

Odoo Job Costing Management

Document Version:

1.1.3

Prepared By:

Probuse Consulting Service Pvt. Ltd.

Office Address:

SAKAR IX, Beside Old Reserve Bank of India, Near City Gold Cinema, Ashram Road, Ahmedabad, Gujarat - India 380009

Email:

contact@probuse.com

Website:

www.probuse.com

Contact:

+91-9601119434



User Manual (English)

Contents:

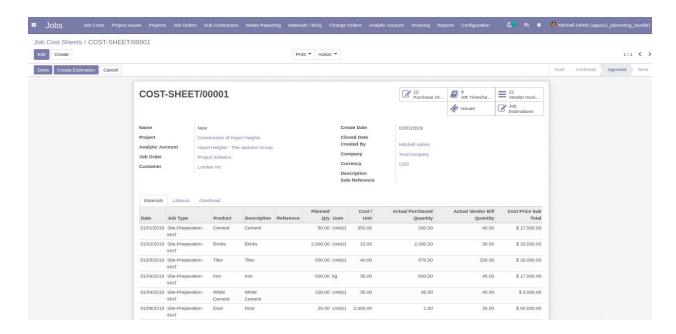
1. <u>Job Cost Sheets</u> (odoo_job_costing_management)



Job Cost Sheet

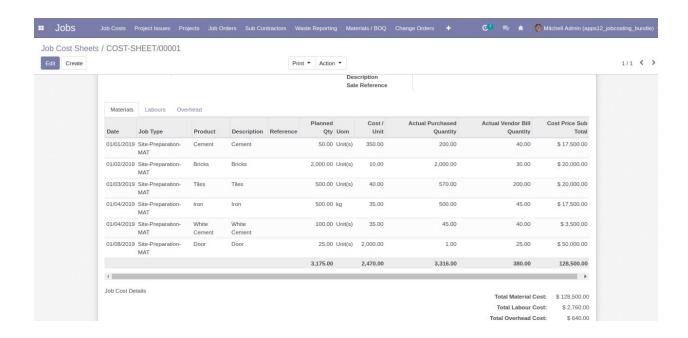
Job cost sheet is a document used to record costs and is prepared by companies that use job-order costing system to compute and allocate costs to products and services.

❖ A separate job cost sheet is prepared for each individual job. All necessary details about the job and costs incurred to complete the job are written on the job cost sheet.



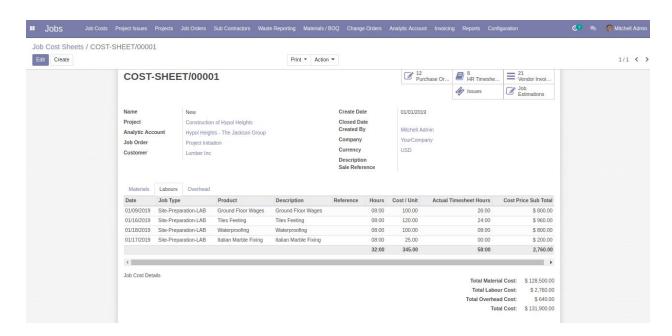


❖ Job Cost Sheet - Materials: Select Job type with Materials Tabs part of the finished product. The cost of materials constitutes a major portion of the total costs of a job. Therefore, the actual cost of materials used for job is directly charged to the specific job.



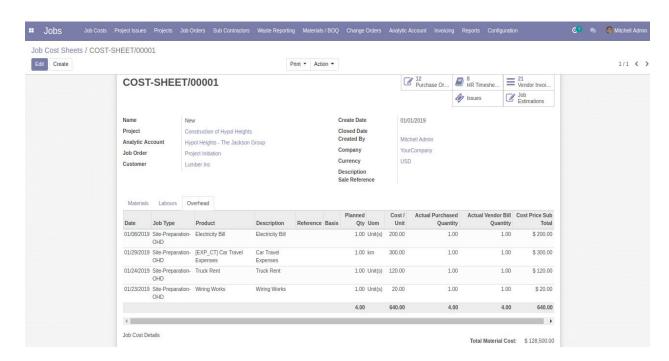


❖ Job Cost Sheet - Labours: The information of labour costs are obtained from various records like job Costsheets, time cards or piece work cards. The time of commencement of work and the time of stopping the work are recorded on the Job Costsheet.



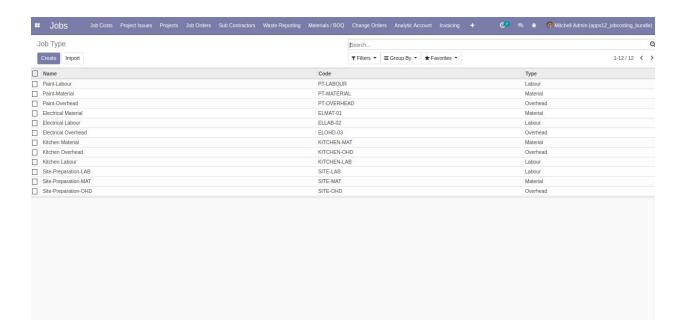


Job Cost Sheet - Overhead: Overhead rate is used to charge Costsheet overhead. Likewise, administration, selling and distribution overheads by each job costsheet on suitable basis. The total cost of collected overheads are on job cost sheet.



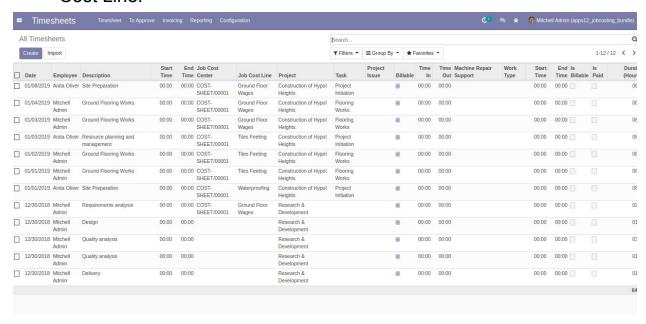


♦ Job Types: Job types define on Material, Labour and Overhead Tab.



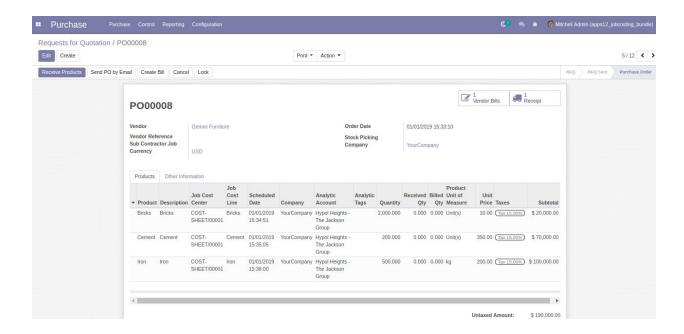


Timesheet: On timesheet filling Select the Job Cost Center and Job Cost Line.



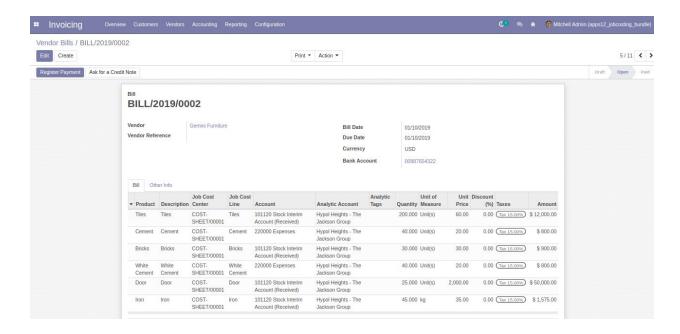


Purchase Order: Selected Job Costsheet and cost line on purchase order line affected on Job Costsheet Material and Overhead.



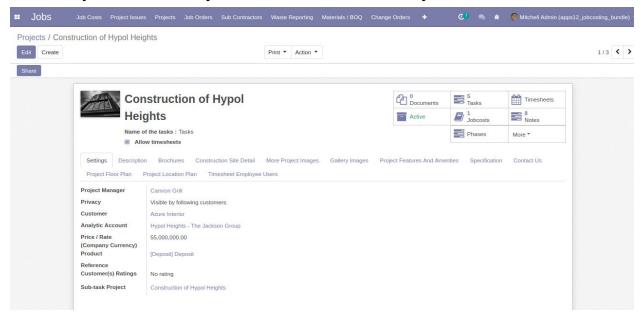


❖ Vendor Bill: Selected Job Costsheet and Costsheet line on bill that affected on Job Costsheet Material, Overhead Tab.



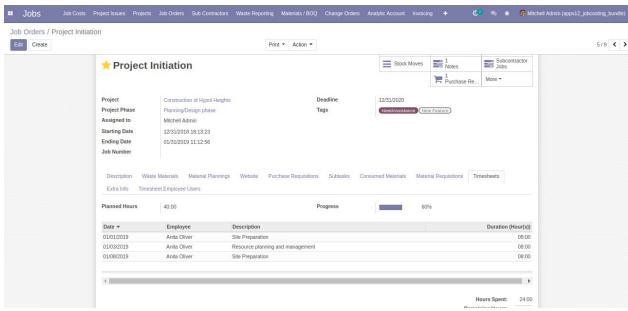


Projects: Project with define Costsheet to record and analyze actual expenditures on a job. On large or long-term projects, unit costs can vary over time. Project that associate task or job orders.



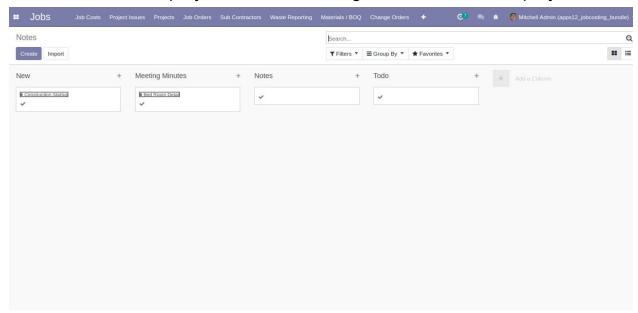


❖ Job Orders / Task: Project management, a task is an activity that needs to be accomplished within a defined period of time or by a deadline to work towards work-related goals. It is a small essential piece of a job that serves as a means to differentiate various components of a project.



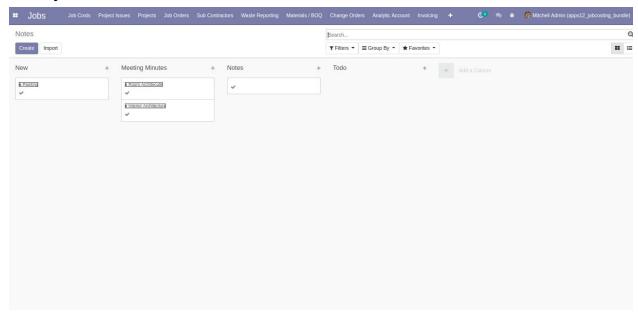


❖ Project - Project Notes: Add notes to a project or to the project schedule. To include additional or supporting information, you can add a note to project, resource, assignment to the entire project.



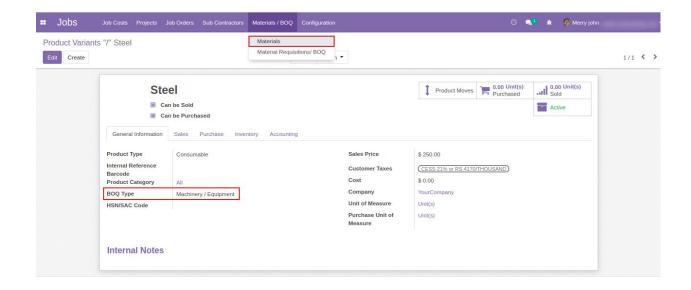


♦ Job Order - Job Notes: Add notes to a job order of project. To include additional or supporting information, you can add a note to a job order.



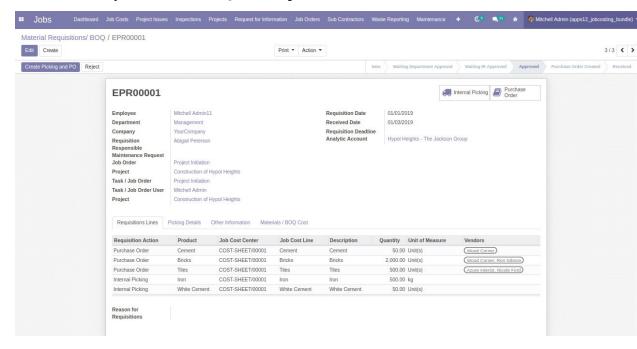


♦ Materials/ BOQ Management:



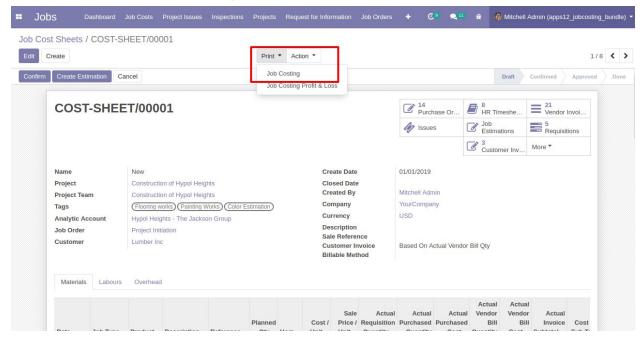


Materials Requisitions / BOQ for Project/Contract/Job





♦ Job Cost Sheet Reporting Menu:





2019-08-21 07:40 YourCompany 1 / 10 COST-SHEET/00001 01/01/2019 Name Create Date Construction of Hypol Heights Closed Date Project Project Team Construction of Hypol Heights Flooring works, Painting Works, Color Estimation, Analytic Account Hypol Heights Created By Mitchell Admin Job Order Project Initiation Currency Issue Company YourCompany Customer Lumber Inc Description Customer Invoice Billable Method Based On Actual Vendor Bill Qty SO Number **Direct Materials** Actual Sale Actual Customer Actual Cost / Requistion Price / Purchased Invoiced Invoice Unit Date Job Type Product Description Reference Quantity Unit Quantity Quantity Qty Billable Quantity Total 01/01/2019 \$350.00 \$400.00 Billable \$17,500.00 Preparation-Unit(s) MAT 01/02/2019 Site-Bricks 2,000.0 2,000.0 \$ 15.00 2,000.0 Billable \$20,000.00 Bricks \$10.00 30.0 2019-08-21 07:40 2 / 10 YourCompany



2019-08-21 07:40 YourCompany 10 / 10

Gemini Vendore	PO00008: Iron Description	Iron Product	Alekv Cost	Iron Job Cost Line	Stock Interim Account (Account	Applytic Account	0.000kg Quantity	20 bloit Price	0.00 Discount	\$Total Amount	
-------------------	------------------------------	-----------------	---------------	-----------------------	--------------------------------	---------------------	---------------------	--------------------------	------------------	-------------------	--

Gemini Furniture Vendor	Iron Description	Product	New Job Cost	Job Cost Line	Stock Interim Account (Received) Account	Hypol Analytic Heights Account	45.000kg Quantity	35.00 Unit Price	0.00 Discount	\$ 1,575.00 Total Amount
Gemini Furniture	PO00010: Tiles	Tiles	New	Tiles	Stock Interim Account (Received)	Hypol Heights	50.000 Unit(s)	50.00	0.00	\$ 2,500.00
Gemini Furniture	PO00010: White Cement	White Cement	New	White Cement	Expenses	Hypol Heights	20.000 Unit(s)	20.00	0.00	\$ 400.00
Gemini Furniture	PO00009: Tiles	Tiles	New	Tiles	Stock Interim Account (Received)	Hypal Heights	50.000 Unit(s)	45.00	0.00	\$ 2,250.00
Gemini Furniture	PO00009: White Cement	White Cement	New	White Cement	Expenses	Hypol Heights	20.000Unit(s)	15.00	0.00	\$ 300.00
Ready Mat	PO00011: Electricity Bill	Electricity Bill	New	Electricity Bill	Expenses	Hypol Heights	1.000Unit(s)	2,500.00	0.00	\$ 2,500.00
Ready Mat	PO00011: [EXP_CT] Car Travel Expenses	Car Travel Expenses	New	Car Travel Expenses	Expenses	Hypol Heights	1.000km	500.00	0.00	\$ 500.00
Ready Mat	PO00011: Truck Rent	Truck Rent	New	Truck Rent	Expenses	Hypol Heights	1.000Unit(s)	1,000.00	0.00	\$ 1,000.00
Ready Mat	PO00011: Wiring Works	Wiring Works	New	Wiring Works	Expenses	Hypol Heights	1.000Unit(s)	500.00	0.00	\$ 500.00
Gemini Furniture	PO00008: Bricks	Bricks	New	Bricks	Stock Interim Account (Received)	Hypol Heights	0.000Unit(s)	10.00	0.00	\$ 0.00
Gemini Furniture	PO00008: Cement	Cement	New	Cement	Expenses	Hypol Heights	0.000 Unit(s)	350.00	0.00	\$ 0.00

2019-08-21 07:40 YourCompany 10 / 10



Vendors Invoice Lines

Vendor	Description	Product	Job Cost	Job Cost Line	Account	Analytic Account	Quantity	Unit Price	Discount	Total Amount
Gemini Furniture	PO00009: Tiles	Tiles	New	Tiles	Stock Interim Account (Received)	Hypol Heights	50.000 Unit(s)	45.00	45.00	\$ 1,237.50
Gemini Furniture	PO00009: White Cement	White Cement	New	White Cement	Expenses	Hypol Heights	20.000Unit(s)	15.00	15.00	\$ 255.00
Gemini Furniture	PO00009: Tiles	Tiles	New	Tiles	Stock Interim Account (Received)	Hypol Heights	54.000Unit(s)	45.00	0.00	\$ 2,430.00
Gemini Furniture	PO00009: White Cement	White Cement	New	White Cement	Expenses	Hypol Heights	50.000Unit(s)	15.00	0.00	\$ 750.00
Gemini Furniture	Tiles	Tiles	New	Tiles	Stock Interim Account (Received)	Hypol Heights	200.000 Unit(s)	60.00	0.00	\$ 12,000.00
Gemini Furniture	Cement	Cement	New	Cement	Expenses	Hypol Heights	40.000Unit(s)	20.00	0.00	\$800.00
Gemini Furniture	Bricks	Bricks	New	Bricks	Stock Interim Account (Received)	Hypol Heights	30.000 Unit(s)	30.00	0.00	\$ 900.00
Gemini Furniture	White Cement	White Cement	New	White Cement	Expenses	Hypol Heights	40.000Unit(s)	20.00	0.00	\$ 800.00
Gemini Furniture	Door	Door	New	Door	Stock Interim Account (Received)	Hypol Heights	25.000Unit(s)	2,000.00	0.00	\$ 50,000.00

2019-08-21 07:40 YourCompany 9 / 10



PO00008 Order	01/01/2019 11:03:10 Order Date	Iron Description	Job Cost	Job	Cost Line	Gemini Furnitur Vendor	е	Product	500.000 kg Quantity	\$ 200.00	\$	100,000.00 115,000.00 Total	
imesh	eet Lines												
Date	User	Description	11.65	Start Fime	End Time	Job Cost	Job C	ost Line	Project	т	ask	Duration	
01/08/2019		Site Preparation	c	00:00	00:00	New	Groun	d Floor s	Construction of Hypol Heights		Project Initiation	08:00	
01/07/2019	Mitchell Admin	For Regular	1	10:00	06:00	New	Groun Wage	d Floor s	Construction of Hypol Heights			00:00	
01/04/2019	Mitchell Admin	Flooring works	1	10:00	06:00	New	Groun	d Floor s	Construction of Hypol Heights	i	looring Works	10:00	
01/04/2019	Mitchell Admin	Ground Flooring Works	1	10:00	06:00	New	Groun	d Floor s	Construction of Hypol Heights		looring Works	08:00	
01/04/2019	Mitchell Admin	for Overtime	1	10:00	06:00	New	Groun	d Floor s	Construction of Hypol Heights			00:00	
01/03/2019		Resource planning and management	C	00:00	00:00	New	Tiles F	eeting	Construction of Hypol Heights		Project Initiation	08:00	
01/01/2019		Site Preparation	c	00:00	00:00	New	Water	proofing	Construction of Hypol Heights		Project Initiation	08:00	
12/30/2018	Mitchell Admin	Requirements analysis	c	00:00	00:00	New	Groun	d Floor	Research & Developme	ent		02:00	

2019-08-21 07:40 YourCompany 8 / 10



				Furniture		Job		12:10:33	
\$ 2,500.00 \$ 2,8 7 9.5	\$2,585.68	1.00849NH\$y	Predictly Bill	Heady Mat	Energy Fine	Rest	Preservention	Order Date 11:59:17	PERFO11
\$500.00 \$500.0	\$ 500.00	1.000 km	Car Travel Expenses	Ready Mat	Car Travel Expenses	New	[EXP_CT] Car Travel Expenses	01/01/2019 11:59:17	PO00011
\$ 1,000.00 \$ 1,150.0	\$ 1,000.00	1.000 Unit(s)	Truck Rent	Ready Mat	Truck Rent	New	Truck Rent	01/01/2019 11:59:17	PO00011
\$500.00 \$575.0	\$ 500.00	1.000 Unit(s)	Wiring Works	Ready Mat	Wiring Works	New	Wiring Works	01/01/2019 11:59:17	PO00011
\$ 2,500.00 \$ 2,875.0	\$ 50.00	50.000 Unit(s)	Tiles	Gemini Furniture	Tiles	New	Tiles	01/01/2019 11:15:34	PO00010
\$400.00 \$460.0	\$ 20.00	20.000 Unit(s)	White Cement	Gemini Furniture	Tiles	New	White Cement	01/01/2019 11:15:34	PO00010
\$ 22,500.0 \$ 25,875.0	\$ 45.00	500.000 Unit(s)	Tiles	Gemini Furniture	Tiles	New	Tiles	01/01/2019 11:07:40	PO00009
\$ 675.00 \$ 776.2	\$ 15.00	45.000 Unit(s)	White Cement	Gemini Furniture	White Cement	New	White Cement	01/01/2019 11:07:40	PO00009
\$ 20,000.0 \$ 23,000.0	\$ 10.00	2,000.000 Unit(s)	Bricks	Gemini Furniture	Bricks	New	Bricks	01/01/2019 11:03:10	PO00008
\$ 70,000.0 \$ 80,500.0	\$ 350.00	200.000 Unit(s)	Cement	Gemini Furniture	Cement	New	Cement	01/01/2019	PO00008

2019-08-21 07:40 YourCompany 7 / 10



Date	Job Type	Product	Description	Basis	Quantity	Total	Actual Purchased Quantity	Actual Invoice Quantity
01/08/2019	Site-Preparation-OHD	Electricity Bill	Electricity Bill		1.0	\$49,000.00	2,500.0	2,500.0
01/29/2019	Site-Preparation-OHD	Car Travel Expenses	Car Travel Expenses		1.0	\$ 55,000.00	500.0	500.0
01/24/2019	Site-Preparation-OHD	Truck Rent	Truck Rent		1.0	\$ 58,000.00	1,000.0	1,000.0
01/23/2019	Site-Preparation-OHD	Wiring Works	Wiring Works		1.0	\$ 59,000.00	500.0	500.0

Purchase Order Lines

Total	Unit Price	Quantity	Product	Vendor	Job Cost Line	Job Cost	Description	Order Date	Order
\$ 0.00 \$ 0.00	\$ 0.00	1.000 Unit(s)	Tiles	Azure Interior	Tiles	New	Tiles	01/04/2019 01:00:00	PO00020
\$ 350.00 \$ 402.50	\$ 350.00	1.000 Unit(s)	Cement	Azure Interior	Cement	New	Cement	01/04/2019 01:00:00	PO00020
\$ 2,500.00 \$ 2,875.00	\$ 2,500.00	1.000 Unit(s)	Door	Gemini	Door	New	Door	01/01/2019	2000012

2019-08-21 07:40 YourCompany 6 / 10



Actual Invoice Cost	Actual Purchased Cost	Total	Description	Product	Job Type	Date
100000000 COME TO STATE OF THE		0.7.203	1. T.	2.000000		- T-
\$ 800.00	\$70,000.00	\$ 17,500.00	Cement	Cement	Site-Preparation-MAT	01/01/2019
\$ 900.00	\$ 20,000.00	\$ 20,000.00	Bricks	Bricks	Site-Preparation-MAT	01/02/2019
\$ 12,000.00	\$ 25,400.00	\$ 20,000.00	Tiles	Tiles	Site-Preparation-MAT	01/03/2019
\$ 1,575.00	\$ 100,000.00	\$ 17,500.00	Iron	Iron	Site-Preparation-MAT	01/04/2019
\$ 800.00	\$ 675.00	\$ 100,000.00	White Cement	White Cement	Site-Preparation-MAT	01/04/2019
\$ 50,000.00	\$ 2,500.00	\$ 50,000.00	Door	Door	Site-Preparation-MAT	01/08/2019

Direct Labour (Actual Cost)

Date	Job Type	Product	Description	Hours	Total	Actual Timesheet Cost
01/09/2019	Site-Preparation-LAB	Ground Floor Wages	Ground Floor Wages	10:00	\$ 500.00	\$ 56,000.00
01/16/2019	Site-Preparation-LAB	Tiles Feeting	Tiles Feeting	08:00	\$ 0.00	\$ 48,000.00
01/18/2019	Site-Preparation-LAB	Waterproofing	Waterproofing	08:00	\$ 0.00	\$ 48,800.00
01/17/2019	Site-Preparation-LAB	Italian Marble Fixing	Italian Marble Fixing	08:00	\$ 0.00	\$ 200.00

Applied Overhead (Actual Cost)

2019-08-21 07:40 YourCompany 5 / 10





Applied Overhead

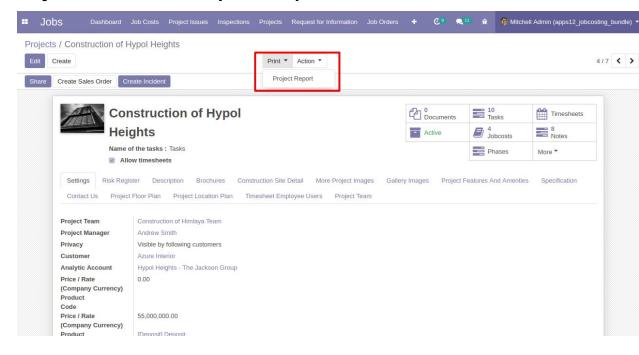
Date	Job Type	Product	Description	Reference	Basis	Quantity	Cost / Unit	Actual Requistion Quantity	Sale Price / Unit	Actual Purchased Quantity	Customer Invoiced Qty	ls Billable	Actual Invoice Quantity	Total
01/08/2019	Site- Preparation- OHD	Electricity Bill	Electricity Bill			1.0	\$ 49,000.00	0.0	\$ 0.00	1.0	1.0	Billable	1.0	\$ 49,000.00
01/29/2019	Site- Preparation- OHD	Car Travel Expenses	Car Travel Expenses			1.0	\$ 55,000.00	0.0	\$0.00	1.0	1.0	Billable	1.0	\$ 55,000.00
01/24/2019	Site- Preparation- OHD	Truck Rent	Truck Rent			1.0	\$ 58,000.00	0.0	\$0.00	1.0	1.0	Billable	1.0	\$ 58,000.00
01/23/2019	Site- Preparation- OHD	Wiring Works	Wiring Works			1.0	\$ 59,000.00	0.0	\$0.00	1.0	1.0	Billable	1.0	\$ 59,000.00

Direct Materials (Actual Cost)

2019-08-21 07:40 YourCompany 4 / 10



Project/Contract/Job Report Sample





2019-08-21 08:14

YourCompa ny 1 / 2

Construction of Hypol Heights

Customer	Project Manager
Azure Interior	Andrew Smith

Construction Site Detail:

Types of Construction	Location
Residential	Deco Addict
	325 Elsie Drive
	Franklin WV 26807
	United States

Tasks:



Task Name	Planned Hours	Spent Hours	Remaining Hours	Assigned To	Assigning Date	Deadline
Project Initiation	40.0	24.0	16.0	Mitchell Admin	12/31/2018 13:43:23	12/31/2020
During Flooring work Short Circuits	0.0	0.0	0.0	Mitchell Admin		
Inadequate Wiring and	0.0	0.0	0.0	Mitchell Admin		

2019-08-21 08:14 YourCompa 2 / 2 ny

Annual An



Circuits						
Flooring works	0.0	0.0	0.0	Mitchell Admin	01/05/2019 06:51:36	01/30/2019
Flooring Works	0.0	42.0	-42.0	Mitchell Admin	01/04/2019 10:23:10	
Flooring Works	0.0	26.0	-26.0	Andrew Smith	01/04/2019 10:23:19	
Flooring Works	0.0	16.0	-16.0	Mitchell Admin	01/01/2019 06:30:52	05/30/2019
Electrification	0.0	0.0	0.0	Mitchell Admin	01/01/2019 06:30:27	12/31/2020
Painting Works	0.0	8.0	-8.0	Mitchell Admin	01/01/2019 06:29:40	
Office Parking	0.0	9.0	-9.0	Mitchell Admin	01/01/2019 06:29:17	
4					**	<u> </u>

