### **Best Practices in Negotiations**

Luis Francisco Gomez Lopez

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### Please Read Me

- Check the message Welcome greeting published in the News Bulletin Board.
- Dear student please edit your profile uploading a photo where your face is clearly visible.
- The purpose of the virtual meetings is to answer questions and not to make a summary of the study material.
- This presentation is based on (Lewicki, Barry, and Saunders 2016, Chapter 12)

### **Purpose**

Explore best practices in negotiation and conflict management to achieve successful negotiation.

- Why the Final Exam using BlackBoard Collaborate and with the participation of the entire course?
  - The negotiation of conflicts is generated between individuals or groups and one way of learning is precisely by negotiating with other people.
  - It is not effective to learn individually and only theoretically.
  - It is as if a person learned theoretically to play football and without ever playing in a team. Most likely, that person will not perform well in a real match.
- Before taking part, students should review the general and specific instructions of the Midterm Exam that can be checked at:
  - Tercer corte 40% > Learning Activities > Final Exam Three Party Coalition Exercise Modified
- Also check out in the Links of interest the video
  - Three-Party Coalition Exercise<sup>1</sup> (Program on Negotiation 2014)

<sup>&</sup>lt;sup>1</sup>The video is in english and is a recording of the Three-Party Coalition Exercise simulation

- Before the Midterm Exam begins each student of the group, that has been formed, will be randomly assigned to one and only one role as a negotiator of an organization. If there is a group of 4 students, then a role will be played by 2 students. The respective roles are:
  - Group A
  - Group B
  - Group C
- The objective of the negotiation is to obtain the highest number of points and determine how they will be divided. This will be reflected in the grade obtained by each student.

 If an agreement is not reached between the parties of the negotiation, each Group obtains 0 points and the grade for each student will be 20 out of 50:

Group	Points	Grade
Α	0	20
В	0	20
С	0	20

- If an agreement is reached, it can be obtained between 2 or 3 **Groups**:
  - Possible agreements:
    - Case 1: A and B decide to reach an agreement to work together, they
      obtain 118 points and must decide how to distribute these points.
      However, C will be excluded.
    - Case 2: A and C decide to reach an agreement to work together, they
      obtain 84 points and must decide how to distribute these points.
      However, B will be excluded.
    - Case 3: B and C decide to reach an agreement to work together, they
      obtain 50 points and must decide how to distribute these points.
      However, A will be excluded.
    - Case 4: A, B and C decide to reach an agreement to work together, they obtain 121 points and must decide how to distribute these points. Nobody is excluded.

#### Grades

- Case 1: A and B work together but C is excluded.
  - C obtains a grade of 30 out of 50.
  - The grade of A and B will depend on who gets the most of the 118 points. The Group that gets the most points will have a grade of 50 out of 50 and the other Group gets a grade of 40 out of 50. If A and B divide the points equally, whoever gets the highest grade will be assigned randomly.
- Case 2: A and C work together but B is excluded.
  - B obtains a grade of 30 out of 50.
  - The grade of A and C will depend on who gets the most of the 84 points. The Group that gets the most points will have a grade of 50 out of 50 and the other Group gets a grade of 40 out of 50. If A and C divide the points equally, whoever gets the highest grade will be assigned randomly.

#### Grades

- Case 3: B and C work together but A is excluded.
  - A obtains a grade of 30 out of 50.
  - The grade of B and C will depend on who gets the most of the 50 points. The Group that gets the most points will have a grade of 50 out of 50 and the other Group gets a grade of 40 out of 50. If B and C divide the points equally, whoever gets the highest grade will be assigned randomly.
- Case 4: A, B and C work together so nobody is excluded.
  - The **Group** that obtains the highest amount of points will have a grade of **50** out of 50, the **Group** that obtains the second highest amount of points obtains a grade of **40** out of 50 and the **Group** that obtains the lowest amount of points obtains a grade of **30** out of 50. In case of a tie between any of the **Groups**, the one who obtains the highest grade, the second highest grade or the lowest grade will be assigned randomly depending on whether there is a tie between 2 or 3 **Groups**.

- Before, during and after the Midterm Exam remember:
  - Before
    - To coordinate with all the participants of the course or those who
      eventually attend a single group since the activity will consist of a
      great negotion role play where each student will adopt a role.
    - To decide whether to appoint one representative per Group and the remaining students act as constituents or if all the members of the Group participate in the discussion.

• Before, during and after the Midterm Exam remember:

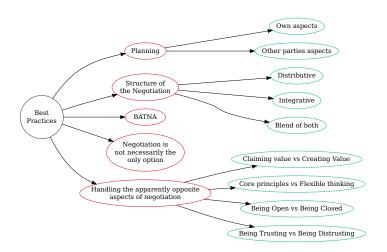
#### During

- You have to make 2 decisions: Who do you want to work with? How will the points be divided?
- Your grade depends on the amount of points you obtain and no extra points will be assigned for helping or harming the parties involved in the negotiation.
- If an agreement is reached and the same amount of points is obtained as another Group then the highest grade will be assigned randomly within the Groups that obtained the same amount of points.
- It is okay to discuss but you must respect the parameters indicated in the last paragraph of the specific instructions.

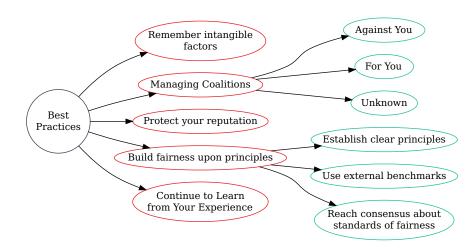
#### After

 Once the negotiation is over, which should last a maximum of 30 minutes, inform the professor of the final result: Was an agreement reached? What was the agreement?

### **Best Practices in Negotiations**



### **Best Practices in Negotiations**



### What next?

- Book
  - Raiffa, H., & Richardson, J. (2007). Negotiation analysis: The science and art of collaborative decision making. Cambridge (Mass.: Harvard University Press.
- Online resource
  - The Program on Negotiation (PON): https://www.pon.harvard.edu/
- Postgraduate education:
  - UMNG: https://www.umng.edu.co/programas/posgrados/maestriaen-relaciones-y-negocios-internacionales
    - Maestría en Relaciones y Negocios Internacionales: Negociación y relaciones empresariales, Resolución de conflictos y manejo de crisis, Negotiation Skills
  - Uniandes: https://administracion.uniandes.edu.co/index.php/es/ programas/especializaciones/especializacion-en-negociacion/programa
    - Especialización en Negociación: programa de la Facultad de Administración

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- To the Linux kernel community for allowing me the possibility to use some Linux distributions as my main OS without paying for a license

### References

Lewicki, Roy J., Bruce Barry, and David M. Saunders. 2016. *Essentials of Negotiation*. Sixth Edition. Dubuque: McGraw-Hill Education.

Program on Negotiation. 2014. "Negotiation Role-Play: Three-Party Coalition Exercise - Game Theory & Negotiation Analytics."  $\frac{1}{2} \frac{1}{2} \frac{1}{2$