

SOP: Setting up Shipping Templates for Fulfilled by Merchant SKUs

1. Select "Shipping Settings" from the Drop-Down Menu of the "Settings" Tab in the top right-hand side of your Seller Central Dashboard.
2. On the next page, click "Create New Shipping Template".
3. Choose Template A if your Merchant Fulfilled SKU weighs less than 16oz.
4. Choose Template B if your Merchant Fulfilled SKU weighs more than 16oz.
5. Note that these templates were created with the premise that no side of your shipping package should be more than 12 inches and should not weight more than 70lbs.
6. In the Pop-Up Window, click the "Create a New Shipping Template" button at the top, or choose to select which Template you would like to copy from the Drop-Down Menu provided below this.
7. If you are creating a shipping template for the very first time, click the "Create a New Shipping Template" button and then click the "Ok" button.
8. Proceed to follow the steps for creating your new template by inserting the relevant information beneath each of the following sections:
 - ▶ Shipping Template Name;
 - ▶ Rate Model;
 - ▶ Shipping Region Automation, which can be on or off and, if on, you would need to select which warehouse these items are automatically shipped from in the Pop-Up Window that appears;
 - ▶ Prime Settings, which can be selected or not and, if selected, you would need to select which warehouse these items are automatically shipped from in the Pop-Up Window that appears;
 - ▶ Shipping Options, Regions and Rates, and here you can choose "Free Shipping by selecting the "Free Economy" option, the Address Type, your transit time, and even add more regions or states by clicking the "Add New Shipping Rule" button and selecting these areas from the Pop-Up Window provided.
 - ▶ You can also edit your shipping rates, transit times and Address Types for "Standard Shipping", "Expedited Shipping", "Two-Day Delivery" and "One-Day Shipping", all with the option to add more regions or states to the rule.
 - ▶ You can also opt for "International Shipping Options" if applicable.
9. Click the "Save" button at the bottom of the page to save and create your new shipping template.

See Also:

- ▶ [SOP: How to Create Fulfilled by Merchant SKUs for your ASINs](#)
- ▶ [SOP: How to Set the Available Quantity for Merchant Fulfilled SKUs](#)
- ▶ [SOP: Assigning your Fulfilled by Merchant SKUs to an existing Shipping Template](#)
- ▶ [SOP: Setting up Return Settings for Merchant Fulfilled SKUs](#)
- ▶ [SOP: Setting up the Returns Policy for your Merchant Fulfilled Orders](#)
- ▶ [SOP: Fulfilling Merchant Fulfilled Orders via Email Notification](#)
- ▶ [SOP: Fulfilling Merchant Fulfilled Orders via Seller Central](#)
- ▶ [SOP: Updating Tracking for your Merchant Fulfilled Orders via Seller Central](#)