

PROFESSIONAL EXPERIENCE

Production Assistant (temporary)

Fundacao Getulio Vargas (FGV) / RR Donnelley Aug 2018 - Nov 2018 Brazil

To make records and maintain product control; take care of logistics; monitor and verify yields and quality; organize the work area; separate and prepare the materials; maintain the production lines supplied.

Application Engineer Intern

Sulzer Pumps Nov 2012 - Sep 2015 Brazil

Sales team support; selection of equipment and preparation of technical proposals; verification of the application of technical standards; measurements and mapping of equipment; creation of design drawings.

Maintenance Sector Intern

Companhia Paulista de Trens Metropolitanos May 2012 - Nov 2012 Brazil

Monitoring the preventive maintenance in the compositions of the trains; preparation of maintenance reports; monitoring the failure analysis of the trains; scheduling revisions; supply of materials and equipment.

Purchasing and Procurement Department Intern

Companhia Paulista de Trens Metropolitanos Jan 2012 - May 2012 Brazil

Monitoring of hiring processes; bid control; interpretation of the Terms of Reference for the contracting of works and engineering services; drafting of administrative contracts.

ACADEMIC EXPERIENCE

Chamber College Oct 2016 - Feb 2017 Malta

Languages

Universidade Paulista Jan 2011 - Jul 2016 Brazil

Industrial engineering, Mechanical engineering

SUMMARY

Graduated in Mechanical Engineering. Experience in production line, customer service, specification and preparation of technical proposals, mechanical maintenance, inspection and purchases.

LANGUAGES

English Advanced
Portuguese Native
Spanish Intermediate

SKILLS

Expert

+ Driver's licence

Advanced

+ Windows PC usage

+ Windows

+ Work Ethic

+ Collaboration

+ Engineering Mechanics

Intermediate

+ Handling Pressure

+ Problem Solving

+ Critical Thinking

+ Creativity

+ Adaptability

+ Internet usage

+ Client servicing

+ iOS

+ Computer

+ Android

+ Microsoft Powerpoint

+ Microsoft Word

+ Microsoft Excel

+ Auto-CAD

+ Mechanical Engineering

+ Self-Confidence

+ Time Management

+ Research

+ Negotiation

Beginner

- + Facilitation
- + Sales
- + Team Management
- + Training
- + Leadership
- + Project Management
- + Presentation skills
- + Dropbox
- + Solution Orientation
- + Empowerment of others
- + Technical Support