

Contact
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Warsaw / Toruń | Poland

#### Tech skills

- > HTML
- > CSS (SCSS)
- JavaScript
- **>** AJAX
- **>** Bootstrap
- > MS Excel
- Salesforce
- Customer Service

#### Soft skills

- > Time management
- > Team pleayer
- > Good interpersonal skills
- Responsibility

### Languages

> english: intermediate (B2)

> polish: native

# ŁUKASZ MAKOWSKI

## **Experience:**

#### Senior merchant service administrator

Groupon Shared Services Poland | 10.2018 - now | Warsaw

E-mail contact with Groupon Goods Vendors

Obtaining product information from suppliers

Verification of goods deals before releasing them on Groupon marketplace

Product data entry / update in Salesforce

Administrative tasks related to vendor's deals - changing prices, etc.

Ongoing assistance to assigned vendors with their deals / accounts

Close cooperation with employees from other departments - content / sales teams

### **Customer Service (inbound calls)**

Bank Millenium | 07.2018 - 09.2018 | Warsaw

Answered customers' questions related to their products and services (current accounts, cards, internet banking)

### **Customer Service (inbound calls)**

CCIG Gdynia | 10.2017 - 05.2018 | Gdynia

Answered customers' questions related to their products and services (current accounts, cards, internet banking)

## **Education**

## II LO im. Królowej Jadwigi w Toruniu

09.2019 - 05.2013 high school

## **Useful links**

**My landing page** - here you can finde links to Github code of my example projects.

I agree to the processing of personal data provided in this document for realising the recruitment process pursuant to the Personal Data Protection Act of 10 May 2018 (Journal of Laws 2018, item 1000) and in agreement with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation)