

CLAIM COORDINATOR & CUSTOMER SERVICE POSITION

Are you an experienced professional to be part of a customer service with a strong working environment?

We are looking for a person to join our customer service team, which provides service to our clients: English, Swedish, Norwegian, Danish, Irish and German, mainly with customers. As Claim Coordinator you will be involved amongst with both calls and fully customers, in order to solve any occurring problem issues. The position includes close collaboration with our purchase department and customers. The right candidate is able to work independently, has a structured work flow and great negotiation skills.

Responsibilities include:

- Negotiation and controlling of claims from whole sale and retail customers
- Quality assurance of incoming payments
- Daily support within customer service
- Act for calls
- Being the link between customer service and purchase team

The ideal candidate will be:

- Service oriented
- Experienced in Microsoft Office and Finance
- Good knowledge other Taxes and financial Technology

Your background:

The successful person generally has knowledge in experience with a university. It is required for us that you that is fluent and can work independently. It is essential for us that you can communicate English and Swedish, other languages would be a plus.

We offer an independent position with dedicated colleagues and other employee benefits.

Process:

Send your application before January 19th as the position will be available as soon as possible to address it with the subject "Claim Coordinator".