

APPLICATION FOR DISPLAY OF NOTICE AT NOTICE BOARD

* Owner / Tenant

Name : _____

No. & Unit : _____

Contact No. : (H) _____ (O) _____ (HP) _____

Signature

Date

For Official Use

Date Received : _____

Date of Approval : _____

Date of Expiry : _____

Approved By : _____
Name

Signature

By filling up and submitting this form, I consent to the collection of my personal data and its use by the MCST and its agents for the purpose of this application. The MCST is entitled to retain the information for audit purposes.

Terms & Conditions

1. All notices should be presented in half A4 size white paper only and the text should be written or printed horizontally.
2. 4 copies of the notice should be submitted to the management 3 days prior to the date of display
3. All notices are subject to approval by the management
4. Approval of the notice shall be granted based on the following guidelines:
 - (a) Offer for an exchange or sale items or property by a resident
 - (b) Enquiry for assistance by a resident.
 - (c) Notification of Events of a non-commercial nature, organised for Residents residing in Ardmore Park.
5. Approval of the notices shall be granted subject to space availability on the notice boards and shall be on a first come first serve basis.
6. Approved notice shall be permitted to be on display for a maximum duration of 7 days only and no extension is allowed.