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| Lucy Weeks  4 Godre’r Twr | Llaingoch | Holyhead  Anglesey | LL65 1BQ  M. 07444 999501 | E. lucyweeks@gmail.com | T. 01677 345654 |
| Personal ProfileDate of Birth: 08/02/2001Languages Spoken: English, Welsh I am a highly motivated, very enthusiastic, polite and friendly individual who enjoys working as a team as well as apprising the role as a team leader. As a compassionate and willing individual, I am known for my bubbly personality, pleasantness and reputation as a colleague and customer favorite. Intelligent and great with communication skills; I am dedicated, punctual and organized. My initiative thrives off my determination and I am on hand for any task necessary – especially if it means acquiring new and valuable skills and experience. |

# Work Experience

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| june 2017 – june 2018waitress, trainee barmaid, the seacroft | trearddur bayHere I became confident in running my own section(s) within the restaurant which were comprised of 13/15 tables - tasks included:  * Ensuring customer satisfaction with quick, friendly and efficient service. * Taking orders, inputting them using PDA systems and using various till functions e.g. providing refunds or splitting an itemized bill. * Clearing tables and ensuring high standards of cleanliness. * Serving on the bar alongside colleagues which allowed me gain valuable bartending experience i.e. cocktail making and changing beer barrels. |
| april 2018 – september 2019waitress, barmaid, langdons bar and restaurant | holyhead Similarly, my role at Langdons allowed me to further develop my customer service, waitressing and bartending skills. Langdons allowed me to become fully flexible on both the floor and bar, as the tasks involved were the same as those in my previous role at The Seacroft, Trearddur Bay. november 2018 – march 2019customer assistant, wilko retail | holyhead Retail, although different to hospitality, still revolves around great customer service – my role as a Customer Assistant at Wilko Holyhead allowed me to improve my problem-solving skills and acquire a more helpful approach towards dealing with customer enquiries; as I would utilize product and service knowledge. Tasks involved:   * Ensuring the shop floor was clean and presentable * Stock-handling * Cash management i.e. till pickups, till refills.  june 2019 – presentcustomer assistant, tesco Extra | holyhead Currently, I am a Customer Assistant at Tesco Extra Holyhead. Although I have had experience in retail due to my previous role at Wilko Holyhead, my role at Tesco is slightly different to that of my previous role at Wilko. This is because I have multiskilled in three different departments in Tesco to date – these departments include:   * Checkouts (main bank tills, self-service and Scan as You Shop). * Dotcom (as a personal shopper). * Petrol Filling Station. |

# Education and academic qualifications

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| August 2017GCSE, BANGOR UNIVERSITY  * A | ENGLISH LANGUAGE * C | MATHEMATIC * C | MATHEMATICS (NUMERACY) * A | WELSH 2ND LANGUAGE * A | WELSH BACCALAUREATE * A\* | ICT * B | FRENCH * A | BIOLOGY * A | PHYSICS * B | CHEMISTRY |
| August 2019**A-LEVEL,** Ysgol Uwchradd Caergybi  * DISTINCTION\* | OCR LEVEL 3 CAMBRIDGE TECHNICAL EXTENDED CERTIFICATE IN IT * DICTINCTION\* | OCR LEVEL 3 CAMBRIDGE TECHNICAL EXTENDED CERTIFICATE IN BUSINESS |

# Volunteering and charity work

### summer 2015 | hOLYHEAD

## COMMUNITY PARTICIPATION, NORTH WALES POLICE

* **Teen Total Alcohol Awareness Program** - In which me and a group of individuals learnt about the effects of alcohol on young people and the dangers of being intoxicated, plus possible consequences.
* **Morlo Seniors’ Bingo** - Here we played bingo with the elderly, had afternoon tea and biscuits and provided company for all within the two-hour session.
* **Phoenix Project Course** - A two day program in which me and a group of individuals learnt about: fire safety, the uses and features of a fire engine, firefighter protocols, and a full day dedicated to car safety and a “real life” fire drill in which we “rescued” dummies in full kit.
* **Lon Deg community home** - Provided tea, coffee and entertainment for the elderly and an enjoyable bingo session.
* **Litter-picking and Newry Beach clear-up.**

# Hobbies and interests

I am a keen netball player and have played for two local teams previously – these were Holyhead Hawks and Llangefni. I still play for Holyhead Hawks’ netball team now, where I train weekly every Thursday evening in my local leisure centre. Also, I happened to captain Holyhead Hawks’ junior team, and I have previously volunteered as a netball coach at my old high school, Ysgol Uwchradd Caergybi, whilst I was studying my A-Levels, coaching year groups 7 – 11. In my free time, I thoroughly enjoy listening to Indie music, reading romance-comedy novels by various artists, and going for short walks or runs along the Anglesey Coastal Path. I am hugely interested in physics (especially astronomy) and artificial intelligence, so I often watch documentaries involving these two topics.