

To,

Date:09-June-2017

Mrs. Suvvada B V Varalakshmi,
17-290,Gollaveedhi,
Near Venu Gopala Swamy Temple,
Old Gopalapatnam,Visakhapatnam.
Andhra Pradesh-530027.

Letter of Offer

Dear Mrs. Suvvada B V Varalakshmi

Congratulations! Further to our conversation, we are pleased to offer you a position of “**Lead-Software**” at Ezeees India Privat Limited, Visakhapatnam.

As an organization, Ezeees firmly believes that it is our great people who help us realize our vision. It is your intellect, ideas, passion and commitment that will enable us to continue to work on our mission on building great and innovative products & solution and ensuring profitable growth.

Enclosed here with is your salary break up with a CTC of Rs **533640(Five Lakhs Thirty Three Thousand and Six Hundred Fourty Only)**. Apart from this you and your family will be entitled to a comprehensive health insurance under the insurance medical plan of the organization.

Your role is critical in fulfilling the mission of our organization in whatever role you are initially joining us, we expect you to be curious, ask questions, learn all you can about how we operate, and why we do things the way we do. You can always add value to our organization's success and growth, you can make a beginning today, figure out how mutually we can help each other and move ahead.

Please note the following terms of Employment:

1. We are requesting you to report to Ezeees Visakhapatnam office to join on 12th June, 2017, in case of delay mutually agreed to revoked the offer.
2. Your appointment will be subject to the antecedents / credentials found correct and satisfactory.
3. Your formal appointment letter shall be issued to you on the date of joining.
4. Your Association and employment will be governed by the various HR Policy's and guidelines of the organization. This employment can be discontinue by either party by giving three months' written notice or three month's gross salary in lieu of the notice period. However, the notice period of three months is not applicable in case of the management not realizing desired results during your association.
5. You shall submit photocopies of your testimonials at the time of joining as per Annexure II.

EZEEES

Ezeees INDIA Private Limited

49-2-2, Lalitha Nagar,

Visakhapatnam – 530 016, A.P. INDIA

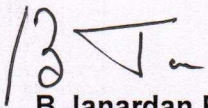
Email: accounts@prostem.com

Phone: +91 891 2571937

We are in the process of building an innovative Organization where young and experienced professionals would find full satisfaction of a challenging job and exciting work environment. As part of the team, we are looking forward to significant contributions from you in building **Ezeees India Private Limited** into a World Class Organization.

With best wishes

Ezeees India Private Limited.



B. Janardan Rao
Director



Annexure I

Salary Breakup	Amount (₹)
Basic	212000
HRA	106000
Conveyance(Fixed)	19200
Medical(Fixed)	15000
Special allowance	177800
Provident Fund Employee Contribution	0
Total	530000
Benefits	
Provident Fund Employer Contribution	0
Medical Insurance Policy	3640
Total Benefits	3640
Total Cost to Company	533640

1. The Total benefit amount has been arrived at by considering the eligibility under each of the components mentioned in the annexure I.
2. Company is providing Medi-claim policy of 2,00,000 (Rupees Two Lakhs) per annum covering self and immediate family.

Annexure II

Mandatory documents (Photocopy) to be provided at the time of joining:

1. All Educational Certificates & Mark Sheets.
2. Certificates of the any additional course done.
3. Appointment letters, Relieving letters, Experience Certificates of the previous organizations. worked for.
4. Copy of the Offer letter
5. Copy of the Pan-Card, Aadhar Card and Passport (If Available).
6. 3 Passport Size Photographs.
7. Copy of the last 3 months payslips.

Accepted by

Name : Suvvada B V Varalakshmi

Signature :

Date: