

PROFESSIONAL EXPERIENCE

Exchange Vice-President

AIESEC Jan 2019 - May 2019 Brazil

Exchange Vice-President at AIESEC, Joao Pessoa, Brazil
Working in the management of 2 sales teams and 1 after sales team. Accompanying the entire flow of the consumer from the consideration of the purchase until after the realization of the exchange. As well as configure consumer flow optimization strategies, setting up campaigns and approaches to ensure the disruptive growth of sales while maintaining the quality of service delivery.

Global Volunteer

AIESEC Jul 2018 - Sep 2018 Mexico

AIESEC Global Volunteer at INAPAN, Guanajuato, Mexico
Working on the empowerment of the elderly promoting motivational lectures and how elders can continue to learn new courses, languages, and skills.

Sales Manager

AIESEC Jun 2018 - Dec 2018 Brazil

Exchange Program Sales Manager at AIESEC, Joao Pessoa, Brazil
Leading a team to prospect and sell voluntary work exchanges for young people in challenging environments, seeking to develop them as leaders and global citizens.

Global Volunteer

AIESEC Oct 2017 - Dec 2017 Mexico

AIESEC Global Volunteer at Forester School, Metepec, Mexico
Work with child empowerment, developing the ability of children to see themselves capable of constructing their future through cultural teaching approaches.

Management Technician

Secretary of Culture of State of Paraiba (Paulo Pontes Theater)

Mar 2016 - Jul 2018 Brazil

Analyzing lease contracts, giving information about the technical data of the theater to potential users, organization of show dates and promoting cultural courses for the local community.

Management Technician

Secretary of Culture of State of Paraiba (Public Library Juarez da Gama Batista)

Mar 2015 - Mar 2016 Brazil

Management of the state program of book donation, production and promotion of Music, Arts and Poetry Gathering and courses related to literature for the local community

SUMMARY

I am a young woman who has always liked me in new challenges. I've always been passionate about new cultures, and I've started working on my leadership skills.

LANGUAGES

Portuguese	Native
Spanish	Bilingual
English	Bilingual

SKILLS

Expert	<div><div></div><div></div><div></div><div></div></div>
+ Leadership	
Advanced	<div><div></div><div></div><div></div><div></div><div></div></div>
+ World citizenship	
+ Negotiation	
+ Internet usage	
+ Solution Orientation	
+ Empowerment of others	
+ Handling Pressure	
+ Sales	
+ Windows	
+ Relationship Management	
+ SAP	
+ Adaptability	
+ AIESEC Leadership qualities	
+ Self-Confidence	
+ Market Research	
+ Client servicing	
+ Problem Solving	
+ Collaboration	
+ Windows PC usage	
+ Event Planning	
+ Work Ethic	
+ Time Management	
+ Microsoft Word	
Intermediate	<div><div></div><div></div><div></div><div></div><div></div></div>
+ Project Management	
+ Financial management	
+ Critical Thinking	

Management Technician

Secretary of Education of State of Paraiba (Protocol Department)

May 2014 - Mar 2015 Brazil

Analyzing, prepare and dispatch administrative proceedings arising from the Paraiba Education Department.

Management Technician

Secretary of Education of State of Paraiba (Pedro Augusto Porto Caminha Public School)

Jan 2013 - May 2014 Brazil

Working in the management of qualification and empowerment of students in needy areas, through the promotion of courses in technology (robotics) and accompaniment with psychology professionals, generating progress report of the students, prepare transcripts and pass the data to the state education department.

ACADEMIC EXPERIENCE

IFPB Mar 2014 - Dec 2019 Brazil

Accounting, Business administration, Human Resources, Languages, Marketing, Public administration

Beginner



- + Professional Skills
- + Presentation skills