

01 June 2020

All Residents
 9, 11 & 15 Ardmore Park

Dear Residents,

Servicing Schedule for the Month of June 2020

The servicing schedule for fire protection system, pest control and recycling is as follows:

S/N	Contractor	Services	Date	Time	Remarks
1	Fire Protection Company Pte Ltd	Fire Protection	16 Jun (Tuesday)	1300hrs to 1700hrs	Please be informed that the fire alarm will be activated for testing.
2	ABJ Pte Ltd	Pest Control	04, 11, 18, 25 Jun (Thursday)	0900hrs to 1200hrs	Please seal your bin chute hopper tightly during the fumigation.
3	In-house	Collection of Recyclable Materials	Daily	1000hrs to 1200hrs	Please place recyclable materials beside the service lift area for collection.
4	Anchor Cleaning Agency Pte Ltd	Bin Chute Flushing	03, 10, 27, 24 Jun (Wednesday)	1000hrs to 1200hrs	Please close your bin chute hopper during the flushing.

The servicing schedule for lift is as follows:

Block No.	Lift No	Date	Time	Remarks
Block 9	Lobby Lift No 2 Lobby Lift No 1 Lobby Lift No 4 Lobby Lift No 3 Service Lobby Lift No 10	16 June 2020 Tuesday	1430 – 1600 hrs 1300 – 1430 hrs 1030 – 1200 hrs 0900 – 1030 hrs 1600 – 1730 hrs	Kindly be reminded to bring along your rear door key during this period. Our security officer may intercom your unit for permission to test the operation of the lift to your floor.
Block 11	Lobby Lift No 5 Lobby Lift No 6 Lobby Lift No 7 Lobby Lift No 8 Service Lobby Lift No 11	17 June 2020 Wednesday	0900 – 1030 hrs 1030 – 1200 hrs 1300 – 1430 hrs 1430 – 1600 hrs 1600 – 1730 hrs	
Block 15	Lobby Lift No 9 Lobby Lift No 10 Lobby Lift No 11 Lobby Lift No 12 Service Lobby Lift No 12	19 June 2020 Friday	0900 – 1030 hrs 1030 – 1200 hrs 1300 – 1430 hrs 1430 – 1600 hrs 1600 – 1730 hrs	
Clubhouse	Club House P1		1730 – 1900 hrs	

The weekly schedule for high-level dusting and cleaning of the private lift cars is as follows:

Day of Cleaning	Time	Block / Lift Nos.	Remarks
Monday	10.00 am to 11.00 am 11.00 am to 12.00 pm	Blk 9/ Lift 1 & 2 Blk 9/ Lift 3 & 4	Please do not be alarmed if you find a cleaner in the private lift during these times.
Tuesday	10.00 am to 11.00 am 11.00 am to 12.00 pm	Blk 11/ Lift 5 & 6 Blk 11/ Lift 7 & 8	
Wednesday	10.00am to 11.00 am 11.00 am to 12.00 pm	Blk 15/ Lift 9 & 10 Blk 15/ Lift 11 & 12	

By Order

The Management Corporation Strata Title Plan No. 2645



Managing Agent:
 Knight Frank Property Asset Management Pte Ltd 160 Paya Lebar Road #05-05 Singapore 409022
 Tel: (65) 6848 5678 Fax: (65) 6848 5600 Reg.No. 200007671Z CEA Licence No: L30096021