

ARDMORE PARK

Ref: 2645/Circular/09.06

28 August 2006

All Residents
No.9, 11,15 Ardmore Park, Singapore

Dear Residents,

SERVICING SCHEDULES FOR THE MONTH OF SEPTEMBER 2006

Please be informed of the following servicing schedules for the lifts/fire protection system/pest control/recycling for the month of **SEPTEMBER 2006**.

S/No	Contractor	Services	Date	Time	Remarks
1	Fire Protection Company Pte Ltd	Fire Protection	22/09/06	1300hrs to 1700hrs	Please note that all lifts will be home on the ground floor during this period.
2	Rentokil Initial (S) Pte Ltd	Pest Control	7 th , 14 th , 21 st , 28 th September '06 (Every Thursday)	Between 0930hrs to 1200hrs	Please close your bin chute hopper and windows in your apartment during the fumigation
3	SembWaste Pte Ltd	Collection of Recycle materials	15 th &29 th Sept'06 (Every 2 nd and 4 th Friday)	From 1000hrs to 1200hrs	Please place your sealed recycling bags at service lift lobbies.
4.	Anchor Cleaning Agency Pte Ltd	Bin Chute Flushing	2 nd , 6 th , 9 th , 13 th , 16 th , 20 th , 23 rd , 27 th & 30 th Sept 06 (Every Wednesday & Saturday)	From 1000hrs to 1200hrs	Please close your bin chute hopper during the flushing

Lift Maintenance Schedule

Blk No	Lift No	Date	Time	Remarks
Block 9	Lobby Lift No 1	19/09/06	0900hrs to 1000hrs	Kindly be reminded to bring along your rear door key during this period
	Lobby Lift No 2	19/09/06	1000hrs to 1100hrs	
	Lobby Lift No 3	19/09/06	1100hrs to 1200hrs	
	Lobby Lift No 4	19/09/06	1300hrs to 1400hrs	
	Service Lobby Lift No 10	19/09/06	1400hrs to 1500hrs	
Block 11	Lobby Lift No 5	20/09/06	0900hrs to 1000hrs	Kindly be reminded to bring along your rear door key during this period
	Lobby Lift No 6	20/09/06	1000hrs to 1100hrs	
	Lobby Lift No 7	20/09/06	1100hrs to 1200hrs	
	Lobby Lift No 8	20/09/06	1300hrs to 1400hrs	
	Service Lobby Lift No 11	20/09/06	1400hrs to 1500hrs	
Block 13	Club House P1	20/09/06	1500hrs to 1600hrs	
Block 15	Lobby Lift No 9	21/09/06	0900hrs to 1000hrs	Kindly be reminded to bring along your rear door key during this period
	Lobby Lift No 10	21/09/06	1000hrs to 1100hrs	
	Lobby Lift No 11	21/09/06	1100hrs to 1200hrs	
	Lobby Lift No 12	21/09/06	1300hrs to 1400hrs	
	Service Lobby Lift No 12	21/09/06	1500hrs to 1600hrs	

Weekly high-level dusting and cleaning of the private lift cars schedule:

Day of Cleaning	Time	Block /Lift Nos.	Remarks
Monday	10.00 am to 11.00 am 11.00 am to 12.00 pm	Blk 9/ Lift 1 & 2 Blk 9/ Lift 3 & 4	Please do not be alarmed if you find a cleaner in the private lift during these times.
Tuesday	10.00 am to 11.00 am 11.00 am to 12.00 pm	Blk 11/ Lift 5 & 6 Blk 11/ Lift 7 & 8	
Wednesday	10.00 am to 11.00 am 11.00 am to 12.00 pm	Blk 15/ Lift 9 & 10 Blk 15/ Lift 11 & 12	

If you have any queries, please feel free to contact us at the management office at telephone number 6733 0862. We apologise for any inconvenience caused.

Yours Faithfully,
Knight Frank Estate Management Pte Ltd



Ms Quah Soh Hoon
Ardmore Park General Manager
For and on behalf of MCST Strata Plan No. 2645