

SOP: Removing Unfillable Inventory

1. Sometimes you end up with Inventory which is unfillable due to damages or similar, in which case you can choose to return or dispose of these items.
2. In order to Remove Unfillable Inventory, you would need to go to your “Manage Inventory” page by selecting “Manage Inventory” from the Drop Down Menu of the “Inventory” tab on the top menu of Seller Central.
3. At the top of the next page, click on the link that reads “Remove Unfillable Inventory”.
4. On this page, you will be presented with a table of the Unfillable SKUs. Alongside each line item is a grey button called “Create Removal Order” which has a Drop Down Menu including a “Disposal” action if your settings have allowed for this option.
5. Again, you can choose to select all items and do a bulk action by clicking the “Action” button at the top left of the table and selecting the relevant action from the Drop Down Menu provided.
6. At the top right of the page, you will also see a grey button saying “Auto Removal Settings” which, when you click on it, will take you through to the Removal Settings, which you can edit as needed.
7. You can enable or disable the Auto Removal Settings; you can choose to return or dispose of the items automatically, in which case you would create a returns order if the item is to be returned to you instead of disposed of; you can choose the removal or return schedule and you can enter your email address to notify you whenever a list of SKUs is disposed of or returned.
8. Remember to click the “update” button at the bottom of the page to save your changes.
9. Back on your “Remove Unfillable Inventory” page, click the “Create Removal Order” button to the right of the items you wish to have removed and select the “Create Removal Order” option from the Drop Down Menu.
10. On the next page, fill in all the relevant details as they pertain to your removal order, whether you are requesting the product be returned to you by giving a Ship-To Address or whether you would like the item to be Disposed of.
11. Enter an Order ID number if you have one for the removal and fill in the quantity you would like to have removed in the table below alongside the SKU you are wanting to be removed.
12. Then click the “Continue” button at the bottom of the page.
13. On the next page, review and confirm your removal order.
14. The order summary page will show you the details of your return order.
15. You can also track your return orders by selecting “Fulfillment” from the Drop Down Menu of the “Reports” tab on the top menu of Seller Central.
16. Scroll down the left menu to the bottom where it says “Removals” and click on the “Removal Order Detail” which will allow you to download reports of the removal orders you created.

17. You can also choose to select the “Removal Shipment Detail” link which will allow you to view tracking information for the items being returned to you via tracking reports.
18. Remember to select the relevant dates and request the download in the .csv or .txt format by clicking on the relevant button.
19. Note that any options where there are suggestions or not applicable will not show up on the top menu.

See Also:

- ▶ [SOP: Adding Existing Amazon ASINs Manually](#) ↗
- ▶ [SOP: Adding Existing Amazon ASINs via File Template](#) ↗
- ▶ [SOP: Creating New ASINs \(Not Listed on Amazon\) Manually](#) ↗
- ▶ [SOP: Creating New ASINs \(Not Listed on Amazon\) via File Template](#) ↗
- ▶ [SOP: Using the Lister Loader Template](#) ↗
- ▶ [SOP: Editing ASINs Manually](#) ↗
- ▶ [SOP: Editing ASINs via File Template](#) ↗
- ▶ [SOP: Editing Pricing](#) ↗
- ▶ [SOP: Removing or Deleting ASINs](#) ↗
- ▶ [SOP: Changing from FBA to FBM and Vice Versa](#) ↗
- ▶ [SOP: Adding, Editing and Removing Videos](#) ↗
- ▶ [SOP: Creating Variations Manually](#) ↗
- ▶ [SOP: Creating Variations via File Template](#) ↗
- ▶ [SOP: Editing Variations Manually](#) ↗
- ▶ [SOP: Editing Variations via File Template](#) ↗
- ▶ [SOP: Removing an ASIN as a Variation](#) ↗
- ▶ [SOP: Splitting Variations](#) ↗
- ▶ [SOP: Adding a Stand-Alone ASIN to an Existing Variation Family](#) ↗
- ▶ [SOP: Creating a New Variation Family by Combining Existing Stand-Alone ASINs](#) ↗
- ▶ [SOP: Merging Variations](#) ↗
- ▶ [SOP: Locating Style Guides](#) ↗
- ▶ [SOP: Locating Browse Tree](#) ↗
- ▶ [SOP: Managing Pricing](#) ↗
- ▶ [SOP: Managing Inactive Inventory](#) ↗
- ▶ [SOP: Managing Inventory Amazon Fulfills](#) ↗
- ▶ [SOP: Managing Listing Enhancements](#) ↗
- ▶ [SOP: Managing Suppressed Inventory](#) ↗

- ▶ [SOP: Fixing Stranded Inventory](#) ↗