

Luna Al Shehhi

luna.alshehhi@yahoo.com | +971-55-279-2070

PROFESSIONAL SUMMARY

Dedicated professional with 6 years of experience in High School role.

WORK EXPERIENCE

Job Seeker

ADNOC Group

April 2021 – Present

Admin Officer

Department of Justice

March 2020 – March 2021

Technician

Ministry of Human Resources & Emiratization

February 2019 – February 2020

EDUCATION

High School Diploma in General Studies

Government Secondary School (2010)

KEY SKILLS

Document Management, Team Leadership, Public Relations, Client Service, Compliance, Planning, Database Management, Financial Reporting