THE LAKESHORE THE MANAGEMENT CORPORATION STRATA TITLE PLAN NO. 3306

lland Property Consultants Pte Ltd - Managing Agent

31st December 2015

The Residents of Lakeshore

Dear Residents,

Removal of bicycles

Please be informed that Management has noticed there are a lot of unused and abandoned bicycles located at the bicycle parking lots. Some bicycles are parked out of the parking lots on every floor blocking the hose reels / dry risers. This situation has caused inconvenience to residents who wanted to park their bicycles. Secondly, it has slowed down the daily cleaning process and delayed the cleaning schedule. Lastly, bicycles parked out of the parking lots have cause obstruction and nuisance to residents walking by.

Management will be disposing those unused and abandoned bicycles clearing space for residents who need to park their bicycles at the designated bicycle lots. As such, Management will need to differentiate bicycles that are in use and those that are not. However, Management will give residents enough time to register. After the stipulated period, those unclaimed bicycles will be removed and disposed. The Management will not be held liable for any damages, claims and liabilities resulting from the removal and disposal of the same.

Kindly follow the instructions below to avoid any misunderstanding and complication.

- 1.) Residents are requested to collect bicycle tags from Management Office before 31st January 2016.
- 2.) Residents are requested to attach the tags to their bicycles that are still in use before 15th February 2016. 1 tag per bicycle. Management will monitor the progress.
- 3.) On 16thth February 2016, Management will separate bicycles without tags (unused bicycles). Bicycles without tags and chained onto wall will be cut, removed and kept in Management's store
- 4.) On 1st March 2016, Management will start clearing work. Bicycles without tags will be removed for disposal without further notice.
- 5.) Residents whose bicycles are parked outside their houses (on every floor) are advised to move these bicycles to the designated bicycle parking lots by 15th March 2016. In the event, should there be any leftover bicycles, it will be removed without further reference to the owners.

We seek your kind understanding and co-operation on this matter. Thank you.

THE MANAGEMENT MCST PLAN NO 3306