

Diaper Bank

The Diaper Bank is a diaper distribution program for families in the inner city of Irvington, NJ. Since the Diaper Bank first opened in October 2015, we've served a total of 761 babies (who met age and documentation requirements) a total of 2,395 times. The total number of diapers distributed over the lifetime of the program is 82,486. We serve an average of 83 babies per distribution, and our records indicate that we currently have 360 babies who are eligible to receive aid. Our next distribution date is on Friday, September 27, 2019, and will be held once per month during the school's 2019-2020 academic calendar.

The Diaper Bank is a partnership between (1) Community Church, Short Hills, (2) the Irvington school district, and (3) the Community Food Bank of New Jersey. We are tax-exempt as a registered non-profit organization through permit number EO-221-551-927/000.

The Diaper Bank is staffed by volunteers from Community Church, high school students from the Imani Program in Irvington (an outreach program for at-risk teens), and staff from the Irvington school district. It is operated by the staff of Community Church and the Superintendent of the Irvington school district.

OPERATIONAL DETAILS

ITEM	OBJECT	PROBLEMS	AUTOMATION SOLUTIONS
1 IDENTIFICATION: PARENTS	Federal regulations require all parents to be registered by proving valid identification documents (e.g. driver's license, passport, etc.)	<ol style="list-style-type: none">1. Currently using pen and paper forms;2. No capability for photographing ID documents and attaching them to the data record (e.g. name, address etc.) for each individual.3. Time consuming entering data from completed paperwork into electronic database during the days following the distribution event.	<ol style="list-style-type: none">1. Photograph parent ID;2. Capture personal data (through optical character recognition) from photographed image;3. Attach picture ID to personal data records;4. Capture client signature, and attach to personal data record.
2 IDENTIFICATION: BABY	Federal regulations require all babies to be registered by proving a valid Birth Certificate.	<ol style="list-style-type: none">1. Currently using pen and paper forms;2. No capability for photographing ID documents and attaching them to the data record (e.g. name, address etc.) for each individual.3. Time consuming entering data from completed paperwork into electronic database during the days following the distribution event.4. No way to cross-check that babies are aren't registered to multiple people.	<ol style="list-style-type: none">1. Photograph baby Birth Certificates;2. Capture personal data (through optical character recognition) from photographed image;3. Attach Birth Certificate to babies' personal data records;4. Connect baby records to parent records.

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3	ELIGIBILITY	Babies older than 3 years old are no longer eligible to receive aid, and have to be removed from the pool of eligible recipients.	<ol style="list-style-type: none"> 1. Volunteers have to calculate eligibility manually at the time of the distribution; 2. Names of ineligible babies have to be removed manually from the electronic database during the days following the distribution event. 	<ol style="list-style-type: none"> 1. Electronically calculate age eligibility; 2. Automatically remove ineligible babies to a list of "aged out" babies.
4	TRACKING: DISTRIBUTION DATES	Tracking the dates when aid was provided to each baby.	Manual data entry is required to provide this information.	<ol style="list-style-type: none"> 1. Compile info in a digital database with outputting capabilities
5	TRACKING: DONATIONS	Tracking the materials (e.g. diaper size) that were donated to each baby by date.	<ol style="list-style-type: none"> 1. Manual data entry is required to provide this information. 2. Paper-and-pen signature required 	<ol style="list-style-type: none"> 1. Compile info in a digital database with outputting capabilities 2. Capture digital signature at time of service verifying their receipt and acceptance of guidelines.
7	TRACKING: DISTRIBUTED QUANTITIES	Recording (1) quantity of donations, by (2) each date of distribution.	Manual reconciliation is required to provide this information.	<ol style="list-style-type: none"> 1. Compile info in a digital database with outputting capabilities
6	TRACKING: PARENT DUPLICATION	Making sure that two (or more!) people don't receive donations for the same baby per distribution.	Manual data entry is required to provide this information - and mistakes occur!	<ol style="list-style-type: none"> 1. Compile info in a digital database with outputting capabilities 2. Ability to cross-check in realtime whether baby already received diapers at a particular distribution
8	TRACKING: INVENTORY QUANTITIES	Updating the quantities of respective materials available for distribution.	Manual reconciliation is required to provide this information.	<ol style="list-style-type: none"> 1. Compile info in a digital database with outputting capabilities

CONTACT INFORMATION

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