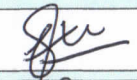# Resource Group
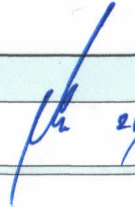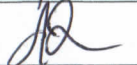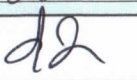## Information Technology Request Form

Send completed and signed form to IT department

Effective Date [ ]

Requester Information

Company	PT INDEXIM COALINDO
Personnel Name	Alfian Yustianda

Recipient Information

Company	Pt Indexim Coalindo
Department	System integration
Location	
Personnel Name	Alfian Yustianda
EmployeeID/ NIK	24011950928
Title	
Status	

System & Network ☐ Add ☐ Change ☐ Terminate

☐ LAN ☐ VPN ☐ Email ☐ File Sharing
☐ Intranet
Other [ ]

Hardware & Software ☐ Add ☐ Change ☐ Terminate

☑ PC/Desktop ☐ Printer ☐ Notebook
☐ MS Office Suite ☐ Adobe ☐ Zoom
Other [ ]

ERP ☐ ELLIPSE ☐ SMART MINING ☐ Add ☐ Change ☐ Terminate

Position ID [ ]	*Sign-on ID [ ]
District [ ]	*Global Profile [ ]
Ref.existing Sign-on ID/Name [ ]	

Additional Description (Describe the Software / Hardware / Service / Privilege requested)

- Jagoan hosting
- Flux Builder
- Envato Element
- Niaga hoster
- Vps Niaga hoster
- Wix
- Apple Developer account register
- Capcut
- Renderforest
- Google play store
- Figma.

COST CODE / COA : _____

(Detail fungsi dan cost terlampir)

Justification (Describe the business reason for your request)

Sebagai tools tambahan untuk pembuatan platform dan aplikasi.

Technical Comment (To be completed by IT) ☐ AD ☐ AW ☐ CR ☐ EM ☐ IP ☐ EP

Signature:

Requester / Date	06/10/2024	HR Mgr / Date		KTT / GM / Date	21/10
Dept.Mgr / Date	06/10/2024	IT Admin / Tech / Date		Director / Date	
Dept. Sr.Mgr / Date	06/10/2024	IT Mgr / Date			