratulations for having acquired one of our SYSTEL Electronic Scales!

Our products are the result of SYSTEL S.A.'s long-standing experience in low-cost and reliable Electronic Weighing Systems that include all the features you need. For that purpose, we have worked with top quality materials, which added to the technical solutions implemented, ensure a long durability, even enduring rough handling in hostile work environments. Nevertheless, as any precision instrument, it must properly handle and be cared for.

Parts Overview

#####Component Parts

All the versions of CUORA Scale have a communication port in its lower part that enables network connections to other scales and PC communication.



References:

1. Customer's display
2. Pole display
3. Stainless steel platter
4. Printer's top cover
5. Output of tickets and labels
6. Batteries (bottom access)
7. Leveling legs
8. Display / keypad

Security Seal

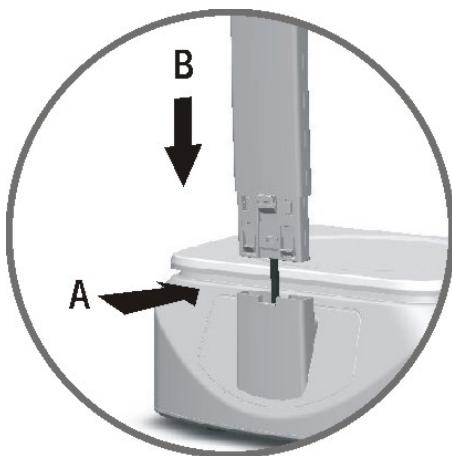
The COURAS Scale has a security seal for opening the cabinet (Void label or padlock, in accordance with the country of destination).

Warning Removal or warranty will be lost

Pole display



Only for the model with a pole display



*Place the pole in a vertical position, trying to be careful **NOT TO DAMAGE** the display's flat cable and put it in the corresponding cabinet in the base.*

If, for whatever reason, it is necessary to disassemble the pole display to move the equipment, exert light pressure on the lock located at the bottom of the pole's support flange (**A arrow**); and at the same time, gently pull the pole upwards (**B arrow**), trying to be careful **NOT TO DAMAGE** the cable located inside the pole.



disassemble the pole

Main Features

Functional Features

- Dual color 7 inches display for user and customer.
- Capacitive touchscreen.
- High durability capacitive numeric keypad.
- Set up and sales report web-page.
- Almost limitless articles in storage memory.
- Simultaneous multiple users with configurable profiles.
- 10 pages of 15 shortcuts to products with images and descriptions.
- Tickets and self-adhesive labels incorporated printer.
- Configurable labels and tickets from the scale and PC (depending on the model).
- Date and time in tickets and reports.
- Zero and Tare functions.
- Payment and change calculations.
- Calculation of the number of weighable and non-weighable items.
- Permanent checking of total sales.
- Multiple reports.
- Storage memories protected against power cuts.
- Back-up battery for weighting and printing during power cuts.
- Information about error detection.
- Settings for personal password for every user.
- Network communication by Ethernet and Wi-Fi.
- USB Host to use standard devices

#####Technical Features

- 15 kg, 30 kg, 30 lb and 60 lb of capacity.
- Network communication - Ethernet protocol and Wi-Fi.
- USB Port 2.0 Host.
- Connection to the cash drawer.
- Print head of 2 inches with a service life of up to 150 km.
- Continuous thermal paper of 57 mm. width.
- Configurable self-adhesive labels.
- High durability capacitive touch pad.
- Stainless-steel platter of 240 x 365 mm.
- Color back lighted TFT screen of 7 inches.
- Injected ABS cabinet.
- General dimensions:
 - Cuora Neo without pole: 390 x 440 x 165 mm.
 - Cuora Neo with pole: 390 x 440 x 500 mm.
- Equipment's weight (without paper or packaging):
 - 7,4 kg (with pole - with batteries).
 - 7,0 kg (without pole - with batteries).
 - Operating temperature range: +5° a +35°C.
- Power supply (Voltage - Frequency):
 - Power supply voltage: 110V~/220V~, 50/60Hz.
 - Power supply range: 110V~ a 240V~.
 - Power supply with internal batteries 2 x 12V - 2,3Ah.

(keyboard, mouse, pen drive, bar code reader).

- Advanced management of dates.
- Assistance for price updating.
- Intuitive interfaces.
- Personalized advertisement with images and descriptions.
- Advertisement for products with images and descriptions.
- Multiple price lists with date of validity from/to.
- Nutritional tables.
- Traceability of meat
- Printing of charts.
- Remote desk (VNC) for support.
- Screen lock (with unlock pattern).
- Business' logo on printed labels and tickets.
- Multiple work profiles.
- Setting up option Customer-Server (Remote database).

chevron right Symbols "\$", "kg" and "lb" used in this manual are representative and can vary in the equipment according to the country of destination.

Unpacking your scale

1. Open the box carefully
2. Remove the stainless steel platter together with the label roll and continuous paper (Figure 1).
3. If the model you have acquired includes a screen pole (raised display), you must put the pole in a vertical position (in its respective place in the main cabinet), without taking it out of the box.
4. Remove the upper carton protection completely.
5. Gently lift the whole equipment until it is out of the box. Do not lift it from the metal platter support.
6. In the case you need to move the equipment, correctly put it in the packaging for greater safety.

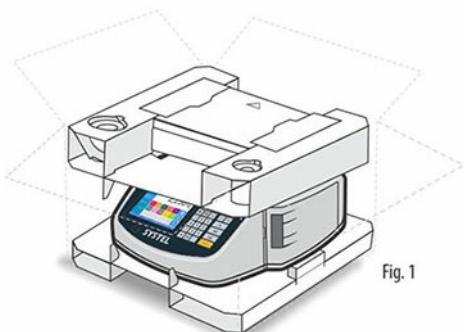


Fig. 1



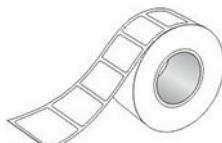
Fig. 2

Packaging content

- CUORA NEO Scale
- Batteries: 2 x 12V 2,3Ah.
 - Laid in the lower cabinet, intended for said purpose.
 - They will not be connected at the time of the purchase.
- Power supply cable.
- Complementary stainless steel platter.
- Self-adhesive label roll.
- Continuous paper roll.
- User's manual and/or quick guide.
- ATAS list (Authorized Technical Agents SYSTEL).



Continuous paper



Self-adhesive label



Recepient platter



Source cable connected to the power source

Precautions

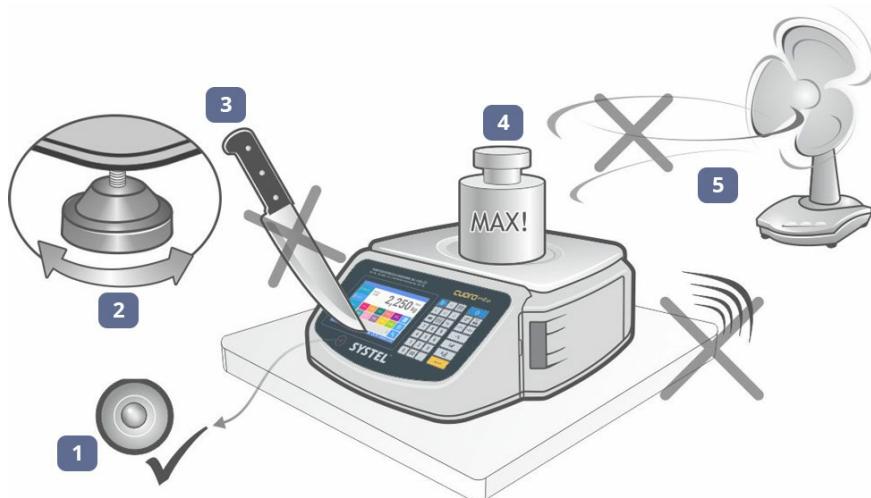
Initial precautions

warning

To avoid electric shock or any personal injuries, read carefully the "safety information" and general operational recommendations before using the equipment.

- Read carefully this manual before starting your equipment.
- Remove the plastic film covering the stainless-steel platter.
- Check the platter is in the correct position.
- Do not expose the scale to air currents or fans.
- Locate your scale on a flat, horizontal, and vibration-free surface.
- Adjust the scale's legs to level the scale correctly. Make sure the air bubble in the leveling indicator is centered (inside the black circle).
- If the model you have acquired is equipped with internal batteries, you must connect them before starting to work.
- Never overload beyond the permissible maximum weight limit.
- Do not press the keyboard with sharp elements.
- If there is any doubt about the equipment's installation or performance, refer to an Authorized Technical Agent Systel (See your area's ATAS' list).
- This equipment was set in the city of Córdoba Capital, (Argentina). Gravity variations according to the geographical region where the equipment is used may affect the weight reading. It is advised to use a new setting for the equipment in the place it will be used to make sure it can work perfectly; for this purpose, you can call your closest Authorized Technical Agent Systel (ATAS). See your area's ATAS' LIST.

[See batteries' replacement.](#)



References

1. Leveling indicator.
2. Adjustable legs.
3. Avoid sharp objects.
4. Do not overload beyond maximum weight limit.
5. Do not expose to vibrations and air currents.

Safety information

warning

It is important to comply with Electrical Safety instructions since it is essential for the validity of the WARRANTY.

Do not spill liquids inside the cabinet.

- This equipment complies with IEC60950 safety standards.
- Avoid plugging your scale to a line shared with electrical motors or fluorescent tubes, since it may affect your scale's performance.
- Plug in your equipment to a proper earthed outlet, close to the scale's installation place and free of obstacles.
- Whenever possible, use voltage stabilizers in the power supply line.
- Do not cut or replace the equipment's provided plug for a different one.
- Do not use two pins adapters that may cancel the grounding conductor.
- If any liquid is accidentally spilled inside the cabinet, immediately unplug the equipment.
- Avoid using the equipment in spaces where water condensation can occasionally happen, such as cold chambers.

Connection to the power supply.

ELECTRICAL REQUIREMENTS	POWER SOURCE VERSION
Power supply voltage:	110-220V~ / 50-60Hz
Input voltage range:	110V~ a 240V~
Maximum voltage:	60 W

Batteries

warning

The Qua Neo Scale is equipped with two internal rechargeable batteries of 12V 2,3Ah each, which in case of a power cut, they allow you to keep working (not available in all models). It is advisable to use the batteries only in the event of a power cut. Using the equipment on battery mode on an ongoing basis will significantly shorten the batteries' service life.

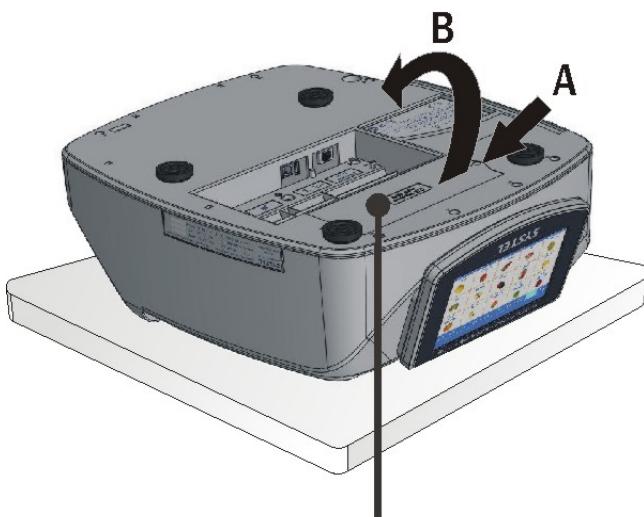
Battery replacement

To replace the batteries, proceed as follows:

1. Remove the platter.

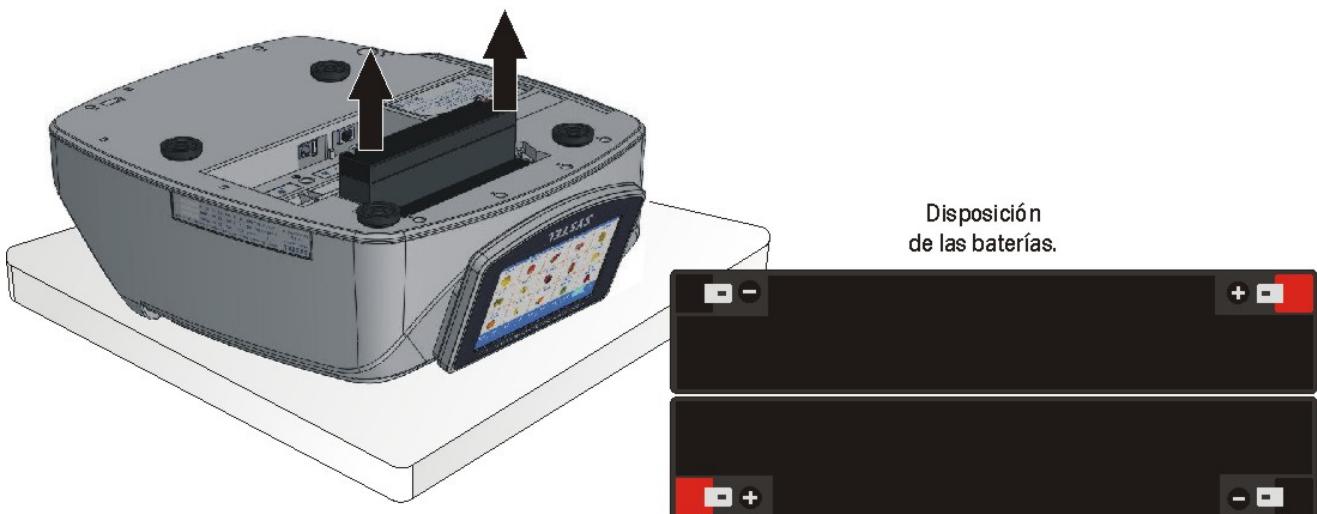


1. Turn the Scale, lay it down on a table and remove the bolt (A Arrow) that holds the cover. Gently remove the cabinet's plastic cover upwards and from one end (B Arrow), using some small element that can fit in the intended opening (inside the bolt compartment).



Batteries' cabinet bottom access

1. Disconnect the four cables. Take the batteries from its clamps to take them out of the cabinet and put in the new ones (clamps looking towards the external side of the cabinet), following the indicated polarity at the bottom of the cabinet.



Batteries' disposition

To recharge the batteries, the scale needs to be connected to the power source, while you can use the scale at the same time. The recharge process will be faster if it is done when the scale is turned off (approximately 12 hs.). Once the recharging is finished, and in order to preserve the batteries, this process is automatically suspended.

warning

When equipment for the first time, charge the batteries beforehand by connecting it to the power source, for at least 24 continuous hours. That will assure the batteries' optimum performance. Make sure the equipment stays turned off while carrying out this task.

Recommendations

- It is advised to charge the batteries, before these are discharged up to their minimum capacity. This will assure batteries' longer service life.
- If the batteries get discharged up to their minimum level (See batteries' status), charge them immediately.

warning

If the battery has reached its minimum capacity, the scale will automatically be turned off, to restart it, you must connect it to the power source.

warning

To extend the batteries' service life, make sure to recharge the equipment in case you haven't used it for over a week.

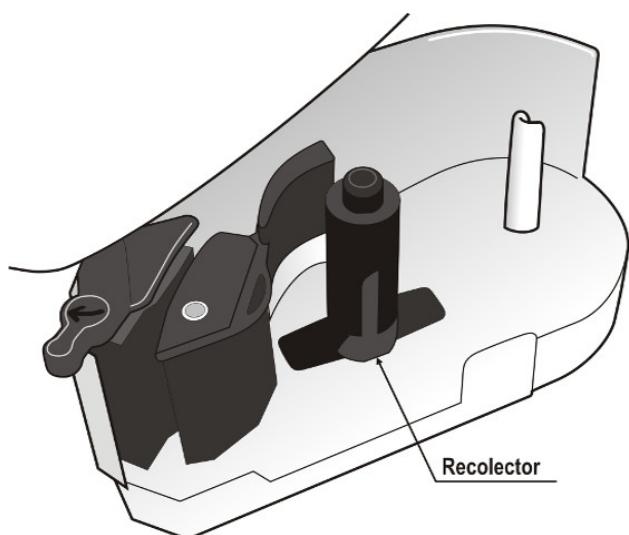
- The equipment must be turned off and disconnected from the power source before replacing the batteries.
- You must replace the batteries for ones of the same type and capacity (12V - 2,3Ah sealed lead-acid batteries).
- The batteries can be recycled. Get in contact with your local code to get information about their recycling process.

- Do not throw them to the fire. They can explode.
- Do not open or deform them. The loose electrolyte is corrosive and can damage eyes or the skin. It can be toxic if it is ingested.
- Do not clean with petrochemicals and do not expose the clamps to a short-circuit.

warning

Remember the batteries are only meant for occasional use. Their continuous use will severely degrade their service life.

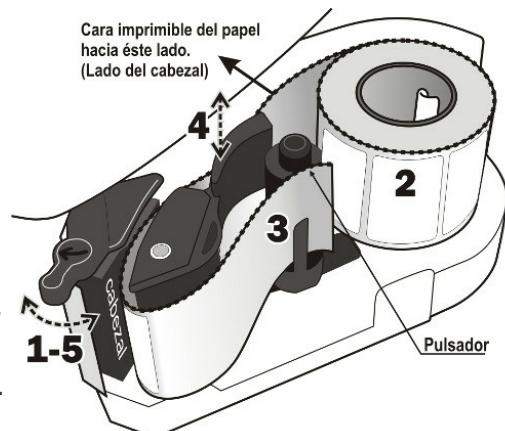
Paper replacement



#####Instructions

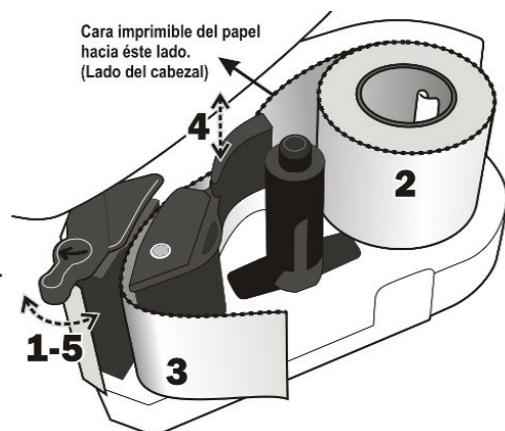
A. Put in a new LABEL roll:

1. Turn the lever and remove the empty spool and the collected backing paper (press the lever to loosen the paper).
2. Take a new roll and remove some labels from the first ending of the paper and place it in the proper position.
3. Put the paper through the print head and place the ending in one of the holder's flaps. (max. 2cm).
4. Close the print head turning the lever gently.
5. Select the type of paper **LABELS**.



B. Put in a new CONTINUOUS PAPER roll:

1. Turn the lever and remove the empty spool.
2. Take a new roll and place it in the proper position.
3. Put only the paper through the print head leaving some centimeters free (without placing it in the holder).
4. Close the print head turning the lever gently.
5. Select the type of paper **TICKET**.

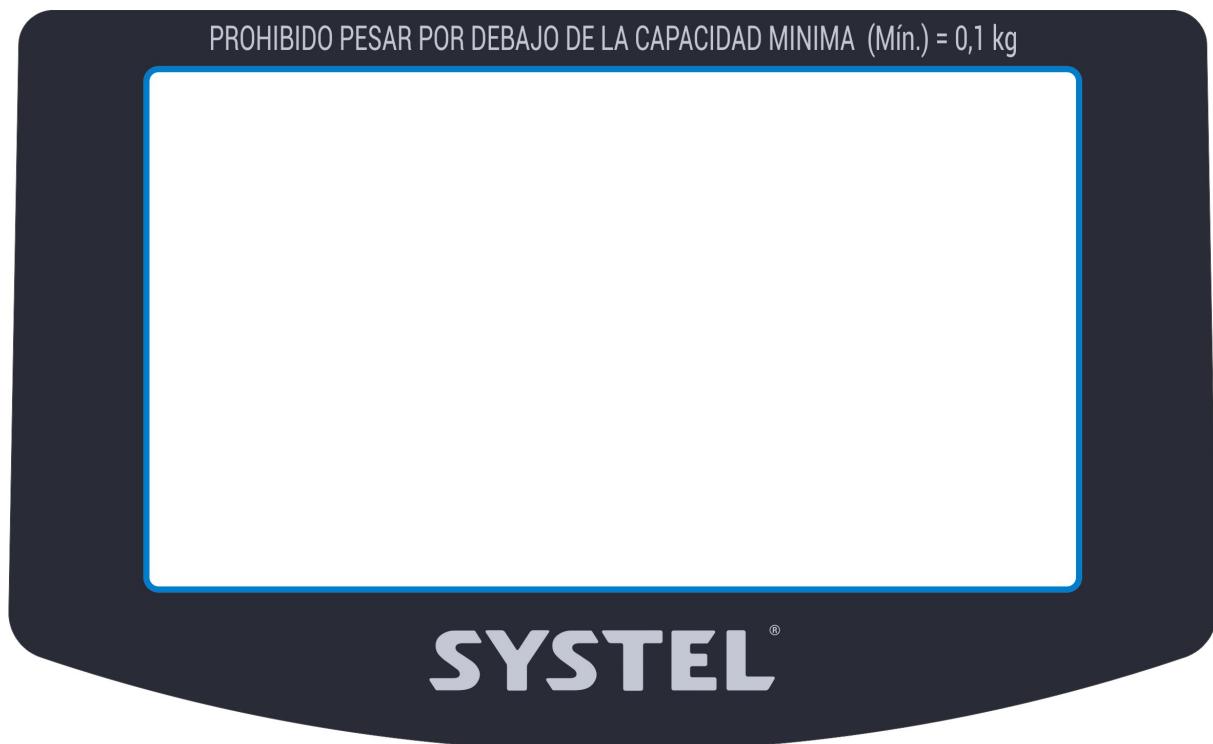


Display and Status Indicators

1. Display



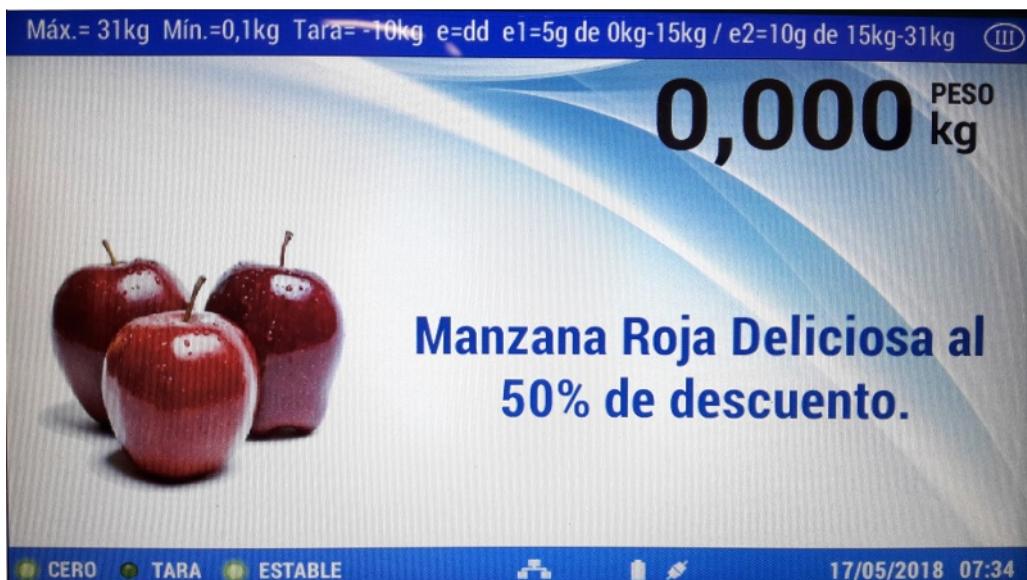
Display-Keypad User



Client's display

2. Status Indicators

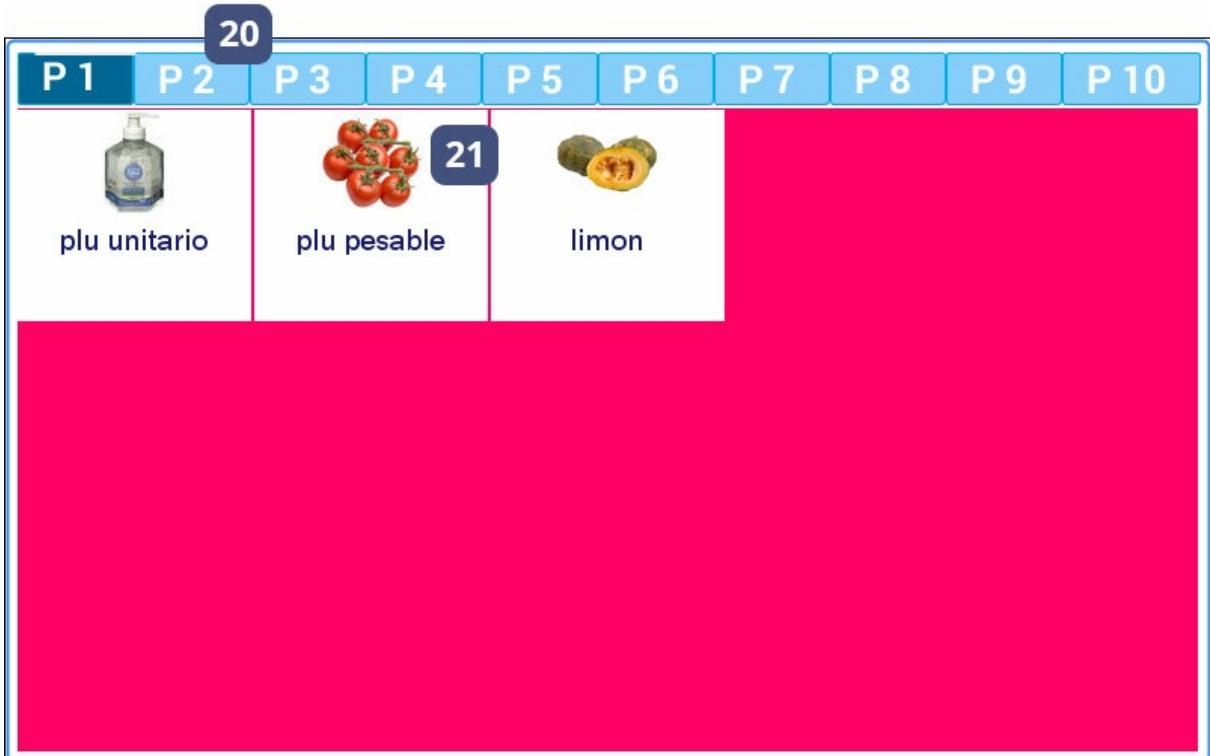
A: Sales mode



The customer's display shows advertisement and the weight indicator.



References: **0.** VNC indicator (remote desktop) active. **1.** Current seller's user. **2.** Current Tare weight. **3.** Shortcuts. **4.** Weight and units indicator. **5.** Entry space/multiple search **6.** Zero weight indicator. **7.** Tare weight indicator, **8.** Stable weight indicator. **9.** Pre-Packed mode ON. **10.** Status bar. **11.** Power source. **12.** Battery status. **13.** Connection to the remote database. **14.** Date and Time. **15.** Communication network (WiFi). **16.** Communication network (Ethernet). **17.** Item search by number or description. **18.** Ticket (Current sale) **19.** Calculator.



References: **20.** Shortcuts: the pre-loaded items are shown (maximum of 15 items per shortcut).
21. Shortcuts keys items with description and an image of up to 64 x 64 pixels.

References: **22.** PLU selected item's code. **23.** Item's assigned LOT number. **24.** Item's description. **25.** Item's assigned price LIST. **26.** Unit price or price per kg for the item. **27.** Weight and units indicator. **28.** Item's total price.

B. Self service mode. (Available only for equipment with a mast)



Frutas



Verduras

If the scale is on the self service mode, the home screen will let you select between two options to filter the PLU's search.

CIRUELA NEGRA	LIMON	MANDARINA	PERA	MANZANA VERDE
NARANJA JUGO	KIWI	MANZANA COMUN	MANZANA DELICIOS	MANGO
FRUTILLA	NARANJA OMBLIGO	POMELO ROSADO	CEREZA	BANANA ECUADOR

The shortcuts will be shown to navigate through the pages or to return to the home screen.

0,00

TOTAL (\$)

29,90

PRECIO / kg (\$/kg)



BANANA ECUADOR

PLU: 7008



CANCELAR



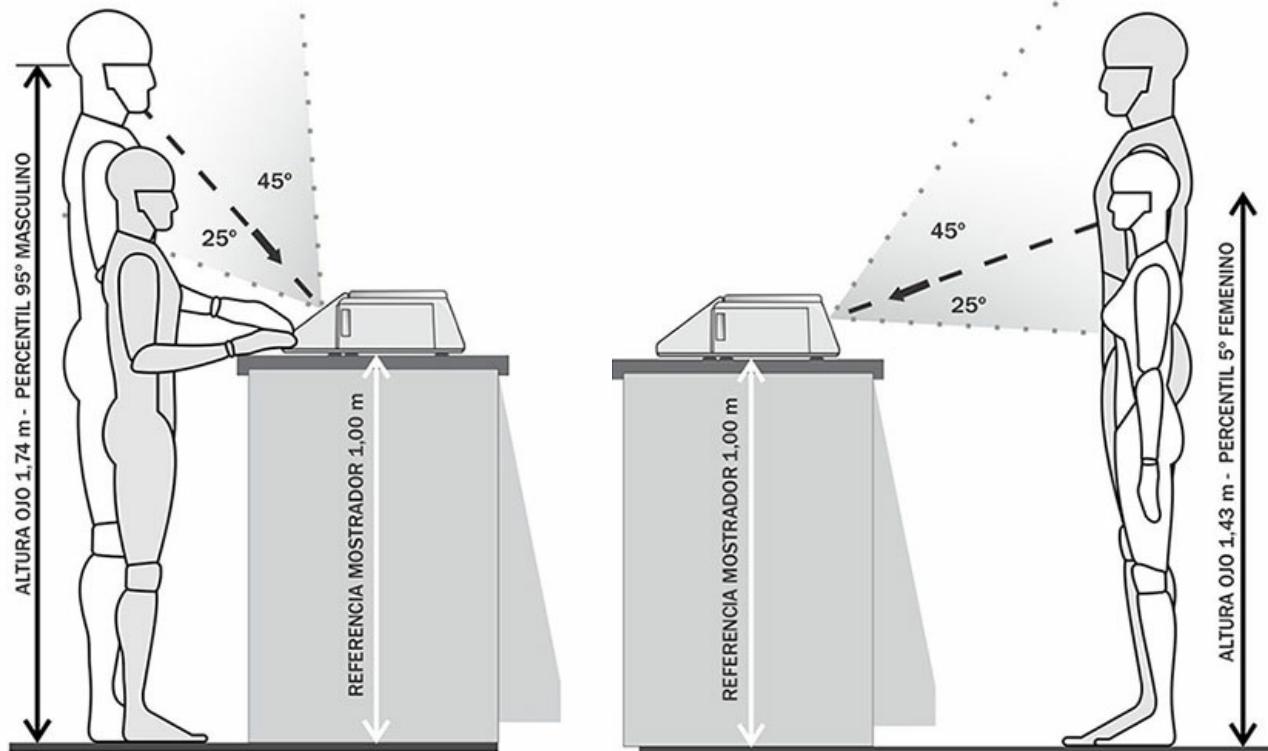
IMPRIMIR

Once the preferred PLU has been selected, the sales screen will show you two options:

- **CANCEL.** It cancels the selection and returns to the home screen.
- **PRINT.** It confirms the PLU's sale and prints the corresponding label.

Angles of vision

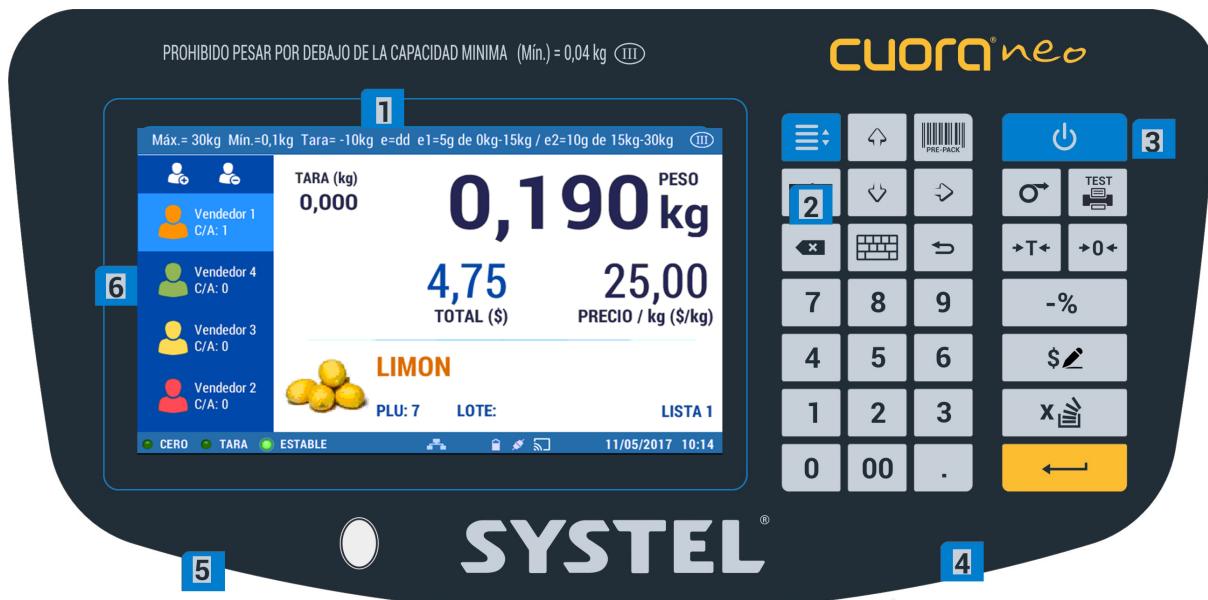
The Cuora NEO Scale uses energy-efficient liquid crystal displays (TFT). To optimize the visualization of the equipment, during installation, you must take into account that this kind of display has an optimum viewing cone, and the image will lose sharpness and contrast outside its range. Take into account this characteristic for the equipment's installation, since outside said angle visualization will be poor.



Keyboard and functions

#####Keyboard

The keyboard has been designed with keys of different shapes and colors for a better identification, using a water-resistant aluminosilicate panel with a high resistance to impacts and scratches.



References: **1.** Touchscreen. **2.** MENU navigation. **3.** ON/OFF. **4.** Numeric keypad. **5.** Leveling indicator. **6** Salesperson.

Functions

Key	Description
	ON /LOCK. Press the key for approximately 4 seconds: Access to the turn off options.
	It allows you to advance the paper.
	It allows you to test the printer.
	It activates/deactivates Tare function.
	It allows to make a Zero fine adjust of the weight display, as long as the error does not exceed 3% of the equipment's maximum capacity.
	It allows you to assign a discount on the item's price.
	It allows you to manually edit the item's price.
	It allows you to multiply items sold by the unit.
	It allows you to enter the selected MENU level, or to confirm an action. Accept/Add up/Print sales receipt.
	Entry to the scale's MENU.
	It activates the Pre-packing function (only with labels).

Key	Description
	It allows you to navigate the MENU.
	It allows you to delete a digit or a letter.
	It activates the keyboard for editing/entering text (incorporate letters and symbols).
	It allows you to exit the selected MENU level, or to cancel an action.
	Numeric keypad to enter digits.
	It allows you to enter the decimal point while entering digits.

Turn ON and turn OFF

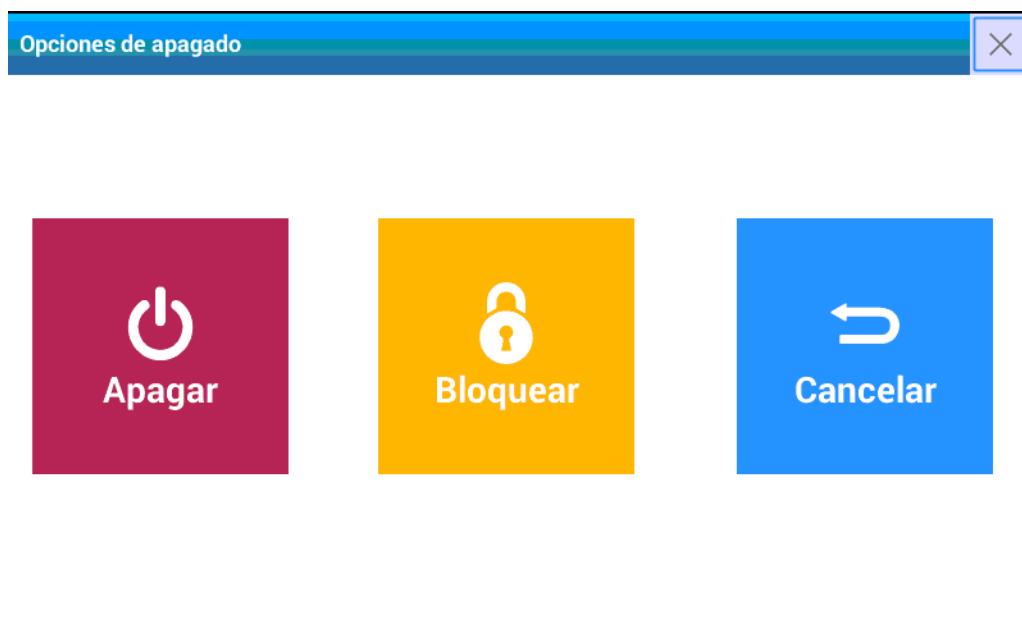
warning

When you turn off the scale the data registered will be saved and your settings will be available when you turn it on again.

After plugging in the equipment to the power source, you will only need to press the key  to turn it on.

Once this action has been done, the equipment will automatically adjust itself to the Zero reference point (this can take a few seconds).

Once this operation has been finished, the scale will be ready to be used. It is important that the equipment is stable during this process. If you touch the platter, the process will start again. To turn it off press and hold the key , until you see the turned off sign and confirmation sound.



- **Turn off:** Safely turn off the equipment.
- **Lock:** It allows you to access a pattern screen to allow you to clean the equipment or to simply not allow the use of the equipment while you are absent.
- **Cancel:** It returns to the main screen.
- **X:** It returns to the main screen.

assignment

It is safe to turn off the equipment only if you will not use it for a long period of time.

Loading of the platter

1. **ALWAYS** place the weight in the center of the platter, putting it down**GENTLY**.
2. Do not overload the platter with volumes that excessively exceed the platter's limits, this may cause an incorrect reading or it may damage the equipment.
3. **Do not** place unstable containers.
4. If you need to weight items that weight less than the equipment's minimum resolution, **place them by measurements** to obtain a precise result (do not place them one by one).



Tare function

This function allows you to discount the container's weight, and to get the net weight of those products that need a container or a package to be weighted or delivered.

The function  can be used in two different ways (direct or manual):

- **Direct:** follow the instructions here and the scale will save the container's weight as a tare value.
 1. Check that the weight display is at ZERO (display at zero and the Zero indicator on).
 2. Place the empty container.
 3. Press TARE: the display will go back to ZERO (Tare indicator on).
 4. Place the product.
 5. The value you can see on the display corresponds to the “net weight” of the product.



warning

The TARE function will activate only when the weight is stable on the platter. To delete a TARE weight, empty the platter and press the TARE key again.

Accumulation TARE: Successive tares:

The TARE function can be also used to weight different products without needing to empty the platter. For that, place the first product on the platter and use the sales' functions required, press the TARE key and repeat the operation as many times as necessary. Every time you press the TARE key the weight display will come back to zero.

assignment

Element 1: The TARE limit is defined by the equipment's capacity, said information is found printed in the display.

TARE function can only be deactivated taking all the weight out of the platter.

ZERO fine adjust

The ZERO fine adjust can correct small differences in the equipment's readings. These can be due to some dirt on the platter, air currents, or in the case the equipment had been turned on with some weight on the platter.

To adjust the equipment's zero you just have to remove all the weight that it is on the platter and press the key 

Warning

Remember that the maximum limit to use the ZERO fine adjust is 3% of the equipment's maximum capacity. For an equipment whose maximum weight capacity is 15Kg, the action limit of the ZERO key is from -450 g to +450 g * For an equipment whose maximum weight capacity is 30Kg, the action limit of the ZERO key is from -900 g to +900 g *

- Metrology legislation in some countries (e.g. Uruguay) admits the automatic use of ZERO function for positive errors.

Printer Test

To check the quality and correct performance of the scale's printer you can make a printer test by pressing the key 

warning

The label's density you use, the transparency of the labels' substrate, the room temperature where the scales is used, among others, are kinds of phenomena that can affect the printing quality. Set your equipment to achieve an optimum quality.

Receipts

This equipment includes pre-established setting that prints the receipts with the following detail and format: The charts show an example with the information found in the default settings.

assignment

The images are for reference and they can vary according to the selected printing format.

1. Ticket



- HEADING:** First line for the Company's name and second line for the address and telephone number.
- DATE and TIME:** it shows the date and the time of the sale.
- N.º OF OPERATION:** it identifies the scale and N.º of operation / **COPY:** amount of copies.
- SALESPERSON:** It shows the name of the salesperson.
- PLU's CODE:** it shows the PLU's code.
- DESCRIPTION:** description of the sold item.
- AMOUNT:** it shows the weight (if it is a weighable item) or the number of items (if it is a non-weighable item).
- PRODUCT'S PRICE:** it shows the price by the unit or kg. accordingly.
- TOTAL PRICE:** it shows the monetary value of the product.
- ART:** it shows the total amount of the different sold items.
- TOTAL:** it shows the total cost of the sale.
- **PAYMENT:** it shows the payment made by the client.

- CHANGE:** it shows the change calculation. (**PAYMENT - TOTAL = CHANGE**).
- BAR CODE:** bar code in the EAN13 format (only if it is set to be printed).

2. Labels

The labels can correspond to weighable or non-weighable items, and in both cases the following information can be set:

- Bar code:** graphic identification in format (EAN13).
- Description:** it shows the name of the item programmed in the scale, and an additional information line.
- PLU:** it shows the PLU's code.
- Packed-on Date:** date when the label is printed (it depends on the equipment's set date).
- Sell by Date:** only if the item's information about the amount of sell by days regarding the packed-on date is loaded in the system.
- Weight:** it shows the weight (if it is a weighable item) / **Units:** the number of items (if it is a

non-weighable item).

- **Tare:** container's weight, if necessary.
- **Lot:** if necessary.
- **Price/kg:** it shows the price by kg. - Price/Un: it shows the price by the unit.
- **Total price:** it shows the monetary value of the product.
- **Business' information:** name and address/telephone number.

assignment

The symbols "\$", "kg" and "lb" used in this manual are representative and can vary in the equipment according to the country of destination."

2. 1. Direct sale mode label



Weighable item's label



non-weighable item's label

2. 2. Pre-packed mode label

assignment

In pre-packed mode, the labels can be set with a different format to the one of direct sale mode.

Moreover, you can choose to add a nutritional table and any other complementary information that may be required.



non-weighable item's label

Información Nutriconal		
	Porción 1 pan	%VD(“)
VALOR ENERGETICO	1234 kcal 5158 kJ	62 %
CARBOHIDRATOS	10 g	3 %
PROTEINAS	2 g	3 %
GRASAS TOTALES	3 g	5 %
GRASAS SATURADAS	15 g	68 %
GRASAS TRANS	0 g	(“)
FIBRA ALIMENTARIA	15 g	60 %
SODIO	41 mg	2 %

(“) Valores Diarios con base a una dieta de 2000 kcal u 8400 kJ. Sus valores diarios pueden ser mayores o menores dependiendo de sus necesidades energeticas. (**) VD no establecido.

nutritional information (optional)

Ingredientes: harina de trigo, huevo,
coco rayado y dulce de leche.

CONTIENE GLUTEN

Conservar entre 5°C y 20°C.

Elaborado por: Panificadora ITALIANA
Establecimiento Nº RNE: 001-E1124700-10
INDUSTRIA ARGENTINA

nutritional information (optional)

Items and Products

Ways to find an Item (PLU)

The scale is designed to search for items in several ways:

- A. **Free writing space.**
- B. **Quick access** (the products must be linked to the access' keys).
- C. **Search by bar code or product's name.**

warning

IMPORTANT: To use options B and C the PLU must be previously set in the equipment.

assignment

At the start operating the platter must be empty.

At [Menu - CRUD's - PLU](#) you will find the necessary steps to create, edit, or delete an item (PLU) in the scale. To link the items to the quick access keys check the actions outlined at [Menu - CRUD's - Access](#)

A. Free writing space.

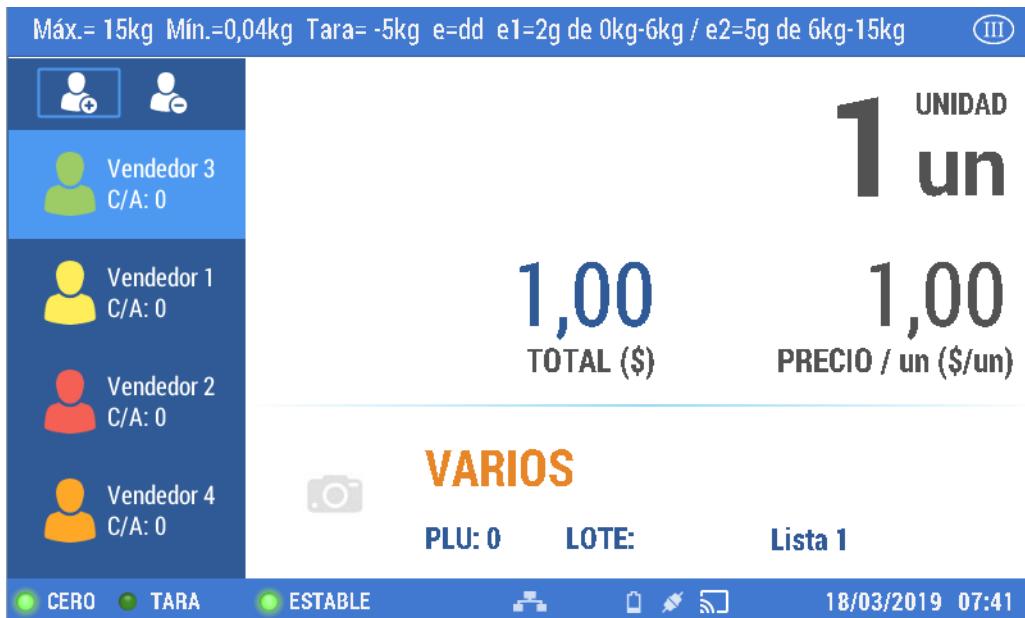
As an example, we will execute the sale of a product registered in the scale as generic (weighable or non-weighable) and identified by default with the number zero.

This mode of sale does not require setting the PLU or the access.

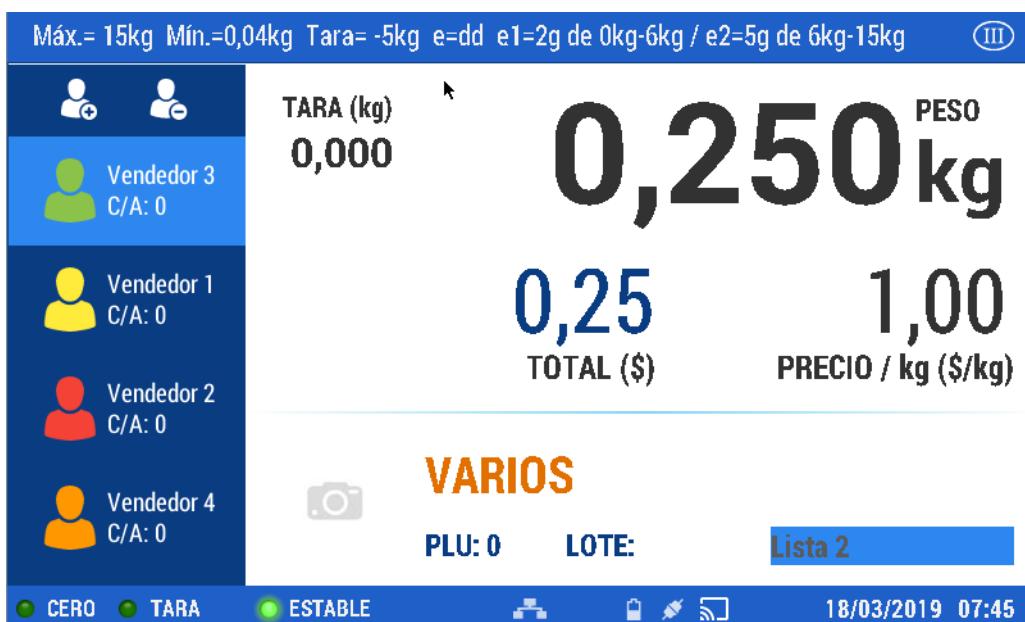
chevron_right Enter the number zero in the space for entering a text located in the bottom margin.



chevron_right Press the key



chevron_right place the product to be weighted.



chevron_right press the key to enter the sale.

chevron_right remove the product from the platter.

Perform this operation with the total amount of products you have for sale.

chevron_right press the key to see the sale's detail.

assignment This action only works with continuous paper.

Vendedor 1					
PLU	Producto	Cantidad	Costo	TOTAL	
10	MUSLOS DESHUESAD...	0,330 kg	26,00	8,58	
2	MORTADELA CLASICA	1 un	24,00	24,00	
7	LIMON	0,105 kg	25,00	2,63	
7	LIMON	0,105 kg	25,00	2,63	



Total: **\$ 37,84**
Artículos: 4

Copias
 1

Imprimir

chevron_right In this screen you can execute different actions:

- **Cancel ticket:** it deletes the ticket.
- **Delete items:** it deletes the selected item from the sale's list.
- **Sale without printed receipt:** it allows you to close the sale without printing the receipt.
- **Print:** it prints the sale's receipt.
- **Reprint ticket:** it prints an already printed receipt.
- **Copies:** it determines the amount of copies to print.
- Select the option you need to finish.

When you press the numeric keypad, it enables the option to enter the received payment and to calculate the change for the client in case it is necessary (this information is printed when closing the sale)

Vuelto

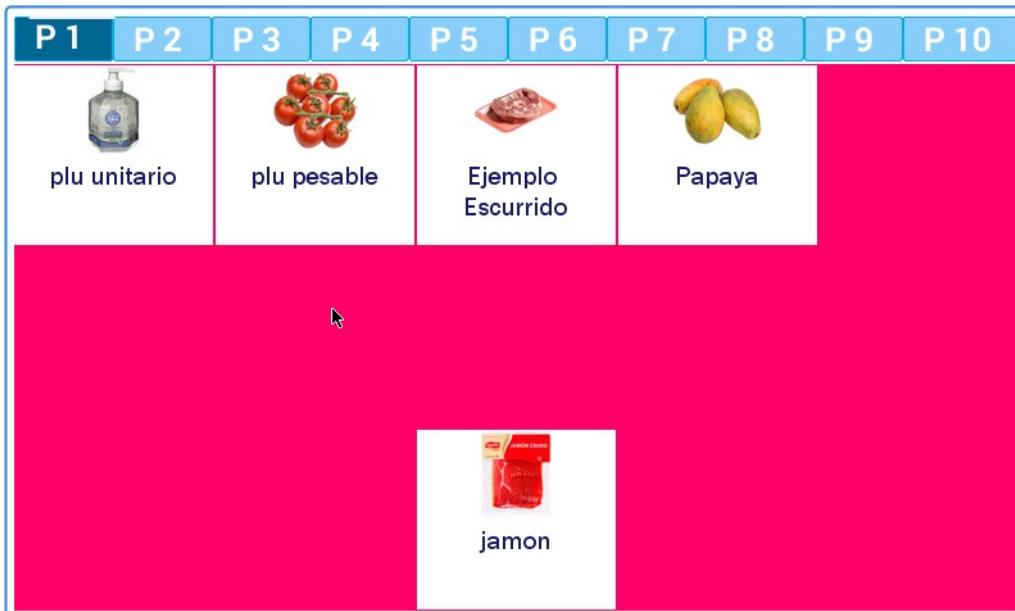
Total	12,00
Pago	15
Vuelto	3,00

chevron_right Press the key to conclude.

B. Quick access

As an example, we will execute a sale by weight, of a product set in the scales as weighable plu assignment

chevron_right Press the quick access page where the product is registered



chevron_right Press the quick access key corresponding to a weighable plu



chevron_right Place the product for sale on the scale's platter



chevron_right Once it is stable, press

chevron_right Then, remove the product from the scale.

Perform this operation with the total amount of products.
Continue with the steps outlined in the previous example.

With the objective to present several options included in the scale to commercialize products; now, we will describe the steps to follow to execute the sale of drained items using the quick access alternative.

To exemplify the commercialization of drained products, we will execute the sale of an item set in the scale under the name of **Drained PLU**

chevron_right Press the quick access page where the product is registered



chevron_right Press the quick access key corresponding to **Drained PLU**.



chevron_right weight on the platter.

chevron_right Next, you will see the following screen:



chevron_right

chevron_right First, place the container that will hold the product and then press continue

chevron_right Place the drained product on the platter and press continue again



chevron_right add the liquid and press continue



chevron_right then, press continue



chevron_right Then, press print

chevron_right Then, remove the product from the scale

In case you want to weight another drained product, repeat the steps outlined.

C. Search by bar code or product's name

As an example, we will execute a sale by unit, of a product generated in the scale as non-weighable plus

assignment

Start operating the platter must be empty.

chevron_right Press on the magnifying glass.



Upon accessing this option you can search in several ways:

PLU	NOMBRE
1	QUESO REGIANITO AR
10	MUSLOS DESHUESADOS
11	MANZANA (con publicidad)
2	MORTADELA CLASICA
3	ACEITUNAS NEGRAS (esc)
4	OFERTA BANANA EC
5	BATATA COLORADA
50	Filete Tilapia
6	LECHUGA CRIOLLA

Private the **Alphanumeric key**: press the letters to write the product's name you want to search for or switch to the numeric keypad and enter the product's assigned code.

PLU	NOMBRE
1	QUESO REGIANITO AR
10	MUSLOS DESHUESADOS
11	MANZANA (con publicidad)

q	w	e	r	t	y	u	i	o	p
a	s	d	f	g	h	j	k	l	ñ
↑	z	x	c	v	b	n	m	✖	
#	123							,	.

-Scrolling through the list shown.

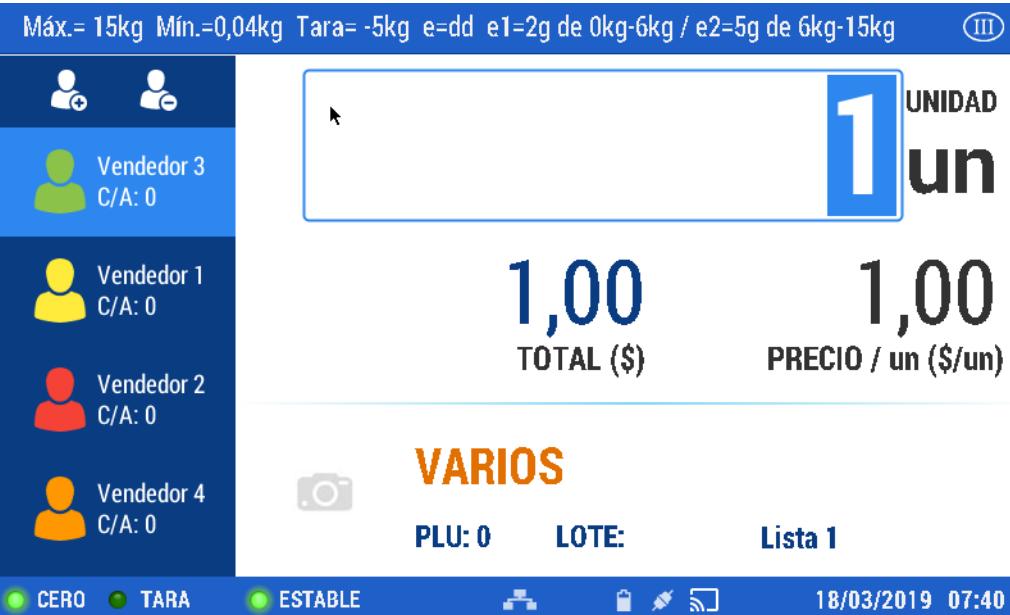
- Using the set filters in the upper margin.

PLU	NOMBRE
1	QUESO REGIANITO AR
10	MUSLOS DESHUESADOS
11	MANZANA (con publicidad)
2	MORTADELA CLASICA
3	ACEITUNAS NEGRAS (esc)
4	OFERTA BANANA EC
5	BATATA COLORADA
50	Filete Tilapia
6	LECHUGA CRIOLLA

When you locate the item, you must select by pressing on it. The chosen product will be shown on the screen.



Press the key to activate the enabled field to modify the number of units for sale.



chevron_right Use the numeric keypad to enter the amount and then press once to continue with the sale or twice to finish.

chevron_right Continue with the outlined steps in the previous items.

Prices

To make a sale, it is necessary to set a price. The equipment includes a great variety of ways you can do this operation.

assignment

To speed the operation at the moment of the sale, you can operate multiple price lists that can meet your needs (for example, week's special offers, wholesaler, retailer, etc.)

warning

IMPORTANT: to use this option you must previously create the price lists that you may require and link the products to them.

At [Menu - CRUD's - Prices](#)- you will find the necessary steps to create, edit, or delete a price list.

The price can be set manually.

This procedure that is generally used when the product has not been previously uploaded in the scale or when it is necessary to change the price due to a specific situation.

chevron_right Enter the item's price to be sold using the numeric keypad (using the comma): Example
12,50



chevron_right Press the key

chevron_right Then press

As the price was set manually and the equipment does not know which article it corresponds to, the item will be identified as UNIT.

The price can be set when generating a PLU.

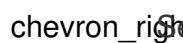
When creating a PLU, among the setting actions you will find the product's price assignment. You will find the necessary steps to execute this operation at: [Menu - CRUD's - PLU](#)

The price can be modified from the price list.

Press the menu key , select a user and enter the password, and then the option **Price Assistant**

ASISTENTE PARA MODIFICACIÓN DE PRECIOS					Modificación Masiva	X
Listas de Precios		Producto				
Lista 1		X				
PLU	NOMBRE	PRECIO	FECHA	MODIFICO		
1001	PAN CASERITO DE LECHE	15.00	14/10/2016 05:4...	systel		
1002	PAN CRIOLLO HOJALD	44.00	14/10/2016 05:4...	systel		
1003	PAN MIGÑON	29.00	14/10/2016 05:4...	systel		
1004	ROSCA DULCE	29.00	14/10/2016 05:4...	systel		
1005	PAN NEGRO	44.00	14/10/2016 05:4...	systel		
1006	PAN CRIOLLO	44.00	14/10/2016 05:4...	systel		

From this point on it is possible to modify the prices of a pre-existent price list.

 Select Mass modification of prices.

ASISTENTE PARA MODIFICACIÓN MASIVA DE PRECIOS

Lista de precios	<input type="text"/>	X	<input type="button" value=""/>
Departamento	<input type="text"/> 0 SIN DEPARTAMENTO	X	<input type="button" value=""/>
Grupo	<input type="text"/> 0 SIN AGRUPAR	X	<input type="button" value=""/>
¿Qué desea modificar?	<input checked="" type="radio"/> Modificar todos los precios <input type="radio"/> Elegir qué precios modificar		
Acción	<input checked="" type="radio"/> Incremento <input type="radio"/> Descuento		
<input type="button" value="CANCELAR"/>		<input type="button" value="ACEPTAR"/>	

 Select the price list you want to modify by selecting the search option.

 Select the department by selecting the search option.

 Select the group by selecting the search option.

chevron_right Choose what you wish to modify: some item's price or all the products' costs that are included in the selected price list.

chevron_right Select the action: increase or discount

chevron_right Select if it is Fixed amount or Percentage.

chevron_right Enter the amount or percentage.

chevron_right Press Enter 

If you choose "Choose prices to be modified" you must select the products which the action will be applied to. Then press ENTER.

ASISTENTE PARA MODIFICACIÓN DE PRECIOS					Modificación Masiva	X
Listas de Precios		Producto				
Lista 1		▼	X			
PLU -	NOMBRE	PRECIO	FECHA	MODIFICO		
1001	PAN CASERITO DE LECHE	15.00	14/10/2016 05:4...	systel		
1002	PAN CRIOLLO HOJALD	44.00	14/10/2016 05:4...	systel		
1003	PAN MIGÑON	29.00	14/10/2016 05:4...	systel		
1004	ROSCA DULCE	29.00	14/10/2016 05:4...	systel		
1005	PAN NEGRO	44.00	14/10/2016 05:4...	systel		
1006	PAN CRIOLLO	44.00	14/10/2016 05:4...	systel		

If you opt for "Modify all the prices" you will only see the operation made confirmation message on the screen.

Using different prices for the same product

When a PLU is convened by any of the previously detailed options, the scale will always show the **PRICE LIST 1**.



If you wish to use the **PRICE LIST 2**, just press on the screen in the price list's field, after having convened the item.



Manual occasional assignment of price for a PLU

If for any reason you will need to make a change in the price of the product immediately, as by assigning a new value at the moment of the sale, simply convene the article and press the key



chevron_right Then enter the product's price in the numeric keypad

chevron_right Press

The price field and the one corresponding to the total will be corrected.
On the set field to select the price list you will see the word "Manual"



chevron_right Press again to change the sale.

Product with an open price

Remember that if any of the prices from the list is left open (Price = 0), the scale will ask you to enter it manually at the moment of the sale.

Example: If a product had a **LIST 2 PRICE = \$0,00** when convening the PLU, the **LIST 1 PRICE** will be shown, and by pressing **PRICE**, it will allow for the manual assignation of a momentary price since it could not find the loaded price in the **LIST 2**.

Discount percentage

The application of a discount on a product can be done in several ways. One of them is using the Price Assistant. From this option, you can apply discounts in general or for a particular item; and you can choose the cost reduction of a product by percentage or fixed amount.

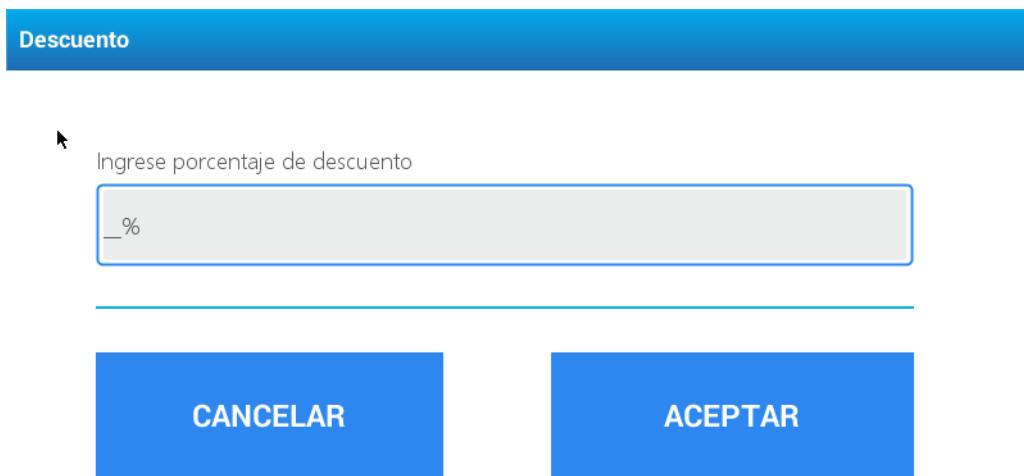
assignment

This option can be found at [Menu - Price Assistant](#)

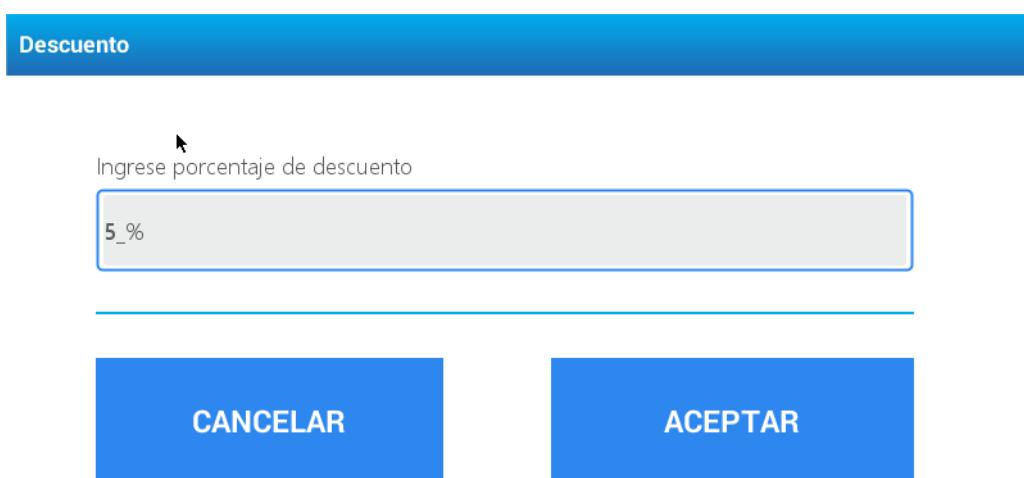
Apply discount immediately:

chevron_right Select the item and press the key 

In this option you can assign a discount on the product only by percentage.



chevron_right Enter the discount to be assigned using the numeric keypad and press **Enter**



The price with the applied reduction will be corrected.

On the set field to select the price list you will see the word "Manual".

Máx.= 15kg Mín.=0,04kg Tara= -5kg e=dd e1=2g de 0kg-6kg / e2=5g de 6kg-15kg

(III)

Vendedor 3 C/A: 0	1 UNIDAD 1 un 0,000 kg
Vendedor 1 C/A: 0	14,54 TOTAL (\$)
Vendedor 2 C/A: 0	14,54 PRECIO / un (\$/un)
Vendedor 4 C/A: 0	UNITARIO PLU: 1 LOTE: Manual
CERO TARA ESTABLE	15/02/2019 09:46

chevron_right Press again to make the sale.

Sale of products

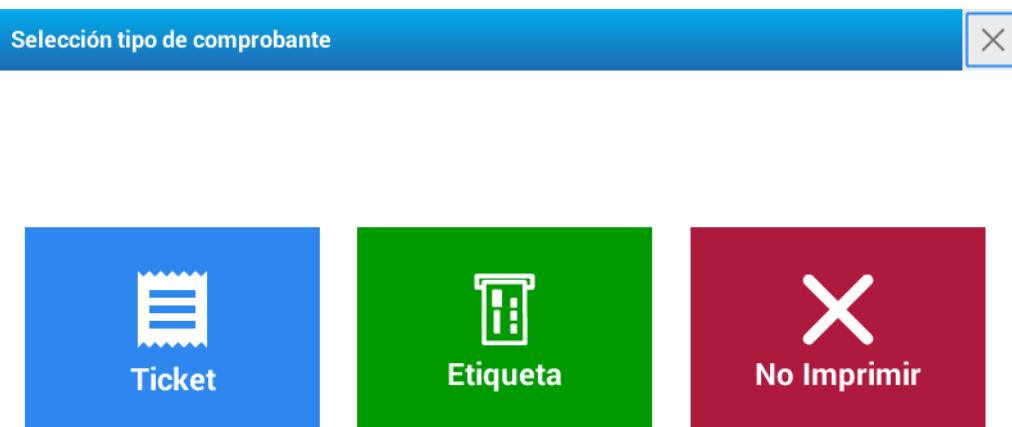
Sale of products on label mode

To execute the sale of a product on label mode, first you must place the label roll.

assignment

[Before starting - Change of paper](#) you can find the actions you need to follow to put in the label roll.

Once the change is done, you will see on the scale's screen a box with three options. Select **Label**



Printing of labels with weighable products.

chevron_right Select the product using some of the outlined options at [Operation - Products](#)

chevron_right Place the **WEIGHT** on the platter.

chevron_right If you need to modify the price, press enter the new value

chevron_right Press the key

Printing of labels with non-weighable products.

chevron_right Select the product using some of the outlined options at [Operation - Products](#)

chevron_right It is necessary to modify the amount, press and place the corresponding proportion of units.

chevron_right To change the price, press enter the product's value

chevron_right Press the key 

Multiplication of non-weighable products

chevron_right Enter the amount

chevron_right Press the key 

chevron_right Then press  enter the price per unit

chevron_right Wait a moment or press 

chevron_right Press the key 

warning

The currency symbol “\$” used in this manual is representative and can vary in the equipment according to the country of destination.

Automatic printing of labels. Pre-Packed Mode

The **Pre-Packed Mode** is used to label several products of the same type with a same **PLU** successively, with the minimum intervention from the user.

This mode presents the advantage of keeping the last selected active PLU, so that you only have to place the products on the platter so that the scale will print the label (weighable products).

Moreover, it is important to highlight that the pre-packed mode can be used to label products that are heavy away from the clients' view (for example, pre-packed products that are placed in the shelves).

Operating mode.

Press  to activate the **PRE-PACKED** function. Then, verify on the screen that the function is activated.

Pre-packed for a weighable product:

chevron_right Select the product.

chevron_right Place the product, once it is stable the printing will be printed.

chevron_right Remove the product, place a different product and a new label will be printed.

chevron_right Repeat the action as many times as necessary.

Pre-packed for a non-weighable product

chevron_right Select the product.

chevron_right The label will be automatically printed.

chevron_right To print more labels press the key  as many times as necessary or choose a new product.

assignment

The pre-packed mode is only available for the printing of labels.

Sale of products on ticket mode

The **ticket mode** is conceived to make the sale of several products and that the total is printed in only one receipt.

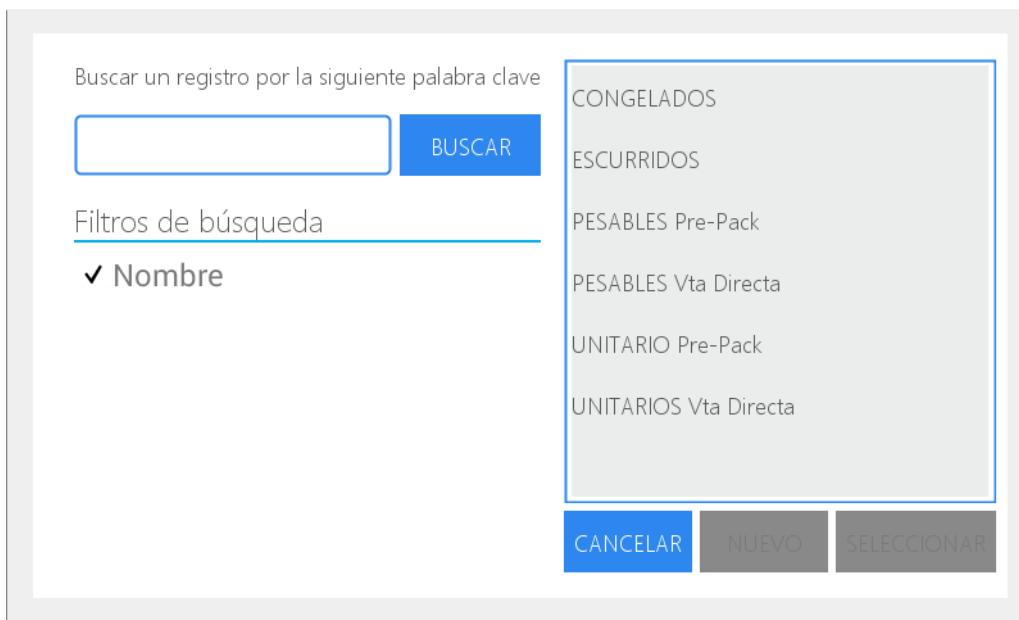
In one ticket, you can see the commercialization of weighable, non-weighable or multiplied non-weighable products.

Frequently used actions

Before starting the description of how the equipment's setting is done, we will detail some general frequently used actions.

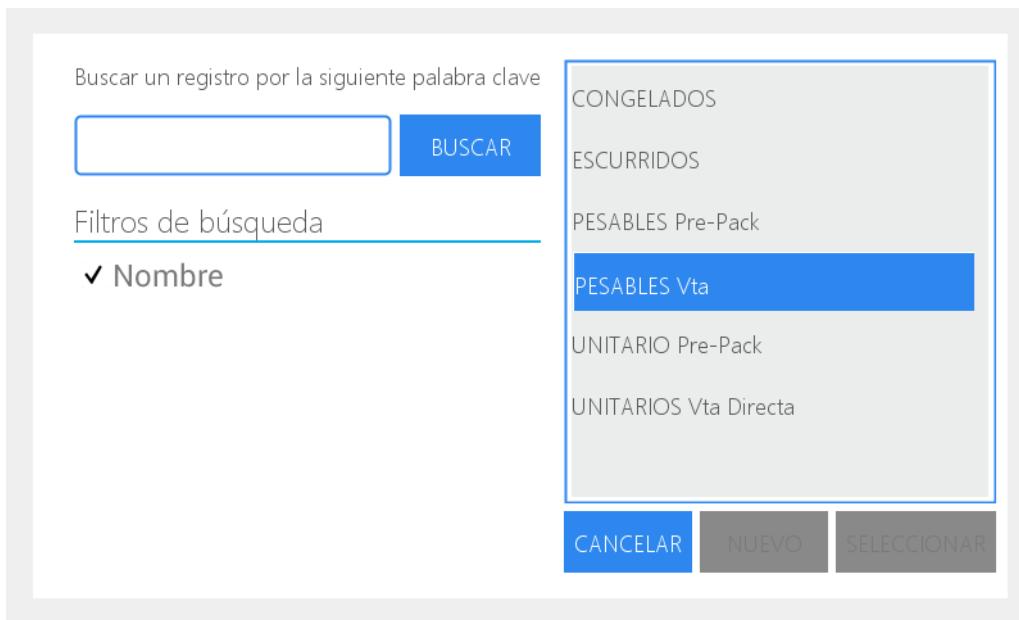
To use the search menu

chevron_right on the magnifying glass icon



chevron_right the right box you can see the detail that includes the search menu in accordance with the module where it is located.

chevron_right choose the one corresponding to the search you are going to execute

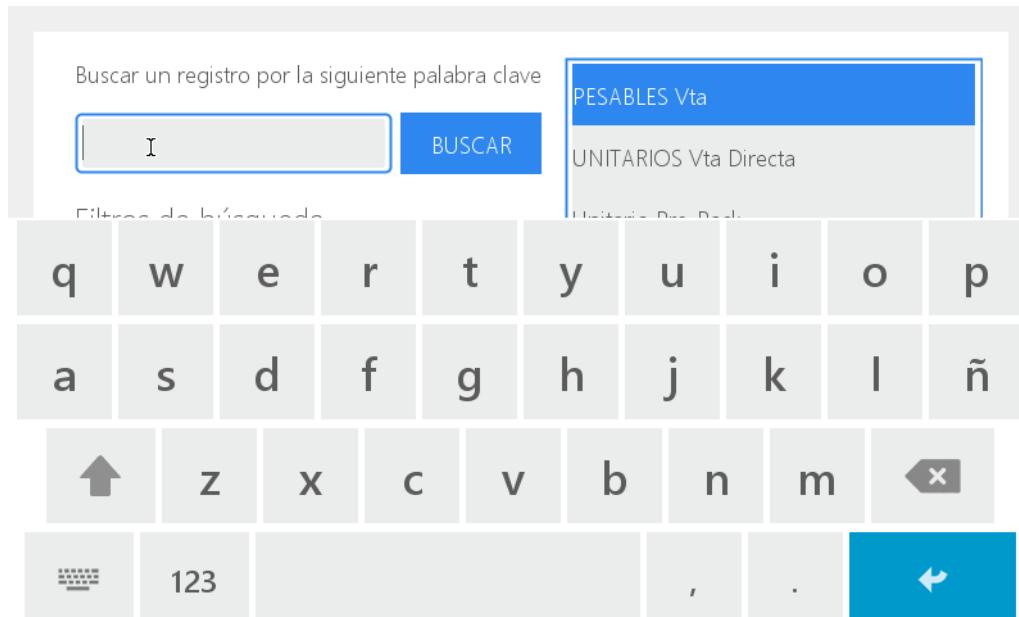


chevron_right Press Select.

There is also an entry field available to make a registry search with a keyword.

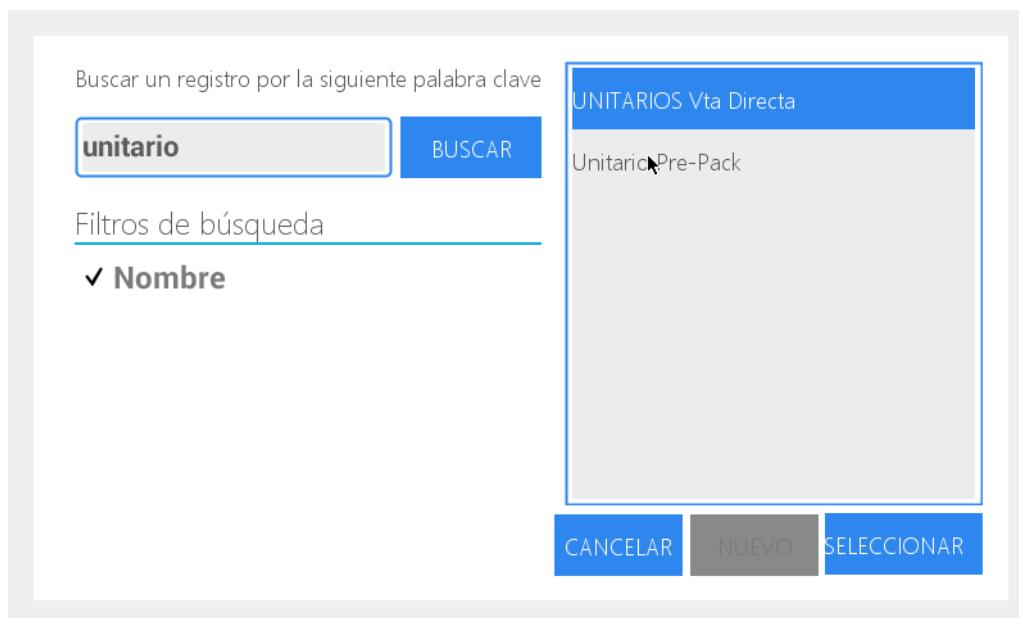
In this case:

chevron_right Press on the text box and the keyboard will appear on the screen.



chevron_right Write the word you are looking for and press Enter.

chevron_right Then press Search and on the right quadrant you will see all the option that coincides with the entered keyword.



chevron_right Choose the one you want and press Select.

BORRAR ⏪ ⏴ ⏵ ⏶ BUSCAR NUEVO GUARDAR X

Avanzado Cód. barras Fechas Auditoría

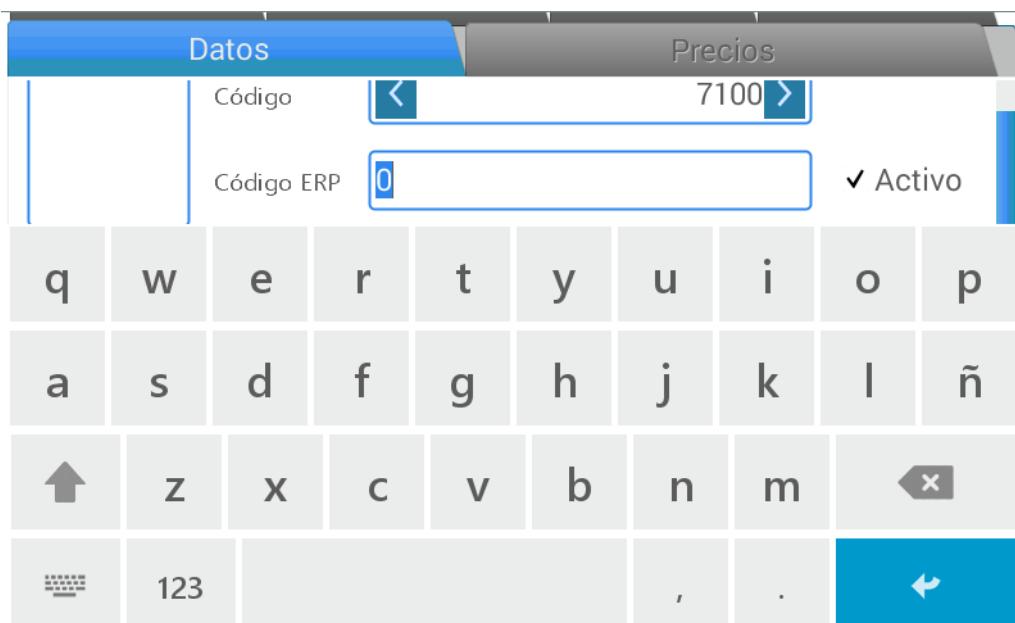
Datos Precios

	Código	<input type="text" value="7100"/>
	Código ERP	<input type="text" value="0"/> ✓ Activo
Nombre	<input type="text"/>	
Descripción	<input type="text"/>	
Modo Venta	Pesable	

To activate the entry field:

chevron_right Press the box to enable the space for entering a text

to see the numeric keypad on the screen.



chevron_right Press the letters to write or the key 123 to see the numeric keypad

Datos	Precios
Código	<input type="text" value="7100"/> < >
Código ERP	<input type="text" value="0"/> ✓ Activo
<input type="button" value="1"/> <input type="button" value="2"/> <input type="button" value="3"/> <input type="button" value="4"/> <input type="button" value="5"/> <input type="button" value="6"/> <input type="button" value="7"/> <input type="button" value="8"/> <input type="button" value="9"/> <input type="button" value="0"/>	
<input type="button" value="!"/> <input type="button" value="@"/> <input type="button" value="#"/> <input type="button" value="\$"/> <input type="button" value="+"/> <input type="button" value="&"/> <input type="button" value="/"/> <input type="button" value="("/> <input type="button" value=")"/> <input type="button" value="*"/>	
<input type="button" value="↑"/> <input type="button" value="-"/> <input type="button" value("<")=""/> <input type="button" value(">")=""/> <input type="button" value(":")=""/> <input type="button" value(";")=""/> <input type="button" value(",")=""/> <input type="button" value("?")=""/> ← ×	
<input type="button" value="≡"/> <input type="button" value="!"/>	

chevron_right Press Enter to confirm

BORRAR	<	<	>	>	BUSCAR	NUEVO	GUARDAR	X
Avanzado		Cód. barras		Fechas		Auditoría		
Datos				Precios				
Modo Venta	Pesable					<input type="button" value="▼"/>		
Departamento	<input type="button" value="+"/>	<input type="button" value="X"/>	1 FIAMBRERIA			<input type="button" value="🔍"/>		
Grupo	<input type="button" value="+"/>	<input type="button" value="X"/>	0 SIN AGRUPAR			<input type="button" value="🔍"/>		
Modificación precios	No permitir cambios					<input type="button" value="▼"/>		
Publicidad	<input type="button" value="+"/>	<input type="button" value="X"/>				<input type="button" value="🔍"/>		

Detachable menu

chevron_right Press the arrow located in the right extreme of the box. In this way the detachable menu is enabled and it shows all the possibilities you have from the default setting of the equipment.

BORRAR | < | < | > | > | BUSCAR | NUEVO | GUARDAR | X

Avanzado | Cód. barras | Fechas | Auditoría

Datos | Precios

Modo Venta	Pesable	▼
Departamento	Pesable	
Grupo	Unitario	
Modificación precios	Congelados	
Publicidad	Escurridos	

chevron_right Select the one you need by pressing on it.

BORRAR | < | < | > | > | BUSCAR | NUEVO | GUARDAR | X

Avanzado | Cód. barras | Fechas | Auditoría

Datos | Precios

Publicidad	+	X			
Lote					
Tara	<	0,000	>	Max: 0.75 kg	
Porcentaje de agua	<	0,00	>	Max: 5.0 %	

Field with arrows

To use the arrows:

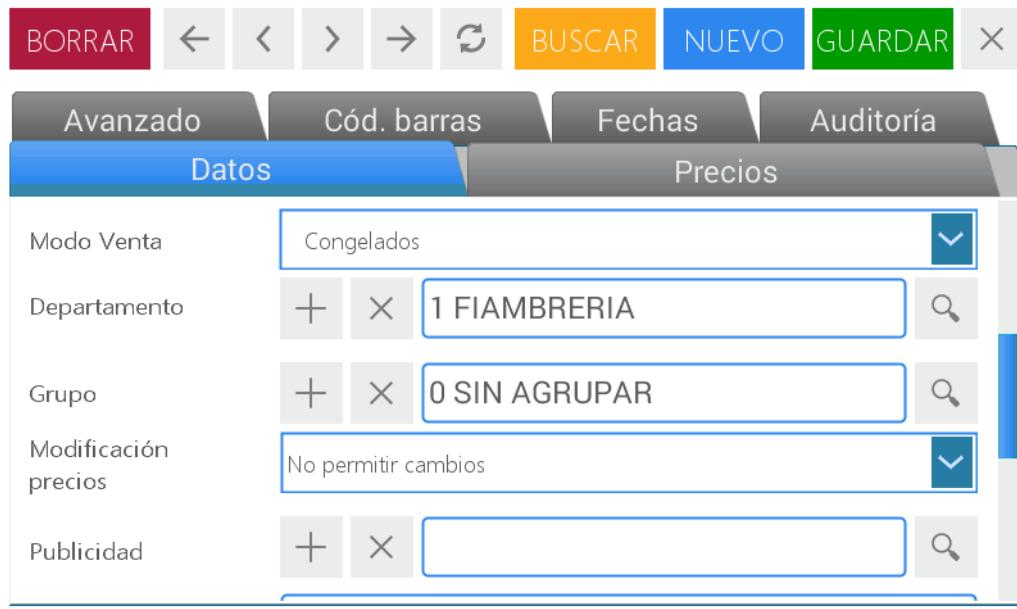
chevron_right Press the arrows located in the box's extremes to increase the value (right arrow) or to decrease it (left arrow)

Enter the value with the numeric keypad:

chevron_right Press the box to activate it.

chevron_right Place the cursor behind the number and slide your finger to mark it.

chevron_right Press clean. Enter the desired number with the scale's numeric keypad.



+ icon

It allows you to access preexisting registries to make any modification:

chevron_right Press the + icon

chevron_right Press the entry field that is enabled

le the chevron_right icon keypad and execute any necessary changes.

chevron_right Then press save and close the working area.

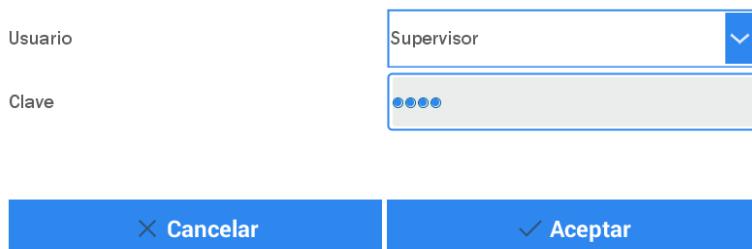
X icon

It allows you to delete the selected data or registries to execute the action again.

Access and Navigation

To enter the menu press the key  By default it will show:

- **USER:** Supervisor
- **PASSWORD:** 1234 (security code preset at factory)



On the screen of the menu press the option where you want to enter. To exit press the key 



It allows you to navigate the MENU.

 It allows you to exit the MENU level selected, to cancel an action.

When you access any of the available options in the MENU, you will find a navigation bar in the upper margin.

 BORRAR

It deletes the data loaded on the screen



It enables the access to the first entry



It allows you to go backward



It allows you to go forward



It enables the access to the last entry



It updates the information entered

 BUSCAR

It browses an item by bar code or name.

 NUEVO

It creates a new entry

 GUARDAR

It records the data entered



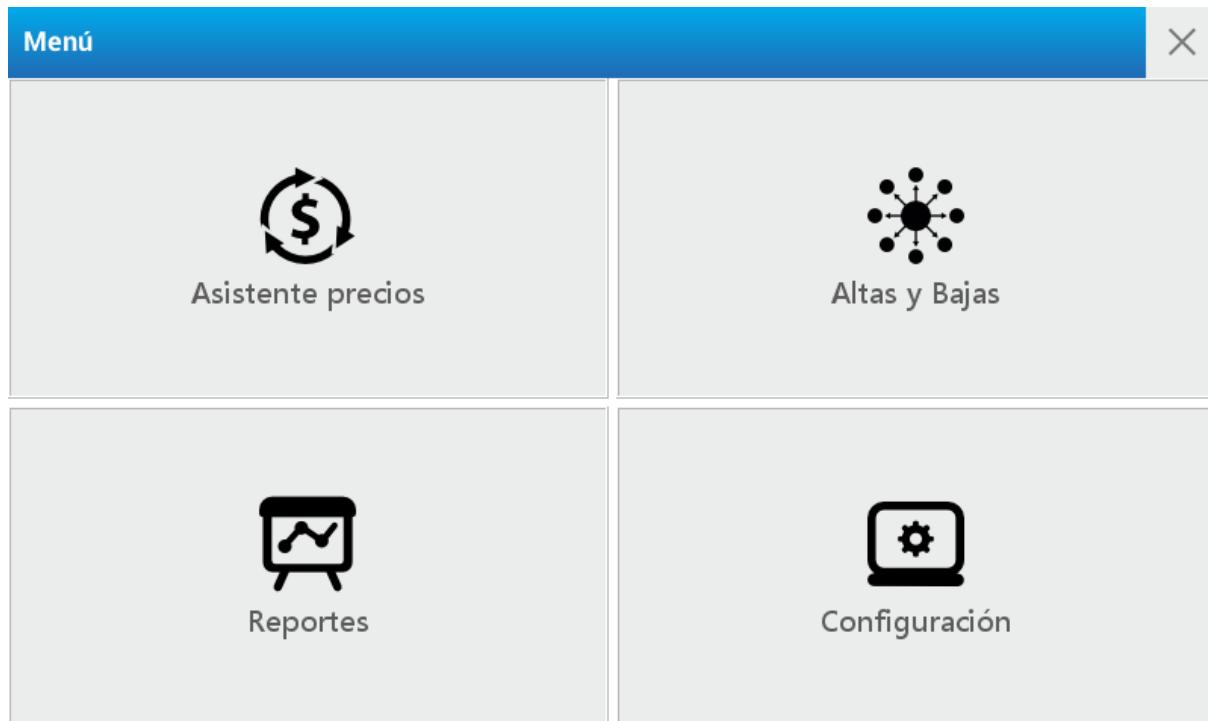
It closes the workspace

Menu

The order of the access on the screen is defined by the frequency of use and priority level.

For this reason, on the upper quadrants you will find the options that are generally used more frequently.

Nevertheless, we advise you to start the equipment's setting up by entering Setting Menu - General.

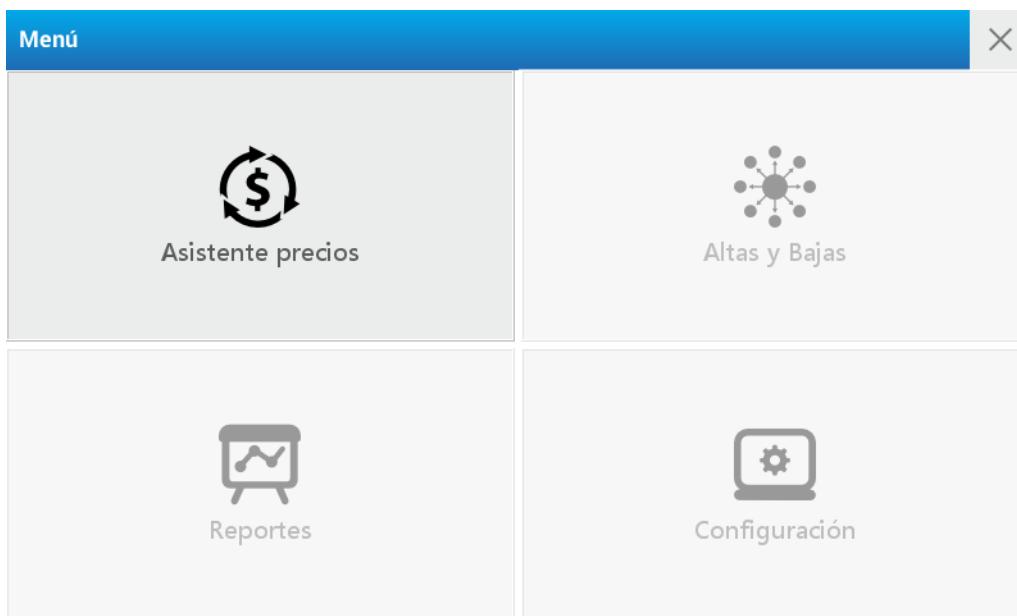


assignment

To speed the data input you can connect a keyboard and a mouse to the scale using the USB port located under the equipment.

Price modification assistant

It allows you to modify a price list, to add an increase by percentage or by a fixed amount, and you can also add a general or specific discount.



As an example, we will make a 5% discount to all the products that are in the price list named as **List 1**

chevron_right Enter the menu by pressing the key

chevron_right Select user and enter the password. Then press

chevron_right Choose the option **Price Assistant** located in the upper left quadrant of the screen.

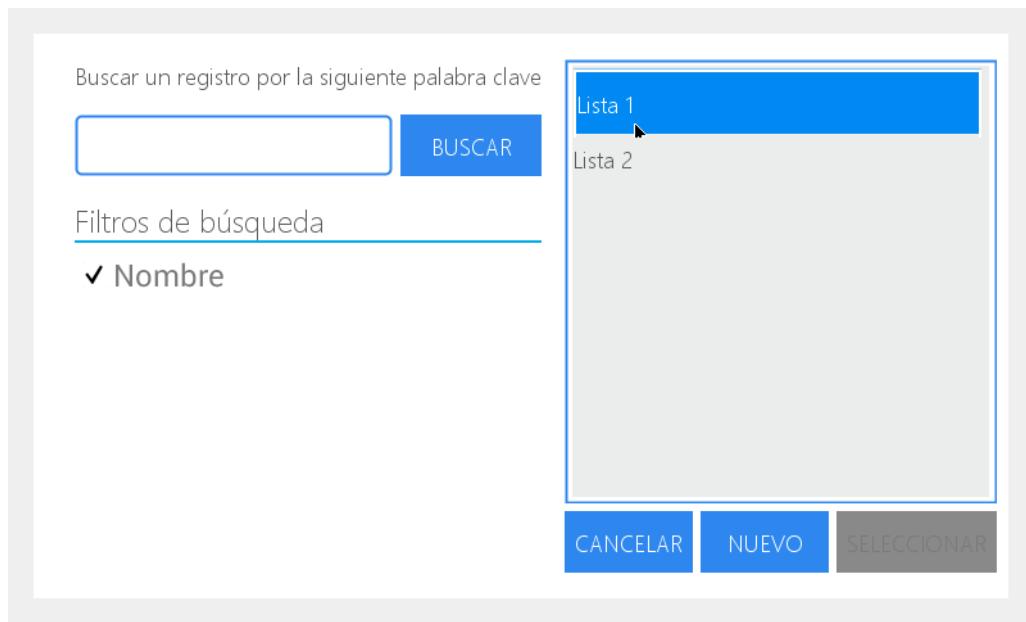
chevron_right Select the search option in the first field named **Price List**

ASISTENTE PARA MODIFICACIÓN DE PRECIOS					Modificación Masiva	X
Listas de Precios		Producto				
PLU	NOMBRE	PRECIO	FECHA	MODIFICO		
1001	PAN CASERITO DE LECHE	15.00	14/10/2016 05:4...	systel		
1002	PAN CRIOLLO HOJALD	44.00	14/10/2016 05:4...	systel		
1003	PAN MIGÑON	29.00	14/10/2016 05:4...	systel		
1004	ROSCA DULCE	29.00	14/10/2016 05:4...	systel		
1005	PAN NEGRO	44.00	14/10/2016 05:4...	systel		
1006	PAN CRIOLLO	44.00	14/10/2016 05:4...	systel		

chevron_right Select **Mass Modification**

![Price Assistant]../../../../../images/en/cuora-neo/cuora-neo-asistente1.png "Price Assistant")

chevron_right choose **List 1** and press Select



You can also enable the entry field to make a registry search with a keyword.

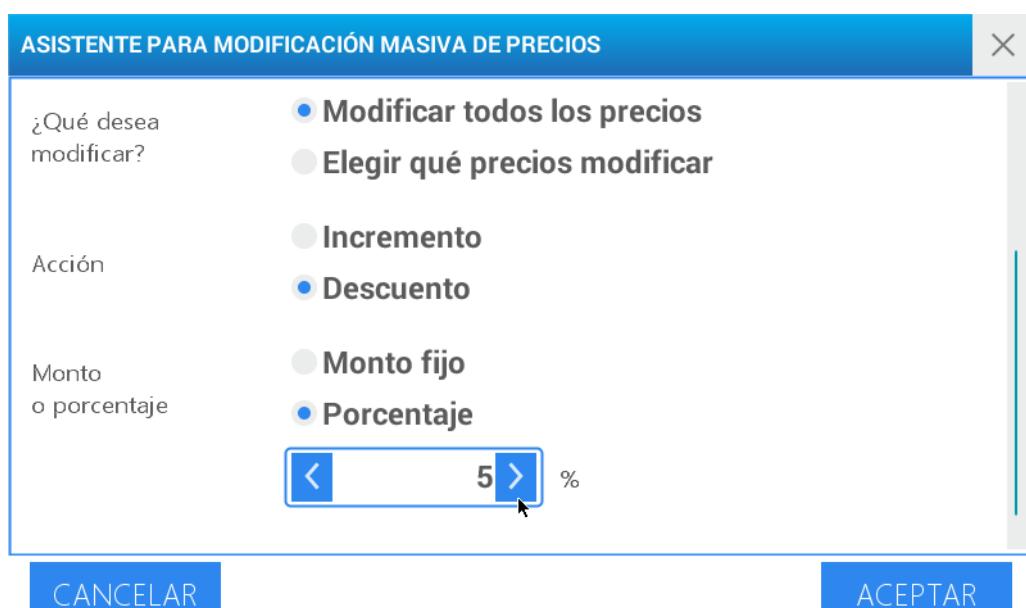
chevron_right In case it is necessary, you can limit the search using the options **Department** and **Group**. In both cases the alternative search is executed following the steps previously outlined. And there is an extra possibility of deleting the selected registry by pressing (X). To use filters it is necessary to set them previously. To do that check at: [Menu: CRUD's - Subsection Departments and Groups](#).

chevron_right In the field **What do you want to modify?** choose **Modify all prices**

chevron_right Then select the **Action** by pressing **Discount**

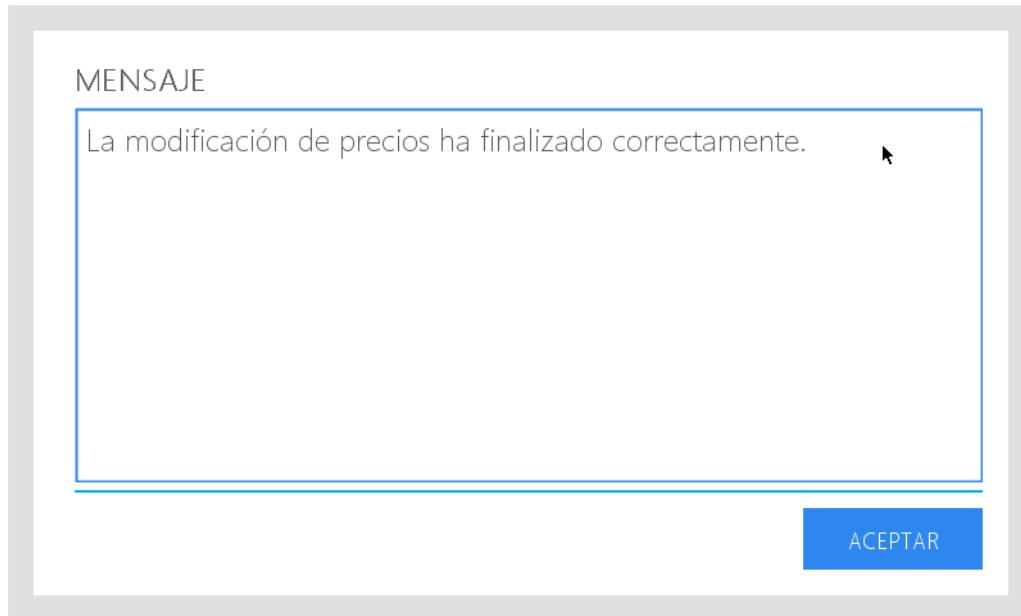
chevron_right Then press **Percentage** in the line **Amount or Percentage**

chevron_right Press on the % field to activate it and enter **5** using the numeric keypad



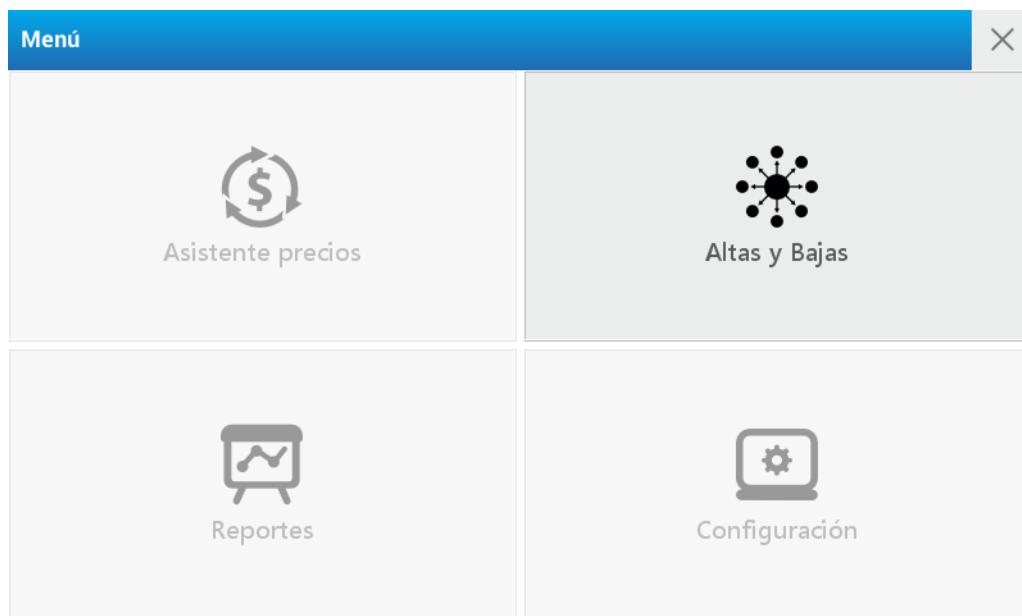
chevron_right Press Enter

On the screen you will see an operation made confirmation message.



Create, Read, Update and Delete (CRUD)

It allows you to create, modify or delete items (**PLU's**) from the equipment, set the parameters linked to them and assign direct access' keys to the most frequently used items.



assignment

First, complete the parameters that are located after the access to **PLU**, since they contain the data that can be associated after the setting up, thus speeding the process of setting up.

The following image represents the beginning of each subsection, which will be filled out with corresponding data. You can use it to select a preloaded item, or to create a new one.

Buscar un registro por la siguiente palabra clave

BUSCAR

Filtros de búsqueda

Código
 Nombre

CANCELAR **NUEVO** **SELECCIONAR**

PLU's



In this option you can set and/or modify the information linked to every item (or PLU) and to assign the direct access' keys to the most frequently used products.

This module is made up of 6 tabs:

- Data
- Prices
- Advanced
- Bar code
- Dates
- Auditing

BORRAR
←
<
>
→
↻
BUSCAR
NUEVO
GUARDAR
×

Avanzado	Cód. barras	Fechas	Auditoría
Datos Precios			
<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 10px;"> </div> <p>Código: <input type="text" value="6390"/></p> <p>Código ERP: <input type="text" value="06390"/> ✓ Activo</p>			
<p>Nombre: <input type="text" value="ACEITUNAS NEGRAS (esc)"/></p> <p>Descripción: <input type="text"/></p> <p>Modo Venta: <input type="text" value="Escurridos"/></p>			

We will first start by detailing the function that every tab fulfills and the description of the fields that comprise them.

- **Data:** PLU's basic information.
 - **Code:** there are three ways to codify a product -PLU's code: It is generated by the user in the scale -ERP: related to each company
 - **Name:** it is what the product is called
 - **Description:** brief text that allows you to identify the product by some specific detail.
 - **Selling mode:** The way in which the product is commercialized: by the unit or by weight.
 - **Department:** sector the product belongs to
 - **Group:** set of items grouped in some category.
 - **Price modification:** it allows you to cancel or enable temporarily the price adjustment for an item.
 - **Advertisement:** message that you can see on the screen before selling an item. It can fulfill the function of a specific notification or reminder alert. E.g.: If you buy 2 kg. of apples, you can get half a kilo for half the price.
 - **Lot:** it accepts the addition of a lot number to a PLU.
 - **Tare:** it allows you to discount the container's weight, and to get the net weight of those products that need a container or a package to be weighted or delivered.
-
- **Prices:** it allows you to define the value of a product in a price list.
-
- **Advanced:** it allows you to complete information related to the products' own characteristics, their traceability and supplier. It is also possible to establish the printing formats.
 - **Ingredients:** It allows you to predefine the list of elements that comprise a product.
 - **Data of preservation:** It allows you to specify a list of usage/ preservation recommendations for the products (E.g. temperature, humidity, stowage, etc.).
 - **Nutritional table's Spreadsheet **:** it allows you to visualize and select nutritional tables that had already been created.
 - **Nutritional table data:** it allows you to create the product's nutritional table.
 - **General purpose additional data (bis):** product's additional information
 - **Image for printing:** it allows you to link a lineal image to the product that can be visualized in the printed ticket.
 - **Printing formats:** it allows you to select/opt for two kinds of printing formats. This option is only used when it is necessary to define a different format to the preset one. - a. Direct sale: printing format that it is issued when selling a product to a client. - b. Pre-packed: this mode allows you to label: - several products with the same code successively or - products that are weighted out of the clients' sight (regulation nutritional information act)
 - **Traceability of meat:** it allows to register the elements referred to the history of the animal from the beginning to the end of the commercialization chain.
 - **Supplier's information:** it allows you to see relevant information about the suppliers.
-
- **Bar code:** it allows you to select the printing of one or more bar codes according to the business' needs.
-
- **Dates:** it allows you to establish the sell by date and time of the product manually (when selling a product) or you can use the format offered by the equipment. This information can be visualized in the printed label.

- **Auditing:** It allows you to see the information related to the registry of the data saved.

How to generate a PLU.

Hereunder, we will describe the steps you should follow to generate the PLU of a product following the tabs' order detailed above.

chevron_right After the menu by pressing the key 

chevron_right Select user and enter the password.

chevron_right Press Enter

chevron_right Choose the option **CRUD's** located in the upper right quadrant of the screen.

chevron_right You will see the complete module's MENU on the screen. Press PLU's

chevron_right To start creating a new PLU, press **New**. This action is found in the navigation toolbar located in the upper margin



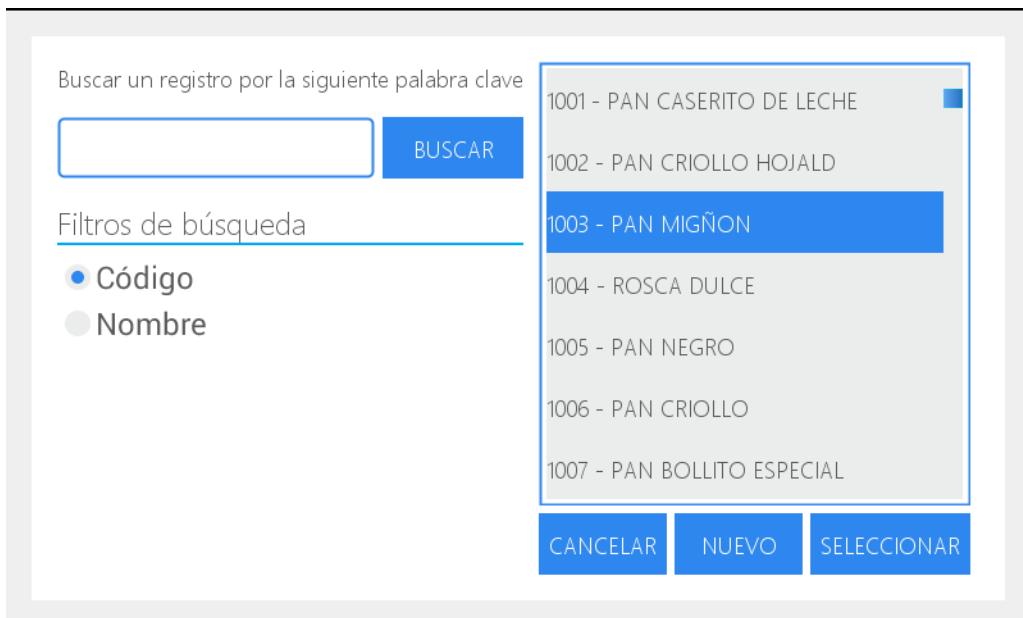
Datos		Precios
Código	<input type="text" value="7099"/> < >	
Código ERP	<input type="text" value="0"/>	✓ Activo
Nombre	<input type="text"/>	
Descripción	<input type="text"/>	
Modo Venta	<input type="text" value="Pesable"/>	

After doing this, you will be able to start filling out the detailed items in the first tab, **Data**. The rest of them are colored in gray and they are activated as you complete and save the required information in each case.

chevron_right Once you are in the screen, **Data**, first, you should locate the field called **Code**. Here you can enter the product's PLU's number you want to create by using the arrows located in the box's extremes or entering the number using the numeric keypad.

chevron_right In the second field **ERP Code** it is possible to enter the identification of your company. You can execute this action using the equipment's numeric keypad or alphanumeric keypad that allows you to enter letters and numbers.

chevron_right At the left of the previously outlined fields you will see a white box. Press on it to activate the search menu



After pressing inside the box, select the image that corresponds to the new PLU scrolling through it in the right box or activating the search by keyword.

After checking the image you are going to use, press **Select**

warning

IMPORTANT: At [Menu - CRUD's - subsection Images](#) you can find the steps to follow to upload or save images in the scale's memory.

After pressing the space **Name** you can enter the term that will identify the product. Press the box to enable the ~~space editor~~ and then the keypad on the screen, write the name of the product and press accept

After performing the same actions outlined in the previous step to complete the field **Description** Follow the same steps outlined in the previous step to complete the field, **Description**

After pressing the field **Sale Mode** press the arrow located in the right extreme of the box. In this way the detachable menu is enable and it shows all the possibilities available in the equipment:

- **Weighable**
- **Non-weighable**
- **Frozen**
- **Drained**

Select the one you need by pressing on it.

The screenshot shows a software interface with a top navigation bar containing buttons for 'BORRAR', '<', '<', '>', '>', 'BUSCAR', 'NUEVO', and 'GUARDAR'. Below this is a tab bar with 'Avanzado', 'Cód. barras', 'Fechas', and 'Auditoría'. The main area is titled 'Datos' and contains the following fields:

- Departamento:** 0 SIN DEPARTAMENTO
- Grupo:** 0 SIN AGRUPAR
- Modificación precios:** No permitir cambios
- Publicidad:** (empty)
- Lote:** (empty)
- Tara:** 0,000 Max:0.75 kg

chevron_right The following fields called **Departments** and **Groups** work in the same way.

chevron_right By pressing:

- the **magnifying glass** the search menu is enabled.
- the **+ symbol** you can access the existent departments or groups.
- the **X icon** it allows you to delete the selected department or group from the screen to go back to performing the action.

warning

IMPORTANT: At [Menu - CRUD's - subsection Departments and Groups](#) you will find the necessary steps to create, edit, or delete a department or a group in the scale.

chevron_right In the field **Price Modification** press the arrow located in the right extreme of the box. In this way, you enable the detachable menu that shows two options:

- **Disable modifications:** it does not allow for the manual modification of the product's price
- **Enable the user for temporary modification:** the equipment's user can make a manual and provisional modification of the item's value.

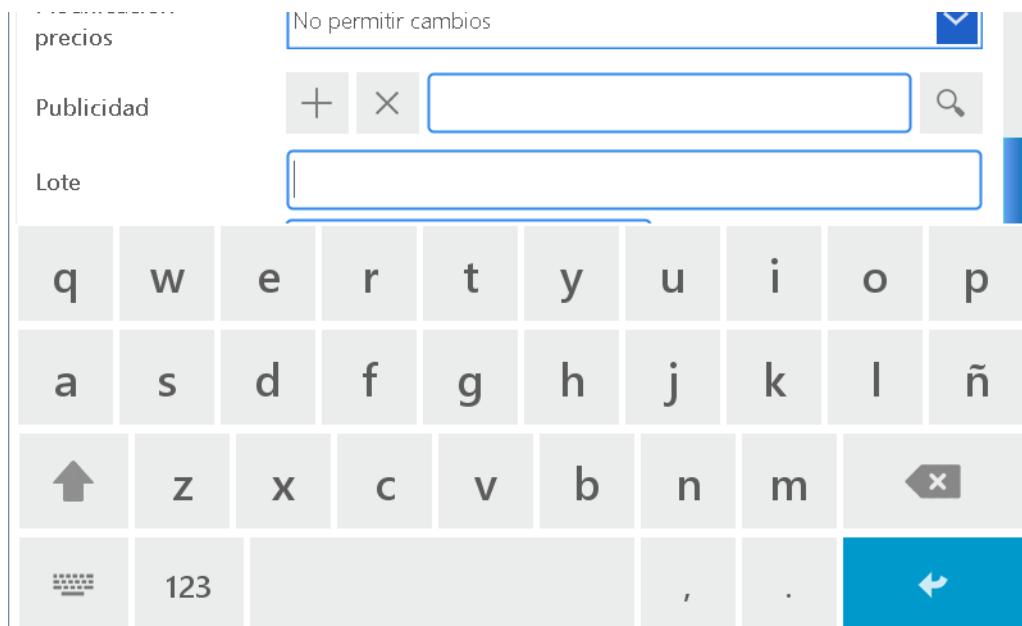
chevron_right In the field, **Advertisement** can execute the following actions according to your needs:

- by pressing the **magnifying glass** the search menu is shown.
- In the right box you will see the detail of the advertisement previously created or you can expand the search by keyword.
- The **+ symbol** allows you to access preexisting messages to make any modification.
- The **X icon** allows you to delete the selected advertisement from the screen to go back to performing the action.

warning

IMPORTANT: At [Menu - CRUD's - subsection Advertisement](#) you will find the steps to follow to create, edit, or delete an advertisement message in the scale.

chevron_right At enter a lot number to the PLU, press the corresponding field to enable it. You can use the equipment's numeric keypad or activate the alphanumeric one by pressing the key



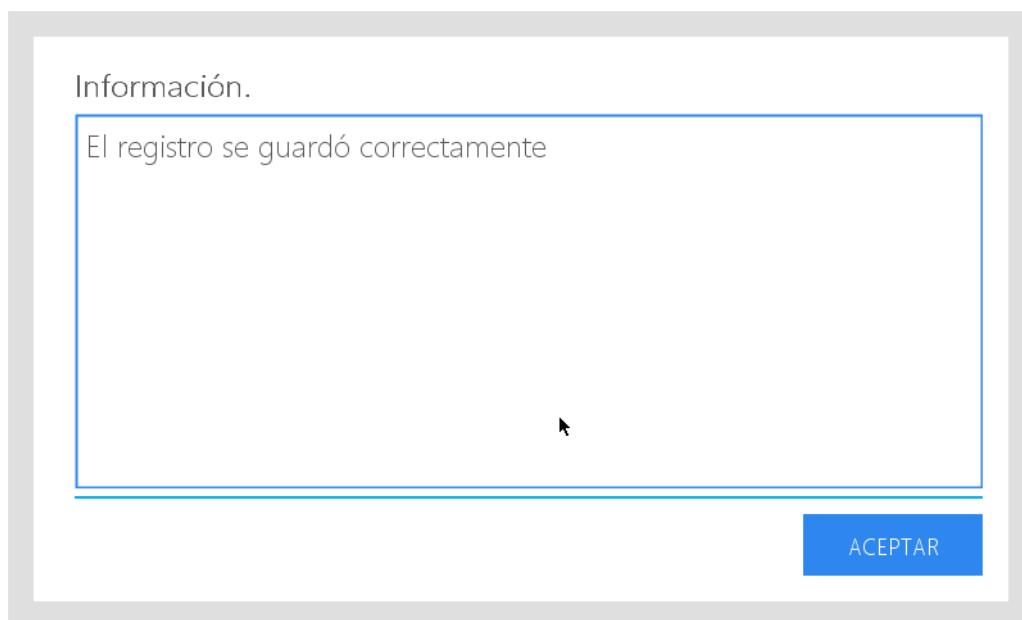
chevron_right It is necessary, in the field **Tare** you can enter the product's container's weight. You can perform this step:

- using the **arrows** located in the extremes of the box or
- entering the number with the **numeric keypad**.

chevron_right The PLU to create corresponds to a Frozen product, you will also see the field, **Water percentage**. Follow the detailed steps in the previous item to fill it out.

assignment

chevron_right Press Save



We continue with the next steps in the second tab, Prices

BORRAR	←	<	>	→	RECARGAR	BUSCAR	NUEVO	GUARDAR	X				
Avanzado		Cód. barras		Fechas		Auditoría							
Datos		Precios											
Lista de precios					PRECIO								
Lista 1					12.34								
Lista 2					15.22								

chevron_right Press the box where you can see the price to enter the product's value

chevron_right Press the key  to delete the price

chevron_right Enter the price with the scale's numeric keypad.

chevron_right Then press Enter to confirm the modification

Now, we will explain how to enter information in each one of the items that comprise the third tab, **Advanced**.

BORRAR	←	<	>	→	RECARGAR	BUSCAR	NUEVO	GUARDAR	X		
Datos		Precios									
Avanzado		Cód. barras		Fechas		Auditoría					
Ingredientes					<input type="text"/>						
Datos de conservación					<input type="text"/>						

chevron_right The following fields called **Ingredients** and **Preservation Data** work in the same way.

chevron_right Pressing:

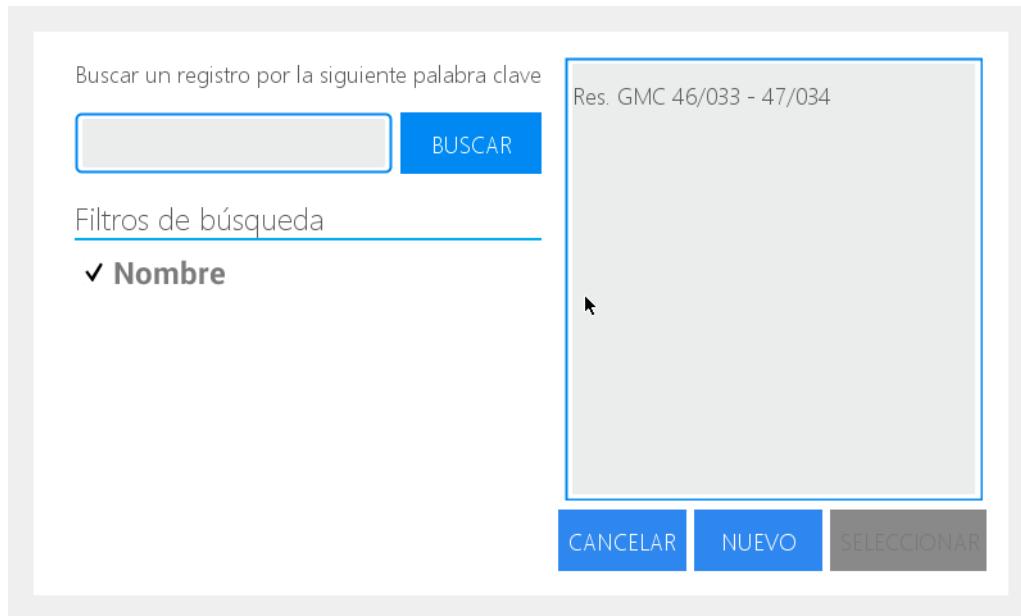
- the **magnifying glass** the search menu is shown. In the right box you will see the detail of the loaded ingredients or preserving suggestions. Choose the ones that correspond to the PLU about to be created and then press select.
- The **+** symbol allows you to access the existent ingredient list or the preservation data to

make any modification or enter new components.

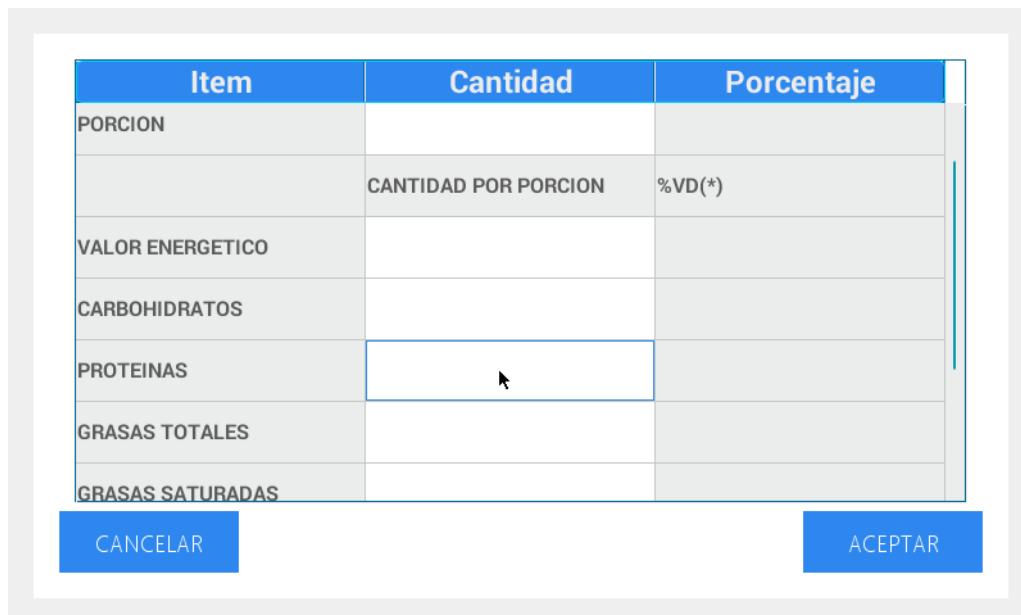
warning

IMPORTANT: At [Menu - CRUD's - subsection Ingredients and Preservation](#) you will find the necessary steps to create, edit, or delete ingredients and preservation data respectively from the scale.

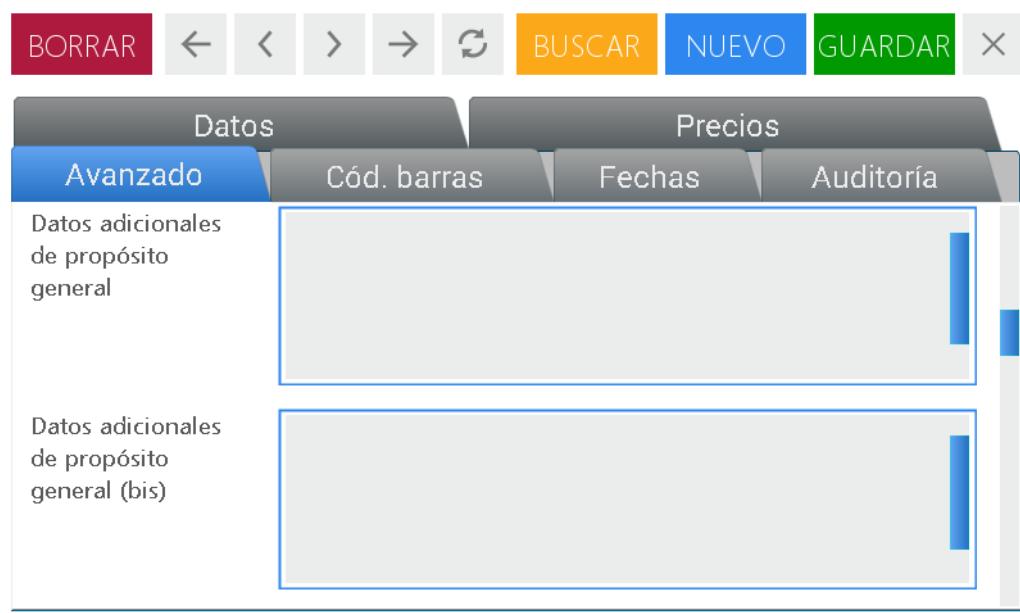
chevron_right In the field **Nutritional Table Spreadsheet** you can link the PLU to an already created nutritional table. To do that, press on the **magnifying glass** and perform the previously outlined steps to perform a search.



chevron_right The space **Nutritional Table Data** shows an editor that allows you to place the corresponding nutritional values.

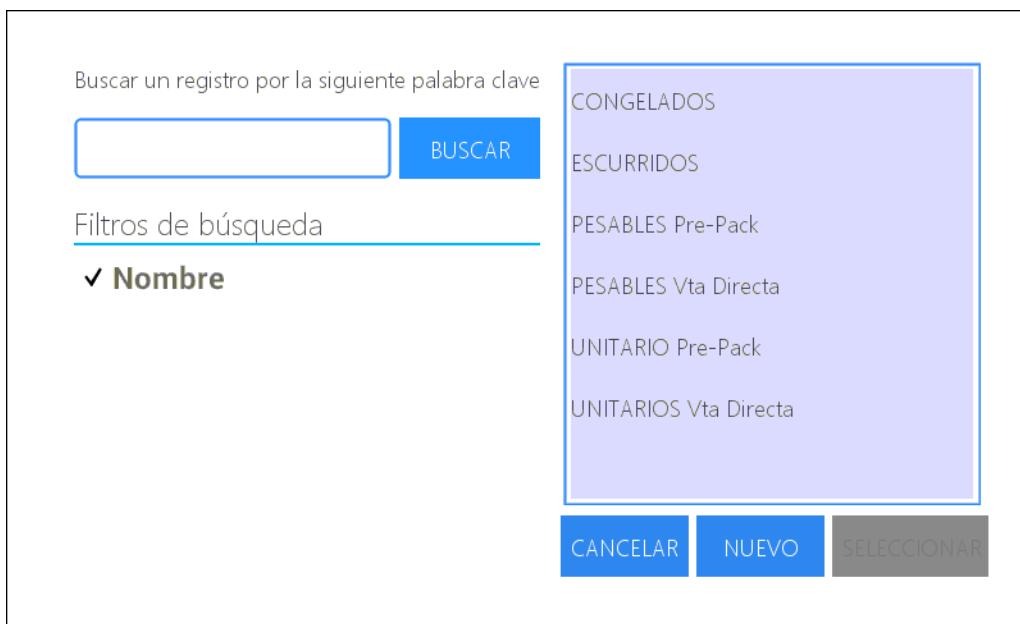


Press the quadrants colored in white to enable them and complete the necessary information using the numeric keypad or enabling the alphanumeric one with the key



The fields **Additional data for general purposes** and **Additional Data for general purposes (bis)** are activated in the same way: press the box to enable the space for writing, then ~~numerical keypad~~ ~~the keypad~~ on the screen, write the necessary additional information and press enter.

Use an **Image for printing** press on the blank field. Thus, a search menu will be opened. In the right box you will see the loaded images. Choose the one that corresponds to the PLU about to be created and then press select. Remember that you can expand the search using the option search by keyword.



warning

REMEMBER: At [Menu - CRUD's - subsection Images](#) you can find the steps to follow to upload or save images in the scale's memory.

Inside the line of Printing Formats, you will find two possibilities: Direct sale and Pre-packed. In both cases the actions available are executed in the same way:

BORRAR | < | < | > | > | BUSCAR | NUEVO | GUARDAR | X

Datos	Precios
Avanzado	Cód. barras Fechas Auditoría
Formatos de Impresión	
Venta directa	<input type="text"/> <input type="button" value="X"/> <input type="button" value="Search"/>
Pre-empaque	<input type="text"/> <input type="button" value="X"/> <input type="button" value="Search"/>
Trazabilidad de carnes	
País de nac.	<input type="text"/> <input type="button" value="+"/> <input type="button" value="X"/> <input type="button" value="Search"/>
País de engorde	<input type="text"/> <input type="button" value="..."/> <input type="button" value="Search"/>

- by pressing the **magnifying glass** the search menu is shown. In the right box you will see the sale modes already generated. Choose the one that corresponds to the PLU about to be created and then press select. Remember that you can expand the search using the option search by keyword.
- The **X symbol** allows you to delete the selected printing format from the screen.

The fields **Traceability of the meat** and the **Supplier's Information** have several lines of information.

BORRAR | < | < | > | > | BUSCAR | NUEVO | GUARDAR | X

Datos	Precios
Avanzado	Cód. barras Fechas Auditoría
Trazabilidad de carnes	
País de nac.	<input type="text"/> <input type="button" value="+"/> <input type="button" value="X"/> <input type="button" value="Search"/>
País de engorde	<input type="text"/> <input type="button" value="+"/> <input type="button" value="X"/> <input type="button" value="Search"/>
País de origen	<input type="text"/> <input type="button" value="+"/> <input type="button" value="X"/> <input type="button" value="Search"/>
Fraccionador	<input type="text"/> <input type="button" value="+"/> <input type="button" value="X"/> <input type="button" value="Search"/>

The screenshot shows the 'Datos' tab of a software application. At the top, there are buttons for 'Borrar', navigation arrows, 'Buscar', 'Nuevo', 'Guardar', and a close button. Below the tabs, it says 'Datos de Proveedores'. There are four input fields: 'Origen', 'Envasador', 'Distribuidor', and 'Importador'. Each field has a blue-bordered input box, a small search icon, and a grey 'X' button.

The actions available to select or complete the information in each one of them are the same ones:

- The **magnifying glass** enables the search menu with the created registries and can be expanded by keyword.
- The **+ symbol** allows you to access already existent information to make any modification. In the case of **Traceability of the meat** the data from the module **Countries** is shown, and in the one of **Supplier's Information**, the screen corresponding to **Third Parties** is enabled.
- The **X symbol** allows you to delete the selected information from the screen.

warning

IMPORTANT: At [Menu - CRUD's - subsection Countries and Third parties](#) you will find the necessary steps to create, edit, or delete them from the scale.

chevron_right On completion press Save

We continue with the fourth tab **Bar Code**.

The screenshot shows the 'Cód. barras' tab of a software application. At the top, there are buttons for 'Borrar', navigation arrows, 'Buscar', 'Nuevo', 'Guardar', and a close button. Below the tabs, it says 'Código de barras primario'. There are two checkboxes: '✓ Permitir la impresión del código de barras primario' (checked) and 'Reemplazar PLU por el número'. There is a numeric input field with arrows for '0'. Below that, another checkbox 'UPC / Código de barras Fijo' is checked, with a numeric input field containing '0'. At the bottom, it says 'Código de barras secundario'.

chevron_right To activate and deactivate the available functions in this module of the menu you must

press on the boxes colored in gray. When you do it the box disappears, and you will see a check mark.

chevron_right the line **Replace PLU by the number** you can use the arrows located in the box's extremes or enter the number using the numeric keypad.

chevron_right the fields **UPC/Fixed bar code** and **Fixed bar code** press on the writing section to enable them:

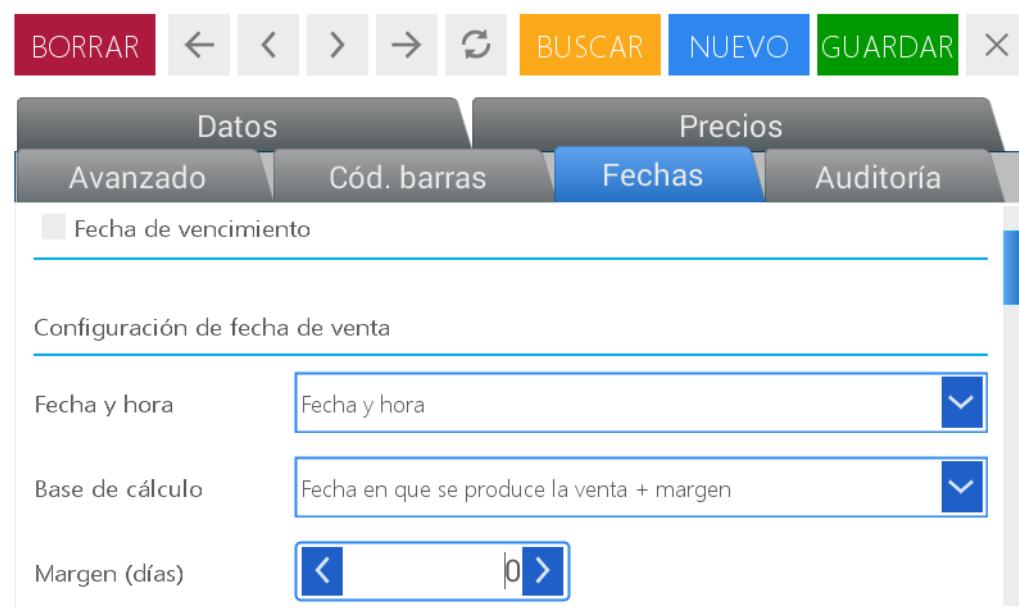
- enter numbers with the numeric keypad.

alphanumerics keypad

chevron_right Once you have completed all the required modifications press Save

We will go on with the tab located in the fifth place called Dates.

To understand its working better we will describe, as an example, the steps to follow to establish the sell by date of a product: **ground meat** commercialized in the shelves.



chevron_right the first item **Calculation basis** press the arrow located in the right extreme of the box to see the detachable menu.

chevron_right Select the option **Sell by date + margin**

chevron_right the box **Margin (Days)** enter the amount of cap days for its consumption: 3 (three) days. To do that press the arrow three times until you can see the number three on the screen. Another way to do it is by pressing the field to activate it, place the cursor behind the number or swipe your finger to check it, press to delete and then, enter the number three with the numeric keypad.

chevron_right Continue filling out the data found in **Setting of sale's date**.

chevron_right Press the arrow located in the right extreme of the box **Date and time**. In this way, you enable the detachable menu that shows all the available options:

- Date and Time
- Only Date
- Only Time

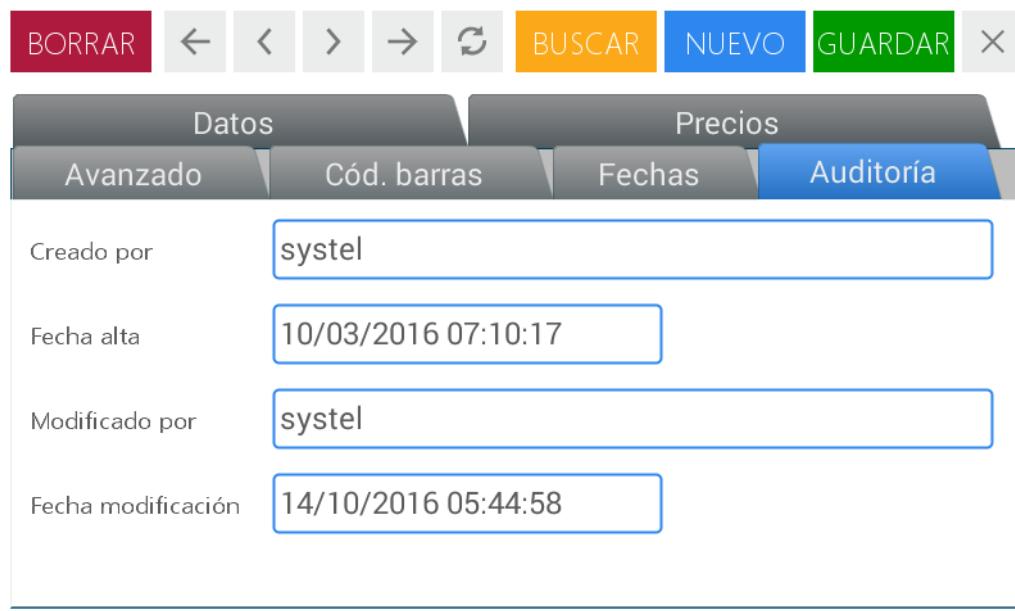
Select the second option by pressing on it.

chevron_right the next field **Calculation basis** perform the actions outlined in the previous item and select **Date in which the sale is executed + margin**

chevron_right the box **Margin (Days)** enter the amount of days: 3 (three) following the steps previously outlined.

chevron_right then press Save

And finally, the Auditing tab that shows information related to the registry of the saved data.



Creado por	systel
Fecha alta	10/03/2016 07:10:17
Modificado por	systel
Fecha modificación	14/10/2016 05:44:58

Price Lists



It allows you to generate new price lists and link the items to them with the possibility of establishing a date of validity. The equipment has two preset default price lists.

Datos Auditoría

Nombre	Lista 1
Descripción	Lista 1
Válido desde	15/03/2019 13:14
Válido hasta	01/01/2030 00:00

chevron_right Enter the menu by pressing the key **Enter**

chevron_right Select user and enter the password.

chevron_right Press **Enter**

chevron_right Choose the option **CRUD's** located in the upper right quadrant of the screen.

chevron_right You will see the complete module's MENU on the screen. Press **Price Lists**

chevron_right To start creating a new price list press **New**.

Datos Auditoría

Nombre	Lista 1
Descripción	Lista 1
Válido desde	15/03/2019 13:14
Válido hasta	01/01/2030 00:00

After doing this, you will be able to start filling out the detailed items in the first field called **Data**. The rest of them are colored in gray and they are activated as you complete and save the required information in each case.

chevron_right Once you are in the screen **Data** you will find the first field called **Name**. Here you can enter the term that will identify the new price's list. For example, "Weeks' discounts", So press on the text field to activate it and then type the word on the keypad on the screen.

chevron_right In the field **Description** you can enter a brief text explaining the scope of the created price list. The actions to perform are the same that the ones outlined in the previous step.

chevron_right When creating a price list there is always a check mark on the word **Active**. This means the equipment's user will be able to select this list when he executes the sale of the products that are linked to it. If you wish that the new list is shown first when you execute the sale, press on the box **By default**.

chevron_right You can also use the fields **Valid from** and **Valid to** to establish a validity date to the created price list:

- using the arrows located in the extremes of the box or
- entering the number with the numeric keypad. To do that you must first press the field to activate it.

chevron_right Press Save to confirm the action.

chevron_right A confirmation message will be shown. Press Enter

Images



In this field, it is possible to upload all the images that will be shown on the screen. This action can be done with a pen drive device.

assignment

The maximum size for the images is 400 by 400 pixels.

BORRAR	←	<	>	→	↻	BUSCAR	NUEVO	GUARDAR	×
Datos		Auditoría							
Nombre	Sin Foto								
<input checked="" type="checkbox"/> Activo		<input type="checkbox"/> Imagen de producto							
<input type="checkbox"/> Icono para acceso directo		<input type="checkbox"/> Imagen de proveedor, usuario, etc.							
<input type="checkbox"/> Es logo de RSI (Alimento Irradiado)		<input type="checkbox"/> Es logo de empresa							
<input type="checkbox"/> Es imagen de publicidad		<input checked="" type="checkbox"/> Es imagen de conservaciones							

chevron_right Enter the menu by pressing the key

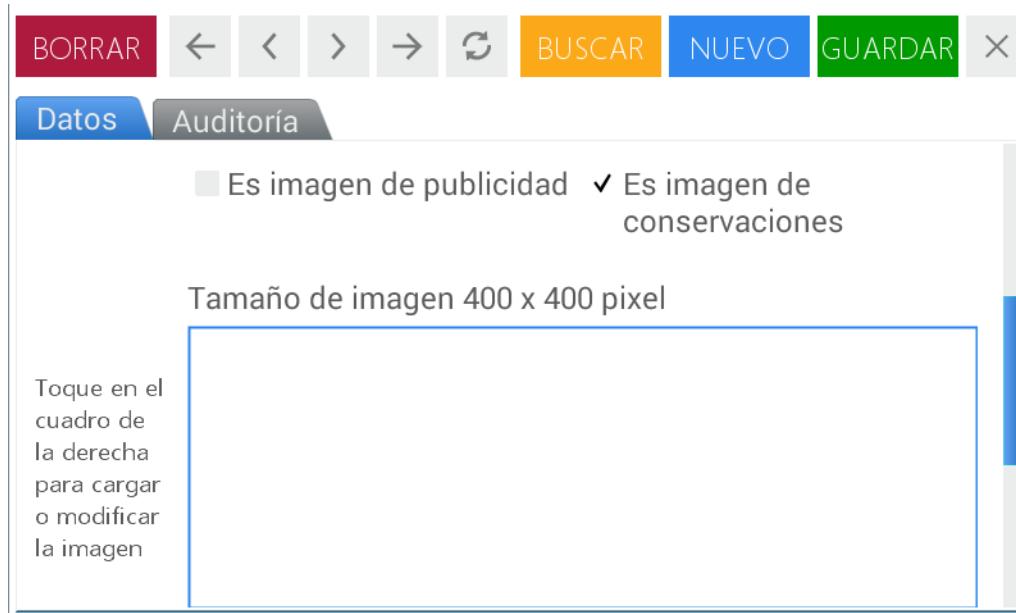
chevron_right Select user and enter the password.

chevron_right Press Enter

chevron_right Choose the option **CRUD's** located in the upper right quadrant of the screen.

chevron_right You will see the complete module's MENU on the screen. Press **Images**

chevron_right To start with the upload of the images, press **New**.



After doing this, you will be able to start filling out the detailed items in the first tab, **Data**.

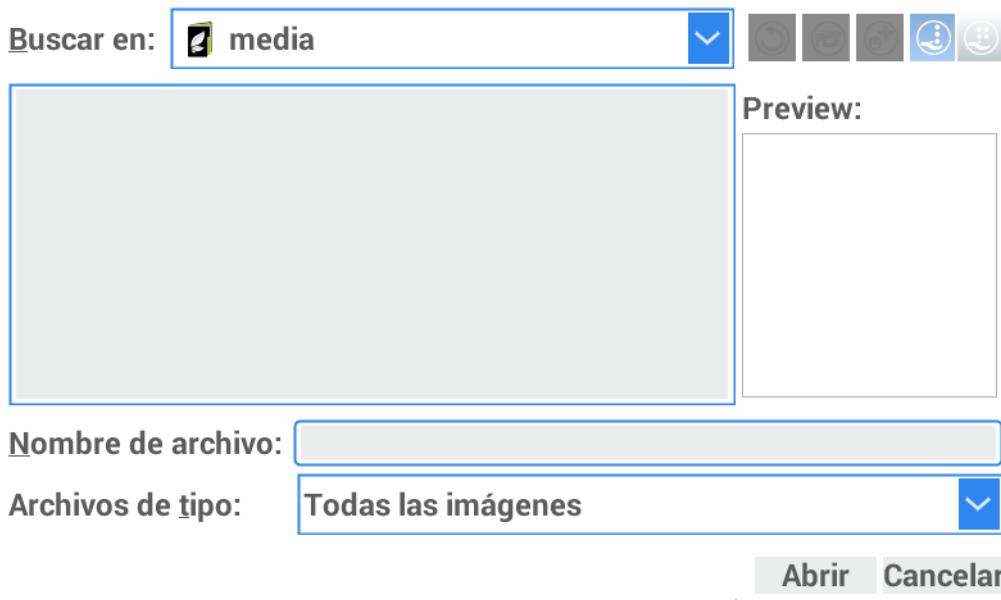
chevron_right First, press the field **Name** to activate the keyboard, then type the term that identifies the image for uploading.

chevron_right The word **Active** has a check mark by default. Also select the option link to the image for uploading:

- Icon to access
- It is RSI's logo
- Product's image
- Supplier's image, user, etc.

chevron_right Press the next blank box to upload or modify the image.

chevron_right After this action you will see the following screen



Press the arrow in the box **Search in** to select the source file.

In the field **File's Name** enter the term that identifies the image. To type the character key keypad.

Press **Open**

Advertisement



It allows you to see in the inferior sector of the scale's display an advertisement message referring to your business or products, set according to your needs.

Datos		Auditoría
Nombre	Systel	
Mensaje	Balanza Cuora NEO. Un producto Systel	
<input checked="" type="checkbox"/> Activo <input type="checkbox"/> Es publicidad para productos		
Imagen		

Press the menu by pressing the key 

chevron_right Select user and enter the password.

chevron_right Enter

chevron_right Choose the option **CRUD's** located in the upper right quadrant of the screen.

chevron_right You will see the complete module's MENU on the screen. Press **Advertisement**

chevron_right To create the advertisement press **New**

The screenshot shows a software application window for managing advertisements. At the top, there is a toolbar with buttons for 'BORRAR' (Delete), navigation arrows, 'BUSCAR' (Search), 'NUEVO' (New), 'GUARDAR' (Save), and a close button. Below the toolbar, there are two tabs: 'Datos' (selected) and 'Auditoría'. The 'Datos' tab contains input fields for 'Nombre' (Name) and 'Mensaje' (Message). Underneath these fields are two checkboxes: '✓ Activo' (Active) and 'Es publicidad para productos' (Is advertisement for products). A third input field for 'Imagen' (Image) is also visible. The overall layout is clean and organized, typical of a business application.

After doing this, you will be able to start filling out the detailed items in the first tab, **Data**.

chevron_right First, press the field **Name** to activate the writing space, then press the keypad and enter the term that identifies the advertisement.

chevron_right Write the advertisement message activating the text field **MESSAGE** and follow the same already outlined steps.

chevron_right Then select **Active** if you wish that the message is shown on the client's display (not related to any specific product) or choose **It is advertisement for products** if the message is associated to a specific product.

chevron_right Press Save to confirm the action.

chevron_right In the tab **Auditing**: the information related to the registry of the saved data is shown.

Users



In this point the CRUD's of the users is managed, with the possibility of defining the different clearance levels for every one of them (sale, consultation, management)

BORRAR ← ↗ → ↘ BUSCAR NUEVO GUARDAR X

Datos	Auditoría
	Apellidos <input type="text" value="Vendedor 1"/>
	Nombres <input type="text" value="Vendedor 1"/>
Descripción	<input type="text" value="Vendedor 1"/>
Usuario	<input type="text" value="vende"/>
Contraseña	<input type="password" value="••••"/>

chevron_right Enter the menu by pressing the key 

chevron_right Select user and enter the password.

chevron_right Press Enter

chevron_right Choose the option **CRUD's** located in the upper right quadrant of the screen.

chevron_right You will see the complete module's MENU on the screen. Press **Users**

chevron_right To create a user press **New**

BORRAR ← ↗ → ↘ BUSCAR NUEVO GUARDAR X

Datos	Auditoría
	Apellidos <input type="text"/>
	Nombres <input type="text"/>
Descripción	<input type="text"/>
Usuario	<input type="text"/>
Contraseña	<input type="password"/>

After doing this, you will be able to start filling out the detailed items in the first tab, **Data**.

chevron_right Complete the information about the user about to be created. **Last names, Names, Description, User, Password and Confirm.**

All the fields are used in the same way:

- press on the space for entering a text to activate it,

the alphanumeric keypad,

- enter the necessary letters and
- press Enter to confirm

chevron_right The word **Active** has a check mark by default.

chevron_right If you wish to limit the clearance of a user so that it cannot perform any action with the scale, select **Blocked**.

chevron_right In the field **Role**, press the magnifying glass to enable the detachable menu and select the function this user can perform:

- Administrator - Consult - Salesperson

chevron_right Continue filling the boxes out with the corresponding information such as **e-mail address** and **Telephone** following the previously outlined steps.

chevron_right Press Save to confirm the action.

chevron_right In the last tab Auditing, the information related to the registry of the saved data is shown.

Departments



It allows you to create, modify, and/or delete Departments (or sectors) which you will later link to the items (PLU's). When you generate them, you will be able to gather the PLU's in groups, making it easier to generate lists, sale reports, maintenance, and data updates.

BORRAR	<input type="button" value="<"/>	<input type="button" value="<"/>	<input type="button" value=">"/>	<input type="button" value=">"/>	<input type="button" value="BUSCAR"/>	<input type="button" value="NUEVO"/>	<input type="button" value="GUARDAR"/>	<input type="button" value="X"/>
Datos		Auditoría						
Código	<input type="text" value="6"/>			✓ Activo				
Nombre	<input type="text" value="Cocina"/>							

chevron_right Enter the menu by pressing the key

chevron_right Select user and enter the password.

chevron_right Press Enter.

chevron_right Choose the option **CRUD's** located in the upper right quadrant of the screen.

chevron_right You will see the complete module's MENU on the screen. Press **Departments**.

chevron_right To start with the creation of a department, press **New**.

The screenshot shows a software window for managing departments. At the top is a toolbar with buttons for 'Borrar', navigation arrows, 'BUSCAR', 'NUEVO' (which is highlighted in blue), 'GUARDAR', and a close button. Below the toolbar, there are two tabs: 'Datos' (selected) and 'Auditoría'. Under the 'Datos' tab, there are two input fields: 'Código' with a value of '6' and a numeric range selector, and 'Nombre' which is empty. To the right of the 'Código' field is a status indicator with a checkmark and the word 'Activo'.

After doing this, you will be able to start filling out the detailed items in the first tab, **Data**.

chevron_right Once you are in the screen, **Data** you will find the first field, **Code**. Here you can enter the number associated to the department about to be created.

chevron_right The word **Active** has a check mark by default. When you wish to disable a department uncheck this action.

chevron_right Activate the field **Name** to write the department's name.

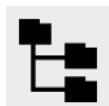
chevron_right You can also select some of the preloaded default departments. To do this, press Search (located in the upper toolbar) and select the one you need:

- Cold cuts and dairy
- Meat products
- Vegetables
- Bakery
- Fish and Seafood
- Gift shop and Bazaar
- Generic sector

chevron_right Press Save.

chevron_right In the tab **Auditing**: the information related to the registry of the saved data is shown.

Groups



It allows you to create, modify, and/or delete Groups which you will later link to the items (PLU's).

chevron_right Enter the menu by pressing the key **Enter**

chevron_right Select user and enter the password.

chevron_right Press Enter

chevron_right Choose the option **CRUD's** located in the upper right quadrant of the screen.

chevron_right You will see the complete module's MENU on the screen. Press **Groups**

chevron_right To start with the creation of a Group, press **New**.

chevron_right Once you are in the screen, **Data** you will find the first field, **Code**. Here you can enter the number associated to the group about to be created by activating the space for entering a text.

chevron_right The word **Active** has a check mark by default. When you wish to disable a group uncheck this action.

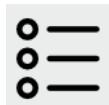
chevron_right Activate the field **Name** to write the group's name.

chevron_right To locate already created groups, press Search (located in the upper toolbar) and select the one you need:

chevron_right Press Save.

chevron_right In the tab **Auditing**: the information related to the registry of the saved data is shown.

Ingredients



It allows you to predefine the list of elements that comprise a product. These can be assigned, later on, in the setting of a PLU (and you will see them in the printed labels).

BORRAR	←	<	>	→	↻	BUSCAR	NUEVO	GUARDAR	×
Datos		Auditoría							
Nombre	Masa base								
Ingredientes	Harina. Sal. Levadura. Agua.								
✓ Activo									

chevron_right Enter the menu by pressing the key

chevron_right Select user and enter the password.

chevron_right Press Enter

chevron_right Choose the option **CRUD's** located in the upper right quadrant of the screen.

chevron_right You will see the complete module's MENU on the screen. Press **Ingredients**

chevron_right To start with the creation of Ingredients, press **New**.

BORRAR	<input type="button" value="<"/>	<input type="button" value="<"/>	<input type="button" value=">"/>	<input type="button" value=">"/>	<input type="button" value="BUSCAR"/>	NUEVO	GUARDAR	X
Datos		Auditoría						
Nombre	<input type="text"/>							
Ingredientes	<input type="text"/>							
<input checked="" type="checkbox"/> Activo								

Once you are in the screen, **Data**, activate the field **Name** and enter the term that identifies the ingredient or group of elements that comprise the product.

Perform the same steps to complete the field **Ingredients**. Here you can enter the complete detail of the components.

The word **Active** has a check mark by default. When you wish to disable an ingredient uncheck this action.

Press Save.

On the tab **Auditing**: the information related to the registry of the saved data is shown.

Preservation



It allows you to specify a list of usage/ preservation recommendations for the products (E.g. temperature, humidity, stowage, etc.). These suggestions can be called after the creation/setting of a PLU (and you will see them in the printed labels).

chevron_right Enter the menu by pressing the key

chevron_right Select user and enter the password.

chevron_right Press Enter

chevron_right Choose the option **CRUD's** located in the upper right quadrant of the screen.

chevron_right You will see the complete module's MENU on the screen. Press **Preservation**

chevron_right To start creating new Preservation data, press **New**.

chevron_right Once you are in the screen, **Data**, activate the field **Name** and enter the term that identifies the type of preservation about to be created.

chevron_right Perform the same steps to complete the field **Preservation Data**. Here you will be able to enter the complete detail of the indications related to the appropriate preservation of a product.

chevron_right The word **Active** has a check mark by default. Select this option when you need to

disable it.

chevron_right Press Save

chevron_right In the tab **Auditing**: the information related to the registry of the saved data is shown.

Third Parties



It allows you to create an agenda containing information (primary and secondary) about the people that are directly or indirectly linked to your business.

The screenshot shows a software interface for creating a new third party record. At the top, there is a toolbar with buttons for 'Borrar' (Delete), back/forward navigation, search ('BUSCAR'), 'Nuevo' (New), 'Guardar' (Save), and close ('X'). Below the toolbar, there are three tabs: 'Datos' (selected), 'Teléfonos y direcciones', and 'Auditoría'. The 'Datos' tab contains fields for 'Nombre' (Name) with the value 'ejemplo', 'Descripción' (Description) with the value 'ejemplo', and a status indicator '✓ Activo' (Active). At the bottom left, there is a 'Tipo' (Type) section with two radio buttons: 'Es cliente' (Is client) and 'Es empleado' (Is employee), with 'Es cliente' being selected. The entire form has a light blue border.

chevron_right Enter the menu by pressing the key .

chevron_right Select the module **CRUD's**

chevron_right Press the access **Third Parties**

chevron_right To start with the creation of a new registry, press **New**.

BORRAR BUSCAR GUARDAR NUEVO

Datos Teléfonos y direcciones Auditoría

Nombre

Descripción

Activo

Tipo Es cliente Es empleado

Once you are in the screen, **Data**, activate the field **Name** and complete with the corresponding data.

Perform the same steps to complete the next field **Description**.

The word **Active** has a check mark by default. When you wish to disable any Third Party uncheck this option.

BORRAR BUSCAR GUARDAR NUEVO

Datos Teléfonos y direcciones Auditoría

Tipo Es cliente Es empleado
 Es representante de ventas Es envasador
 Es distribuidor Es proveedor
 Es importador Es exportador
 Es fraccionador Es matadero

Ident. fiscal

Among the available options in the field **Type** select the one that is linked to the profession or role of the entered person.

Finally, activate **Tax-related identity** to enter the corresponding data if necessary.

chevron_right Then continue entering information by selecting the next tab **Telephones and Addresses**.

chevron_right In the box **Name** select the one corresponding to the entered contact.

chevron_right If the existent information needs to be modified in any way, press **Modify**

chevron_right Modify the necessary data activating each field.

chevron_right Press Save.

chevron_right In the tab **Auditing**: the information related to the registry of the saved data is shown.

Currency



It allows you to define the monetary symbol (e.g. \$, USD, etc.), as well as the decimal comma/point for the price. This setting is the one which will be shown in the receipts, sales printings or reports.

BORRAR	←	<	>	→	↻	BUSCAR	NUEVO	GUARDAR	X
Datos Auditoría									
Símbolo	\$								
Descripción	peso argentino								
✓ Activo									
Cód. ISO	ARS								
Precisión precios	<	2	>	Decimales					

chevron_right Enter the menu by pressing the key

chevron_right Select the module **CRUD's**

chevron_right Press the access **Currency**

chevron_right To start with the creation of a new registry, press **New**.

BORRAR	←	<	>	→	↻	BUSCAR	NUEVO	GUARDAR	X
Datos Auditoría									
Símbolo									
Descripción									
✓ Activo									
Cód. ISO									
Precisión precios	<	0	>	Decimales					

chevron_right Once you are in the screen, **Data**, activate the field **Symbol** and enter the symbol that identifies the type of currency used.

chevron_right Perform the same steps to complete the next field **Description**

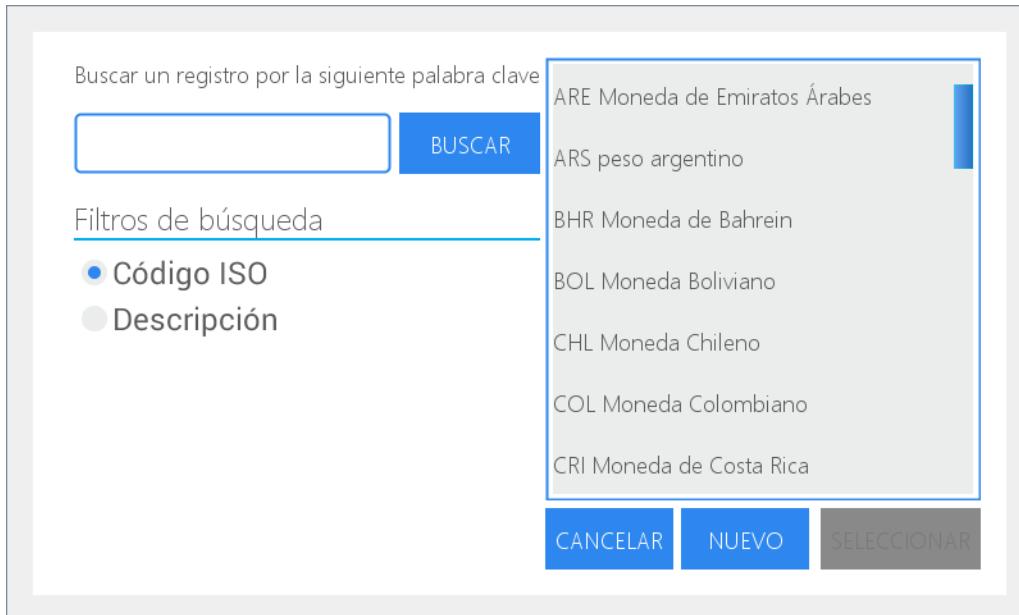
chevron_right The word **Active** has a check mark by default. When you wish to disable any monetary value uncheck this option.

chevron_right Fill out the **ISO Code** activating said field.

chevron_right In the line **Price precision** enter the corresponding decimals.

chevron_right Press Save.

chevron_right To locate the already created registries press **Search** (located in the upper toolbar). To speed the search by ISO code or Description.



chevron_right In the tab **Auditing**: the information related to the registry of the saved data is shown.

Countries



It allows you to fill out the information associated to the product's country of origin.

Datos Auditoría

Nombre: Argentina

Descripción: Argentina

✓ Activo

Cód. ISO: AR

Moneda: ARS peso argentino

chevron_right Enter the menu by pressing the key **Enter**

chevron_right Select the module **CRUD's**

chevron_right Press the access **Countries**

chevron_right Start with the creation of a new registry, press **New**.

Datos Auditoría

Nombre:

Descripción:

✓ Activo

Cód. ISO:

Moneda: +

chevron_right Once you are in the screen, **Data**, activate the field **Name** and enter the name of the country.

chevron_right Perform the same steps to complete the next field **Description**.

chevron_right The word **Active** has a check mark by default. When you wish to disable any selected country select this option.

chevron_right Put out the **ISO Code** that identifies the country, by activating said field.

chevron_right And in the line Currency you can select the search menu to locate the monetary values already created or press the + symbol to modify any of the existent ones.

warning

IMPORTANT: At [Menu - CRUD's - Currency](#) you will find the necessary steps to create, edit, or delete a monetary value in the scale.

chevron_right Press Save.

chevron_right To locate the already created registries choose the option **Search** (located in the upper toolbar). You can expand the search by ISO code or Description.

chevron_right On the tab **Auditing**: the information related to the registry of the saved data is shown.

Provinces/States



It allows you to specify the information corresponding to the province or state where the product comes from.

chevron_right Enter the menu by pressing the key

chevron_right Select the module **CRUD's**

chevron_right Press the access **Provinces/States**

chevron_right Start with the creation of a new registry, press **New**.

Once you are in the screen, **Data**, activate the field **Name** and enter the name of the province or state.

Perform the same steps to complete the next field **Description**.

The word **Active** has a check mark by default. When you wish to disable any selected **Region** select this option.

Press on the field **Abbreviation** to activate the space for entering a text and enter the acronym that identifies the provinces or states.

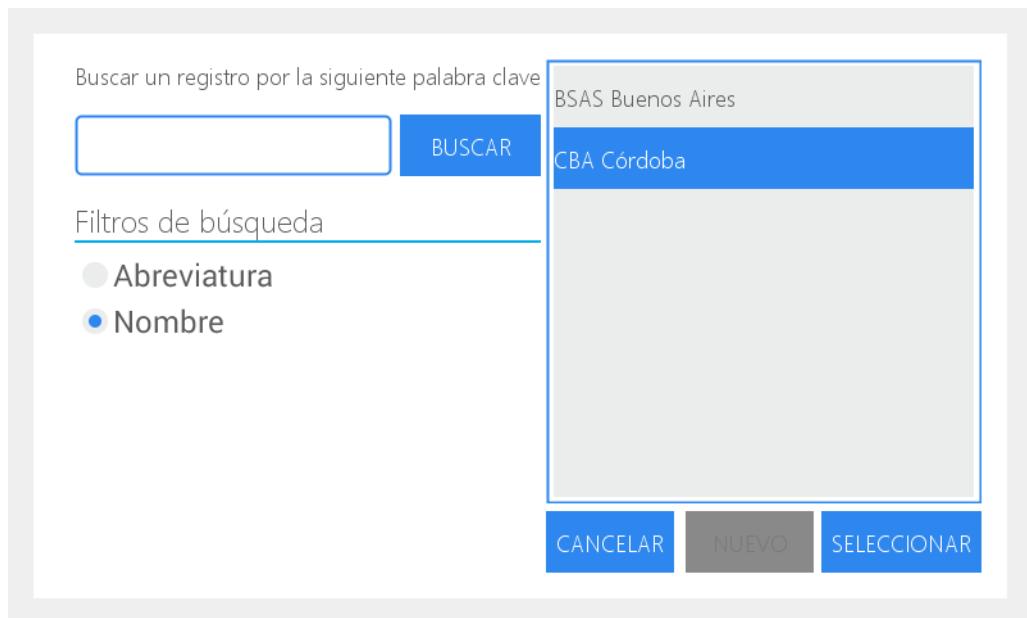
In the line **Country**, select the search menu to locate the countries already created or press the + symbol to modify any of the existent ones.

warning

IMPORTANT: At [Menu - CRUD's - Countries](#) you will find the steps to follow to create, edit, or delete the data about a country in the scale.

Save

locate the already created registries choose the option Search (located in the upper toolbar). You can shorten the search by Abbreviation or Name.



chevron_right the tab **Auditing**: the information related to the registry of the saved data is shown.

Cities



It allows you to enter the city where a product comes from.

A screenshot of a city registration form. At the top is a horizontal toolbar with buttons: "BORRAR" (red), back arrow, forward arrow, refresh, "BUSCAR" (yellow), "NUEVO" (blue), "GUARDAR" (green), and close (X). Below the toolbar are two tabs: "Datos" (selected) and "Auditoría". The "Datos" tab contains fields for "Nombre" (11 de Septiembre), "Cód. área" (477), and "Cód. postal" (empty). Below these fields is a status indicator "✓ Activo". The "Provincia" field shows "Buenos Aires-GBA" with a search icon. The entire form is enclosed in a light blue border.

BORRAR < < > > BUSCAR NUEVO GUARDAR X

Datos Auditoría

Cód. área 477

✓ Activo

Cód. postal

Provincia + Buenos Aires-GBA

País + AR Argentina

chevron_right Enter the menu by pressing the key

chevron_right Select the module **CRUD's**

chevron_right Press the access **Cities**

chevron_right To start with the creation of a new registry, press **New**

BORRAR < < > > BUSCAR NUEVO GUARDAR X

Datos Auditoría

Nombre

Cód. área

✓ Activo

Cód. postal

Provincia +

chevron_right Once you are in the screen, **Data**, activate the field **Name** and enter the name of the city.

chevron_right Perform the same steps to complete the next item **ZIP Code**.

chevron_right The word **Active** has a check mark by default. When you wish to disable any selected city select this option.

chevron_right Press on the field **ZIP Code** to activate the space for entering a text and enter the code that identifies the city.

chevron_right The next two lines **Province/State** and **Country** are filled out in the same way:

- select the search menu to locate the already created provinces/states and countries or
- press the + symbol to modify some of the already existent ones.

warning

ANT: At [Menu - CRUD's - Countries and Provinces/States](#) you will find the necessary steps to create, edit, or delete the data about a Country or a Region respectively in the scale.

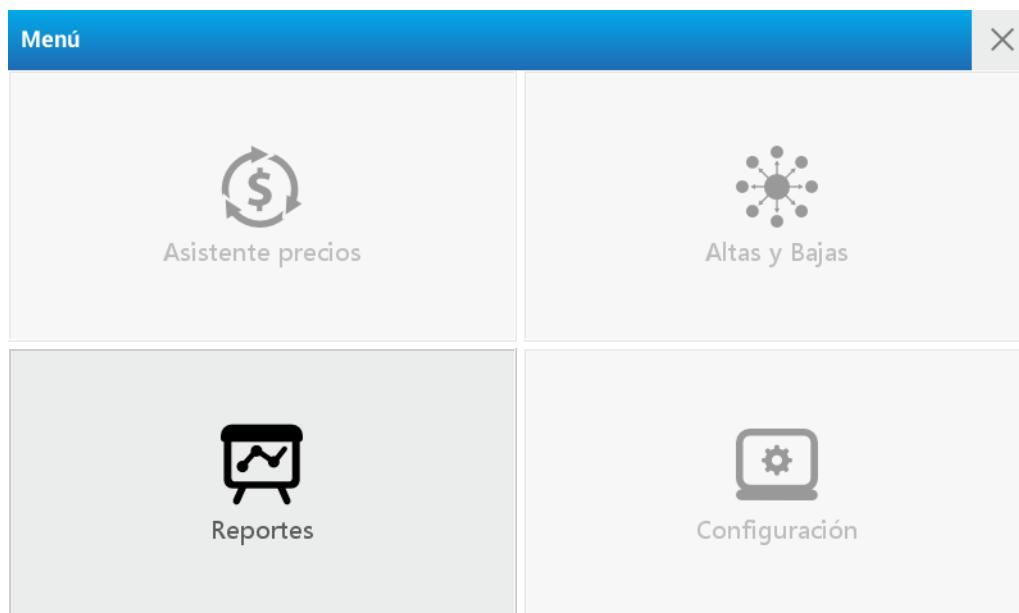
chevron_right Press Save

chevron_right To locate the already created registries choose the option Search (located in the upper toolbar). You can shorten the search by Abbreviation or Name.

chevron_right In the tab **Auditing**: the information related to the registry of the saved data is shown.

Reports

It allows you to print, in continuous paper, the total amount of sales per day, item, or salesperson, as well as the groups, departments, and price lists.



Report	Detail
Sales per day	Total amount of executed sales
Sales by salesperson	Total of sales executed by each SALESPERSON together with the PRE-PACKED ones.
Sales by PLU	Integral of sales of each PLU
Closing of sales	It deletes the total of sales from the memory
Groups' Lists	Detail of the created groups
Departments' Lists	Description of the active departments
Price Lists	Price List in use
PLU's Prices	PLU's Value in every price list or condition

Sales per day



This option allows you to obtain the detail of the total of sales executed in accordance to the selected period.

chevron_right Enter the menu by pressing the key **1**

chevron_right Select user and enter the password.

chevron_right Press Enter

chevron_right Choose the option **Reports** located in the bottom left quadrant of the screen.

chevron_right You will see the complete module's MENU on the screen. Press **Sales by Day**

chevron_right Once you are in said section, use the filter to design the report according to your needs.

chevron_right Activate the type of filter to use and/or the **Detail Mode** by pressing the gray boxes located in the beginning of every option. Once this operation is executed you can see a check mark in every space.

chevron_right At use a filter by date, select the desired period using the date-time fields enabled for such purpose.

chevron_right At make the report by salesperson, use the search menu to select the user for verifying.

chevron_right The detail mode allows you to have more detailed information of the executed sales in the selected period:

- Date
- N.^o of Ticket
- Subtotal

chevron_right Press Enter

Sales by Salesperson



This access shows the total of sales executed by each **SALESPERSON** together with the **PRE-PACKED** ones.

REPORTE DE VENTAS (TOTALES) POR VENDEDOR

X

✓ Filtrar por fecha

< 01/02/16 11:32 >

a < 01/02/16 11:32 >

■ Filtrar por vendedor



■ Modo Detallado

CANCELAR

ACEPTAR

To use this report select the module **Sales by Salesperson** and go on with the outlined steps as follows:

chevron_right **Activate** the type of filter to use and/or the **Detail Mode** by pressing the gray boxes located in the beginning of every option. Once this operation is executed you can see a check mark in every space.

chevron_right **Select** the desired period using the date-time fields enabled for such purpose.

chevron_right **Not** make the report by salesperson use the search menu to select the user for verifying.

chevron_right **The** detail mode allows you to have more detailed information of the executed sales by the salesperson in the selected period:

- Date
- N.^o of Ticket
- Subtotal

chevron_right **Press** Enter

Sales by PLU



This parameter allows you to check the total of sales by each PLU generated in the scale.

✓ Filtrar por fecha

< 01/02/16 >

a

< 01/02/16 >

PLU

X

<

0 >



Departamentos

X



Grupos

X



CANCELAR

ACEPTAR

To execute the sales by PLU's report select the module **Sales by PLU**" and go on with the outlined steps as follows:

Select the desired period using the **Filter by date** field enabled for such purpose.

The **PLU's** field allows you to obtain the detail of the sales of a product in particular. To do this, activate the search menu and select the PLU you want to analyze.

The fields of **Departments** and **Groups** allow you to further specify the report. Use the search menu to select them.

Press Enter.

Closing of sales



Here it is possible, once the necessary reports are elaborated, to **DELETE FROM THE MEMORY** the total of sales executed with the purpose of starting a new period.

Cierre de Ventas					CERRAR VENTAS	X
Cierres	Fecha	Usuario	Ventas	Total		
	16/10/2015	Super	95	6.972,51		

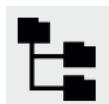
Cierres:

1

After delete from the equipment's memory the total of sales executed access the module **Closing of Sales** and press **Close Sales** located in the upper right margin.

After executing this action, a message to confirm or cancel the operation appears on the screen.

Group's Lists



It allows you to obtain a direct printing of the available groups' lists.

To obtain the detail of the groups created, press on the access **Groups Lists** and it will automatically print said report.

Departments' List:



This option prints the loaded departments' lists.

You can get the inventory of the departments generated in the scale by pressing on the access Departments' Lists.

Then, it will automatically print said report.

Price List



It quickly and easily prints the active price list.



To get the detail of the sales executed in one of the price lists, select the module **Price List** and then go on with the outlined steps as follows:

chevron_right Select the **Price List** you want to verify. For this, use the search menu.

chevron_right The fields of **Departments** and **Groups** allow you to further specify the list you want to see. Activate the search menu to select them.

chevron_right Press Enter.

PLU's prices



Select this report when you need to have a detailed printing of a PLU's value in each price list or condition.

PLU

 1 < >

CANCELAR

ACEPTAR

To use this report follow these steps:

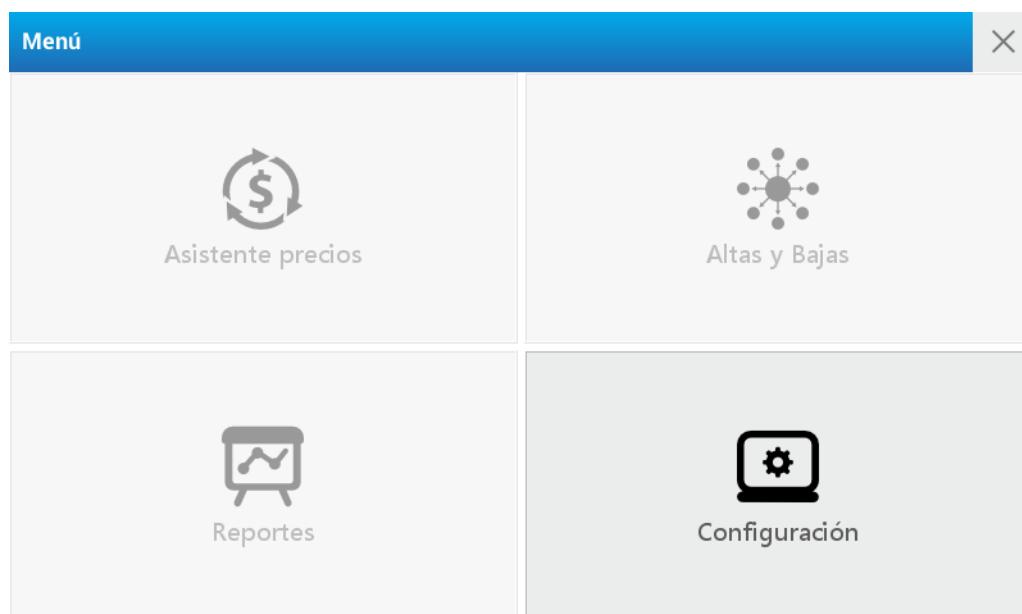
chevron_right Press the module **PLU's Prices**

chevron_right Enter the PLU's number you want to see or use the search menu to locate it.

chevron_right Press Enter.

Settings

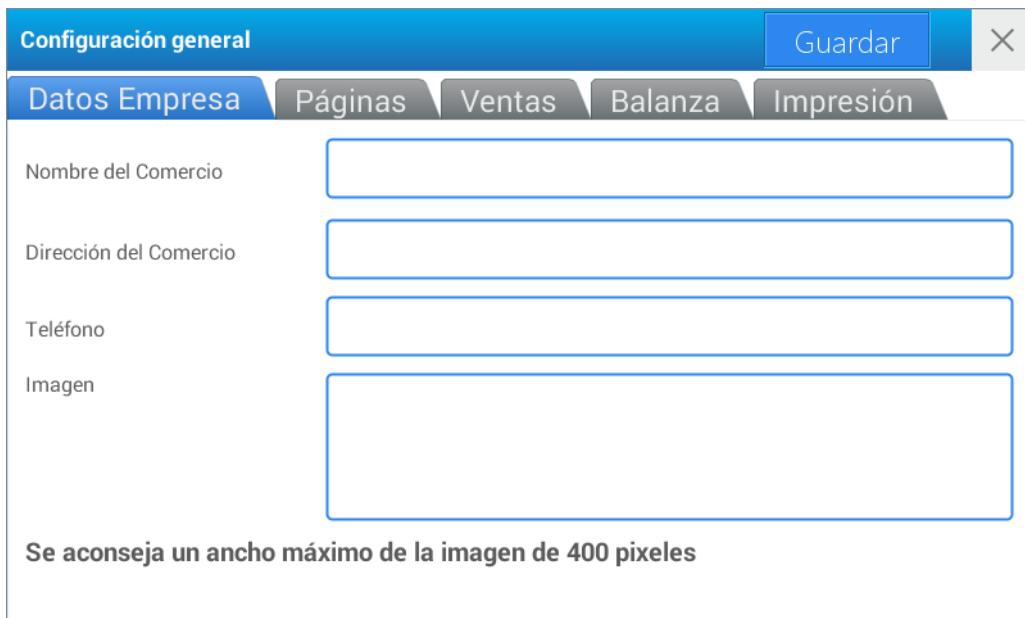
At this point of the menu it is possible to set the necessary parameters to make sure the equipment works properly, as well as to adjust it for your business' particular use, the network connection status, users' clearances, etc.



General



This option allows for the general setting of the equipment to adjust the scale to your business' specific needs.



We will first start by detailing the function of each tab:

- **Business' Information:** in this space you can add information related to your business or shop. This information will be shown as a heading in all the equipment's printed receipts.
- **Pages:** Here you will be able to edit the name of the initial pages of direct accesses.
- **Sales:** It allows you to determine the access clearance to prices modifications, generics' sales, and visualization of the last printed ticket's number.
- **Scale:** In this item, the scale's number is set (in the case of using multiple equipments at the same time), visualization of the pointer on the screen, standby time of special keys and marquee, scale's mode, among other functions.
- **Printing:** It allows you to define the amount of copies and to adjust the printer's tone as well as restoring the printing formats.

Hereunder, you will find the steps to follow to complete the data in every tab.

chevron_right Enter the menu by pressing the key .

chevron_right Select user and enter the password.

chevron_right Press Enter

chevron_right Choose the option **Settings** located in the bottom right quadrant of the screen.

chevron_right You will see the complete module's MENU on the screen. Press **General**

Configuración general

Guardar X

Datos Empresa Páginas Ventas Balanza Impresión

Nombre del Comercio	NOMBRE COMERCIO
Dirección del Comercio	DIRECCIÓN COMERCIO
Teléfono	0123 - 4567890
Imagen	

Se aconseja un ancho máximo de la imagen de 400 pixeles

Once you are in the **Business' Information** tab you will find the first field called **Name**. Here, you can enter the term that identifies your business. To do that press on the writing space to activate the numeric keypad. Enter the necessary letters and/or numbers and then press Enter

Fill out the fields **Business' Address** and **Telephone** following the actions outlined in the previous step. You can also use the scale's numeric keypad.

In the field **Image** you can select the company's logo (maximum width 400 pixels) Press on the blank field to enable the Search Menu. You can locate the image scrolling through the right quadrant or by activating the text field to enter a key word for the search.

warning

IMPORTANT: Before executing this action, you must upload an image to the equipment. To do that follow the steps outlined at [Menu - CRUD's - Images](#)

Press Save

Configuración general

Guardar X

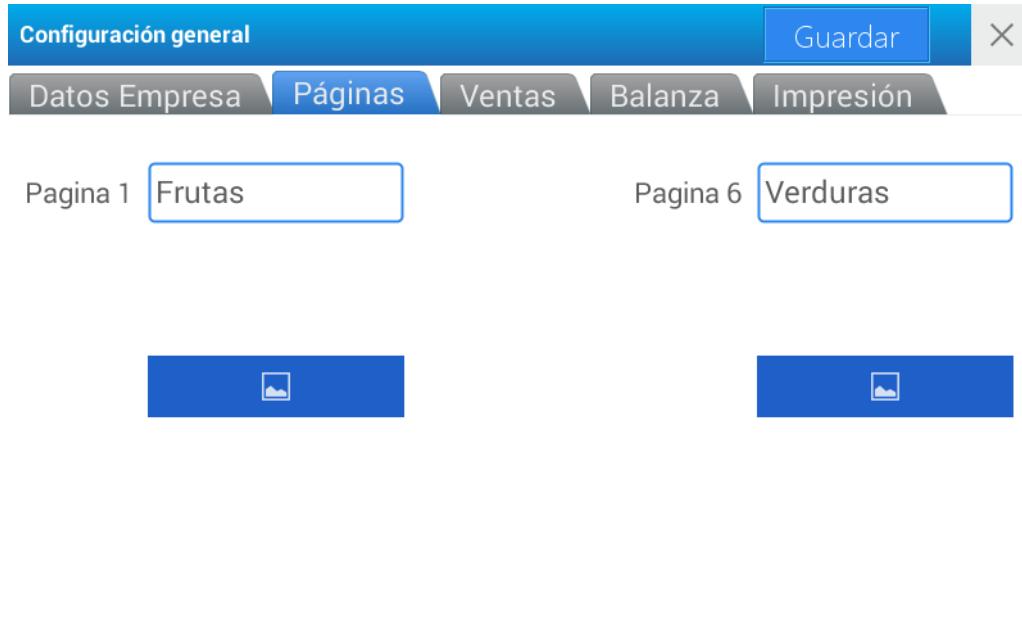
Datos Empresa Páginas Ventas Balanza Impresión

Página 1	Frutas	Página 6	Verduras
Página 2	P 2	Página 7	P 7
Página 3	P 3	Página 8	P 8
Página 4	P 4	Página 9	P 9
Página 5	P 5	Página 10	P 10

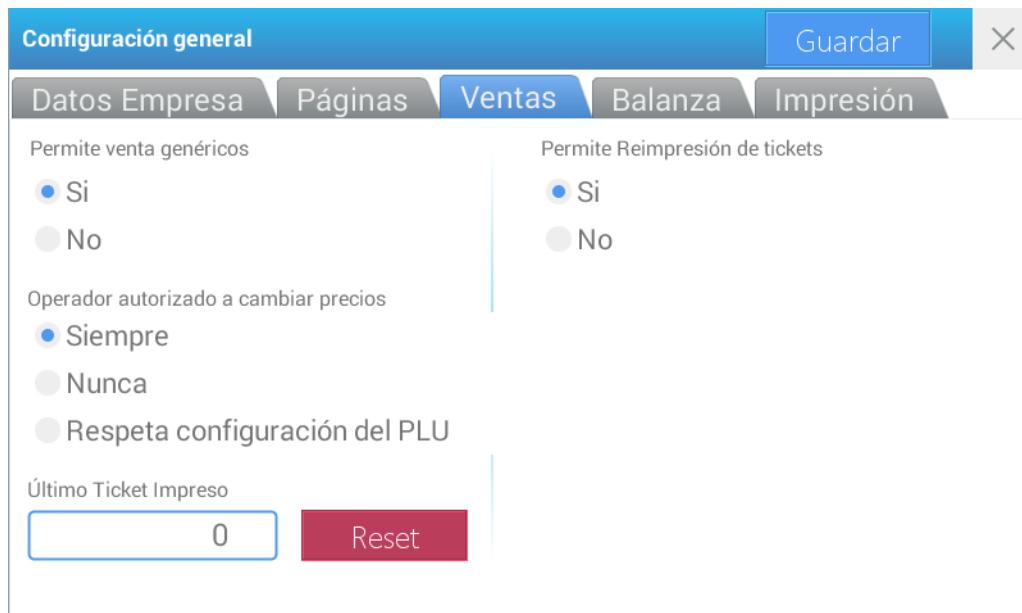
In the next tab **Pages** you must enter the name that identifies the quick access pages.

chevron_right Press on each line to activate the text field
to activate the keypad

chevron_right Enter necessary letters and numbers
chevron_right Press Save



warning ATTENTION: If the equipment is on SelfService Mode, the tab will show two pages and the possibility to select an image for each one.



In the Sales tab you must select the available options of the following items:

- It allows you to sell generics
- Authorized user to modify prices
- and the last printed ticket is shown.
- It also resets the ticket.

On completion press Save.

The screenshot shows the 'Configuración general' (General Configuration) screen. At the top, there are tabs for 'Datos Empresa', 'Páginas', 'Ventas', 'Balanza', and 'Impresión'. The 'Balanza' tab is selected. In the center, there are several configuration options:

- Nro. de Balanza: A numeric input field with arrows to increase or decrease the value. The current value is '1'.
- Nombre: A text input field containing 'Cuora Neo'.
- Perfil: A dropdown menu set to 'DEFAULT'.
- Tiempo marquesina: A slider with a value of '30'.
- Protección de interferencias: A slider with a value of '5'.
- Clave VNC: An empty text input field.
- Activar VNC: A switch button labeled 'ON'.
- Modo Avanzado: A switch button labeled 'ON'.
- Ver Puntero (requiere reiniciar): A switch button labeled 'ON'.
- Modo Autoservicio (requiere reinici...): A switch button labeled 'OFF'.
- Patrón de Desbloqueo: A blue button labeled 'Configurar desbloqueo'.

In the **Scale** tab you can:

chevron_right Enter the number that identifies the equipment in your business using the field **Scale's N.**
°. Enter the number with the keyboard or pressing the arrows located in the extremes of the box.

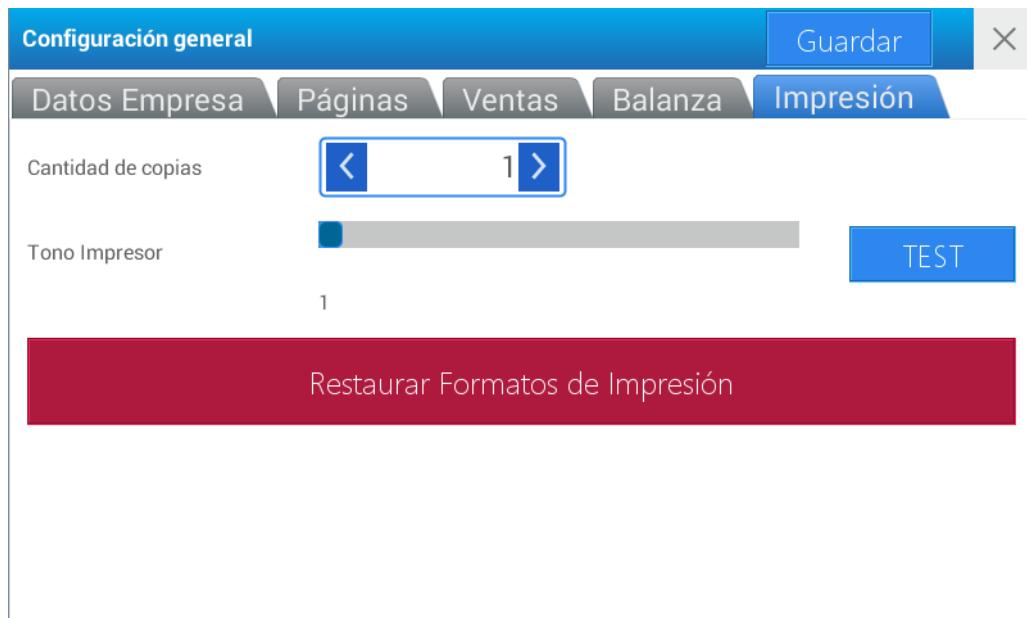
chevron_right Select the **Marquee's standby** time move the pointer to the right to increase its duration.

chevron_right Press the gray box in the line **Protection from Interferences** to activate it. In the next box move the pointer to the right to increase the number, or to the left to reduce it.

chevron_right To **Activate VNC** first enter the keyword in the enabled text field for such purpose; and then move the key to the right to activate it.

chevron_right Press the selector ON-OFF **SelfService Mode** to activate it and switch the scale's mode.
You must restart the scale to apply the changes. **Available only for equipment with a mast.**

chevron_right Press Save.



And in the last place there is the **Printing** tab.

To set the number of tickets to print every time a sale with ticket is executed enter the number in the box **Number of Copies**.

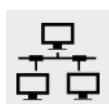
To do this, use the arrows or activate the text field.

To adjust the **Printer tone** slide the cursor to the right. Press to check the operation has been done.

The last box **Restore the printing setting values ** allows you to delete the modifications made and go back to the original settings.

Press Save.

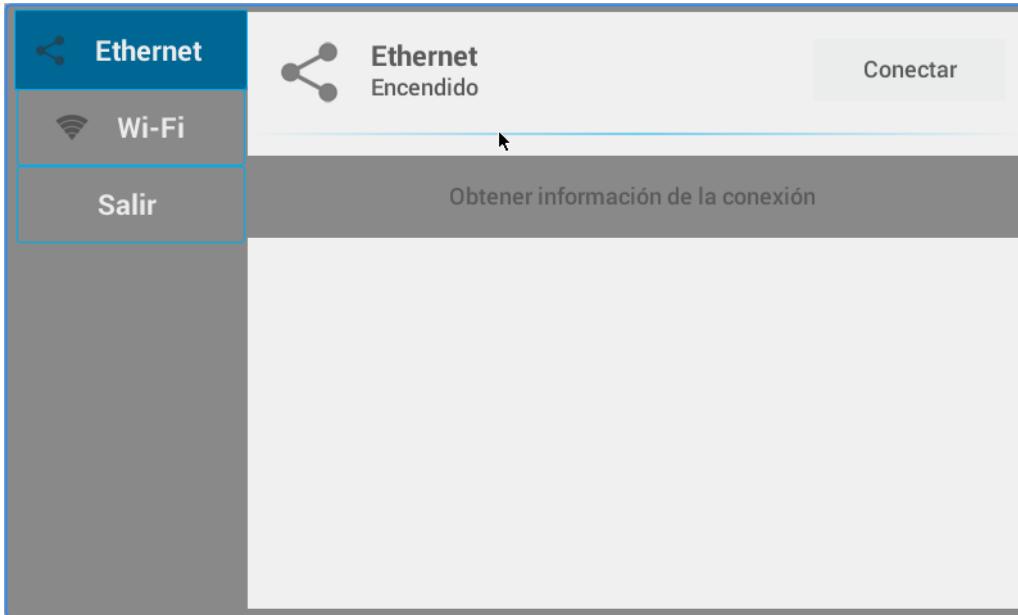
Networks



The equipment includes two types of connections:

- Ethernet
- Wi-Fi

The scale includes a communication port located in the bottom part of the equipment that allows you to connect it to a PC or to set a network with other equipments. For greater safety when connecting your scale to the communication network ask for the technical assistance from an **ATAS** (Authorized Technical Agent SYSTEL).



chevron_right Enter the menu by pressing the key **1**.

chevron_right Select user and enter the password.

chevron_right Press Enter.

chevron_right Choose the option **Settings** located in the bottom right quadrant of the screen.

chevron_right You will see the complete module's MENU on the screen. Press **Networks**

chevron_right On the left margin you will see three boxes:

- Ethernet
- Wi-Fi
- Exit

chevron_right By pressing on Ethernet, the option to connect to a PC or to a network of equipments is enabled.

chevron_right Press Connect.

chevron_right By selecting Wi-Fi, you will see all the available networks.

chevron_right Press Scan to search for available networks

chevron_right Select the network to which you wish to connect.

chevron_right Then enter the network's password

chevron_right Press Enter so the equipment can save the network and connect

Access



It allows you to set the quick access keys page by page.

P 1	P 2	P 3	P 4	P 5	P 6	P 7	P 8	P 9	P 10
									
plu unitario	plu pesable	Ejemplo Escurrido		Papaya					
				jamon					

chevron_right Enter the menu by pressing the key .

chevron_right Select user and enter the password.

chevron_right Press Enter.

chevron_right Choose the option **Settings** located in the bottom right quadrant of the screen.

chevron_right You will see the complete module's MENU on the screen. Press Access

First select the page where the quick access will be created

chevron_right Press on the box where you wish to place it.

chevron_right Next, you will see the following screen

Todos los departamentos	Todos los Grupos	Filtro on/off
PLU	nombre	
3	Ejemplo Escurrido	
6	Manzana verde	
4	Papaya	
5	jamon	
2	plu pesable	
1	plu unitario	

chevron_right Select the PLU that can be found there by pressing on it.

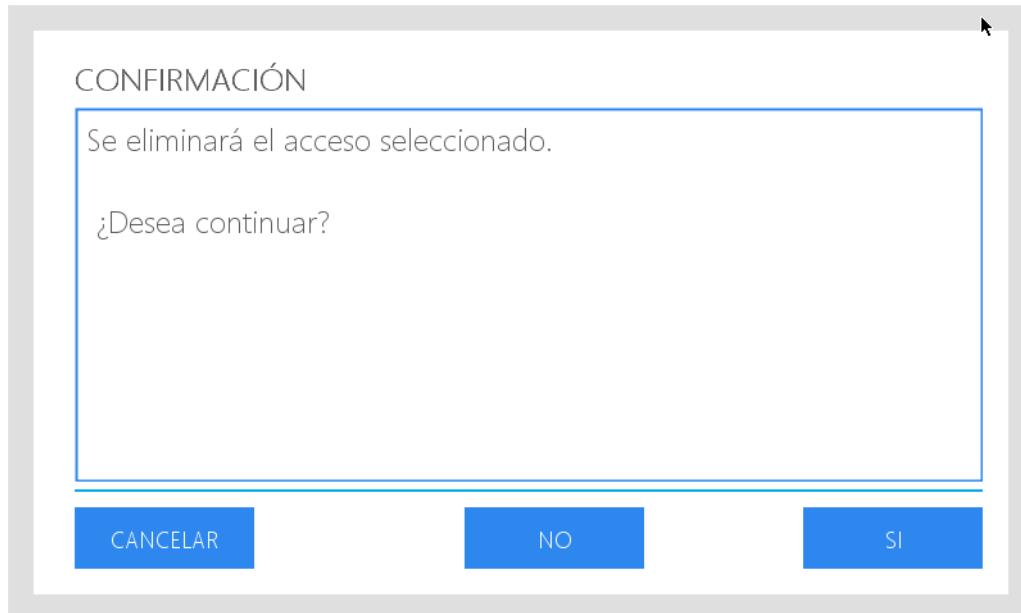
chevron_right To finish the search of a PLU, activate first the filter by pressing **Filter on/off** located in the right upper margin.

chevron_right Then use the fields available for adjusting the search by Department or Group.

chevron_right There is also an entry text field available to make a search with a number or a keyword.

chevron_right On the initial screen you will see the selected PLU.

chevron_right To delete an access, press the box and hold for some seconds.



chevron_right A confirmation message will be shown.

chevron_right Press **YES** to confirm the operation or **CANCEL** to reject it.

chevron_right Then press Exit 

Date and Time



You can use this option to modify the time and date of the scale.



Hora: < 12:14:15 >

chevron_right Enter the menu by pressing the key **1**.

chevron_right Select user and enter the password.

chevron_right Press Enter

chevron_right Choose the option **Settings** located in the bottom right quadrant of the screen.

chevron_right You will see the complete module's MENU on the screen. Press **Date and Time**

chevron_right To select the month, use the arrows located in the extremes of the first field.

chevron_right By pressing the arrow located between both lines you can advance month by month.

chevron_right In the same way, select the current year.

chevron_right Select the right day on the calendar.

Finally, modify the time in the field **Time**. To do that, you can use the arrows located in the extreme of the box or activate the field and enter the corresponding time with the equipment's numeric keypad.

chevron_right Press Save.

Tickets



It allows you to completely edit the text and format of printing for the ticket.

Next, we will detail the options included in the equipment to design the sale's ticket.

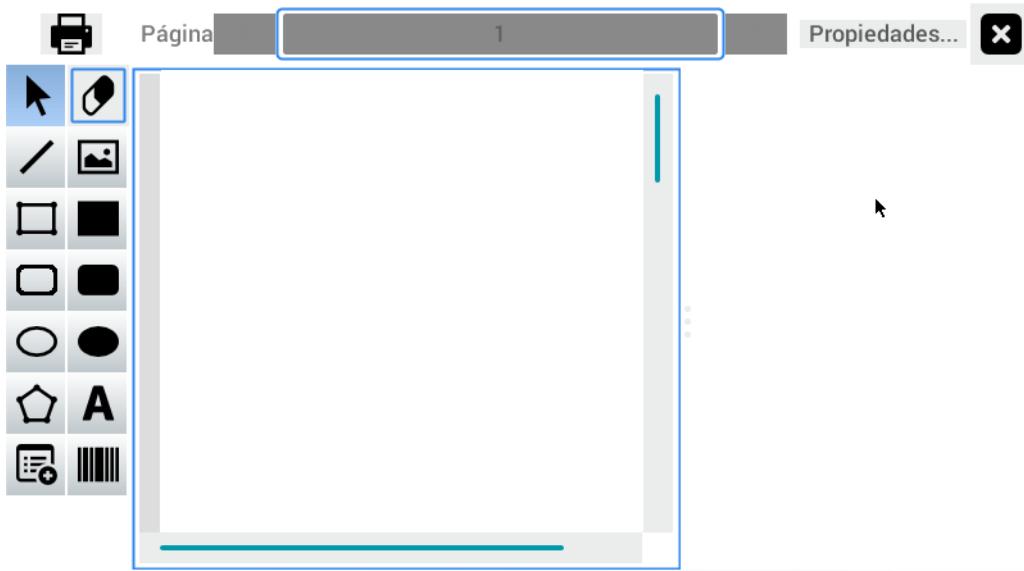
chevron_right Enter the menu by pressing the key **1**.

chevron_right Select user and enter the password.

chevron_right Enter.

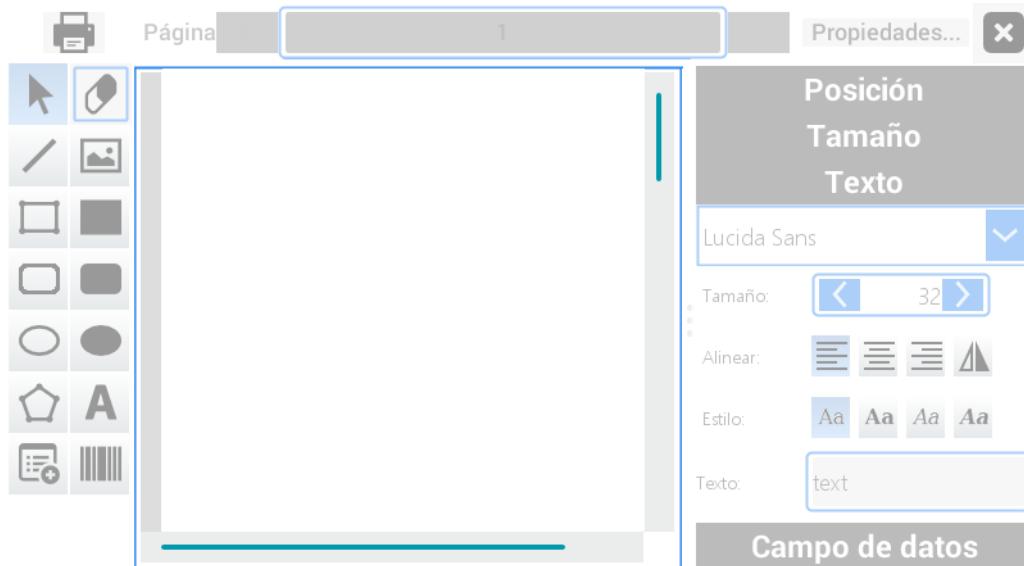
chevron_right Choose the option **Settings** located in the bottom right quadrant of the screen.

chevron_right You will see the complete module's MENU on the screen. Press **Tickets**

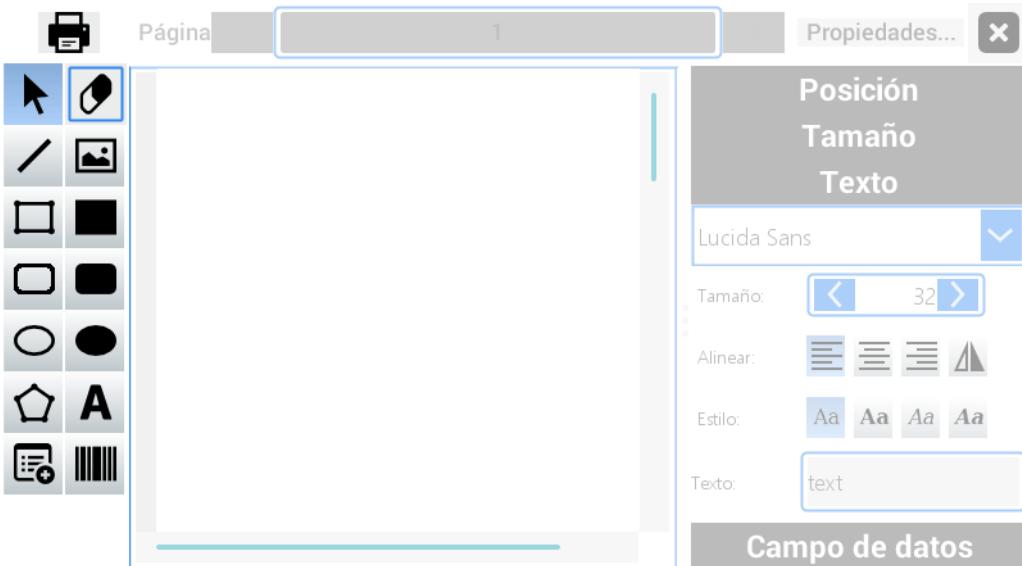


chevron_right On the screen you will see three boxes:

- In the middle box you can select the location of the information that will be printed in the ticket.

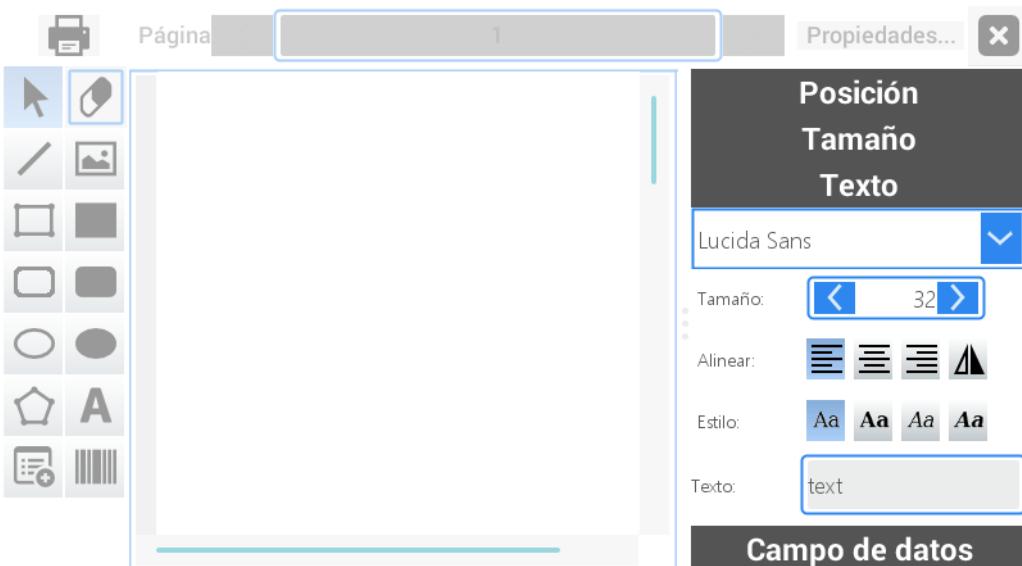


- The left one presents a series of actions to edit the text, add drawings, and select other information fields (E.g. Nutritional table and Bar code)



When pressing on one of the text spaces of the middle box, a third field of actions is enabled on the right of the screen:

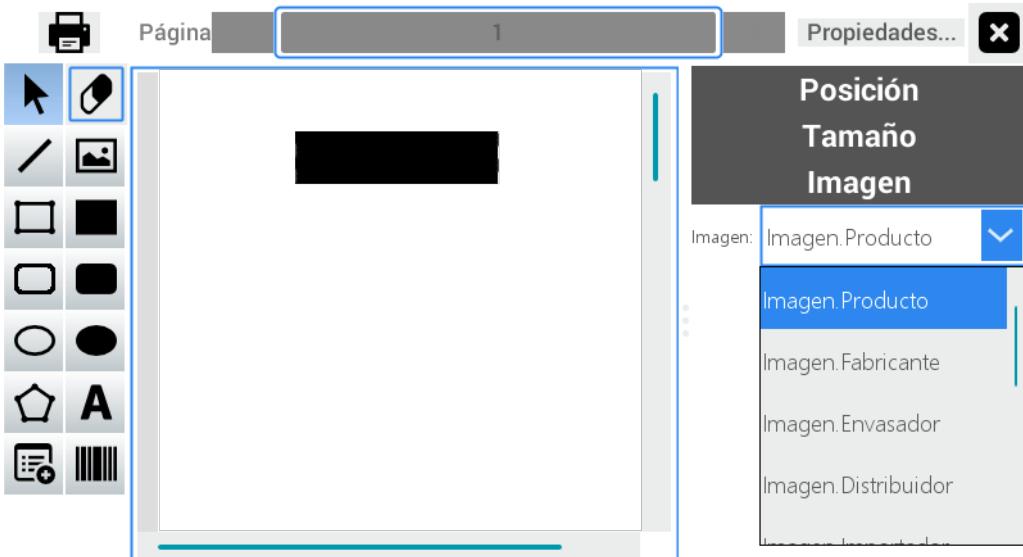
- Here you can find the options **Position - Size - Text** and **Data Field**. There, you will also see the options that will be later enabled.



According to the design you will make, select the actions available in the left quadrant and place them in the middle box.

To insert an image, select the option and place it in the chosen space.

After this action, a black rectangle will be shown. Press on it to activate it.

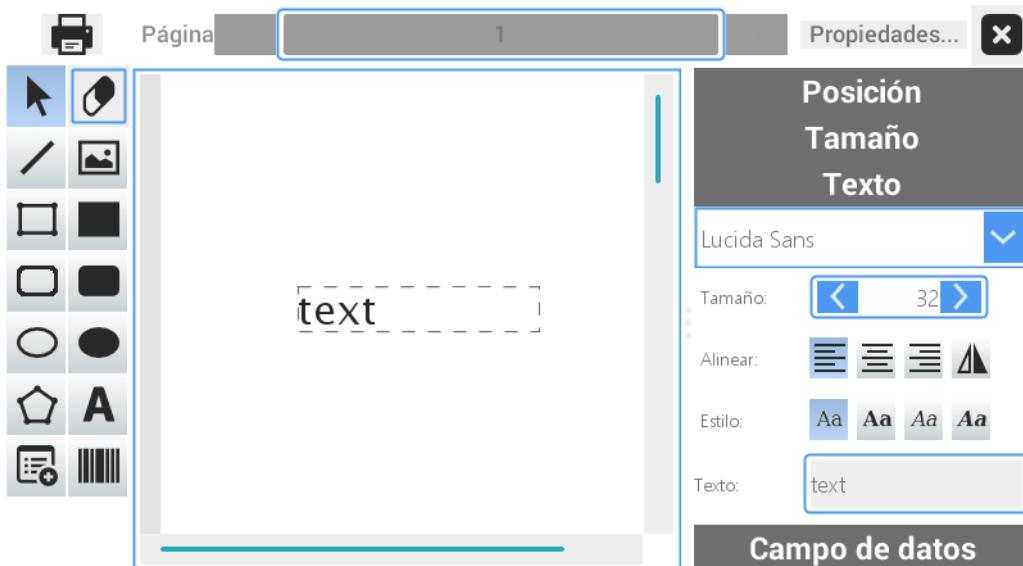


chevron_right The line **Image** will be enabled in the left.

chevron_right From the detachable menu from the field **Image** and select the corresponding option.

warning

IMPORTANT: At [Menu - CRUD's - Images](#) you will find the steps to follow to upload or save images in the scale's memory.



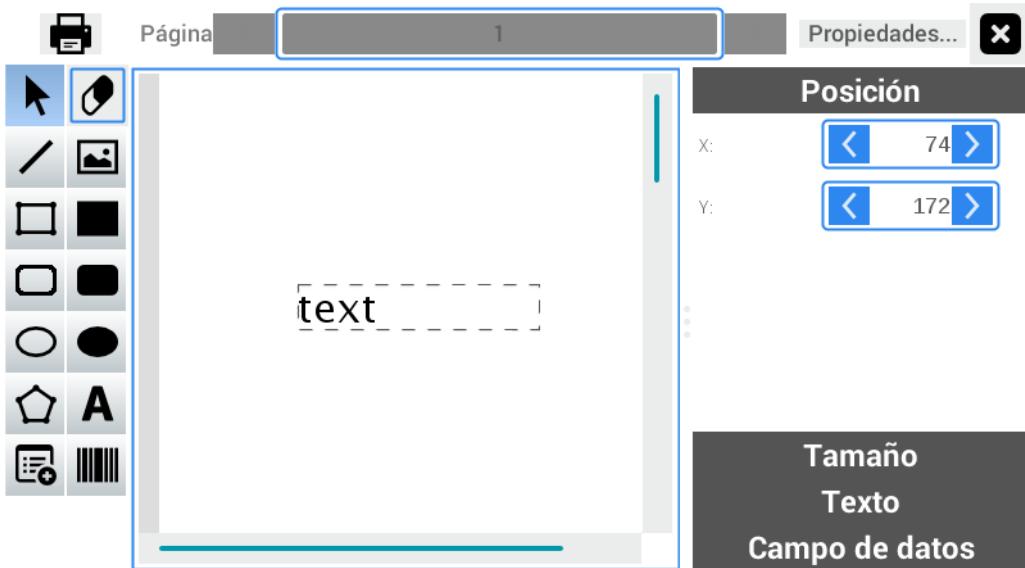
chevron_right By pressing on any of the text lines the properties are enabled to the right.

chevron_right From the option **Text** you can select the typography by pressing the detachable menu.

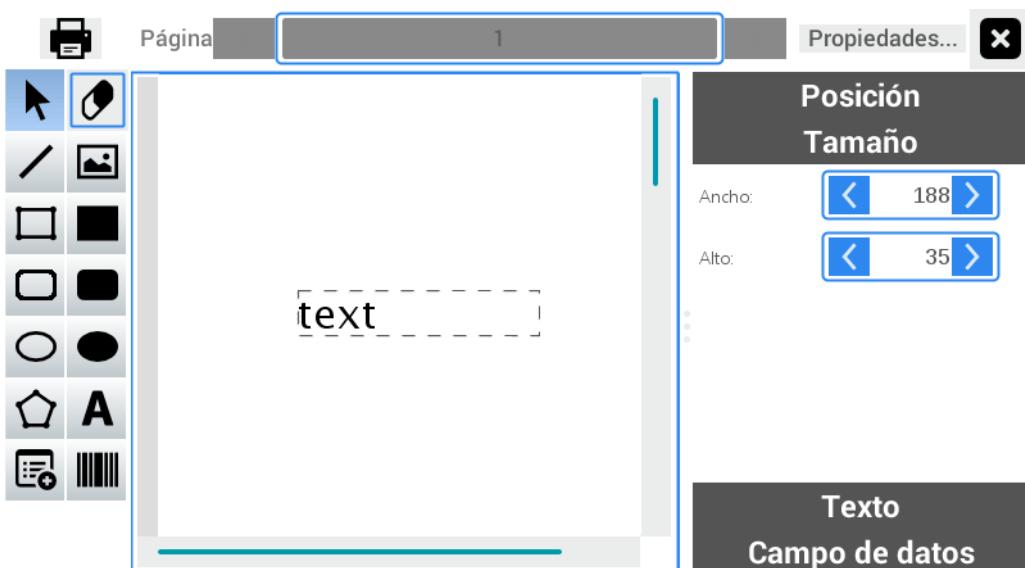
chevron_right Then, choose the **Size** of the letter with the arrows located in the extreme of the box or entering the number with the numeric keypad.

chevron_right Select **Align** and **Style** pressing on the format that will adjust to your needs.

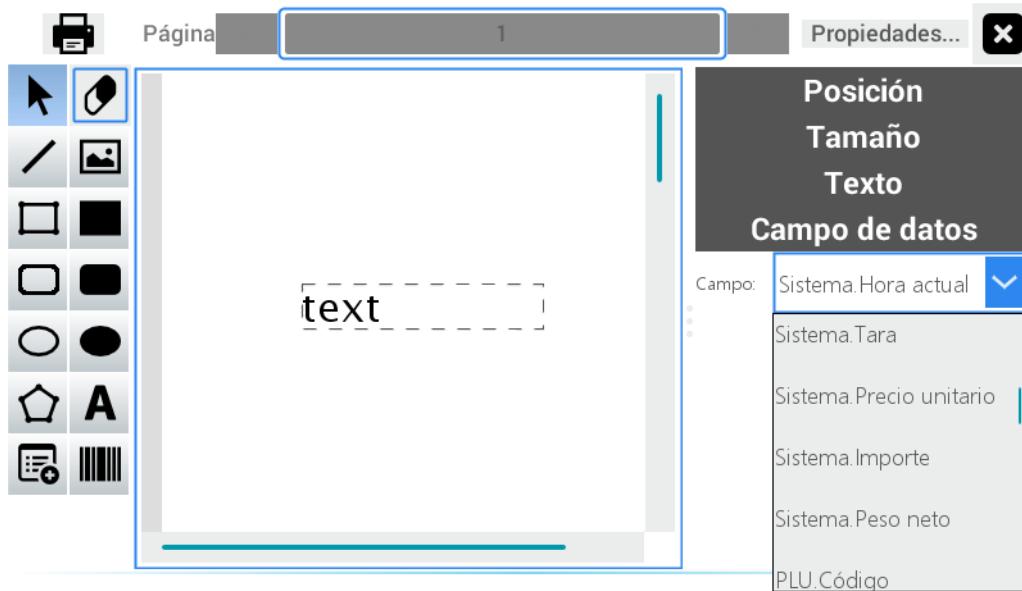
chevron_right From the field **Text** enter the term that will show in the selected space. To do that, press on the field to activate it and enable the alphanumeric keypad.



chevron_right the field **Position** place on the lines **X** and **Y** the corresponding values.



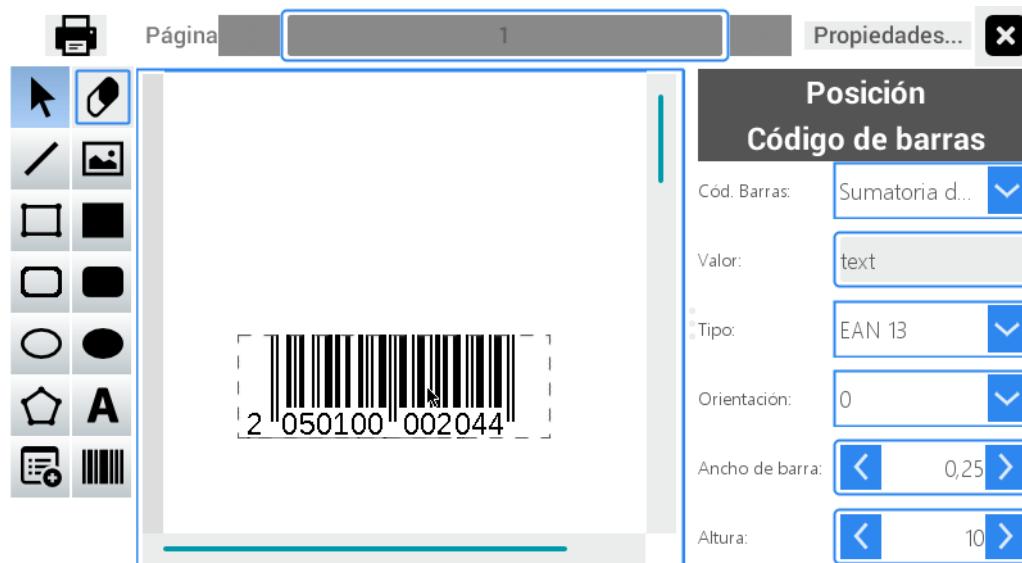
chevron_right Perform the same operation on the field **Size** with the Width and Height boxes.



chevron_right select **Field of Data** and chose the information that it will be shown in said space.

To do that, press on the arrow to observe the detachable menu.

chevron_right pressing on the bar code image of the left box and then on the text field you can enter the product's bar code.



chevron_right additional line will be enabled to the left denominated Bar code and the next commands to edit it: **Bar Code - Value - Type - Orientation - Bar's Width - Height**.

chevron_right pressing the table of the left box and then on the text field you can insert a nutritional table.

The screenshot shows a software interface for document editing. On the left is a toolbar with various icons for selection, text, shapes, and tables. The main area displays a nutritional information table titled "Información Nutricional". The table includes columns for "Cantidad por porción" and "%". The data is as follows:

Cantidad por porción	%
Valor	159 kcal = 8
Carbohidrat	19 g 6
Proteínas	1,3 g 2
Grasas	8,8 g 16
Grasas	2,6 g 12
Grasas	3,4 (***)
Fibra	no contiene 0
Sodio	62 mg 3

(***) Valores Diarios con base a una

To the right is a "Properties..." panel with sections for "Posición", "Tamaño", "Título", "Datos", and "Nota". Under "Info. nutricional", settings include: Tamaño cabecera: 34, Altura de renglón: 16, Mostrar líneas horizontales: Si, and Mostrar líneas verticales: Si.

chevron_right additional line called **Nutritional Info**. will be enabled to the left. and the next commands to edit it: **Heading Size - Line's Height - Show horizontal lines - Show vertical lines**.

chevron_right pressing on the box **Properties** located in the bottom right margin of the screen you can adjust the printing height and margins.

This dialog box is titled "Márgenes" and contains three settings for page margins:

- Altura de cabecera: 45 milímetros
- Altura banda detalle: 14 milímetros
- Altura pié de página: 58 milímetros

At the bottom are "Cancelar" (Cancel) and "Guardar" (Save) buttons.

Página	Márgenes
Superior:	<input type="text" value="0"/> milímetros
Inferior:	<input type="text" value="0"/> milímetros
Izquierda:	<input type="text" value="2"/> milímetros
Derecha:	<input type="text" value="0"/> milímetros
Cancelar	
Guardar	

Then press Save or Cancel to go back to the Initial page.

To see the tickets created, use the line **Page** located in the upper margin of the screen.

In the upper left margin press the printer to see the design created.

Press X to close the working area.

Labels



From this option it is possible to edit the label's format.

Next, we will detail the options included in the equipment to design labels.

Enter the menu by pressing the key **1**.

Select user and enter the password.

Press Enter

Choose the option **Settings** located in the bottom right quadrant of the screen.

You will see the complete module's MENU on the screen. Press **Labels**

BORRAR < < > > BUSCAR NUEVO GUARDAR X

Datos Auditoría

Nombre

✓ Activo

Formato

ABRIR CON EDITOR DE FORMATOS

Start with the creation of a Label, press **New**. This action is found in the navigation toolbar located in the upper margin.

Once you are in the screen, **Data**, activate the field **Name** and enter the name of the type of label you want to create.

The word **Active** has a check mark by default. When you wish to disable a type of label uncheck this action.

After this action you will see the following screen

Seleccione el tipo de template

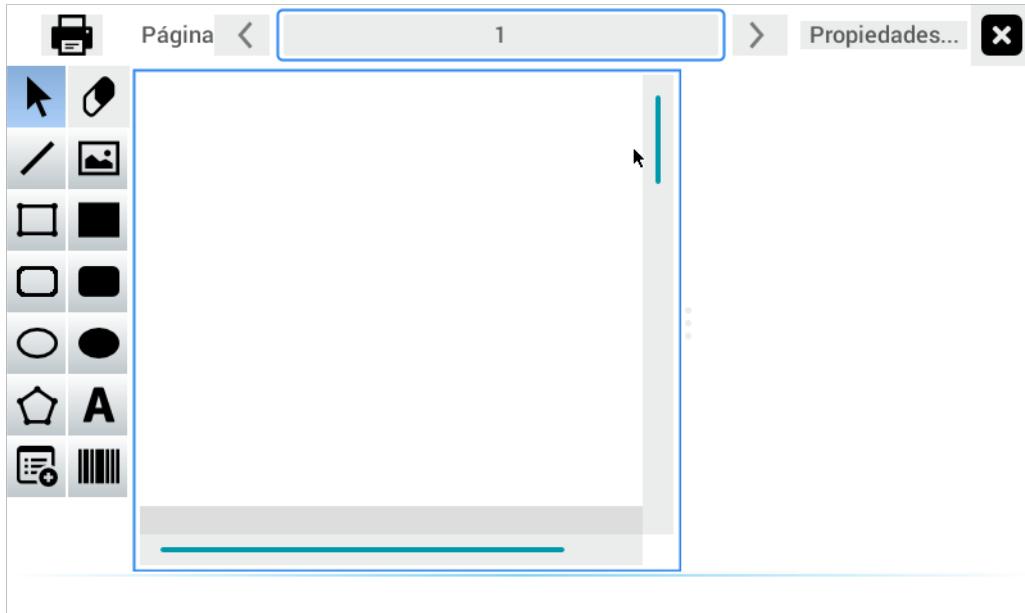
Etiqueta

Cantidad de etiquetas

1

CANCELAR ACEPTAR

Select the type of template and the number of labels. Press Enter.



chevron_right Continue with the steps described in the module Ticket to make the labels according to your needs.

Assign format



It allows you to select the printing format of the receipts. The equipment includes six preset formats:

- weighable direct sale
- weighable pre-packed
- non-weighable direct sale
- non-weighable pre-packed
- drained

chevron_right Enter the menu by pressing the key **0**.

chevron_right Select user and enter the password.

chevron_right Press Enter

chevron_right Choose the option **Settings** located in the bottom right quadrant of the screen.

chevron_right You will see the complete module's MENU on the screen. Press **Assign**

GUARDAR X

Datos Auditoría

- Formato imp. pesable venta directa
- Formato imp. pesable pre-empaque
- Formato imp. unitario venta directa
- Formato imp. unitario pre-empaque
- Formato imp. congelados
- Formato imp. escurridos

PESABLES Vta Directa



PESABLES Pre-Pack



UNITARIOS Vta Directa



UNITARIO Pre-Pack



CONGELADOS



ESCURRIDOS



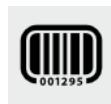
Once you are in the screen, **Data**, select the printing format for each line that you wish to assign.

Press on the magnifying glass to enable the search menu.

Completion press Save.

On the 2nd tab **Auditing** the information related to the registry of the saved data is shown.

Bar codes



In each sale's receipt, tickets and labels, an EAN-13 format bar code will be printed. From this access you can modify the bar code's settings, selecting among 3 possible options and determining the field, the position and the number of digits that it requires (12 digits in total).

Formato de código de barras

GUARDAR X

Código Barra:

EAN13



Tipo:

▼

Campo A:



<

1



▼

Campo B:



<

0



▼

Campo C:



<

0



▼

Campo D:



<

0



▼

Resultado:

The scale admits the setting of three different types of bar codes:

- **SALE BY WEIGHT**: WEIGHABLE item. The following default setting will be printed in the sale's receipt: **2 0 P P P P I I I I I X** The default value of the heading is the number **20**, which can be used so that the code scanner of the cash machine identifies said item as weighable.
- **SALE BY UNIT**: NON-WEIGHABLE item. The default setting is **2 1 P P P P I I I I I X** and it will be printed in the receipt when selling a non-weighable item. The default value of the heading is the number **21**, which can be used so that the code scanner of the cash machine identifies said item as non-weighable.
- **GENERICs**: The default setting for this condition is: **2 2 A A I I I I I I I X** This bar code will be used when two or more items are sold in the same receipt, and thus, it will be possible to include the item's code in the setting of the printed code. For the cash machine scanner to differentiate among each setting, it is advisable to use a heading (2 initial digits) of different fixed numbers for each setting.

Next, we will describe the steps to follow to set the product's bar code.

chevron_right Enter the menu by pressing the key **1**.

chevron_right Select user and enter the password.

chevron_right Press Enter.

chevron_right Choose the option **Settings** located in the bottom right quadrant of the screen.

chevron_right You will see the complete module's MENU on the screen. Press **Bar Code**.

Formato de código de barras

GUARDAR X

Código Barra:	EAN13	▼	Tipo:	Pesable	▼
Campo A:	Número Fijo	▼	< 2 >	20	
Campo B:	Código	▼	< 4 >		
Campo C:	Importe	▼	< 6 >		
Campo D:	Tara	▼	< 0 >		

Resultado: **20BBBBCCCCCX**

chevron_right Once you are on the home screen select first the type of bar code from the field **Type**.

chevron_right Then, complete the fields A, B, C and D by pressing the arrows in the right extreme.

chevron_right Once you are positioned in the detachable menu select the option that you wish to place in that order.

chevron_right After the number of digits that will be seen for every chosen option, too.

chevron_right At the last line **Result** you can see the designed bar code's conformation.

chevron_right On completion press Save.

DB connectivity



It allows you to access the data base of the equipment, change the password, select the standby initial synchronization, and access the remote data base.

To access this module, follow the steps hereunder:

chevron_right Enter the menu by pressing the key

chevron_right Select user and enter the password.

chevron_right Press Enter.

chevron_right Choose the option **Settings** located in the bottom right quadrant of the screen.

chevron_right You will see the complete module's MENU on the screen. Press **DB connectivity**

Acceso a base de datos	Cambiar Clave	GUARDAR	X
Eth ip: 0.0.0.0	WiFi ip: 192.168.0.6		
Eth MAC: 0.0.0.0	WiFi MAC: 7C:DD:90:3D:8D:59		
Usuario: user	Puerto: 5432		
Clave: <input type="password"/>	Base de datos: cuora		
<input checked="" type="checkbox"/> Espera Sincronización Inicial			
<input checked="" type="checkbox"/> Usar base de datos remota			
IP Remota: <input type="text" value="192.168.1.186"/>			

assignment

The values shown are just for reference.

chevron_right Once you are in the home screen the information related to the equipment's data base will be shown.

chevron_right Upon turning on the scale, in case of any technical problem, you can't have access to the communication Network, to release the equipment press the key SALE. A new message will be shown: **THE EQUIPMENT'S DATA MAY BE OUT-OF-DATE...** this means the data updating

did not happen.

chevron_right Then enter the ADMINISTRATOR ACCESS PASSWORD to start operating the scale without a Network connection.

chevron_right When the scale is connected to the Network, it shows some denied access (safety measure) since these can only be operated from the server.

chevron_right If you make any changes to these items, the scale will inform the server.

chevron_right From this item you can also select the option Use remote data base.

chevron_right After any change made press Save.

Optimize DB

It allows you to optimize the equipment's data base's performance. It is advisable to use this option when the equipment starts to perform tasks slowly.

To access this module, follow the steps hereunder:

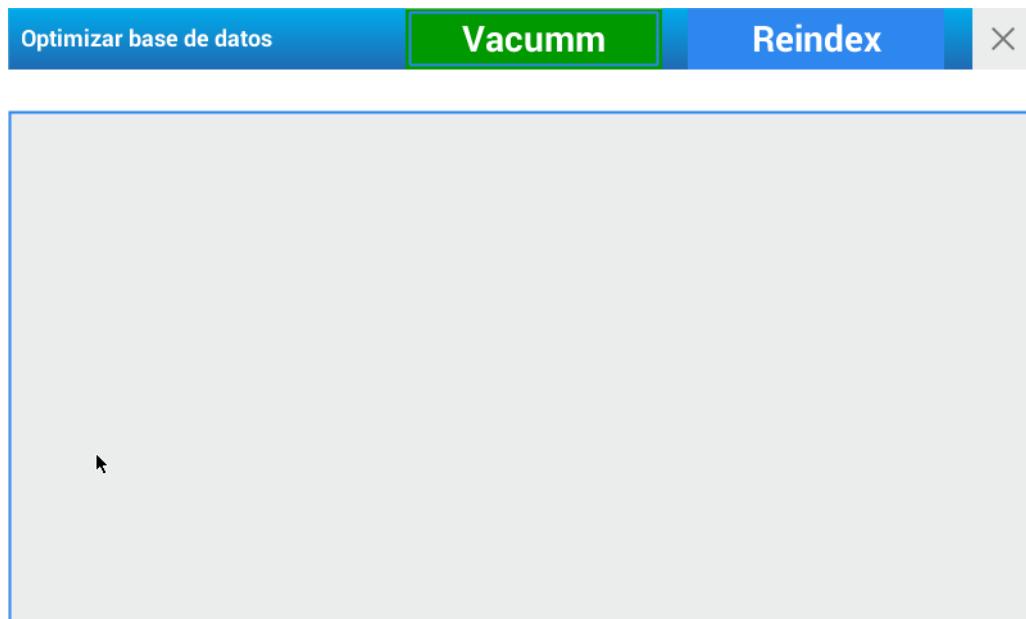
chevron_right Enter the menu by pressing the key .

chevron_right Select user and enter the password.

chevron_right Press Enter.

chevron_right Choose the option **Settings** located in the bottom right quadrant of the screen.

chevron_right You will see the complete module's MENU on the screen. Press **Optimize DB**



chevron_right Once you are in the home screen, two options will be shown in the upper margin.

chevron_right Press **Vacumm** to perform a data-cleaning task.

chevron_right Press **Re-index** to organize the registries.

chevron_right Press X to close the working area.

Backup DB



It allows you to make a security copy

To access this module, follow the steps hereunder:

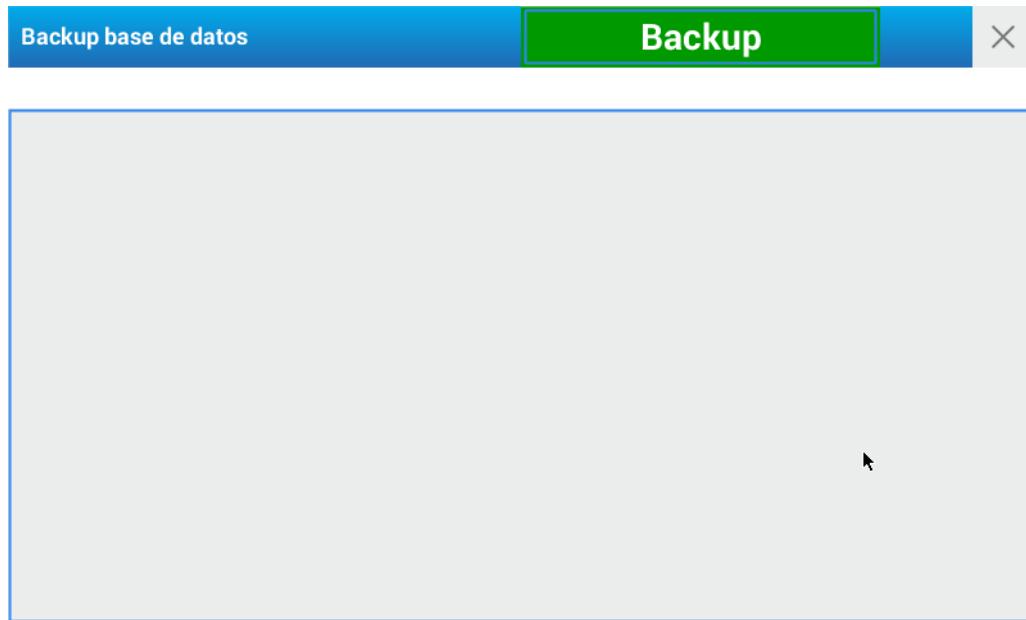
chevron_right Enter the menu by pressing the key **0**.

chevron_right Select user and enter the password.

chevron_right Press Enter.

chevron_right Choose the option **Settings** located in the bottom right quadrant of the screen.

chevron_right You will see the complete module's MENU on the screen. Press **Backup DB**



chevron_right Once you are in the home screen, press **Backup** located in the upper right margin.

chevron_right A standby message will be shown and the operation detail.

chevron_right Press X to close the working area.

Restore DB



It allows you to restore the database

To access this module, follow the steps hereunder:

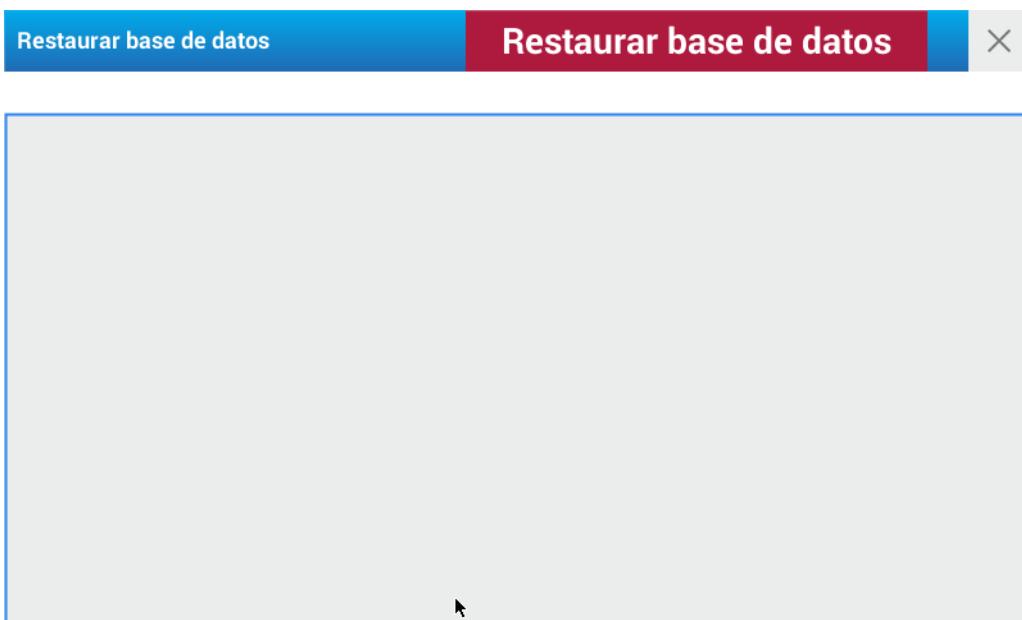
chevron_right Enter the menu by pressing the key .

chevron_right Select user and enter the password.

chevron_right Press Enter.

chevron_right Choose the option **Settings** located in the bottom right quadrant of the screen.

chevron_right You will see the complete module's MENU on the screen. Press **Restore DB**



chevron_right Once you are in the home screen, press **Restore database** located in the upper right margin.

chevron_right A standby message will be shown and the operation detail.

chevron_right Press X to close the working area.

Default Settings



It allows you to reset the scale settings back to their initial values.

To access this module, follow the steps hereunder:

chevron_right Enter the menu by pressing the key .

chevron_right Select user and enter the password.

chevron_right Press Enter.

chevron_right Choose the option **Settings** located in the bottom right quadrant of the screen.

chevron_right You will see the complete module's MENU on the screen. Press **Default Settings**



chevron_right Once you are in the home screen, press **Restore Default Settings** located in the upper right margin.

chevron_right A standby message will be shown and the operation detail.

chevron_right Press X to close the working area.

Version



It allows you to know the software apps' versions that comprise the system.

To access this module, follow the steps hereunder:

chevron_right Enter the menu by pressing the key **1**.

chevron_right Select user and enter the password.

chevron_right Press Enter.

chevron_right Choose the option **Settings** located in the bottom right quadrant of the screen.

chevron_right You will see the complete module's MENU on the screen. Press **Version**

Versión

Base de datos: 1.0.0

Postgres: postgres (PostgreSQL) 9.4.5

Linux: Linux cuora_neo 4.1.15+ #21 SMP PREEMPT Fri May 4
08:03:58 -03 2018 armv7l armv7l armv7l GNU/Linux

Java: java version "1.8.0_192"

Java(TM) SE Runtime Environment (build 1.8.0_192-b12)

Java HotSpot(TM) Client VM (build 25 192-b12 mixed mode)

OK

If your scale does not start, verify

- If you have activated the ON key 
- If it is connected to the power supply.
- If the problem persists contact an ATAS immediately.

If the weight is not right or stable, verify

- If it is connected to a power supply line shared with electric motors or fluorescent tubes.
- If there are air currents around the scales.
- That the equipment is grounded.
- That the product to be weighted is in contact with the stainless-steel platter.
- That the scale's platter is properly placed and that it does not have contact with the pole (in the case of the model that includes it).
- If the TARE function has been previously used, and the tare value has not been deleted (see the indicator on the screen).
- If there is some strange body under the platter.
- If the scales have been turned on with a weight on the platter, in that case, turn off the equipment and then turn it on again.
- That the equipment is perfectly leveled, and it is supported by its legs.

Printing problems

- If the continuous paper comes out without a printing, verify that the printable side is looking towards the printer's side wall.
- If the data printed does not correspond with the label's format or they have horizontal marks, contact with the Authorized Technical Agent Systel.
- If more than one label comes out when it is not supposed to, verify that the paper is not raised.
- You must be careful of not twisting the continuous paper when pulling it, it is advisable to pull towards the blade when cutting it.
- In the case the continuous paper derails, you must suspend the actions to open the printer's module and re-adjust the roll.

Adjust

To make sure the equipment works correctly it is advisable to verify the equipment's calibration every 1 year of use, for this, contact the ATAS closer to your address. This period may vary depending on the use frequency, the conditions, and the demands under which the equipment is used. The calibration with a traceable weight under the national patterns assures you the reliability of the equipment's performance.



traceable weight under the national pattern

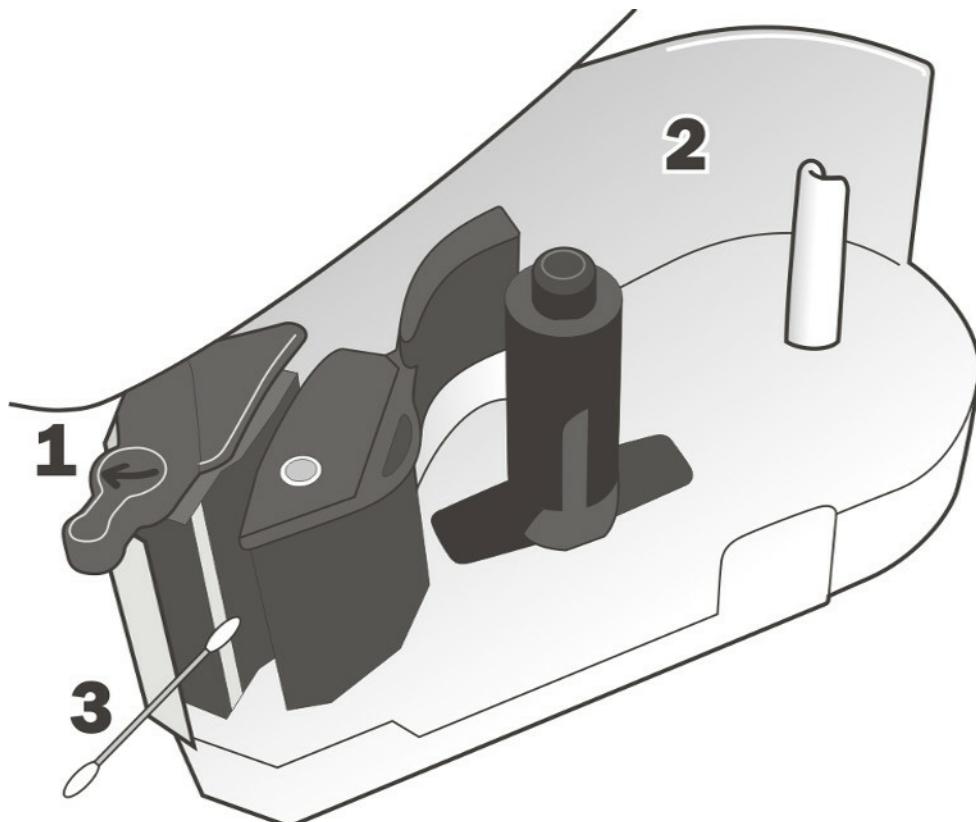
Cleaning of the equipment

- If you wish to clean the equipment you should use a wet cloth, without using any abrasive cleaning powders or chemical substances that may damage the cabinet.
- If the greasiness in the cabinet is excessive, you can use detergent or isopropyl alcohol.
- It is available to clean the platter with antiseptic products (for example, bleach, if you are used to place food directly on the platter).
- When you clean it, when removing the platter, do not let any liquids get inside the cabinet through the weight systems access, this may cause irreparable damage.

Cleaning of the printer

- Turn off and disconnect the equipment from the power supply before starting cleaning it.
- Open the printer's module's cover, remove it towards the outside and remove the label or the continuous paper roll.
- Use a wet cloth with water to clean the equipment, the use of chemical products may damage the plastic pieces.
- It is important not to scratch the print head.
- Wait at least 30 minutes before closing the printer and to reconnect the equipment.

#####Cleaning of the Print Head



1. Use the upper black lever in the arrow's direction to open the print head.
2. Remove the paper roll.
3. Only clean the print head's area with a swab soaked in alcohol as it is showed in the image.

warning Use isopropyl alcohol. Wait some minutes before actioning the lever to close the print head to use the printer again.

assignment Clean the print head or every time you change a paper roll to avoid damaging the print head.

Disinfection

- Keep your shop disinfected in accordance with the existent regulations, and that will help you prevent future inconveniences with the equipment.

Warranty's validity terms and extension period.

SYTEL S.A. guarantees the normal operation of this artifact against any defects in the manufacturing and/or in the materials, for the period of **Twelve (12) months** from the date of manufacturing, or for the period of Twelve (12) months from the date of purchase and delivery showing the invoice issued by the shop and the corresponding scale serial number included in it (excluding condition); and it undertakes to repair or replace free of cost any piece or component that may fail under normal use conditions within the above mention period. The technical specifications and installation and use terms are described in the user's manual accompanying the artifact, which is part of this warranty. The pieces or components replaced will be property of **Systel S.A.**

Systel S.A. shall not be liable for any saved data in the memory of your equipments or if they are deleted during the repair process. To avoid losing said data, it is necessary to create a backup before contacting the technical service.

All the interventions made by our **Authorized Technical Agents Systel (ATAS)**, requested by the buyer within the warranty period, which was not originated because of any faults or defects covered by this certificate, must be paid by the interested party according to the existent rates.

The damage originated from impacts, the breakage of parts or accessories, scratches, falls, dirt, etc. are not covered by this warranty, as well as the incorrect or illegal installation; or power supply anomalies (power surges, power discharges, or interruptions in the service), whether within or beyond the equipment's owner control; the wear and tear produced by misuse, improper use or manipulation of the product, and all that happens under conditions different from the ones set in the "Installation Manual and User's Guide".

What is more, the following are also **EXCLUDED FROM THIS WARRANTY:**

1. **Altered products** where there can be verified that:
 - the serial number or the labels had been removed, altered or deleted;
 - the security labels are broken or there is evidence that shows attempts to violate them;
 - the cabinet or the pieces do not belong to the model bought;
2. **The thermal print head.**

Any intervention or attempt to fix the equipment by unauthorized third parties invalidates the right to this warranty. This warranty will lose its validity if the data set forth in this certificate or in the purchase invoice show amendments or scratches.

The company undertakes to get the product repaired in a period no longer than 30 days as of the repair request date, except in the case of a fortuitous event or force majeure.

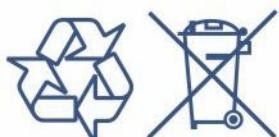
In no case, the guarantor can be held responsible for any harm and/or damage, whether it is direct and/or indirect that the purchasing part, users, and/or third parties related to the product, this warranty shall not produce obligations different form the expressly stated in this certificate. Systel S.A. does not undertake any responsibility for any personal or property damage that the improper installation or the misuse of the equipment may cause. This certificate overrides any other implicit or explicit warranty, whereby we expressly do not authorize any person, society, and/or association to undertake, on behalf of Systel S.A., any responsibility related to this product.

To have access to the authorized technical service, you must include in the delivery:

- A. Faulty equipment;
- B. A copy of the invoice or tax receipt;
- C. A written description with the details of the problem;
- D. Your address and telephone number.



www.systel.com.ar



Prohibida la copia o reproducción parcial o total del presente manual.

Este manual Cód. XXXXX - Rev. 00, contiene información actualizada a la fecha Julio de 2015. Para información sobre cambios introducidos en este equipo después de esta fecha, contactar al Agente Técnico Autorizado Systel más cercano (ver listado ATAS).

SYSTEL S.A. - Telefax: 0054 (0351) 493 1001 Rot. - systel@systel.com.ar - www.systel.com.ar
REPUBLICA ARGENTINA