

# ARDMORE PARK

Kfem/2645/Circular: Coaches & Personal Trainers/qsh

25<sup>th</sup> October 2005

To: All Coaches/Personal Trainers

## Coaching/Training Sessions in Ardmore Park

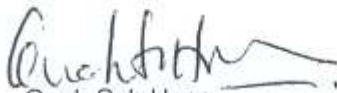
We require all coaches and personal trainers to be registered with the Management with immediate effect. The Registration Form is attached. Kindly complete the form and return to Management Office or the Clubhouse Security Officer within 2 days together with a recent photograph of yourself. Please also update the Management as and when there is a change in your personal particulars including your contact details such as HP number.

A copy of the By-Laws governing the rules and regulations for the use of the various facilities is also attached for your information, action and compliance. Please read it very carefully. As coaches and personal trainers, you are responsible to ensure that you do not violate any of the By-Laws, in particular, Clauses 15.13, 17.19 and 19.11. Coaches and personal trainers who are found to be in violation will be barred from conducting further coaching and training sessions in Ardmore Park.

Coaches and personal trainers are reminded that all lessons and training sessions are restricted to only residents only. Invitees and non-residents (whether or not accompanied by residents) are not allowed to participate in any coaching or training sessions. In particular, tennis coaches are not allowed to book tennis courts on behalf of the residents.

~~We would require all coaches and personal trainers to be present for a briefing session either on the 14<sup>th</sup> or 15<sup>th</sup> of November from 3.00 pm to 4.00 pm at the Clubhouse, North Function Room at Ardmore Park.~~

Yours faithfully,



Quah Soh Hoon  
General Manager  
Ardmore Park  
For and on Behalf of MCST Plan No 2645

Acknowledgement by:

Name : \_\_\_\_\_ Tennis Coach: Swimming Coach: Gym Trainer  
(delete whichever is not applicable)

Signature : \_\_\_\_\_

Date : \_\_\_\_\_

***The Management Corporation Strata Title Plan No. 2645***

13 Ardmore Park #01-01 Singapore 259961 Telephone: (65) 6733 0862 Facsimile: (65) 6733 0872

Managing Agent: ***Knight Frank Estate Management Pte Ltd***

138 Cecil Street #16-00 Cecil Court Singapore 069538 Telephone: (65) 6372 3033 Facsimile: (65) 6372 3001

# ARDMORE PARK

## **REGISTRATION OF COACHES/ TRAINERS**

(as required under By-Laws: Clauses 15.13, 17.19 & 19.11)

### **Coach/ Trainer's Particulars**

Coach/Trainer Name : \_\_\_\_\_

Home Address : \_\_\_\_\_  
\_\_\_\_\_

Contact Number : \_\_\_\_\_

Nationality : \_\_\_\_\_

NRIC/ Passport No : \_\_\_\_\_

Employment Pass No : \_\_\_\_\_

Marital Status : Single / Married\*

Gender : Male / Female\*

Date of Birth (dd/mm/yy) : \_\_\_\_\_

Race : \_\_\_\_\_

Religion : \_\_\_\_\_



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### **Current Employment Status**

Name of Resident/Company	Block & Unit No.	Confirmation by Resident(s)/Company (Signature)