

The UNCW Pat Leonard Student Recreation Center is a magnificent well oiled machine that encompasses enriching employment for staff members, and an environment that allows students to further themselves physically and socially. Getting to see the recreation center from behind the scenes was an amazing experience. There are more wheels turning than meets the eye, that allows for the multiple facilities to successfully keep afloat. Students and faculty alike work harmoniously for a positive experience that enriches everyone who has the pleasure of being apart of the recreation center. For anyone who places health as a cornerstone of their life, there is a lot of time spent preserving and building their level of fitness. The recreation center gives an amazing environment to all students and faculty who place their health as prominent in their life. It truly has an entire social ecosystem later in the day, as more and more groups of friends come to see each other and improve themselves together.

Out of my seven learning objectives, I had completed most by the halfway point, including: differentiating between at least five distinct positions within the recreational center, identifying all software used, creating written reports of at least five positions that exist in the recreation center, and most of the objectives that had multiple parts. I have successfully identified the last two operational aspects that help keep a smooth ship at the recreation center. Going along with inventory, scheduling and maintenance, payroll & operations are two other very important practices that keep the business running smoothly. Payroll is operated by Susan Smith. She handles hours worked along with the software DSE, and reminds all students to approve that the amount of hours shown are the ones they worked. Operations are handled in meeting, usually led by my supervisor Grace Grindstaff. These are meetings where important decisions are made about different tasks and goals that are on track for the recreation center. A recent project was the

bridge that just got build across the recreation center lake. Ticking off another goal of my final learning objects, I helped train another team member on maintenance. I have already differentiated between different team members. I have identified one new piece of software used in everyday clockwork of the recreation center, being that I was able to create it! The recreation center used to use paper records for all invoice statements throughout the fiscal year. Needing a more efficient method, I was tasked with digitizing the records. For the past two fiscal years, I inputted all invoice statements into excel, categorizing the payments by different companies. This way the recreation center can see where they spent and what they spent it on. This uses a sheet for every year, and also calculates how much more was spent than the previous year. For example, if \$10,000 was spent between 2022-2023, and \$15,000 between 2023-24, than a 50% increase year over year will be automatically calculated using a few equations plugged into excel. I created a previous summary detailing each program and service offered by the recreation center in my previous report. There are also two more issues to report and how they were solved. These were few and far between. Faculty and students are very prudent about showing up, and doing what is expected, so very few issues do not arise. One issue recently was a student had a sudden meeting, in only four hours when he was supposed to work at that time. A group chat worked together, and quickly found an employee who could cover the shift, in only 2 hours! The last issue that was handled was actually mine. I have had a family emergency come up out of the blue, where I have not been able to be on campus. As I needed all forms hand signed, I had to figure out a way to get this issue solved. My supervisor was kind enough to work with me in printing out forms, hand writing them, scanning them, and sending them back. This is just an example of how Grace (my supervisor) always finds a solution to a given problem. The last

learning object was taking part in two different meetings. The meeting on April 17th I attended the with the director of the recreation center, along with my supervisor Grace. We discussed many to-dos, and I was shown how different task management operation work at the student recreation center. One discussion was the bridge that was being completed on the upcoming Friday. This was a great insight to see how decisions are made, and what is done when disagreements happen (often they don't). I did have one issue. As I came home for a family emergency, I missed the meeting that would have completed my last learning objective. I can tell you a little about what went on. It went over the Sammys, which are the recreation centers awards every year. Students and faculty vote for who has performed the best over the last year, most improved, etc. The planning took place, as well as intricacies that add to the event.