

Peru

Applied through AIESEC in Lima, Peru.

PROFESSIONAL EXPERIENCE

Human Resource and Operation Intern

Karcher Feb 2017 - Jan 2018 Peru

Follow up contracts, new policies and other necessary administrative activities.
Support in the data collection for the outsourcing of payroll.
Participate in the recruitment and selection processes.
Elaborate internal communications and give support in the planning of annual events, such as integration with PeruPaintball, Karcher Cup and free activations with Bodytech.
Achievements:
Implementation of Law 29783 on Safety and Health at Work.
Formalization and scheduling of accumulated vacations of employees at 100%.
Creation of an smart spreadsheet with automated answers and graphics to visualize variables.

Supervisor Junior Contabilidad

Ober Gatlinburg Dec 2015 - Apr 2016 Peru

Supervise Ski ticketing cashiers (10 people).
Cash register, balances and reports in English.
Make reports through the Siriusware Pos System

Logistics Intern

Dalka Jun 2015 - Dec 2019 Peru

Support in the management and record of reports in SAP and Excel.
Constant communication with distribution, accounting and finance areas.
Follow up to carriers, warehouse center, plant and suppliers.

ACADEMIC EXPERIENCE

University of Florence Aug 2016 - Jan 2017 Italy

Business administration, Economics, Marketing

University of Lima Apr 2013 - Jul 2018 Peru

Business administration, Finance, Human Resources, Industrial engineering, International Trade, Logistics, Marketing

SUMMARY

Degree in International Business of the University of Lima with merit and average of 4.0 GPA. I successfully completed a one-semester exchange scholarship at the University of Florence in Italy

LANGUAGES

Polish	Intermediate
Portuguese	Intermediate
French	Advanced
Spanish	Bilingual
Italian	Bilingual
English	Bilingual

SKILLS

Expert

+ Leadership

+ Self Awareness

+ Windows PC usage

+ Microsoft Word

+ Microsoft Powerpoint

+ Microsoft Excel

+ Windows

+ Relationship Management

+ Critical Thinking

+ Adaptability

+ Collaboration

+ Salesforce

+ Self-Confidence

+ Dropbox

+ Community Development

+ Technical Support

+ Empowerment of others

+ Problem Solving

+ Project Management

+ Negotiation

+ Handling Pressure

+ Solution Orientation

+ Data Analytics

Advanced

+ SAP

+ Content Marketing

