

RESERVATION OF BBQ PIT

Application

Applicant : _____
Block & Unit : _____
Contact : _____ (Hp) _____ (H) _____ (O)
Date : _____ Time of use : () From 9am to 3pm
() From 4pm to 10pm
Purpose : _____ No of guests : _____

Terms and Conditions of Reservations

I shall undertake and agree to observe and be subject to the following Rules and Regulations:

1. The BBQ pits are opened daily from 9.00am – 10.00pm. The two booking sessions are:
Session 1 9.00am – 3.00pm
Session 2 4.00pm – 10.00pm
2. Only residents above the age of 18 with valid Resident Cards are permitted to make bookings.
3. Bookings can be made in person, through fax or telephone or online e-booking. All bookings will be accepted on a first-come-first-serve basis.
4. Advance bookings are permitted for up to 2 months inclusive of the day of booking. However, no structured or continuous booking over a period of time is allowed. The Management reserves the right to reject any booking. All bookings are not transferable.
5. Each residence is entitled to book 1 session per week subject to a maximum of 2 bookings for Fridays, Saturdays, Sundays, Eve of Public Holiday and Public Holiday over a 2 month-period.
6. The resident or family members must be present at the function.
7. The number of people allowed in the BBQ facility is limited to 40 persons. An invitee list must be given to the Management or security staff in order to facilitate security control access into Ardmore Park.
8. A **refundable deposit of S\$ 200.00** is required when making a booking. The cheque shall be made in favour of "**The Management Corporation Strata Title Plan No. 2645**".
9. The Resident must make payment of the deposit at the Management Office within 72 hours from the date and time of booking, failing which the BBQ facility will be made open for booking again.
10. Cancellation of bookings shall be made at least 3 days before the date booked.
11. Residents who fail to turn up after 2 bookings without making proper cancellation over a period of 2 months will be barred from the use of the BBQ facility for the next four months commencing from the last date of the booking.
12. The Resident must sign in at the Reception Counter at the Club House. The Resident is required to complete a Checklist for the BBQ facility before and after using the facility. The Management or security staff together with the Resident shall carry out an inspection of the BBQ facility before and after the use of the BBQ facility to determine whether there has been any damage caused to the equipment, appliances and/or furniture of the BBQ facility. The Resident must inform the security of management staff of any existing damage to the equipment and furniture that they or their guests are about to use, failing which they will be held responsible for such damage.
13. All equipment, appliances and/or furniture should not be moved from their original position.
14. Disposal of all leftover food and cleaning of the BBQ facility, equipment, appliances and furniture must be completed before closing time and the Resident must ensure that all appliances are in good working order after their use.
15. The Resident who made the booking will be held responsible for the cleanliness of the BBQ facility and its surroundings. All waste and/or other refuse must be disposed into watertight plastic bags and only be deposited into the litterbins provided. Littering beyond the BBQ facility and along the slopes of the facility is strictly prohibited. The Resident must remove bulk refuse from Ardmore Park at his/her own costs.
16. In the event that any left-over food are not cleared and the BBQ facility cleaned to the original condition, the Management will engage a cleaning contractor to clear and clean the BBQ facility and such costs plus any administrative charges shall be borne by the Resident and will be deducted from the deposit of S\$200.00 and the balance, if any, will be refunded free of interest to the Resident who made the booking. The Resident will be liable to pay the difference should the costs of cleaning plus administrative fee exceeds the deposit of S\$200.00.

17. In the event that there is damage to any part of the BBQ equipment, appliances and/or furniture including missing parts to equipment, appliances and/or furniture, the costs of such repairs and/or replacement shall be borne by the Resident, such costs plus any administrative charges will be deducted from the deposit. The Resident will be liable to pay the difference should the costs of repairs and/or replacement plus administrative fee exceed S\$200.00.
18. The facility is only for activities of a social nature by residents and is not permitted to be used for commercial, religious, political, company gatherings, workshops, training sessions, rehearsals, or any functions organised by residents for Voluntary Welfare Organizations (VWOs), community functions, gambling or other illegal activities or any other activities that the Management may determine from time to time.
19. No setting up of tents or overnight camping is permitted.
20. No flammable equipment and portable barbecue burners are permitted at the BBQ facility except those already provided by The Management.
21. Permission must be obtained from the Management prior to hiring of additional tables and chairs to be used at the BBQ facility.
22. Live band, mobile discos and/or any sound systems are strictly prohibited.
23. The Resident shall ensure that there should be no excessive noise or nuisance caused to other residents and the Resident is responsible for the behaviour of their guests and their compliance of all the house rules and By-Laws. The Management reserves the right to deny usage to anyone for failure to comply with the rules and regulations set out.
24. Pets are not permitted into the BBQ facility.
25. Entry into and usage of the BBQ facility are strictly by booking only. No entry is permitted without proper booking and approval from the Management for the use of the BBQ facility.
26. The Management will not be held responsible for any injuries, damage or loss of life, limb or property sustained by residents and their guests, however caused when using the BBQ facility.
27. The Management in its absolute discretion reserves the right to reject any application and or booking. The Management shall not be liable for any damages arising from the rejection of the application and/or booking.
28. The Management reserves the right to change or impose any additional rules and regulations for the use of the BBQ facility.
29. All furniture, tables, chairs, equipment, and appliances are not to be shifted/moved out from their room.
30. By filling up and submitting this form, I consent to the collection of my personal data and its use by the MCST and its agents for the purpose of this application. The MCST is entitled to retain the information for audit purposes.

Signature of Owners/Residents

Date

For Official Use

Deposit Cash/Cheque No. _____ Amount : _____ Date : _____

Receipt No. : _____ Issued by : _____

Refund of Deposit

Receipt/Cheque No. _____

Name of Recipient : _____

Signature

Date