Lesson 03 Demo 01

Planning Sprint in Jira

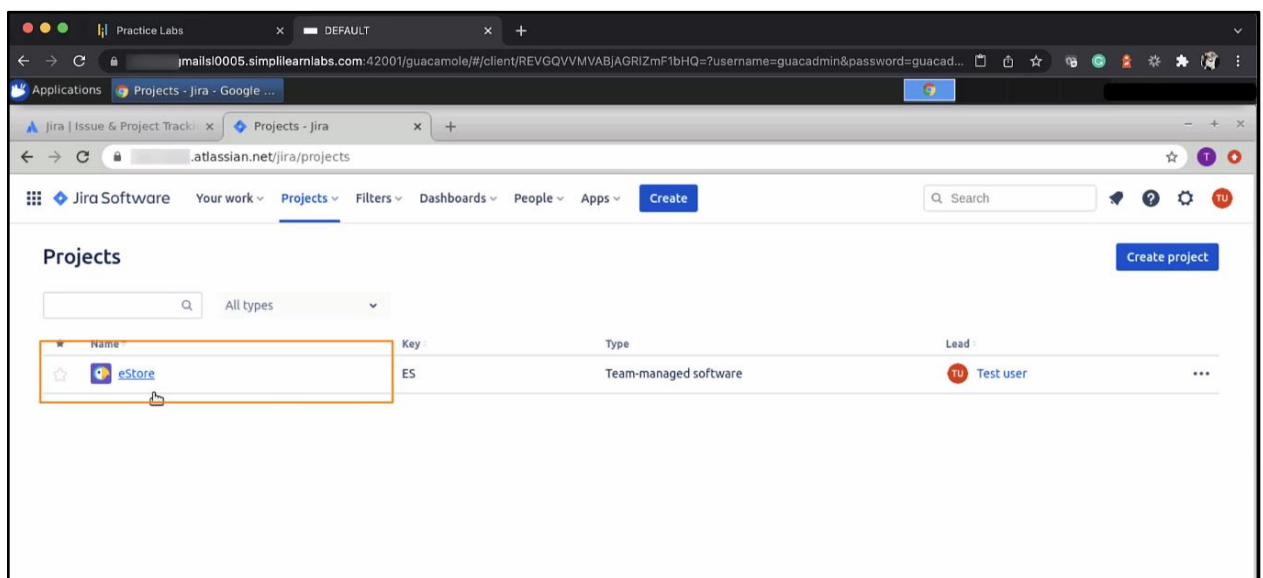**Objective:** To plan a sprint in Jira

Tools Required: Jira

Prerequisites: To perform this demo, refer to the demo document of Lesson 04
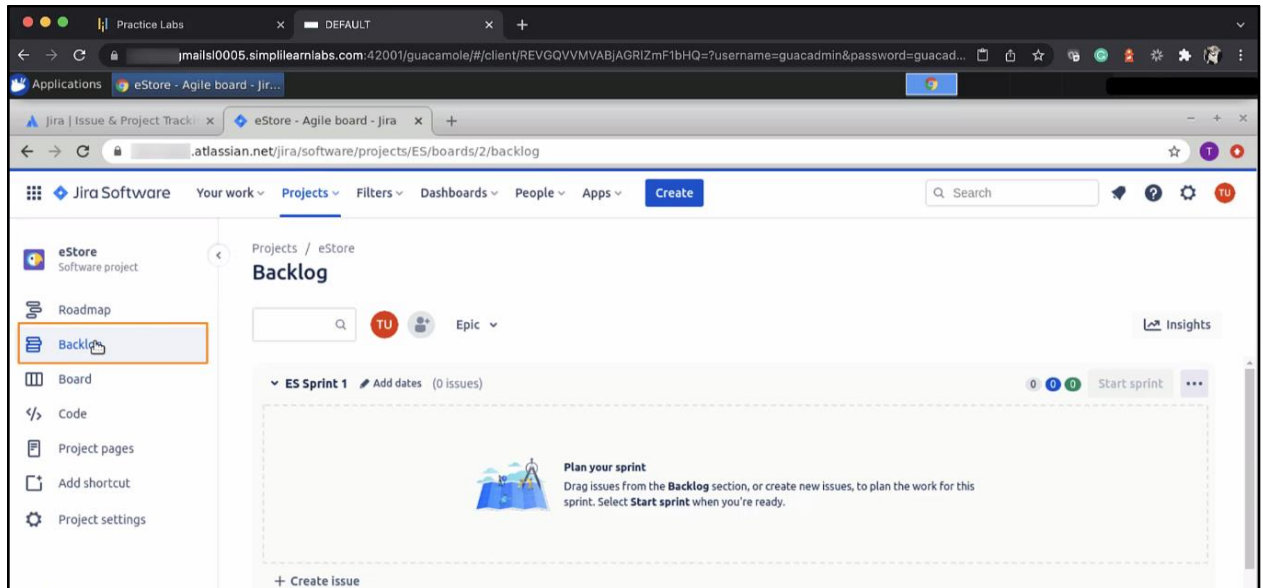
Steps to be followed:

1. Creating a Backlog
2. Creating New Issues
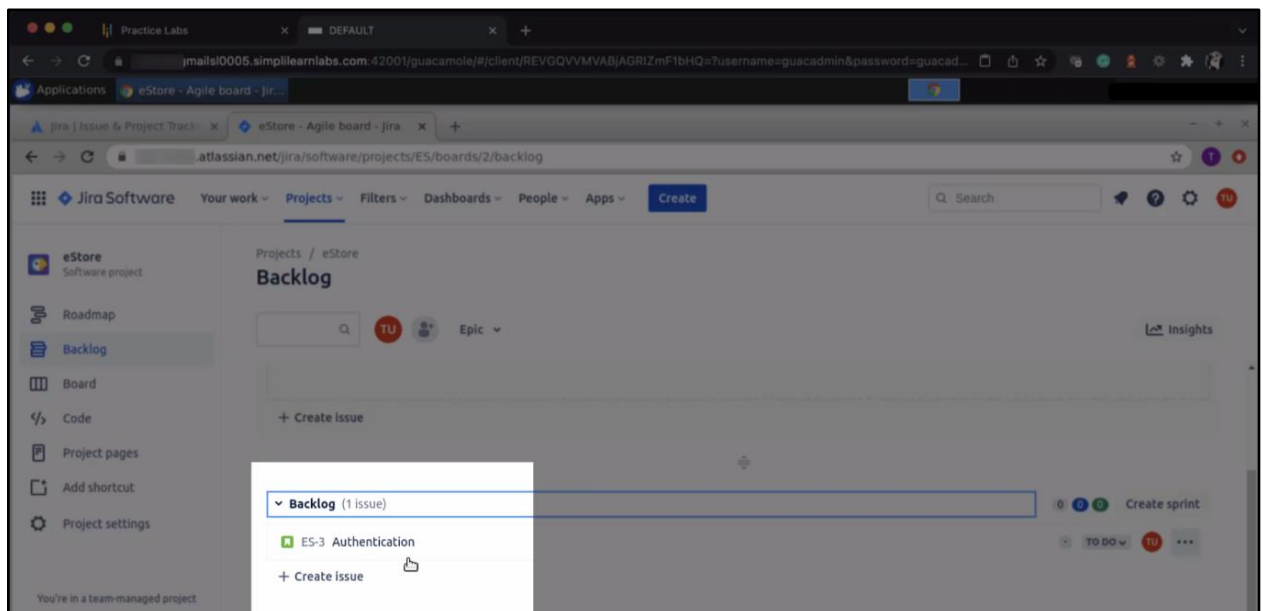3. Editing the Sprint

Step 1: Creating a Backlog

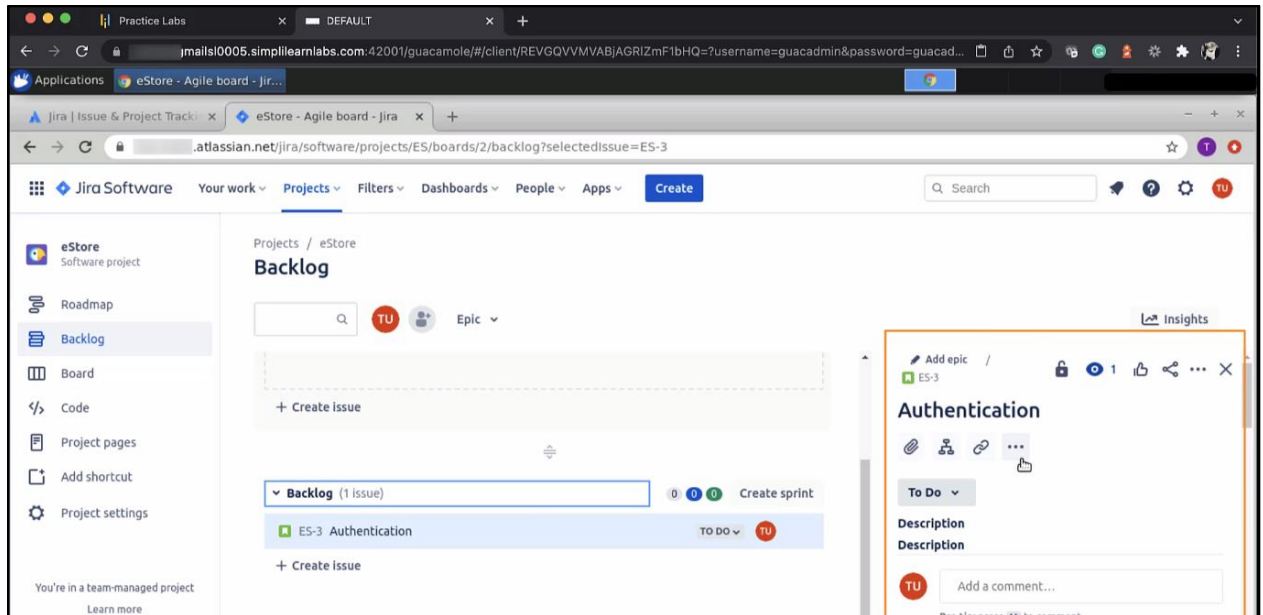1.1 Navigate to the **eStore** project from the **Projects** section

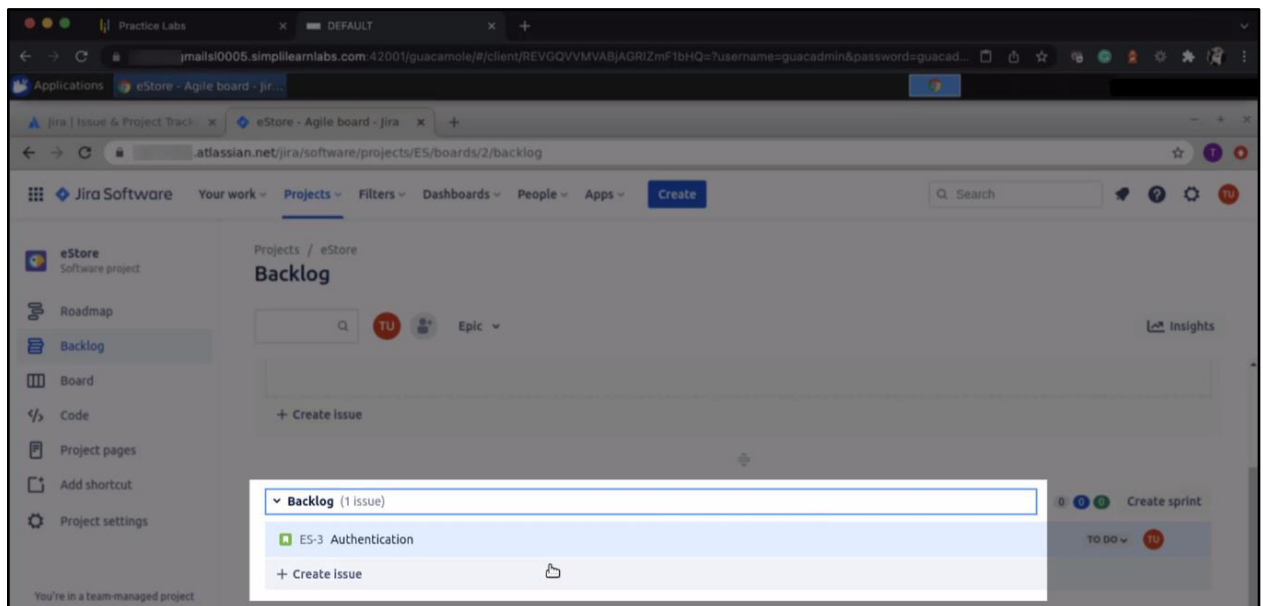1.2 Go to the **Backlog** section to find the existing story in the backlog

1.3 The **Backlog** section contains the **Authentication** story

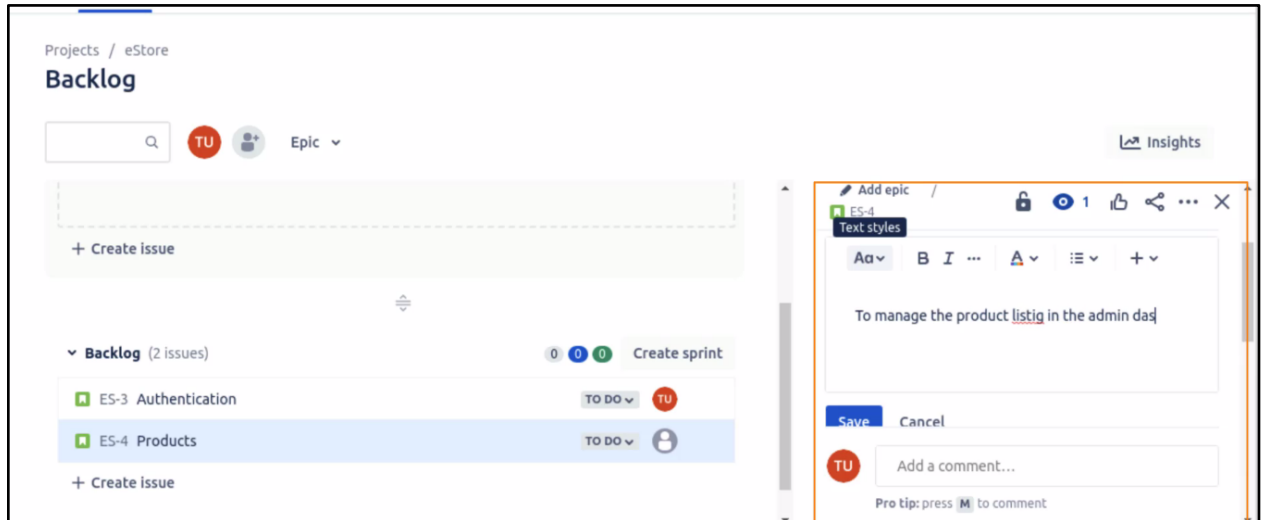1.4 Click on the **Authentication** story to view its description

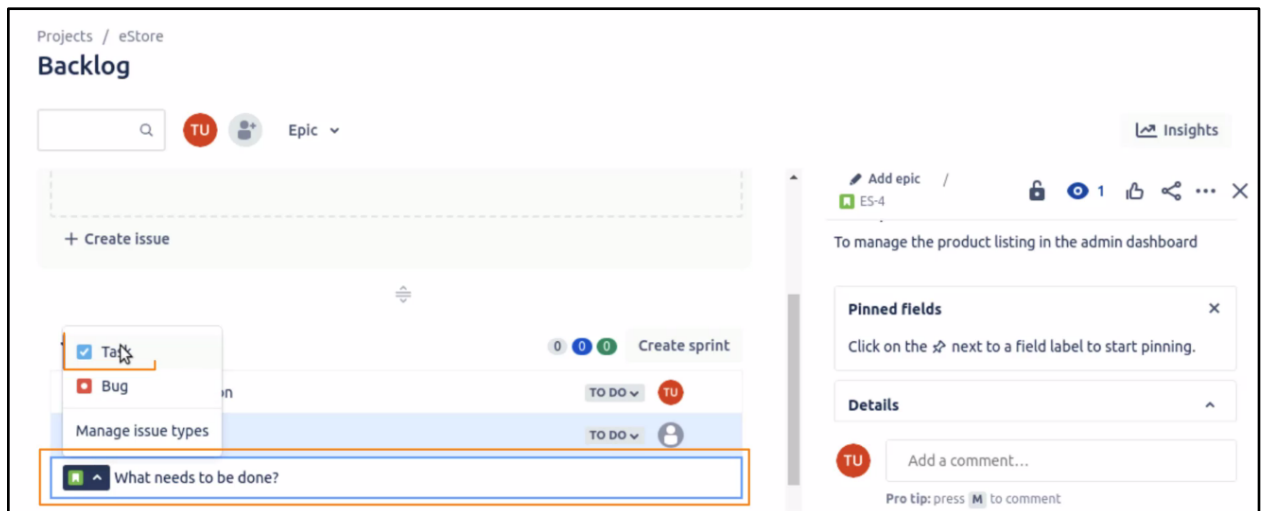1.5 All backlog stories are listed under the **Backlog** section.
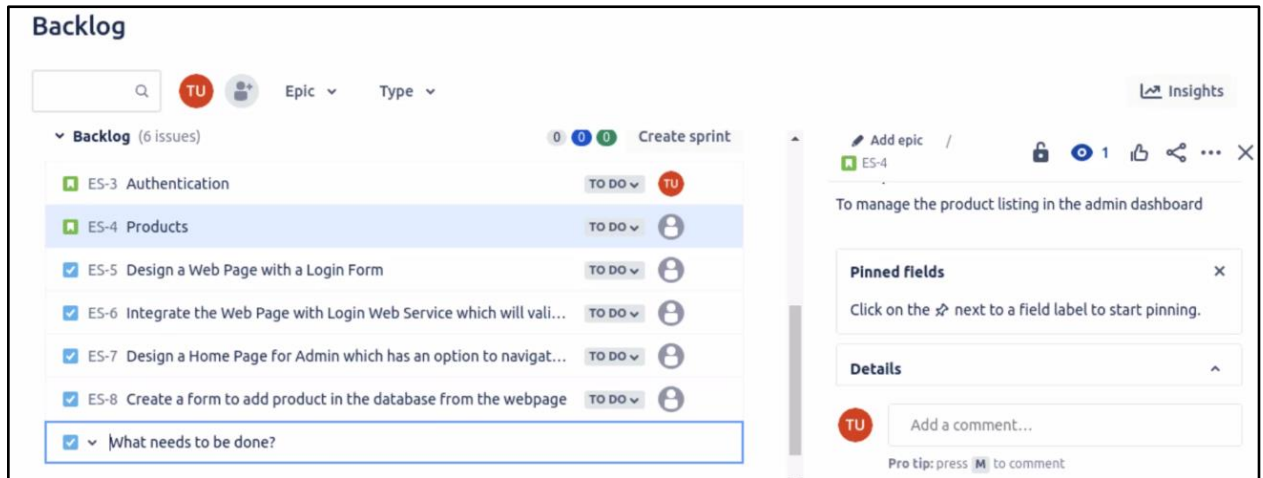
Step 2: Creating New Issues

2.1 Click on the **Create Issue** button, enter a name, and click **Save** to create additional issues

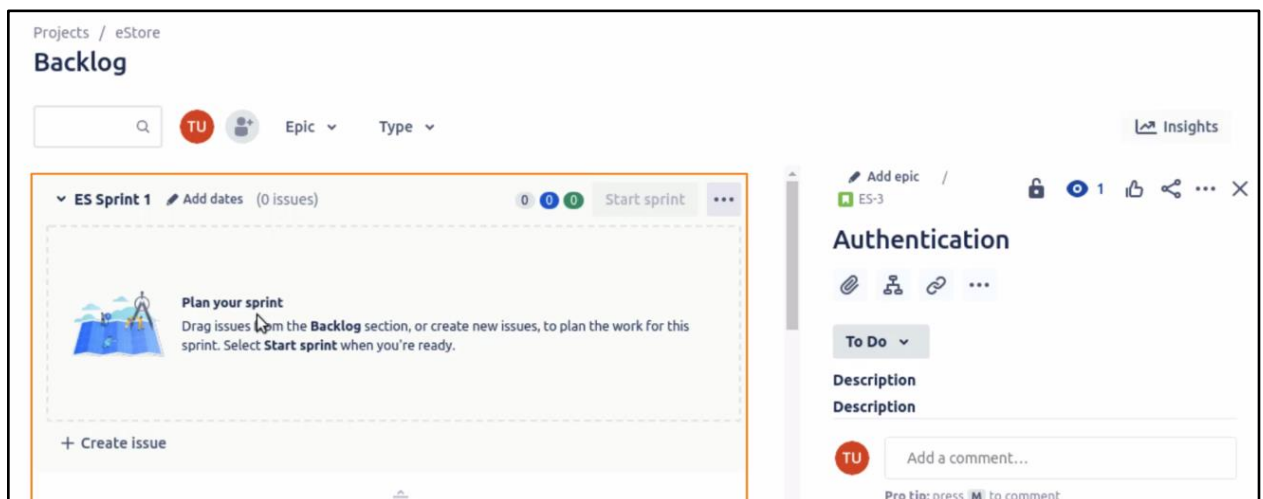2.2 Create more issues under the task and change the issue type to **Task**

2.3 Create multiple tasks for web page creation, as shown in the screenshot:
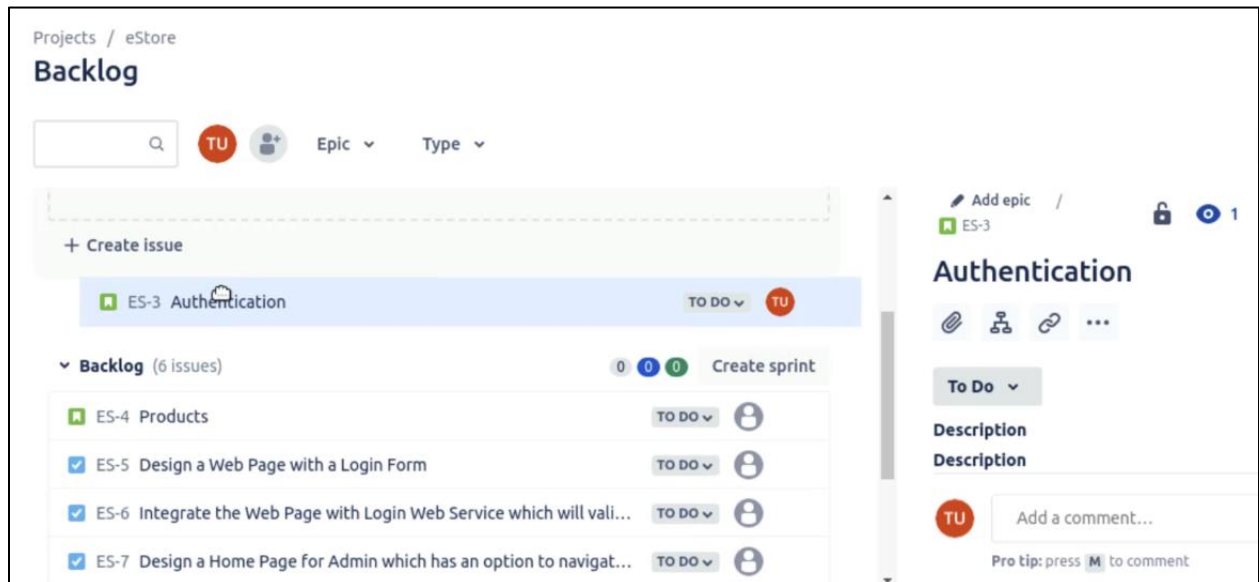

Note: When clicking on a task, all editing options are available, such as linking it to a relationship and adding descriptions.
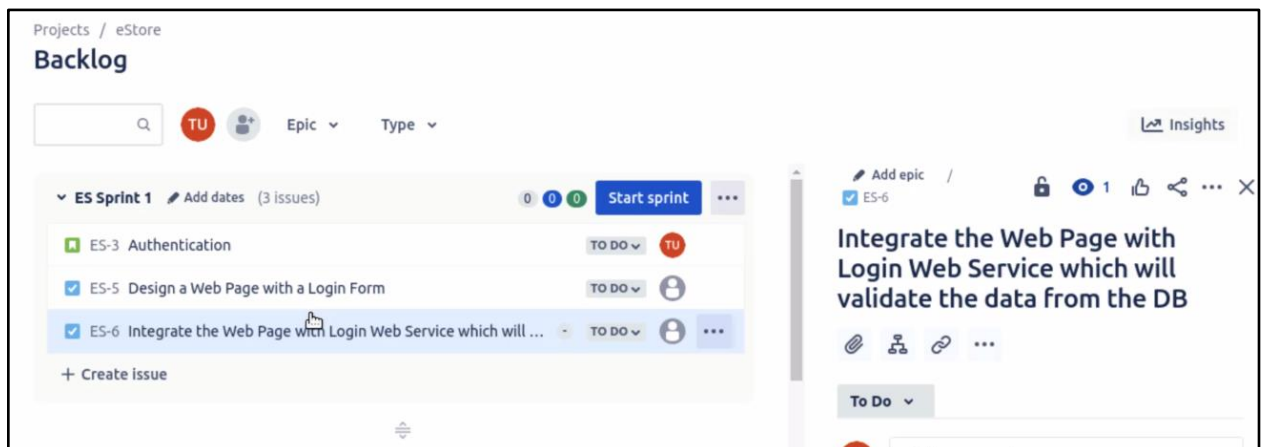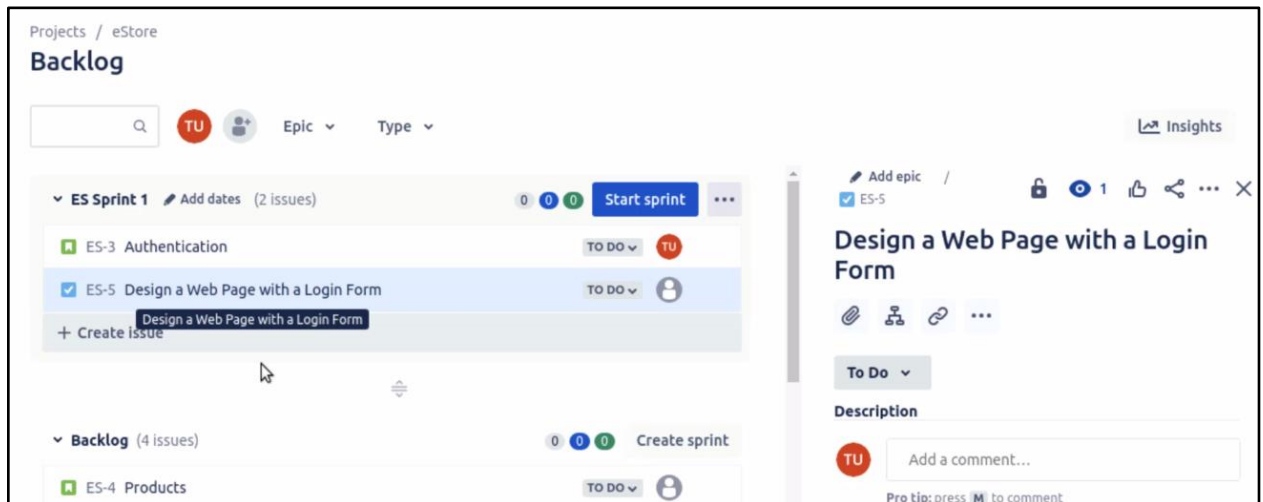
Step 3: Editing the Sprint

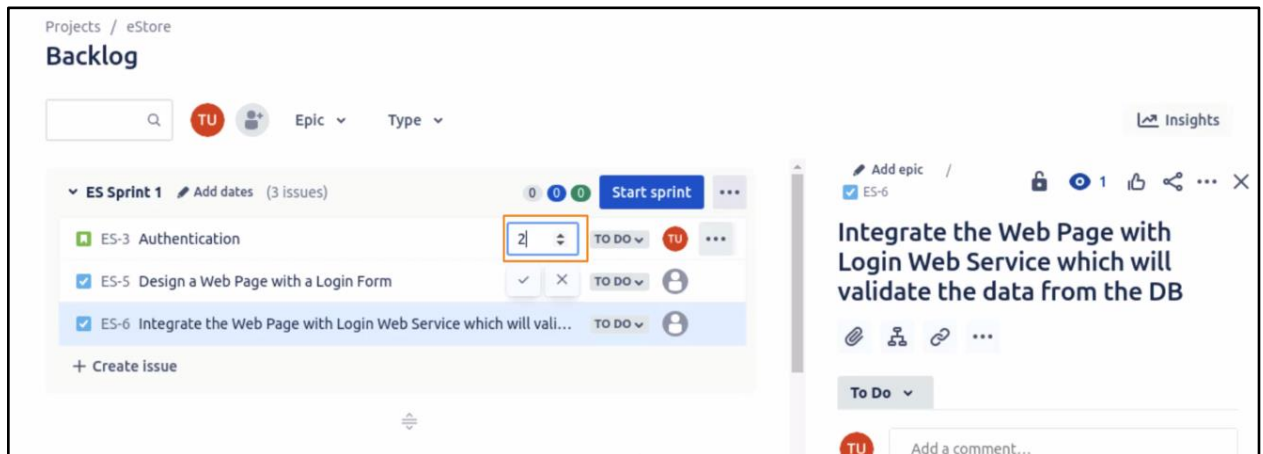3.1 A section for sprint planning can be seen when scrolling up.

3.2 To plan the Sprint, drag and drop the **Issues** from the **Backlog** and place them under the **Sprint** to incorporate them into the sprint planning
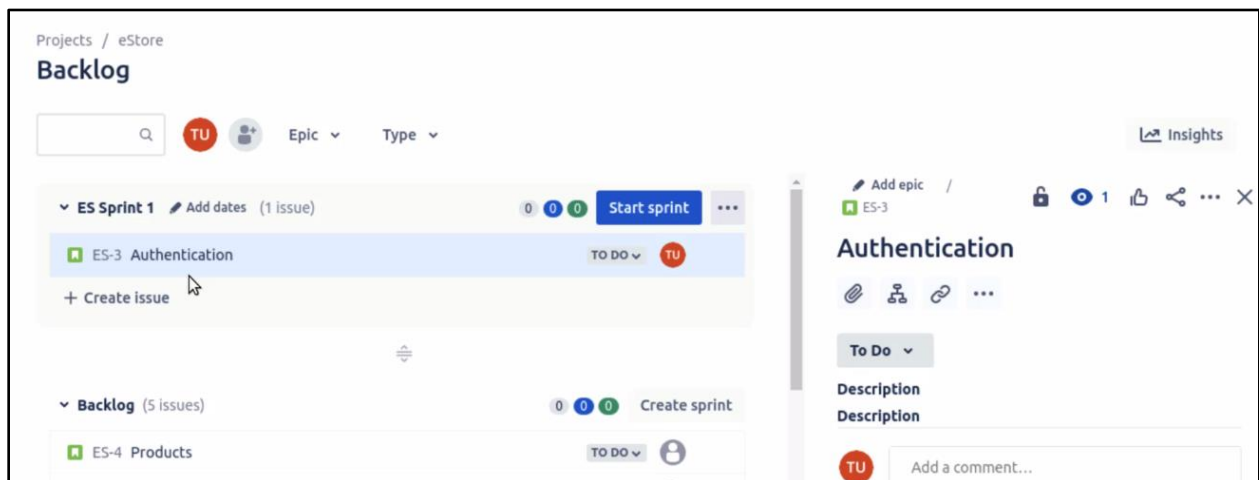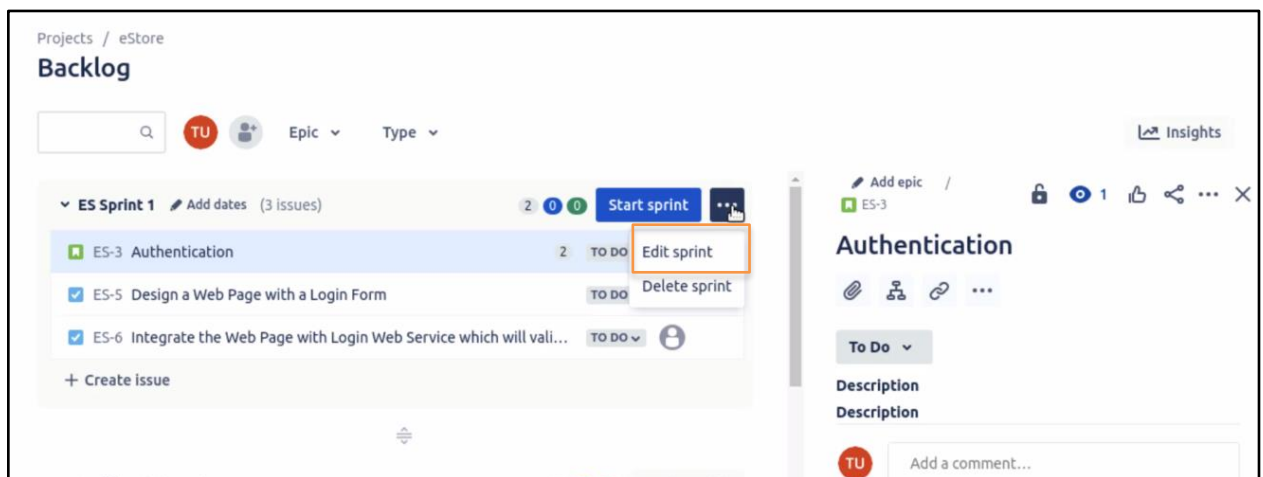
3.3 Similarly, drag and drop the **Task** that the team will be working on during the current sprint

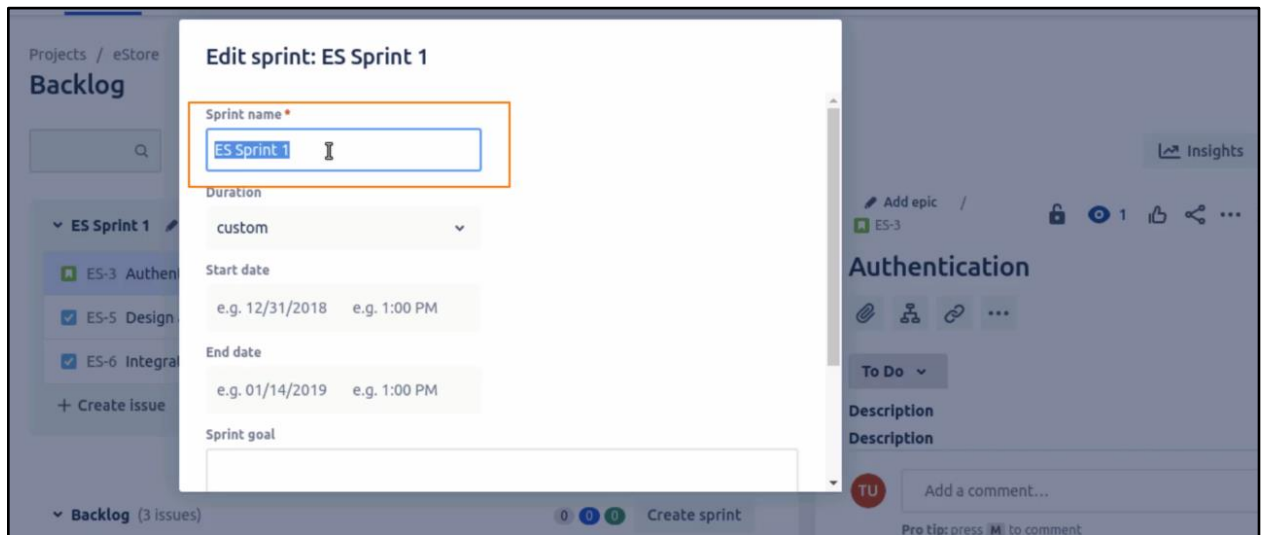3.4 Click on the **Authentication** story and assign points to it

3.5 Click on the three dots and select **Edit sprint**

3.6 Edit the **Sprint name** and other details, such as the **Sprint goal**

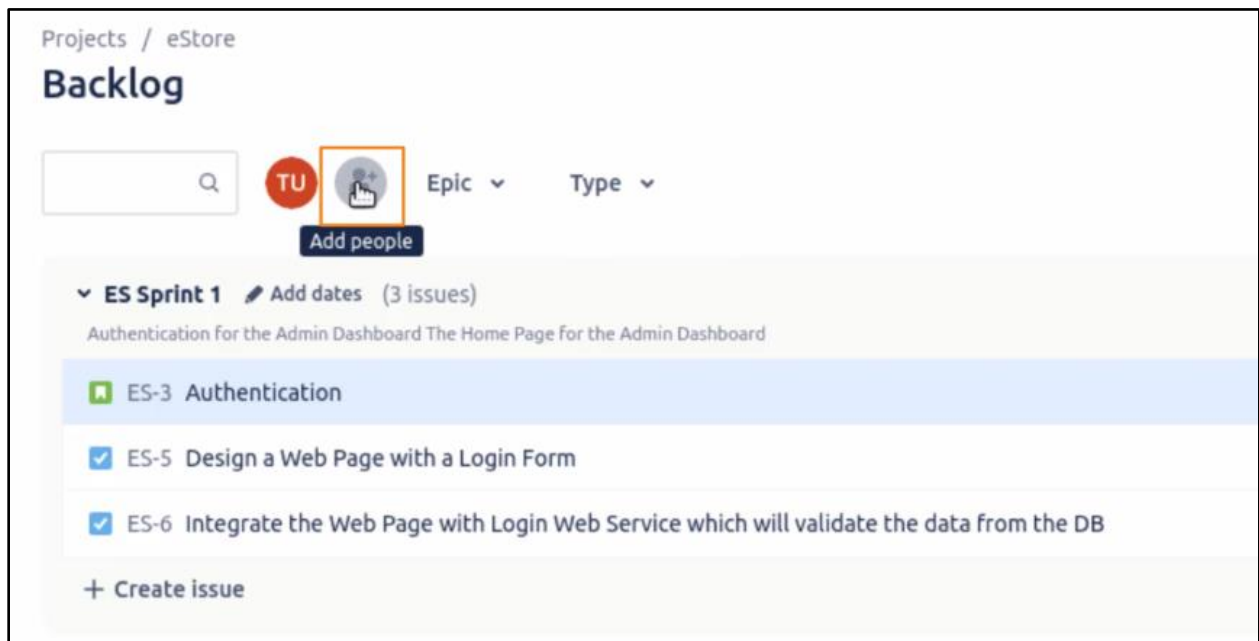3.7 Add the **Duration, Start date**, and **End date** for the sprint
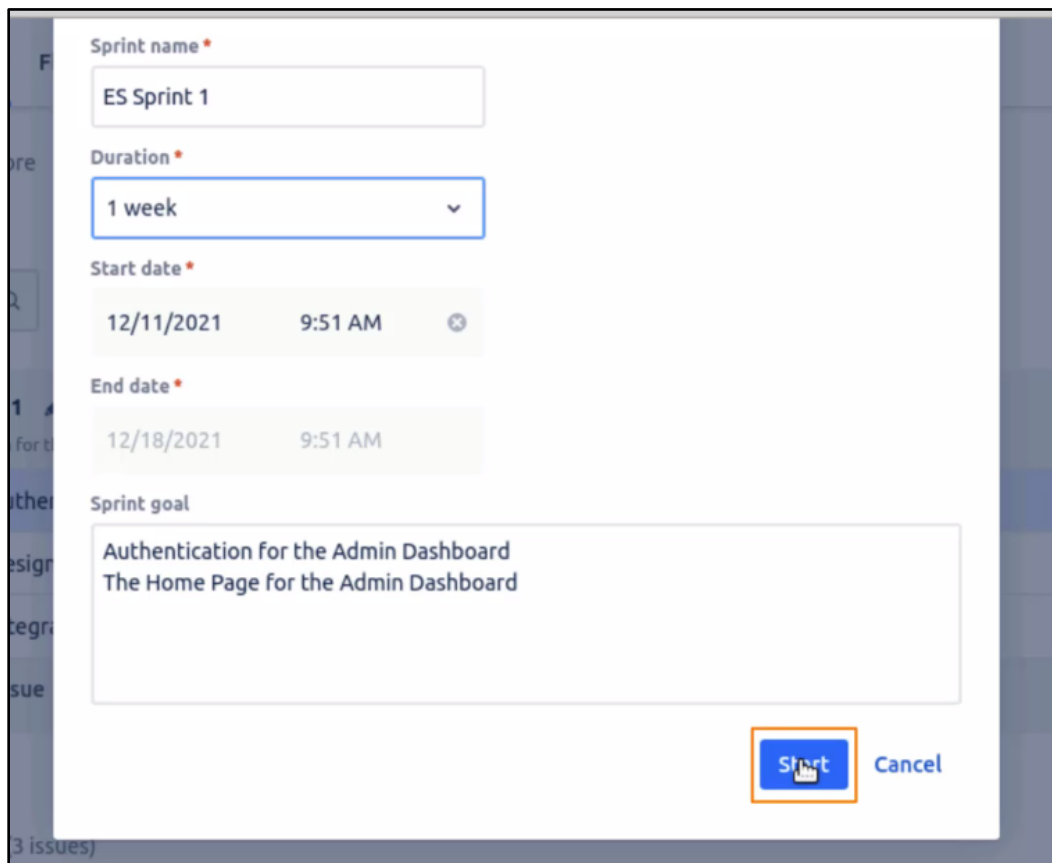
3.8 Click on the **Update** button
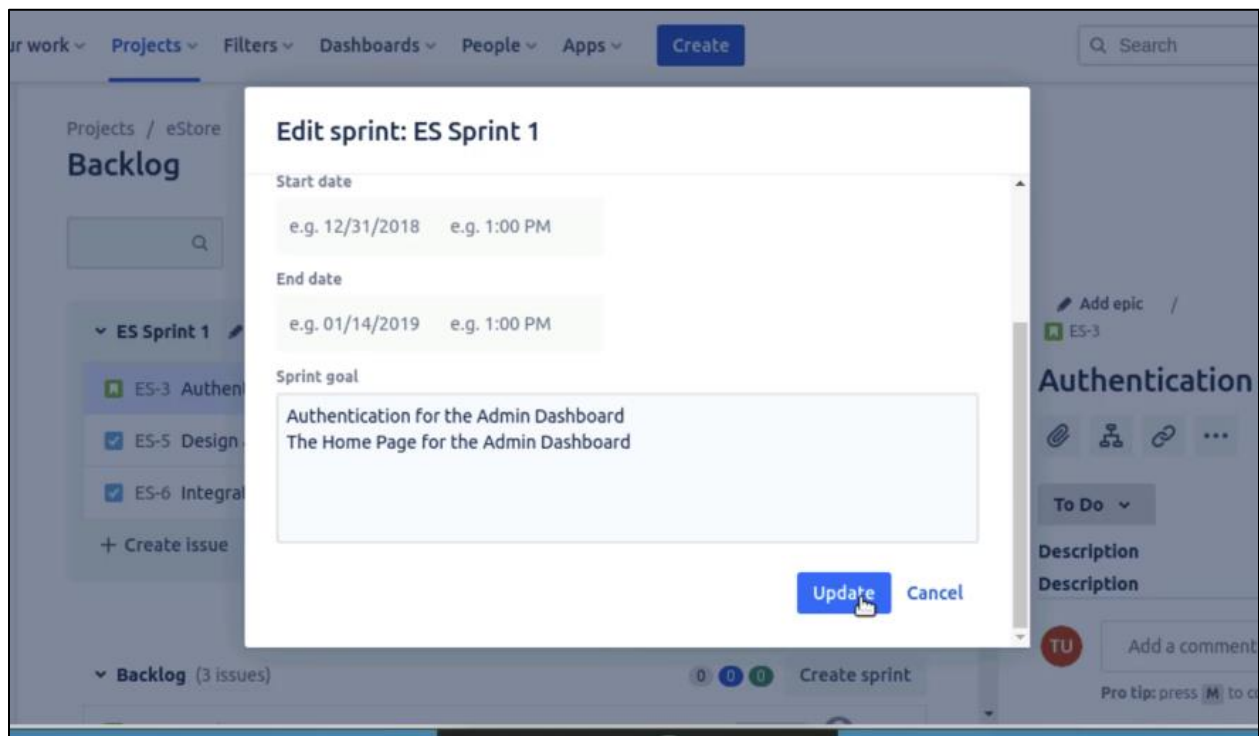
3.9 Team members can be assigned tasks by clicking on the icon and assigning it to the relevant member.
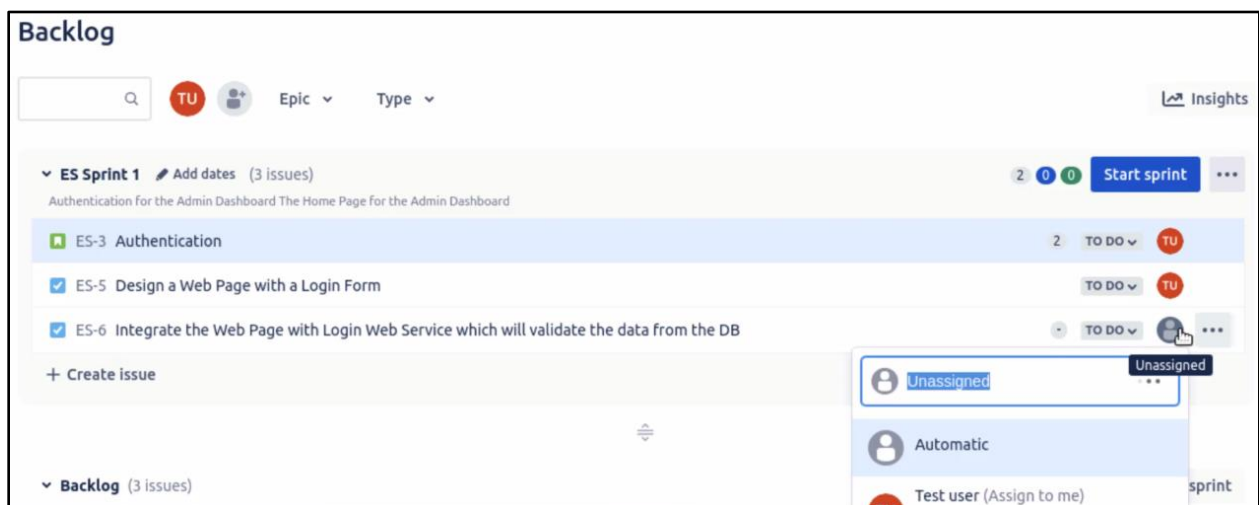
3.10 Additional members can be added by clicking on the **+** icon.

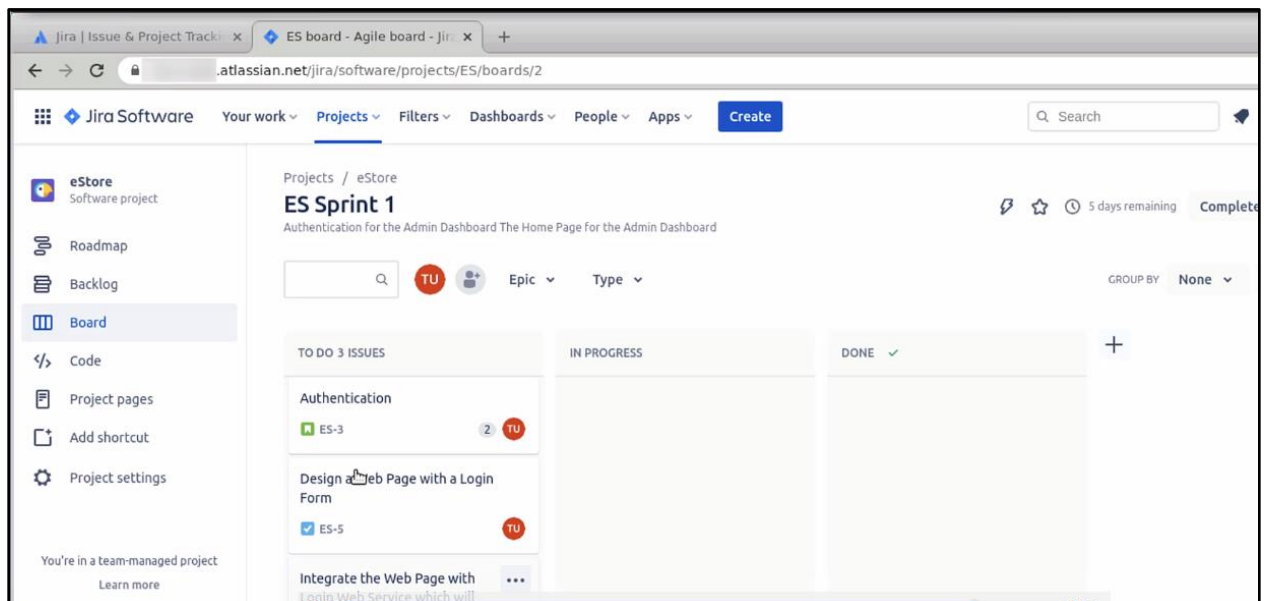3.11 Click on the **Start** button to start the sprint

3.12 The dashboard will be displayed, where the tasks can be viewed under the **TO DO** tab.

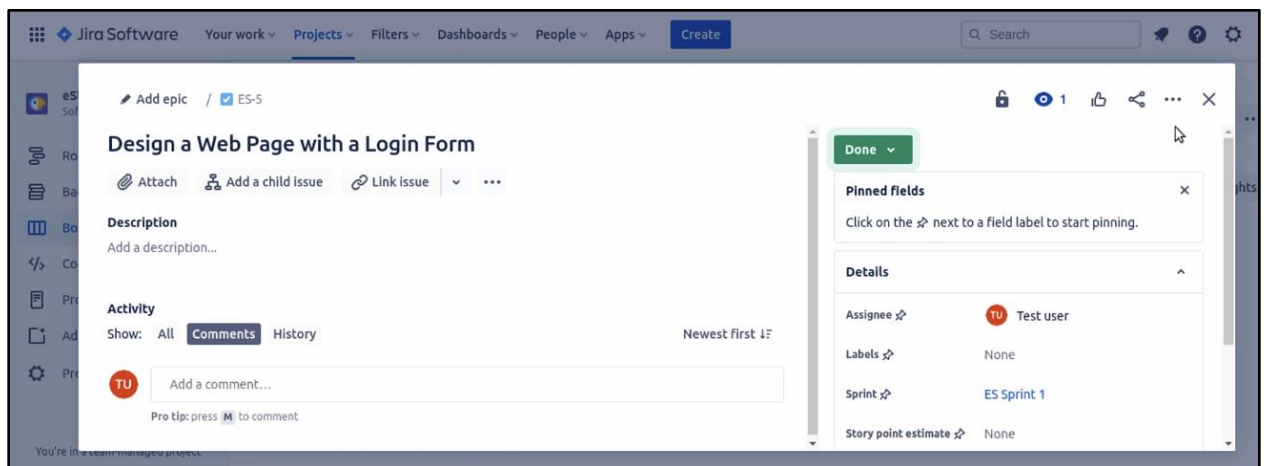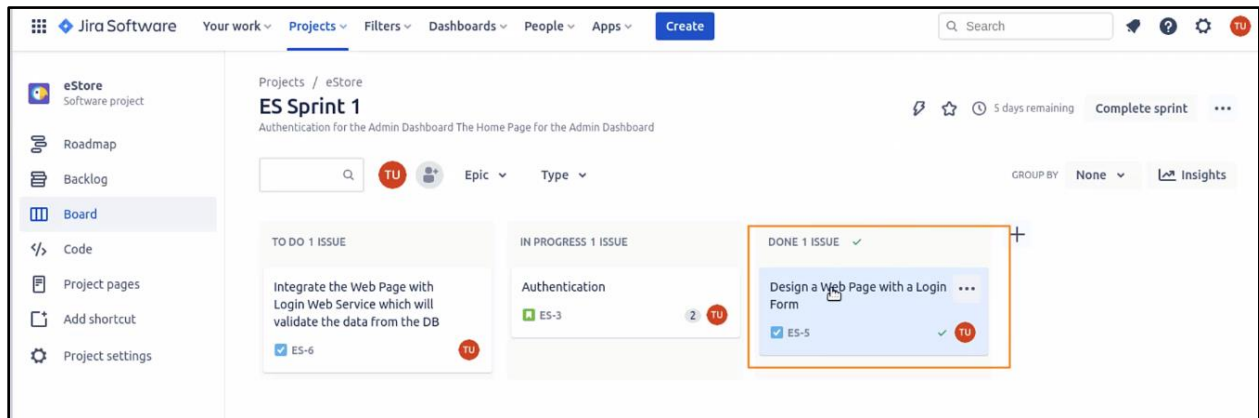3.13 Change the status of an Issue by clicking on the Task and selecting **IN PROGRESS**
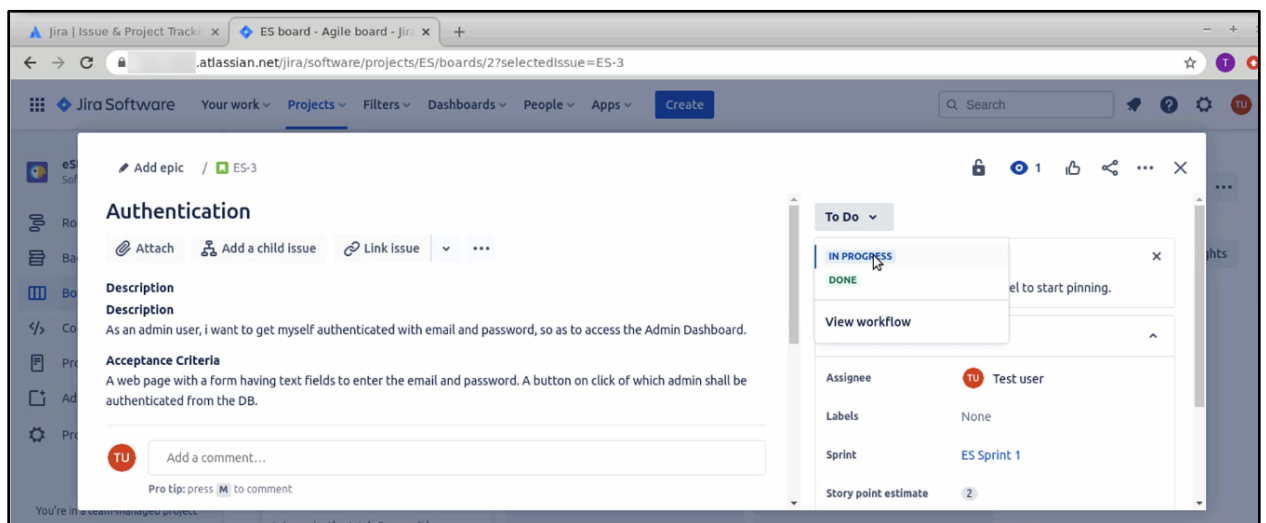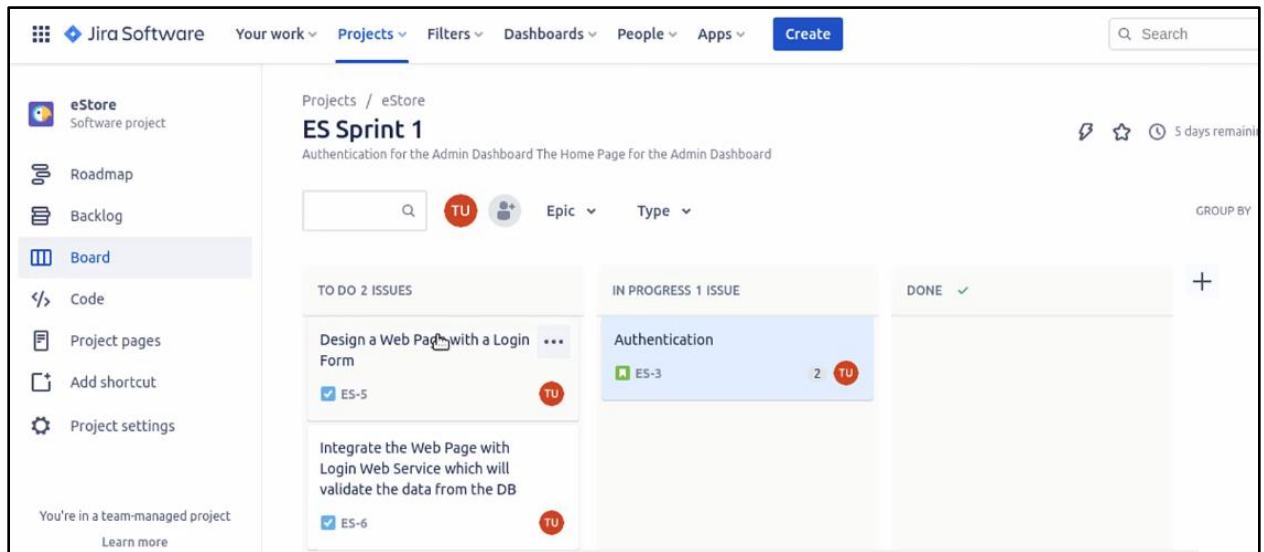
3.14 Once a task is completed, change the status to **Done**, and it will be moved to **Done** state

By following these steps, you have successfully planned Sprint in the Jira board.