



# Purchase Order Special Procurement State of Indiana

Approved by Encompass Leadership Team - 2011

Order # 0016550114 Date 03/17/2016 Required Date 03/17/2016 Page 1 of 3  
Requisition Number: 0000033608  
Vendor ID: 0000334415 REMIT001  
Agency: 00100 State Police  
Pay Terms: 35 Days in Arrears  
Fund/Object/Center: 44180/ 531045 / 366000

Vendor 0000334415 REMIT001 1

Remit to

DIGITAL STAKEOUT INC  
234 MOREELL RD STE 360  
KNOXVILLE TN 37919

Ship To

Indiana State Police  
Investigation  
100 N SENATE AVE RM 340  
INDIANAPOLIS IN 46204

ATTN: Stacey Gosnell Day

Vendor  
Name  
Address

DIGITAL STAKEOUT INC  
234 MOREELL RD STE 360  
KNOXVILLE TN 37919

Bill To

State Police  
Indiana State Police  
Purchasing Section  
100 N SENATE AVENUE  
IGCN N340  
INDIANAPOLIS IN 46204

Vendor  
Contact

Name:  
eMail:  
Phone:

Buyer

Name: Dutton, Lynne-100  
eMail: LDutton@isp.IN.gov

Purchase Order Line Details							
Item No	Description	(FOB Destination)	Qty Ordered	Qty Recd	UOM	Unit Price	Extended Amt
1- 1	DIGITALSTAKEOUT THREAT INTELLIGENCE: PRO PLAN, 6m-pp-events:250K-objects:250		1.0000	<div><div></div></div>	SVR	13,718.0000	13,718.00

Deliveries acceptable only between 8:30 AM and 4:00 PM, Monday through Friday

## Units of Measure, Handling, Totals, Signatures

The following UN/CEFACT Unit of Measure  
Common Codes are used in this document:  
SVR Service

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#6120

Total PO Amt. \$ 13,718.00

Indiana Department of Administration Authorized Signatory

### CONFIRMATION OF RECEIPT

I certify that the items listed above were received. All commodities appeared to conform to specifications and showed no patent defects, except as otherwise noted.

Signature of State Employee Receiver

Date Signed(Month/Day/Year)

DF 6/2/16

3/20/17

FUNDING ENCUMBERED BY THE AUDITOR OF STATE

I certify that there is sufficient unencumbered balance in the above account to cover the amount of this order, and that funds have been set aside for payment thereof.



00100 0016550114

Indiana Department of Administration

TO JH  
6/2

**Dutton, Lynne J.**

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**From:** IDOA Special Procurement Requests  
**Sent:** Wednesday, March 16, 2016 1:23 PM  
**To:** Dutton, Lynne J.; IDOA Special Procurement Requests  
**Subject:** RE: ISP special procurement approval  
**Attachments:** 201603111444.pdf

This special procurement request is approved by IDOA. This email serves as your approval and should be kept in the contract file along with pertinent special procurement documents. As this PO is within your agency delegation, you may issue it to the vendor now.

Stan Judson  
Director of Account Management  
Indiana Department of Administration

402 W. Washington Street W468  
Indianapolis, IN 46204  
P:317.234.6673 F: 317.232.7312  
sjudson@idoa.in.gov

-----Original Message-----

From: Dutton, Lynne J.  
Sent: Friday, March 11, 2016 2:46 PM  
To: IDOA Special Procurement Requests <idoaspecprocreq@idoa.IN.gov>  
Subject: ISP special procurement approval

Please approve

Thanks,

Lynne Dutton  
Indiana State Police  
317-234-4216  
FAX: 317-233-6668

-----Original Message-----

From: fiscalcopier@isp.in.gov [mailto:fiscalcopier@isp.in.gov]  
Sent: Friday, March 11, 2016 2:45 PM  
To: Dutton, Lynne J. <LDutton@isp.IN.gov>  
Subject: Message from "RNP002673ABCC20"

This E-mail was sent from "RNP002673ABCC20" (Aficio MP 7502).

Scan Date: 03.11.2016 14:44:57 (-0500)  
Queries to: fiscalcopier@isp.in.gov

**REQUEST FOR SPECIAL PROCUREMENT**

State Form 54650 (R / 1-15)  
INDIANA DEPARTMENT OF ADMINISTRATION

E-mail this completed form to the IDOA Procurement Division at [idoaspecprocreq@idoa.in.gov](mailto:idoaspecprocreq@idoa.in.gov).

- 1) March 9, 2016
- 2) Indiana State Police  
Lynne Dutton  
232-1122 ldutton@isp.in.gov
- 3) Relevant Indiana Code (per 5-22-10): 5-22-10-13 Single source for supply  
Value of Proposed Contract or Purchase: \$13718.00  
Recommended Vendor: DigitalStakeout Inc.

Detailed Justification that Validates Special Purchasing Method

Please identify any supplemental supporting documents.

- 4) Describe the product/services the vendor will provide (note if it is state or federally mandated) and explain why this meets the special purchasing method listed above.  
To be able to geolocate all social networking post in an area to further an investigation(s) as well as to preserve officer safety on targeted meth labs, drug hotline suspects, drug targets in a Title 3 investigation, hand-to-hand buy areas, public safety events and suspects. This is necessary at this time so the unit can provide the most accurate, up to date information in a case and to be able to provide the best analysis of a drug meth lab, drug buy, and other drug case as well as a threatening situation. Without this, the department loses vital, critical information that affects officer safety.
- 5) Detail the research performed to determine this product/service is the best solution for the state.  
This company is a sole source provider of these services, going beyond all other companies. They provide deleted posts to which no other service provider captures or provides, training to use their data efficiently, unlimited storage for a year or longer, and daily update queries on suspects. They have an ex-LE analyst developing program and training. This data is essential to drug, child, and public safety cases.
- 6) Provide all vendors' names and quotes and describe why this vendor was chosen.
 

1. Digital StakeOut	Total Price \$ 13718.00
2.	Total Price \$
3.	Total Price \$
- 6a) If less than three quotes were obtained; explain why the price is fair and reasonable under the circumstances.  
within industry standards.

Approved By:

Head Procurement Agent

Department of Administration

State Budget Agency

Date: 3-11-16  
(month, day, year)

Date: \_\_\_\_\_  
(month, day, year)

Date: \_\_\_\_\_  
(month, day, year)

Information Technology  
Date: \_\_\_\_\_  
(month, day, year)

# Request For Quotation/ Invitation To Bid

Issued by State of Indiana

Vendor  
Remit to:

999999999

PUBLIC NOTICE TO VENDORS  
STATE OF INDIANA  
DEPARTMENT OF ADMINISTRATION INName & Address  
of Vendor:

999999999

PUBLIC NOTICE TO VENDORS  
STATE OF INDIANA  
DEPARTMENT OF ADMINISTRATION IN

*Original Stakeout Htr  
4425 Alexander Dr. Suite 160  
Highersville GA 30022*

Please Follow Instructions Included in Solicitation Package

Must be returned by (time and date): 02/18/2016 11:00:00 EST

Request Information from Buyer listed in Box in Upper Right Corner

RFC/MTB 0000033608	Date 02/11/2016	Delivery Date 02/23/2016	Page 1 of 1
Fund/Object/Center: Dept Number: Project Number: Requisition No: Buyer: Reporting Code:			
		L006189	
Federal ID: Agency Number: Facility:			
		00180 ISP, Investigation	

Ship To: Indiana State Police  
Investigation  
100 N SENATE AVE RM 340  
INDIANAPOLIS IN 46204

NOTICE: All prices are assumed valid for ninety (90) days from Quotation opening date unless otherwise noted.

Line	Quantity	UOM	Item No/Description	(FOB Destination)	Unit Price	Extended Amt
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ATTENTION - New requirements. Prior to award of this solicitation your business must register as a bidder at [www.buyindiana.in.gov](http://www.buyindiana.in.gov). Just click on "Register your Business to do business with the State". Please be sure to complete the Buy Indiana certification page. It is preferred that businesses register immediately so that delay of solicitation award would not occur. This registration is maintained by you and you may update your information at any time. It remains in the database and covers all solicitation responses you submit to any state agency. It is very important that it be kept current. If you do not have access to a computer, you may call 317-234-0234 for assistance with your registration.

## NOTICE TO INDIANA SMALL BUSINESS BIDDERS

The vendor assures that if they are receiving this award based on the Indiana Small Business Preference that the vendor will be performing a minimum of 80% of the work involved with their own forces. This contract is not assignable either in whole or in part, nor shall it be subcontracted after award without the State's prior written consent.

By signing the certification page of the solicitation package you are certifying adherence to all bid requirements as well as the above notice.

As required by IC 4-13-2-14.8:

Notwithstanding any other law, rule, or custom, a person or company whom has a contract with the State or submits invoices to the state for payment shall authorize in writing the direct deposit by electronic funds transfer of all payments by the state to the person or company. The written authorization must designate a financial institution and an account number to which all payments are to be credit.

1	1.00	SVR	DIGITALSTAKEOUT THREAT INTELLIGENCE: PRO PLAN, 8m-pp-events:250K-objects:250
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<< 500k event monthly aggregate allowance, 250,000 monthly events, 250 active objects, standard support >>

The following UN/CEFACT Unit of Measure  
Common Codes are used in this document:  
SVR Service

*Pls include a sale source Htr on your  
company's Htr bid, signed & dated within  
the last 90 days with your quote*

*See attached  
Rec'd  
2-15 1133*

To be valid, all Quotations/Bids must be Signed manually.  The State of Indiana reserves the right to accept or reject whole or any part of, the foregoing Quotation/Bid.	Representative Signature certifies no quotation/bid on this request has been submitted by officers, representatives or an affiliate of this firm under another name. <i>James H Brown</i>		When can you ship? <i>immediately</i>
	Please correct above Address	Typed Name of Representative <i>James H Brown</i> Title of Representative <i>CFO</i>	Telephone Number <i>(855) 405 4330</i> Date of Quotation <i>2/12/2016</i>

# DigitalStakeout

4425 Alexander Drive  
Suite 180  
Alpharetta, Georgia 30022  
United States

Prepared By David Stiers  
Email david@digitalstakeout.com  
Initial Term 12

Created Date 2/15/2016  
Expiration Date 3/25/2016  
Quote Number 2015082142  
Description DigitalStakeout will price protect our Indiana State Police for 3 years.  
Year two, the annual cost will be \$14,404. Year three annual cost will be \$15,124. These will be billed annually.  
Billing Frequency Yearly

## Prepared For

Account Name Indiana State Police  
Contact Name Stacey Gosnell-Day

Phone 317-232-8507  
Email sgosnell-day@isp.in.gov

Bill To Indiana State Police  
Criminal Intelligence Unit (CIU)  
IGCN-100 N Senate Ave  
Indianapolis, Indiana 46204  
United States

## What is DigitalStakeout?

Before DigitalStakeout, being proactive with intelligence-led security came with barriers to entry – cost, quality and complexity. Our team's extensive background in data mining, cyber security and intelligence have broken these barriers. We've developed a world-class Software-as-a-Service (SaaS) web data collection and analytics platform to enable our customers to detect and anticipate evolving threats and discover the unknown unknowns on the Internet.

Our private industry, federal, state and local government customers from around the globe use our platform to mitigate threats to their mission. Our technology has enabled our customers to prevent the loss of life, onset of violence, destruction of property, loss of revenue and harm to reputation.

## Key Benefits

DigitalStakeout offers several important benefits, including:

- **Situational Awareness:** Proactively identify and mitigate threats from an all-source capable solution.
- **Risk Reduction:** Reduce susceptibility and the financial, operational and legal impact from incidents.
- **Efficiency:** Reduce time & resources required to produce valuable intelligence and deal with false positives and alert fatigue.
- **Compliance:** Satisfy security, policy and regulatory requirements for monitoring.
- **Minimal Deployment Risk:** Deployments are rapid, flexible, contextual and scalable with no hardware or software to install.

## Key Features

### Web-Based Cloud Solution

DigitalStakeout is a cloud-based solution that mines the social web in real-time and reveals what matters, so that you have the insights they need to manage risk and mitigate threats with intelligence-led security. There is no hardware or software to install. All you need is a current browser.

### Essential Coverage & Scale

Automatically collect, process and analyze data from millions of Internet sources from the social web in real-time. Search with a single search stream or configure hundreds of words, phrases, hashtags, geo-fences and other supported search types with a 99.99% up-time SLA.

### Unlimited Configuration Options

Create the configuration your use case requires without limitation. Your subscription allows you unlimited users, geo-fences, searches and alerts.

### Real-time or Historical Mode

View search results, discoveries and analytics in real-time as data is collected or access collected data to build historical dashboard, console and analytic views on a year's worth of data on-demand in seconds.

## Geo-Fence Search & Location-Based Analytics

Perform automated location based monitoring and analysis with a single or multiple circular, polygon, inferred or USNG geo-fences over places of interest in the world in parallel. Summary views enable analysts to view an aggregation of fences. Single fences can be analyzed by geo-point, polygon, cluster or heat-map with Boolean searching and faceted navigation.

## Firehose Power Rules

Analysts can bypass the DigitalStakeout search builder UI to create command-line rules from supported firehose sources such as Twitter, Tumblr, Disqus and WordPress. Analysts can create search rules that support 30 positive and 50 negative operators and create the search stream of their choosing.

## Named Entity Recognition

Automatically identify and extract people, places, things, events and other entities from all collected data into a normalized format. Extracted entities can be used as filters throughout the product.

## Activity Enrichment

Activity Enrichment automatically extend the context of processed data with extracted objects such as screen name, hashtags, mentions, uris, generator, content type, etc. Activity enrichment are stored as entities that can be used as filters or for analytics throughout the product.

## Location Enrichment

Location Enrichment automatically extend the context of processed data with extracted location information such as GPS coordinates, place, city, state and country. Location enrichment are stored entities that can be used as filters or for analytics throughout the product.

## Cyber Enrichment

Cyber Enrichment automatically extend the context of processed data with extracted forensic information such as meta-data, IP address, host name, top-level domain, ISP, AS Name, etc. Cyber enrichment are stored entities that can be used as filters or for analytics throughout the product.

## Attribution DB

Authenticate and map important identities to groups and individuals to build a reference knowledge base. Attribution DB supports the tagging and association of non-criminal and criminal intelligence giving immediate context to an analyst reviewing associated results connected to authenticated accounts. Attribution DB objects can be used as filters or for analytics throughout the product.

## Intelligent Discovery

Intelligent Discovery is industry's most accurate, current and comprehensive classification of threat-oriented posts. Using proprietary machine-learning algorithms, Intelligent Discovery categorizes and maintains definitions of more than 25 categories including physical threats, cyber threats, criminal activity, crisis events, natural disasters and other security relevant categories. Intelligent Discovery is adaptive to negate sarcasm and new detections are updated on a weekly basis.

## Search2Graph

Create a social graph from your data in seconds. Search2Graph enables analysts to visualize & filter connected conversations, by hashtag, locations, categories and other entities from any collection into a social graph by date and time in a readable and user-friendly force-directed layout.

## Emoji Analytics

The industry's first and only emoji threat analysis capability. analysts can detect threats by those only using symbols that would indicate any intent or harm physically, intellectually, or otherwise. Emoji are extracted as entities and can be used as filters or fields in the DigitalStakeout dashboard, console, alerts and other analytics.

## Hit Term Scorers

Hit Term Scorers enable analysts to quickly canvas results and save hours of review with 10+ canned templates such as Active Shooter that each have hundreds of potential words, phrases, tokens and other elements that are statistically associated to each theme. Users can also build their own templates and prioritize the weight term or phrases have in their results. Hit Term Scorers can be used as filters to reduce noise in the dashboard, console, alerts and analytics.

## Summary Analytics

Interactive analytics enable to analysts to summarize trend, and filter data by time and target collection. Analysts can review word clouds and other visualizations based on target fields and options in summary analytics.

## Investigative Analytics

Investigative analytics enable to analysts to save time by rapidly unearthing the non-obvious. Over 10 investigative analytic templates enable analysts to filter data by time and a specific context that are commonly used for threat analysis.

## Boolean & Faceted Searching

Search and analyze over 10 million results over 90 days in seconds. Boolean searching and faceted navigation enables analysts to quickly filter and review raw results. Analysts can create saved views to make repeated queries efficient.

## Rules & Actions

DigitalStakeout enables you to take action on automated discoveries. Rules allow you to create email alerts, attach content to a case, auto tag content or publish alerts to a REST API to integrate into other systems.

## Privacy & Security

User level data controls enable compartmentalized access to sensitive data. Detailed activity logging, privileged user analytics, user activity rules and alerts enable enforcement to applicable compliance, policy, procedures and privacy requirements.

# DigitalStakeout

4425 Alexander Drive  
Suite 160  
Alpharetta, Georgia 30022  
United States

## Why DigitalStakeout

### Commercial Access to Data

DigitalStakeout has contractual "full" fire hose level access to numerous public social media sources (Twitter, Facebook, Tumblr, Disqus, Foursquare and WordPress). DigitalStakeout supports social media data collection from Instagram, VK, Flickr, Reddit, Youtube, Google+ and more. If needed, DigitalStakeout customers can purchase access to access the full archive of public Twitter data, all the way back to the very first tweet from March 21, 2006.

### We Understand the Problem

Our team's career experience in is cyber security, law enforcement, intelligence, and decision science. We have an intimate understanding of the cyber intelligence challenges analysts, investigators, detectives and others face when searching social media for actionable intelligence.

### Technology to Solve Problems

Over the years we've developed capabilities such as real-time social media analytics, geo fencing since 2010, localizing non-geo data, automated discovery and other capabilities that make our customers successful. The majority of our technology is built to solve the problems our customers tell us they have. Every month we update the DigitalStakeout platform. As a customer, you will see your opinion and feedback become reality in the product.

### Jack of One Trade = Expert

DigitalStakeout helps organizations that need to leverage the power of social media mitigate risk, anticipate threats, and to uncover actionable intelligence that effects the health, security or well-being of people. With this focus comes experience and insight to support you through the serious problems you are trying to solve. We're passionate about making a difference with the technology we build.

### Discover More, Less Effort

DigitalStakeout's Intelligent Discovery™ & HIT capability enables purpose driven revelations so users don't have to casually browse social media data. With DigitalStakeout, you can search smarter and solve problems faster. You don't have to spend hours reading documentation, going to training, or learning a complex language before you can get started. Simple & power users benefit from capabilities such as faceted navigation to make discoveries intuitive and easy to step through. DigitalStakeout is constantly improving to be easier to use and to provide you insights faster.

## Quote Line Items

Product Code	Prod Desc	Quantity	Total Price
6m-pp-events:250K-objects:250	DigitalStakeout Threat Intelligence: Pro Plan (Annual Term) / 500K Event Monthly Aggregate Allowance, 250,000 Monthly Events, 250 Active Objects, Standard Support	1.00	\$13,718.00
Subtotal			\$13,718.00
Discount			0.00%
Total Price			\$13,718.00

## Terms and Conditions

This DigitalStakeout Quote is subject to the Terms and Conditions set at <http://www.digitalstakeout.com/terms-of-service/>. Payment is due prior to provisioning service. This Quote will become a service agreement between you "Customer" and DigitalStakeout Inc. ("DigitalStakeout") once it is signed by you or a Purchase Order is generated. You hereby acknowledge that you are accepting this Agreement on behalf of such Customer, that you have the authority to bind Customer to this Agreement, and that Customer will be bound by this Agreement.

## Acceptance

Customer

DigitalStakeout Inc.

Print Name:

Print Name:

Signature:

Signature:

Title:

Title:



DigitalStakeout

4425 Alexander Drive  
Suite 160  
Alpharetta, Georgia 30022  
United States

Date:

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Date:

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## TERMS AND CONDITIONS

1. **ACKNOWLEDGMENT:** This Agreement contains the complete and final Agreement between the State and the Contractor and no other Agreement in any way modifying any of said terms and conditions will be binding upon the State or the Contractor unless made in writing and signed by the State's and the Contractor's authorized representative.
2. **PRICING:** Unit price must be entered and extended, and the total price of the solicitation must be shown. If there is an error between the unit price and total price, the unit price shall prevail. Awarded Prices: Prices listed for each item are firm and cannot be changed. Any revision in price may be rejected at the discretion of the IN Dept. of Administration, and may result in cancellation of the Purchase Order without recourse on the part of the awarded Contractor.
3. **TERMINATION FOR CONVENIENCE:** This Agreement may be terminated, in whole or in part, by the State whenever, for any reason, the State determines that such termination is in the best interest of the State. Termination shall be effected by delivery to the Contractor of a Termination Notice at least thirty (30) days prior to termination effective date, specifying the extent to which performance of services under which such termination becomes effective. The Contractor shall be compensated for performance prior to the notice date of termination but in no case shall total payment made to Contractor exceed the original Agreement price due on Agreement. No price increase shall be allowed on individual line items if canceled only in part.
4. **FUNDING CANCELLATION:** When the Director of the State Budget Agency makes a written determination that funds are not appropriated or otherwise available to support continuation of performance of this Agreement, this Agreement shall be canceled. A determination by the Budget Director that funds are not appropriated or otherwise available to support continuation of performance shall be final and conclusive.
5. **INSURANCE:** If this Agreement provides for work to be performed by the Contractor for the State, the Contractor shall be responsible for providing all necessary unemployment and workers' compensation, insurance for the Contractor's employees and liability and property/casualty insurance, as required by the State. Upon request, the Contractor shall furnish a certificate of insurance showing coverage acceptable to the State.
6. **DELIVERY:** Delivery must be made at time agreed upon. If any indicated or actual delays arise, the using agency must be notified immediately, in writing, with the cause for such delay stated. If any goods are not delivered within the time specified on the Purchase Order, or within a reasonable time not exceeding 30 days after receipt of a Purchase Order if no time is specified, the using agency may refuse to accept such goods, and this Agreement may be cancelled. Each package shall be numbered and labeled with the State's Purchase Order number, contents and weight, and shall contain an itemized packing slip and be properly packed for shipment.
7. **QUANTITY:** Goods shipped in excess of quantity designated in the Purchase Order may be returned at the Contractor's expense.
8. **COMPLIANCE WITH SPECIFICATIONS:** The goods and/or services shall conform strictly to the specifications, drawings, or samples specified or furnished in connection with the bid/quote, all of which are incorporated herein. The Contractor warrants all goods and/or services delivered to be free from defects of material or workmanship. This warranty shall survive any inspection, delivery, acceptance, or payment by the State of the goods and/or services. Inspections shall be on the State's premises unless otherwise specified. The State shall have the right to reject and return at the Contractor's expense, or to require at the Contractor's expense, the correction or replacement of materials, workmanship, or services which are defective or do not conform to the requirements of the Purchase Order.
9. **WARRANTY:** The Contractor will furnish all parts and maintenance at no charge for a period of at least 90 days or the manufacturer's standard warranty, whichever is longer, provided that such maintenance and parts are not required because of accident, neglect, misuse, or force majeure event. Contractor shall be responsible for removal and/or disposal of all replaced parts. Prior to the expiration of the warranty period, whenever equipment is shipped for a mechanical replacement purpose, the Contractor shall bear all cost of such shipment including, but not limited to, cost of packing, transportation, rigging, drayage, and insurance. All replacements shall be covered by a new warranty.
10. **INTELLECTUAL PROPERTY DEFENSE:** The Contractor shall, at its own expense, defend, indemnify and hold harmless the State with respect to any claims that the goods and/or services furnished under this Agreement violates any third party intellectual property rights including, but not limited to, patents, copyrights, trademarks and trade secrets.
11. **PAYMENTS:** All payments shall be made in arrears in conformance with State fiscal policies and procedures and, as required by IC 4-13-2-14.8, by electronic funds transfer to the financial institution designated by the Contractor in writing unless a specific waiver has been obtained from the Auditor of State. No payments will be made in advance of receipt of the goods or services that are the subject of this Agreement except as permitted by IC 4-13-2-20.
12. **COMPLIANCE WITH LAWS:** The Contractor agrees to comply with all applicable federal, state, and local laws, rules, regulations, or ordinances, and all provisions required thereby to be included herein are hereby incorporated by reference. The enactment of any state or federal statute or the promulgation of regulations thereunder after execution of this Agreement shall be reviewed by the State and the Contractor to determine whether the provisions of this Agreement require formal modification.
13. **COMPLIANCE WITH TELEPHONE SOLICITATIONS ACT:** As required by IC 5-22-3-7, the Contractor and any principals for the Contractor certify that (A) the Contractor, except for de minimis and nonsystematic violations, has not violated the terms of (i) IC 24-4-7 (Telephone Solicitation of Consumers), (ii) IC 24-6-12 (Telephone Solicitations), or (iii) IC 24-5-14 (Regulation of Automatic Dialing Machines) in the previous three hundred sixty-five (365) days, even if IC 24-4-7 is preempted by federal law; and (B) the Contractor will not violate the terms of IC 24-4-7 for the duration of the Agreement, even if IC 24-4-7 is preempted by federal law. The Contractor and any principals of the Contractor certify that an affiliate or principal of the Contractor and any agent acting on behalf of the Contractor or on behalf of an affiliate or principal of the Contractor: (A) except for de minimis and nonsystematic violations, has not violated the terms of IC 24-4-7 in the previous three hundred sixty-five (365) days, even if IC 24-4-7 is preempted by federal law; and (B) will not violate the terms of IC 24-4-7 for the duration of the Agreement, even if IC 24-4-7 is preempted by federal law.
14. **NONDISCRIMINATION:** Pursuant to IC 22-9-1-10 and Civil Rights Act of 1964, the Contractor and its Agents, if any, shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Agreement, with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment, because of race, religion, sex, disability, national origin, ancestry or status as a veteran. The Contractor, and its subcontractor(s), if any, shall comply with all applicable affirmative action reporting requirements. Breach of this covenant may be regarded as a material breach of this Agreement. The Contractor shall comply with Section 202 of Executive Order 11246, as amended, 41 CFR 60-250, and 41 CFR 60-741, as amended.
15. **DRUG-FREE WORKPLACE CERTIFICATION:** As required by Executive Order No. 90-5, the Contractor hereby covenants and agrees to make a good faith effort to provide and maintain a drug-free workplace. The Contractor will give written notice to the State within ten (10) days after receiving actual notice that the Contractor or an employee of the Contractor in Indiana has been convicted of a criminal drug violation occurring in the Contractor's workplace.
16. **TAXES:** Prices listed on an invoice submitted by the Contractor for payment is not to include any tax for which the State is exempt. The State will furnish a tax exempt certificate, if requested by the Contractor. The State will not be responsible for any taxes levied on the Contractor as a result of this Agreement.
17. **FORCE MAJEURE:** In the event that either party is unable to perform any of its obligations under this Agreement, or to enjoy any of its benefits, because of natural disaster or decrees of governmental bodies not the fault of the affected party ("Force Majeure Event"), the party who has been so affected shall immediately give notice to the other party and shall do everything possible to resume performance. Upon receipt of such notice, all obligations under this Agreement shall be immediately suspended. If the period of nonperformance exceeds thirty (30) days from the receipt of notice of the Force Majeure Event, the party whose ability to perform has not been so affected may, by giving written notice, terminate this Agreement.
18. **GOVERNING LAWS:** This Agreement shall be construed in accordance with and governed by the laws of the State of Indiana and suit, if any, must be brought in the State of Indiana.
19. **INFORMATION TECHNOLOGY ENTERPRISE ARCHITECTURE REQUIREMENTS:** If Contractor provides any information technology related products or services to the State, Contractor shall comply with all Indiana Office of Technology (IOT) standards, policies, and guidelines, which are online at <http://ict.in.gov/architecture/>. Contractor specifically agrees that all hardware, software, and services provided to or purchased by the State shall be compatible with the principles and goals contained in the electronic and information technology accessibility standards adopted under Section 508 of the Federal Rehabilitation Act of 1973 (29 U.S.C. 794f) and IC 4-13-1-3. Any deviation from these architecture requirements must be approved in writing by IOT in advance. The State may terminate this Agreement for default if Contractor fails to cure a breach of this provision within a commercially reasonable time.

Solicitation #: \_\_\_\_\_

**CLAIMING PURCHASING PREFERENCES**

Each bidder should review the various procurement preferences allowed by State statute. A summary of the preferences can be found on pages 15-18 of the Vendor Handbook located at: <http://www.in.gov/idoa/prod>

Each bidder must answer the following questions pertaining to purchasing preferences. No preference will be applied unless these questions have been answered and any required attachments included.

**1. Are you claiming the U.S. Manufactured Product Preference (IC 5-22-15-21)**

*This is per individual line and should be noted below*

Yes \_\_\_ No ☒

Vendor must provide information at the individual line level in regards to this preference...If yes, the bidder is certifying under penalties of perjury that each of the bidder's end products, except those listed under the Exceptions section, is a U.S. Manufactured Product as described in IC 5-22-15-21. A product is manufactured in the United States, if the cost of its components mined, produced, or manufactured in the United States exceeds 50% of the cost of all its components. (In determining if a product is manufactured in the United States, only the product and its components shall be considered.)

Please list what line items this preference will apply to:

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**2. Are you claiming the Preference for Steel Products (IC 5-22-15-25)**

Yes \_\_\_ No ☒

**3. Are you claiming the Preference to Coal Mined in Indiana (IC 5-22-15-22)**

Yes \_\_\_ No ☒

**4. Are you claiming the Indiana Business Preference (IC 5-22-15-20.5)**

Yes \_\_\_ No ☒

Indicate under which provision for which you are claiming to qualify as an Indiana business for 1, 2, and 3, fully complete the Indiana Economic Impact Form (State Form # 51778, and include it with your bid/proposal. If you are claiming this preference based #4 of #5, please submit the documentation as requested under each category.

\_\_\_ (1) A business whose principal place of business is located in Indiana.

\_\_\_ (2) A business that pays a majority of its payroll (in dollar volume) to residents of Indiana.

\_\_\_ (3) A business that employs Indiana residents as a majority of its employees.

\_\_\_ (4) A business that makes significant capital investments in Indiana.

Any company that can demonstrate a minimum capital investment of \$5 million or more in plant and/or equipment or annual lease payments of \$2.5 million or more shall qualify as an Indiana business under category #4. If an out of state company does not meet one of these criteria, it can submit documentation/justification to the State for review for inclusion under this category. To verify that your company qualifies you can e-mail [buyindianainvest@idoa.in.gov](mailto:buyindianainvest@idoa.in.gov). Submit the response received for verification purposes.

\_\_\_ (5) A business that has a substantial positive economic impact on Indiana.

Any company that is in the top 500 companies (adjusted) for one of the following categories: number of employees (DWD), unemployment taxes (DWD), payroll withholding taxes (DOR), or Corporate Income Taxes (DOR); qualifies as an Indiana business under category #5. To verify that your company qualifies you can e-mail [buyindianainvest@idoa.in.gov](mailto:buyindianainvest@idoa.in.gov). Submit the response received for verification purposes.

**5. Are you claiming the Indiana Manufactured Preference (IC 5-22-15-20.5)**

Yes \_\_\_ No ☒

*This preference may only be claimed by respondents who claim the Indiana Business Preference.*

Submit necessary documentation detailing a substantial amount of manufacturing, assembly, or production of the products proposed is in the State of Indiana.

**6. Are you claiming the preference for supplies that contain recycled or post-consumer materials (IC 5-22-15-16)**

Yes \_\_\_ No ☒

*The preference does not apply when the purchase description is limited to a supply that contains recycled materials or post-consumer materials*

If yes, a manufacturer's certification must be submitted for each item or group of items for which the offeror is seeking a preference or the preference may not be considered.

Solicitation #: \_\_\_\_\_

**CLAIMING PURCHASING PREFERENCES**

7. Are you claiming the preference for soybean oil based ink (IC 5-22-15-18)

Yes \_\_\_ No ☒

8. Are you claiming the preference for soy diesel/bio diesel (IC 5-22-15-19)

Yes \_\_\_ No ☒

9. Are you claiming the Indiana Small Business Preference (IC 5-22-15-23)

Yes \_\_\_ No ☒*If yes, bidder must indicate which category of small business concern applies:*

\_\_\_ Wholesale business with annual sales of four million dollars (\$4,000,000) or less during its last fiscal year. "Wholesale business," means a business that derives its principal source of income (over 50% of gross revenues) from sales to retailers, other merchants, or industrial, institutional or commercial users who will use the goods for resale or business use. This definition distribution activities.

\_\_\_ Service business with average sales of five hundred thousand dollars (\$500,000) or less for the current and preceding three (3) fiscal years and which employs no more than twenty-five (25) persons. "Service business," means a business that derives its principal source of income (over 50% of gross revenues) from the sale of useful artistic, educational, intellectual, literary, or scientific labor from which no necessary tangible commodity is derived.

\_\_\_ Retail business or business selling services with annual sales and receipts of five hundred thousand dollars (\$500,000) or less. "Retail business," means a business that derives its principal source of income (over 50% of gross revenues) from the sale of supplies to the ultimate consumer.

\_\_\_ Manufacturing business, which employs no more than one hundred (100) persons. "Manufacturing business" means a business that derives its principal source of income (over 50% of gross revenues) from the sale of goods the firm produces at its own facility made from raw, unfinished materials, as distinguished from the final product.

\_\_\_ A business in any of the following sectors is not a small business if it employs more than one hundred (100) persons or if its annual sales exceed 5 Million dollars (\$5,000,000):

- (A) Information Technology
- (B) Life Sciences
- (C) Transportation
- (D) Logistics

\_\_\_ A business that has a current verification as a veteran owned small business as defined by IC 5-22-14-3.5(a)(1-3).

10. Are you claiming the preference for Indiana farm products (IC 5-22-15-23.5)

Yes \_\_\_ No ☒

11. Are you claiming the preference for foods/beverages that contain high levels of calcium (IC 5-22-15-24)

Yes \_\_\_ No ☒

SF47895 (ELEC1/12)

**MINORITY & WOMEN'S BUSINESS ENTERPRISES SUBCONTRACTOR COMMITMENT FORM**

In accordance with 25 IAC 5-5, if the purchase is for a Commodity/Services the contract goal for this solicitation is 4% Minority participation and 9% for Women participation. It is the intent of IDOA Procurement Division to meet or exceed the above mentioned MWBE goals. If participation exists the vendor must submit with its quote/bid a MWBE Subcontractor Commitment Form. The Form must show that there are, participating in the proposed contract, Minority Business Enterprises (MBE) and Women Business Enterprises (WBE) listed in the Minority and Women's Business Enterprises Division (MWBED) directory of certified firms located at [www.in.gov/idoa/mwbe](http://www.in.gov/idoa/mwbe). If participation is met through use of vendors who supply products and/or services directly to the Respondent, the Respondent must provide a description of products and/or services provided that are directly related to this quote/bid and the cost of direct supplies for this quote/bid. Respondents must complete the Subcontractor Commitment Form in its entirety.

The Department reserves the right to verify all information included on the MWBE Subcontractor Commitment Form.

Respondents are encouraged to contact and work with MWBED at 317-232-3061 to design a subcontractor commitment to meet established goals as referenced in this solicitation.

Prime Contractors must ensure that the proposed subcontractors meet the following criteria:

- Must be listed on the IDOA Directory of Certified Firms
- Each firm may only serve as one classification – MBE or WBE
- A Prime Contractor who is an MBE or WBE must meet subcontractor goals by using other listed certified firms. Certified Prime Contractors cannot count their own workforce or companies to meet this requirement.
- Must serve a commercially useful function. The firm must serve a value-added purpose on the engagement.
- Must provide goods or service only in the industry area for which it is certified as listed in the directory at [www.in.gov/idoa/mwbe](http://www.in.gov/idoa/mwbe)
- Must be used to provide the goods or services specific to the contract
- National Diversity Plans are generally not acceptable

**MINORITY & WOMEN'S BUSINESS ENTERPRISES SUBCONTRACTOR LETTER OF COMMITMENT**

A signed letter(s), on company letterhead, from the MBE and/or WBE must accompany the MWBE Subcontractor Commitment Form. Each letter shall state and will serve as acknowledgement from the MBE and/or WBE of its subcontract amount, a description of products and/or services to be provided on this project, and approximate date the subcontractor will perform work on this contract.

By submission of the quote/bid, the Respondent acknowledges and agrees to be bound by the regulatory processes involving the State's MWBE Program. Questions involving the regulations governing the MWBE Subcontractor Commitment Form should be directed to: Minority and Women's Business Enterprises Division at (317) 232-3061 or [mwbe@idoa.in.gov](mailto:mwbe@idoa.in.gov).

Solicitation #: \_\_\_\_\_

**STATE OF INDIANA MBE/WBE SUBCONTRACTOR COMMITMENT FORM**

Quote/Bid	N/A
DUE DATE:	
TOTAL Quote/ BID AMOUNT:	

<input type="checkbox"/> MBE Firm	<input type="checkbox"/> WBE Firm		
Company Name:		Contact Person:	
Address:		E-mail:	
Sub-Contract Amount:		Telephone Number: ( )	Fax Number: ( )
Sub-Contract Percentage of Total Bid:		Describe service/product to be provided:	
Provide approximate dates when Sub-Contractor will perform on this project:			

<input type="checkbox"/> MBE Firm	<input type="checkbox"/> WBE Firm		
Company Name:		Contact Person:	
Address:		E-mail:	
Sub-Contract Amount:		Telephone Number: ( )	Fax Number: ( )
Sub-Contract Percentage of Total Bid:		Describe service/product to be provided:	
Provide approximate dates when Sub-Contractor will perform on this project:			

Respondent Firm	Telephone Number
Address	Fax Number
City/State/Zip Code	Email Address
Representative	Authorizing Signature
Date	Printed Name and Title

☐ Please check if additional forms are attached.  
Page \_\_\_\_\_ of \_\_\_\_\_

**IF PARTICIPATION EXISTS THIS FORM MUST BE COMPLETED IN ITS ENTIRETY WITH COMPLETED LETTERS OF COMMITMENT**



## INDIANA ECONOMIC IMPACT - PROPOSALS AND CONTRACTS

State Form 51778 (RA / 1-06)

DEPARTMENT OF ADMINISTRATION

Approved by State Board of Accounts, 2006

This information is required by the Indiana Department of Administration for all contractors, vendors/suppliers to the State of Indiana (complete all 22 items).

1	Legal Name of firm:	Digital Stakeout Inc.
2	Address/City/State/Zip Code:	234 Morrell Rd, Suite 360, Knoxville TN 37919
3	Telephone #/Fax #/Website:	865-405-4320 phone - 865 381-1930 Fax - www.digitalstakeout.com
4	Federal Tax Identification Number:	27-1615965
5	State/Country of domicile/incorporation:	Georgia / USA
6	Location of firm's headquarters or principal place of business:	4425 Alexander Drive Suite 160 Alpharetta, GA 30022
7	Name of parent company or holding company (if applicable):	N/A
8	State/Country of domicile/incorporation of company listed in #7:	<del>Georgia / USA</del> N/A
9	Address of company listed in #7:	N/A
10	IN Department of Workforce Development (DWD) account number:	N/A
11	IN Department of Revenue (DOR) account number:	N/A
12	Number of Indiana resident employees per most recently completed IRS Form W-2 distribution:	0
13	Total number of employees per most recently completed IRS Form W-2 distribution:	6
14	Total amount of payroll paid to Indiana resident employees per most recently completed IRS Form W-2 distribution:	\$0
15	Total amount of payroll paid to all employees per the most recently completed IRS Form W-2 distribution:	\$ 650,706.37
16	Total amount of this proposal, bid, or current contract:	\$ 13,718

Solicitation #: \_\_\_\_\_

**ACCOUNTING OF INDIANA RESIDENT**

17	<b>Prime Contractor Company</b> Name:	N/A
18	<b>Number of Full Time Equivalent (FTE) employees that are Indiana residents specifically for this proposal or contract:</b>	N/A

19	<b>Subcontractor Company</b> Name:	N/A			
20	Address/Contact Person/Telephone Number/Tax ID Number:				
21	<b>Number of Full Time Equivalent (FTE) employees that are Indiana residents specifically for this proposal or contract:</b>	0			

22	<b>Affirmation by authorized official:</b> I affirm, under penalties of perjury that the foregoing representations are true to be the				
	Signature:	<i>James H. Brown</i>			
	Name of authorized official:	<del>James H. Brown</del> James H. Brown			
	Title:	CEO			
	Date:	2/12/16			



SF44260(ELEC2/06)

**DRUG-FREE WORKPLACE CERTIFICATION**

The Contractor hereby covenants and agrees to make a good faith effort to provide and maintain a drug-free workplace. The Contractor will give written notice to the State within ten (10) days after receiving actual notice that the Contractor or an employee of the Contractor in the State of Indiana has been convicted of a criminal drug violation occurring in the workplace. False certification or violation of this certification may result in sanctions including, but not limited to, suspension of contract payments, termination of this Contract and/or debarment of contracting opportunities with the State for up to three (3) years.

This certification is required by Executive Order No. 90-5, April 12, 1990, issued by the Governor of Indiana. Pursuant to its delegated authority, the Indiana Department of Administration is requiring the inclusion of this certification in all contracts with and grants from the State of Indiana in excess of \$25,000. No award of a contract or grant shall be made, and no contract, purchase order or agreement, the total amount of which exceeds \$25,000, shall be valid unless and until this certification has been fully executed by the Vendor and attached to the contract or agreement as part of the contract documents. False certification or violation of the certification may result in sanctions, including, but not limited to, suspension of contract payments, termination of the contract or agreement and/or debarment of contracting opportunities with the State for up to three (3) years.

The Contractor/Grantee certifies and agrees that it will provide a drug-free workplace by:

- (a) Publishing and providing to all of its employees a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the Vendor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; and
- (b) Establishing a drug-free awareness program to inform employees about (1) the dangers of drug abuse in the workplace; (2) the Vendor's policy of maintaining a drug-free workplace; (3) any available drug counseling, rehabilitation, and employee assistance programs; and (4) the penalties that may be imposed upon an employee for drug abuse violations occurring in the workplace; and
- (c) Notifying all employees in the statement required by subparagraph (a) above that as a condition of continued employment the employee will (1) abide by the terms of the statement; and (2) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction; and
- (d) Notifying in writing the contracting State Agency and the Indiana Department of Administration within ten (10) days after receiving notice from an employee under subdivision (c) (2) above, or otherwise receiving actual notice of such conviction; and
- (e) Within thirty (30) days after receiving notice under subdivision (c) (2) above of conviction, imposing the following sanctions or remedial measures on any employee who is convicted of drug abuse violations occurring in the workplace: (1) take appropriate personnel action against the employee, up to and including termination; or (2) require such employee to satisfactorily participate in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State or local health, law enforcement, or other appropriate agency; and
- (f) Making a good faith effort to maintain a drug-free workplace through the implementation of subparagraphs (a) through (e) above.

**SECRETARY OF STATE REGISTRATION**

In accordance with IC 5-22-16-4, an offeror or subcontractor desiring to perform any portion of the work described by this bid/quote that is a business required to register with the Secretary of State. The registration requirement is applicable to all limited liability partnerships, limited partnerships, corporations, S-corporations, nonprofit corporations and limited liability companies.

Information concerning registration with the Secretary of State may be obtained by contacting:

Indiana Secretary of State of Indiana  
Corporation Section  
302 W. Washington St. Rom E018  
Indianapolis, IN 46204  
(317) 232-6576

**COMPLIANCE CERTIFICATION**

Responses to this bid solicitation serve as a warrant that the responding entity has properly registered as required by law with the Secretary of State and that it has no current or outstanding criminal, civil, or enforcement actions initiated by the State of Indiana, and it agrees that it will immediately notify the State of any such actions. The respondent also certifies that neither it nor its principals are presently in arrears in payment of its taxes, permit fees or other statutory, regulatory or judicially required payments to the State of Indiana. Any respondent agrees that the State may confirm, at any time, that no such liabilities exist, and, if such liabilities are discovered, that State may bar the respondent from contracting with the State, cancel existing contracts, withhold payments to setoff such obligations, and withhold further payments or purchases until the entity is current in its payments on its liability to the State and has submitted proof of such payment to the State.

Solicitation #: \_\_\_\_\_

**ETHICS OBLIGATIONS**

The contractor and its agents shall abide by all ethical requirements that apply to persons who have a business relationship with the State, as set forth in Indiana Code § 4-2-6 et seq. and Indiana Code 4.2.7, the regulations promulgated thereunder, and Executive Order 04-08, dated April 27, 2004. If the contractor is not familiar with these ethical requirements, the contractor should refer any questions to the Indiana State Ethics Commission, or visit the Indiana State Ethics Commission website at <http://www.in.gov/ig/commission.html>. If the contractor or its agents violate any applicable ethical standards, the State may, in its sole discretion, terminate this contract immediately upon notice to the contractor. In addition, the Contractor may be subject to penalties under Indiana Code § 4-2-6-12 and 4.2.7.

**PRICING**

Unit price must be entered and extended, and the total price of the bid must be shown. Unit prices are to be bid on the basis of the unit specified. If there is an error between the unit price and total price, the unit price shall prevail. *Awarded Prices: Prices listed for each item are firm and cannot be changed.*

**F.O.B. DESTINATION**

The State requires all bids to be submitted on the basis of F.O.B. destination.

**OPEN COMPETITION**

The specifications are intended to be nonrestrictive. Although at times brand names and model numbers may be used, they are merely intended to be guidelines to establish criteria and quality for competitive bidding. Unless otherwise stated, alternate bids will be evaluated and may be acceptable as long as they can be verified as equal or better than specified as determined by the State. All bidders with alternate products shall submit detailed specifications with their bid.

**CREATION OF BINDING AGREEMENT**

A binding Agreement will be created only by the issuance of a Purchase Order at any time within the period stated on the Request for Quotation/Invitation to Bid form. The Binding Agreement will be governed by the terms and conditions included in this bid package. The Contractor shall make no deliveries on verbal orders except from the Using Agency on purchases less than \$5,000 and only with written approval on purchases greater than \$5,000 from the Indiana Department of Administration, Procurement Division.

**EXCEPTIONS**

\_\_\_\_\_  
PLEASE CHECK IF APPLICABLE

Alternative requests must be equal or better than those specified as determined by the Indiana Department of Administration, and bidders deviating from specified items should provide, with his or her request, a listing of all areas in which his or her product deviates and fully explain and justify this alternative.

ANY EXCEPTIONS ARE TO BE NOTED BELOW AND LISTED BY LINE ITEM NUMBER.

**EMPLOYMENT ELIGIBILITY VERIFICATION**

As required by IC §22-5-1.7, the Contractor swears or affirms under the penalties of perjury that:

1. The Contractor does not knowingly employ an unauthorized alien.
2. The Contractor shall enroll in and verify the work eligibility status of all his/her/its newly hired employees through the E-Verify program as defined in IC §22-5-1.7-3. The Contractor is not required to participate should the E-Verify program cease to exist. Additionally, the Contractor is not required to participate if the Contractor is self-employed and does not employ any employees.
3. The Contractor shall not knowingly employ or contract with an unauthorized alien. The Contractor shall not retain an employee or contract with a person that the Contractor subsequently learns is an unauthorized alien.
4. The Contractor shall require his/her/its subcontractors who perform work under this Contract to certify to the Contractor that the subcontractor does not knowingly employ or contract with an unauthorized alien and that the subcontractor has enrolled and is participating in the E-Verify program. The Contractor agrees to maintain this certification throughout the duration of the term of a contract with a subcontractor.

The State may terminate for default if the Contractor fails to cure a breach of this provision no later than thirty (30) days after being notified by the State.

## NON-COLLUSION CERTIFICATION

This is to certify that the Bidder, being duly affirmed under oath says, that he or she is the contracting party; that he or she has not, nor has any other employee of the company represented by him or her, directly or indirectly, entered into or offered to enter into any combination, collusion or agreement to receive or pay, and that he or she has not received or paid, any sum of money or other consideration for the execution of the annexed contract other than that which appears upon the face of the contract.

## SIGNATURE

This is to certify that the bidder or any person on his or her behalf has examined and understands and agrees to the specifications, including General and Special conditions of this document.

BIDDER Digital Stakeout Inc. FEDERAL ID NUMBER 27-1615965 (Please circle to indicate if your FIN is a TIN or SSN)

ORDERING ADDRESS 4425 Alexander Drive Suite 160

CITY Alpharetta STATE GA ZIP CODE 30022

REMITTANCE ADDRESS 234 Marcell Rd Suite 360

CITY Emucsville STATE TN ZIP CODE 37919

TYPE OF BUSINESS (i.e. Corporation, Sole Proprietor, LLC, etc) Corporation

NORTH AMERICAN INDUSTRY CLASSIFICATION SYTEM (NAICS CODE) 511210

TELEPHONE NUMBER (865) 405 4320

E-Mail address: JBROWN@digitalstakeout.com

If awarded a contract, the bidder will provide supplies, equipment, and/or services to the State of Indiana in accordance with the general conditions, specifications, certifications and other documents of this solicitation.

I, James H Brown, the undersigned CFO  
(Signature) (Print Office Held)

of the above named bidder under penalties of perjury this 12 day of February, 2016, certify that I hold the aforementioned Office in the above bidder and that the representations are true and accurate.

Indiana State Police  
100 N Senate Ave, ICN-240  
Indianapolis, IN 46219

facsimile transmittal

to Digital  
Stakeout

865-381-1930

From: Lynne Dutton, Purchaser

2/11/2016

Re: Request for Quote

15 (including this page)

Attached is Request for Quote #33608. Please fill out and return all pages.

**Be sure to include all shipping charges or fuel surcharges. Any charge**

**not on quote will not be paid.** Quote returned without all paperwork or

incomplete paperwork WILL NOT BE CONSIDERED.

**The State pay invoices 35 days in arrears.**

If you have any questions, you can reach me using one of the  
methods below.

Phone: 317-234-4216

FAX: 317-233-6668

Secondary fax#: 317-232-0652 e-mail: ldutton@isp.IN.gov

Thank you,

Lynne Dutton, Purchasing Administrator I

(rev 08/21)

**STATE OF INDIANA****Request for Quotation**SOLICITATION NO: 0000033608 ALL PAGES OF THE PACKET **MUST BE RETURNED** FOR YOUR

QUOTE TO BE CONSIDERED

REQUEST FOR: DigitalStakeout Threat Intelligence

REQUESTED BY: Indiana State PoliceREQUESTOR: Lynne DuttonPHONE: 317-234-4216FAX: 317-233-6668

YOUR RESPONSE MUST BE RECEIVED BY: February 18, 2016 by 11:00 AM EST

**GENERAL INFORMATION**

The information below is provided to assist you in completing this request. Please note that these instructions may not contain all applicable requirements. Careful reading of this request is imperative. Failure to follow these instructions or those printed throughout this package could lead to rejection of your quotation. It is not necessary to return this page with your response.

- Type or print legibly in black ink all requested information, including prices and extensions, as well as accurate vendor information.
- Manually sign the Signature Page and Contract if applicable.
- Fax or mail your response to the Requestor listed above. **(IF THE RESPONSE IS GREATER THAN \$75,000, A MANUAL SIGNATURE IS REQUIRED, THEREFORE A FAX IS NOT ACCEPTABLE) AGENCY PERSONNEL ARE ONLY AUTHORIZED TO CONDUCT PURCHASES OF THIS DOLLAR AMOUNT ON MAINTENANCE AGREEMENTS AND SOFTWARE LICENSES.**
- Do not add any contractual or payment terms and conditions. Terms and conditions of the award will be those listed in this request package and the resulting Purchase Order only.
- If you are not eligible to claim the Recycled Preference but are offering recycled content products, please list the percentage of content for EACH LINE ITEM and provide manufacturer certification.
- If you are not willing to accept a split award (partial order), your response must include the statement, "Bidding all or none."
- Your response must be received by the requested date and time indicated.
- If you have questions regarding this request, contact the requestor listed above.

Bidders are not required to be registered with the Procurement Division to respond to a solicitation. If your quotation is recommended for an award, you will be notified of the registration requirements. You will have five (5) days from the date of notification to complete the registration requirements, or the recommended award will be canceled. To register electronically, visit <http://www.in.gov/idoa/2464.htm>. To get help or to verify your registration status, please call the Procurement Division at (317) 234-3542.