

DIEGO DE SOUSA SILVA

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E-mail: diego.sousa1990@gmail.com – Age: 26 years old
São Paulo – SP– Brazil

Education

Master In Business Administration
Fundação Getulio Vargas – Enrolled (Brazil)
- Foreign Trade and International Business

University Degree
University “Nove de Julho” –December/2012 (Brazil)
- Administration focused in International Business

Professional Course
SENAI “Humberto Reis Costa” –July/2008 (Brazil)
- Machining Mechanic

International Experience

The Liverpool School of English (England)
General English Course (4 weeks at Advanced Level) – June/2015

Additional Skills

-Portuguese native speaker
-English and Spanish fluent.
-French advanced

Professional experience

Import Analyst– (Current)

Company: General Mills Brazil.

From 12/2016(Current)

- *Coordination and planning of export purchase order and transactions related to the commercial area*
- *Experience in International Business documents issuance*
- *Responsible for international trades and brand presentation*
- *International products registration support*
- *Performance on Samba Project, international company action focused on Latin America international business development.*
- *Clients relationship in English, Spanish, French and Portuguese*

Analyst Export / Customer Service – (Current)

Company: AURORA COOPERATIVE FOOD – Private Brazilian Cooperative

From 09/2015 to 05/2016

- *Coordination and planning of export purchase order and transactions related to the commercial area*
- *Experience in mediation of international trade*
- *Issuance of exporting contracts*
- *Performance in provision of advice to traders and customers.*

International Business Analyst

Company: DIA BRASIL COMPANY LTD – Private Spanish Company

From 01/2014 to 09/2015

- *Coordination of the entire supply chain and importing process*
- *Systematization of the logistic process ensuring the lead-time of each transaction*
- *Importing feasibility study, cost conference and processes closures*
- *Experience in negotiation of international and domestic freight*

- *Performance in the Brand Loyalty project, commercial action focused on customers' loyalty and sales increase, involving several company departments such as: tax, commercial, import, marketing and stores.*

Import / Commercial assistant

Entity: FORCE LINE INDUSTRY Private Brazilian Company

From 11/2012 to 08/2013

- *Development of international suppliers in Asia*
- *Negotiation and purchase of raw materials and finished products*
- *Experience in production monitoring with suppliers*
- *Issuance and purchase order follow up*
- *Monitoring of importing process and DI registration, costs of conference and issuance of invoice for sending samples.*

Trainee

Trainee/Supply Chain

Company: PRENSAS SCHULER BRAZIL –Private German Company

From 09/2011 to 09/2012

- *Instruction for clearance to the custom agent*
- *Performance in imports supported by the drawback system and imports with full payment of taxes*
- *Back to back processes instruction*
- *Follow up shipments with overseas suppliers and shippers agents in Brazil*
- *Pre-calculation for import materials, prices of materials in domestic and international markets*
- *Experience in international freight payments*
- *Responsible for international invoices payment*