



MEMORANDUM

DATE: August 9, 2024

TO: Dean Luay Nakhleh
George R. Brown School of Engineering Office

FROM: C. Fred Higgs III, Faculty Director
Rice Center for Engineering Leadership

SUBJECT: **Reappointment of Kazimir Karwowski as an Adjunct Lecturer in Engineering Leadership**

On behalf of the Rice Center for Engineering Leadership (RCEL), I request the re-appointment of Kazimir Karwowski as Adjunct Lecturer in Engineering Leadership for a three-year term beginning on July 1, 2024, and extending through June 30, 2027. This is an unpaid appointment.

Since July 2013, Mr. Karwowski has served as Executive Director of RCEL, overseeing day-to-day operations and executing strategic leadership development initiatives set by the faculty director.

Additionally, he also helps the faculty director to supervise RCEL faculty members in the Center's Certificate in Engineering Leadership - an 11-13 credit hour curriculum of core courses and oral/written communication coaching - and teaches or co-teaches the following courses: RCEL100 (SELF-AWARENESS AND THE ENGINEERING LEADER); RCEL 200 (PERSONAL DEVELOPMENT FOR THE ENGINEERING LEADER); RCEL 440 (ENGINEERING LAUNCHPAD-ENTRENEURSHIP); RCEL 241 (INTERNSHIP PRACTICUM FOR ENGINEERING LEADERSHIP); and RCEL 450 (ENGINEERING PROJECT MANAGEMENT AND LEADERSHIP ACTION LEARNING).

Mr. Karwowski also works closely with the faculty director and associate director to administer the Master's in Engineering Management & Leadership (MEML) program.

Mr. Karwowski has been teaching at Rice University since 2013. His RCEL peer and student teaching evaluations are consistently exceptional.

We enthusiastically recommend Mr. Karwowski be appointed for this position for a three-year term starting on July 1, 2027.

C. Fred Higgs III, Ph.D.
Faculty director, RCEL
Faculty director, MEML