

ARDMORE PARK

Our reference: 2645/CK/Cir/09.10

6 September 2010

All Residents
Block 9, 11 & 15 Ardmore Park

Dear Residents

RESTORATION WORKS IN PRIVATE LIFTS & CAR PORCH AREAS

Please be informed that we will be carrying out restoration works in the private lifts and car porch areas next week. The schedules for the restoration works are as follow:

Private Lifts (Re-Varnishing Of Wooden Panels)

Date/Time		Block 9 Private Lifts	Block 11 Private Lifts	Block 15 Private Lifts	Remarks
13 September 2010 (Monday)	0930 to 1030	1 & 2	5		Please bring along your rear door key during this period to access your unit
	1030 to 1130	3 & 4	6		
	1130 to 1230		7	9 & 10	
	1230 to 1330		8	11 & 12	

During the re-varnishing of the wooden panels in the private lifts, residents are advised to use the service lifts. The smell of newly applied varnish is expected to linger in the private lifts and lobby areas during and after the works have been completed but should dissipate at the end of the day.

To prevent further accidental scratches and dents to the newly varnished wooden panels in the private lifts, please use the service lifts to transport your bicycles and bulky items in future.

Car Porch Areas (Marble Renewal Works)

	Block 9	Block 11	Block 15
13 September 2010 (Monday) 0930 to 1030 hrs	Half of Car Porch Area	Half of Car Porch Area	Selected parts of Car Porch Area
15 September 2010 (Wednesday) 0930 to 1030 hrs	Half of Car Porch Area	Half of Car Porch Area	-

During the marble restoration works, poultice will be applied onto the marble flooring and covered with plastic sheets. The adhesive mass will be left on the marble flooring for 48 hours to absorb and remove the stubborn, brownish stains that have been embedded in the marble flooring. During this restoration treatment, residents are advised not to tamper with the poultice and plastic sheets as this may affect the desirable outcome of the treatment.

Please contact the management office at 6733 0862 should you require further clarification. We apologize for the inconvenience caused.

Yours Faithfully
Knight Frank Estate Management



Quah Soh Hoon
General Manager
Ardmore Park
For and on Behalf of The MCST Plan No. 2645

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