<<Award\_Reporting\_Organization\_Name>>

<<Award\_Reporting\_Add1>>

<<Award\_Reporting\_Add2>>

<<Award\_Reporting\_city1>>, <<Award\_Reporting\_states>>, <<Award\_Reporting\_Zip1>>

RE: Notification of Release on Restricted Access to Federal Grant Funds on Grant <<Award\_Reporting\_Grant\_num>>

Dear <<Award\_Reporting\_Auth\_rep>>:

On [date], the Corporation for National and Community Service notified you that <<Award\_Reporting\_Organization\_Name>> access to grant funds in the HHS Payment Management System for grant <<Award\_Reporting\_Grant\_num>> was restricted and your organization was prohibited from drawing funds from your HHS/PMS account for this grant. This was the result of the organization's failure to submit the progress report covering the period ending [date] for grant <<Award\_Reporting\_Grant\_num>>}.

The Corporation received the progress report for grant <<Award\_Reporting\_Organization\_Name>>.

Effective today, the <<Award\_Reporting\_Organization\_Name>> can now draw funds from its HHS/PMS account for this grant.

If you have any questions, please contact your program officer, <<Award\_Program\_Officer>> at [email]. If you need eGrants assistance (e.g., eGrants password, error message), please contact the eGrants Help Desk at (202) 606-7506 or 1-888-677-7849 or by email at eGrantsHelp@cns.gov.

Sincerely,

<<Award\_Grants\_Officer>>

Grants Officer

Corporation for National and Community Service