

APPLICATION FOR PROXIMITY CARD

* Owner / Tenant

Name : _____

Blk & Unit : _____

Contact No : (H) _____ (O) _____ (Hp) _____

Signature

Date

For Official Use

Card No. : _____ Date of issue : _____ Issued by : _____

Payment:

Cash/ Cheque No. : _____ Amount : _____ Receipt No. : _____

Documents required

- Documents to prove ownership/tenancy
- Letter of Authorisation from Owner (Landord)
- Letter from Company verifying eligibility of applicant (for Company Owned Property/Company Tenanted Property)
- Letter declaring loss of card

Acknowledgement

Name of recipient: _____

Signature: _____ Date : _____

Terms & Conditions

1. To be eligible for the issue of a Proximity Card, the applicant must be residing in Ardmore Park on a permanent basis. However, Owners who are not residing in Ardmore Park and who have not tenanted out their premises are still eligible to apply.
2. Each residence shall be entitled to six (6) Proximity Cards. Replacement of cards shall be subject to a charge of \$25.00 per card.
3. Tenants are required to show proof of residency when applying for the Proximity Card. A copy of the tenancy agreement with the Tenant's name must be submitted to the Management.

For company owned properties or company tenanted properties, a letter bearing the regist company members or names of company's tenants is required.

4. Visitors on temporary stay will not be eligible for any Proximity Cards.
5. Applicants must submit a copy of any legal document to prove their ownership/tenancy of the related residences.
6. The Proximity Card is not transferable.
7. By filling up and submitting this form, I consent to the collection of my personal data and its use by the MCST and its agents for the purpose of this application. The MCST is entitled to retain the information for audit purposes.