

Angelica Jones

8 Riverfront Rd Covington, GA 30014

(678)732-4467

angelica.jones1@gmail.com

EXPERIENCE

Nisshinbo Automotive Manufacturing, Inc. Quality Assurance CO-OP

October 2016- August 2017

- ❖ Assist Quality Assurance floor technicians with quality testing of company's products
 - Coordinate Measuring Machine
 - Friction Profile
 - Greening (Compressibility)
- ❖ Assist Quality Assurance floor technicians with any other small tasks
- ❖ Accomplished other office and bookkeeping tasks (documentation, scanning, etc.)

Serve Help Desk at Georgia College & State University Internship

12 May 2021-15 July 2021

- ❖ Shadowed technicians with calls with students, faculty, staff, and alumni
- ❖ Assisted in multiple IT based tasks
- ❖ Accomplished other office and bookkeeping tasks (documentation, scanning, etc.)

CEISMC at Georgia Institute of Technology Student Assistant

August 2021-Now

- ❖ Front Desk Duties (Greeting, answering the phone, etc.)
- ❖ Accomplished other office and bookkeeping tasks (documentation, scanning, etc.)

EDUCATION

Georgia College and State University - Milledgeville, GA

- ❖ Bachelor of Science in Computer Science
- ❖ Graduated August 2021

Georgia Institute of Technology – Atlanta, GA (in progress)

- ❖ Bachelor of Science in Literature, Media, and Communication with a Concentration of Media and Design
- ❖ Expected Graduation Date: May 2023

LEADERSHIP

- ❖ **Girls Who Code**
 - Co-lead a group of middle school students in learning the idea of coding through a programming language called Scratch
- ❖ **Technology Student Association- Treasurer and Member at Large**
 - In charge of the financial obligations of our chapter
 - Co-lead chapter meetings once a week
 - Planned social and fundraising events for our chapter
 - Filled in an officer position when there was an absence in said position

SKILLS

- ❖ Skilled in the following applications and programming languages
 - Adobe Photoshop and Illustrator
 - Autodesk Software: AutoCAD, Inventor, Revit
 - Microsoft Office: Word and PowerPoint
 - Java
 - C++
 - HTML
 - JavaScript
 - CSS
- ❖ Other
 - Adaptability
 - Critical Thinking
 - Creative and Innovative
 - Flexibility

AWARDS & HONORS

- ❖ Selected as one of the first students to be a part of Georgia's first STEM accredited career academy (STEM Institute at Newton College and Career Academy)- 2013-2017
- ❖ Selected to attend the Grace Hooper Celebration Conference in 2019