Luke Anderton

5418 Tammy Lane   832-286-6444
Baytown, TX, 77523   lukeanderton@tamu.edu

EDUCATION	**Texas A&M University,** College Station, Texas	May 2020
	Degree: Bachelor of Science in GIST (CDA track)	GPR: 2.500

WORK

Civil Engineering Department, Texas A&M, College Station, Texas   Oct. 2018 - Present
Student Worker
- *Maintain office organization and supplies*
- *Assist professors in course related work and preparation for classes*
- Organize meetings and create itineraries for incoming professors and conferences

International Student Services, Texas A&M, College Station, Texas   Oct. 2017 – Oct. 2018
Student Assistant
- Assisted advisors with international students' affairs
- Communicated with international students in person and over the phone to resolve issues and questions
- Learned communication and office skills as well as customer service

Pirates Bay Waterpark, City of Baytown, Baytown, Texas   March 2016 – Sept. 2016
Head Lifeguard
- Supervised and trained a personal team of lifeguards throughout the season
- Maintained park safety and cleanliness on a day-to-day basis
- Led rescue protocol in training and in real life situations

Pirates Bay Waterpark, City of Baytown, Baytown, Texas   March 2014 – Feb. 2016
Lifeguard
- Enforced park safety and preserved the appearance of the park
- Attained lifeguard certification and CPR training

ACTIVITIES

Texas A&M Speech and Debate Team   Jan. 2017 – May 2018
Debate team member
- Prepared for and attended state and national tournaments
- Enhanced communication, note-taking, and research skills

SERVICE

Houston Food Bank
Souper Bowl of Caring Event   March 2015
- Unpackaged and sorted frozen food for families in need

Backpack Buddy Event   April 2015
- Prepared meals for children who could not afford school lunches

Mont Belvieu Urgent and Family Care Clinic   Feb. 2015
- Organized old records and sorted patient charts

Barbers Hill PALS Day Care   Dec. 2014, May 2015
- Provided care for teachers' children on student holidays

PROGRAMMING SKILLS
C++, Java, Python, C, R, Scheme, HTML, ArcGIS

SKILLS
Microsoft Office, Google Drive, CPR/Basic Rescue, customer service, office skills, communication and speaking skills, etc.