

# Proposal Response

**In response to RFP GAI-AGT-2025-01**

**Submitted by:** InnovAI Solutions S.r.l.

**Date:** September 24, 2025

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## 1. Cover Letter

Dear Dr. Alessia Rossi and Tech Innovations Team,

Thank you for the opportunity to respond to your RFP for the development of a Generative AI-powered agent suite. InnovAI Solutions brings a strong track record in AI and agentic systems, and we are excited by the possibility of collaborating to enhance internal workflows, proposal drafting, and governance through AI-driven automation.

This proposal outlines our approach, team, and high-level budget. We look forward to a deeper dialogue to refine scope and metrics.

Kind regards,

Marco Bianchi

Head of AI Strategy, InnovAI Solutions S.r.l.

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## 2. Executive Summary

InnovAI Solutions proposes a smart, modular agent suite that jumpstarts automation for document parsing, drafting, and workflow orchestration. Leveraging large language models enriched with retrieval-augmented generation and compliance oversight, we aim to reduce manual drafting time and improve proposal consistency. While some governance layers are provisionally scoped, we anticipate further refinement post-engagement.

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## 3. Company Qualifications

- **About us:** Established 2018 in Milan, InnovAI specializes in enterprise AI solutions.
- **Relevant Experience:** Delivered generative-AI prototypes for content summarization in legal and marketing sectors.
- **Team Highlights:**
  - Dr. Elena Russo – AI Architect (10 years in NLP systems)
  - Paolo Verdi – Senior Data Engineer (expert in knowledge-base integration)

Some profiles still need updating with detailed resumes.

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## 4. Technical Approach

### a) Architecture

- Hybrid deployment using retrieval-augmented generation (RAG) for content accuracy and context relevancy [Secureframe+3inventive.ai+3Reddit+3XenonStackWikipedia](#).
- A web-based interface will allow SME review and moderation.

### b) Core Capabilities

- **Document Parsing:** Multi-format ingestion for extraction of requirements.
- **Draft Generation:** Constructs emails, summaries, proposals using templates and context.
- **Feedback Loop:** Rudimentary system to capture user edits for iterative improvement.
- **Governance Controls:** Basic flagging for compliance or missing sections.

Note: The feedback-based learning loop is currently in early design; we anticipate needing to detail mechanisms more fully during pilot.

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## 5. Pilot Strategy

- Launch an MVP with 2–3 teams (proposal, marketing) to measure:
  - Hours saved per draft
  - Draft completeness and content quality
- Use direct observation and user surveys to refine agent behavior.

We propose starting with internal consistency metrics, but additional performance indicators could be added after pilot scoping.

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## 6. Timeline & Roadmap

Phase	Timeline
Discovery & Design	Oct – Mid-Oct 2025
MVP Development	Mid-Oct – End-Nov 2025
Pilot Testing	December 2025
Iteration & Deploy	January – February 2026

This schedule assumes immediate kickoff post-selection; however, dependencies on data access and stakeholder availability may affect timing.

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## 7. Cost Estimate

- **Discovery & Design** – €70k
- **MVP Development** – €180k
- **Pilot Testing & Revision** – €100k
- **Deployment & Training** – €150k

**Total (estimated)** – €500k

Note: Some cost lines are preliminary and may require refinement once pilot specifics are confirmed.

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## 8. Risk Considerations

- **Hallucinations:** Using RAG reduces inaccuracies, but LLM errors remain a risk [WIRED+1DeepRFP](#).
  - **User Adoption:** Success depends on onboarding; we will plan lightweight training, though not yet detailed.
  - **Governance Gaps:** Our agent flags obvious compliance issues, but further nuance may require human oversight and policy specification.
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## 9. References & Case Studies

- **Case Study A:** Law firm summarization tool—reduced review time by ~30%, though scope was narrower.
  - **Case Study B:** Marketing content generator—successful in a pilot, but not extended for governance-critical content.
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## Closing Thoughts

InnovAI is ready to move forward with a focused pilot that demonstrates value in time savings and draft consistency. Several sections—team bios, governance refinement, feedback system design—will be fleshed out in collaboration once engagement begins.

We look forward to discussing next steps.

