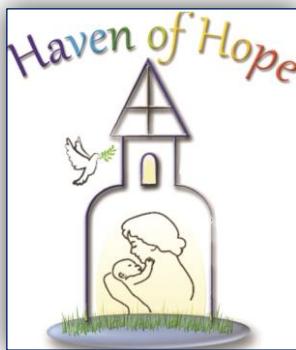


**Counselling and Rehabilitation  
of Teenage Mothers  
CAMEROON**

**"WORK OF FAITH, LABOUR OF LOVE,  
PATIENCE OF HOPE"**

**ANNUAL REPORT  
1<sup>ST</sup> AUGUST 2016 TO 31<sup>ST</sup> JULY 2017**



**Counselling and Rehabilitation  
of Teenage Mothers  
CAMEROON**

## ANNUAL REPORT

**01 AUGUST 2016 - 31 JULY 2017**

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**ANNEXE:**      AUDIT OPINION (Extract from Audit Report)

**01 AUGUST 2016 TO 31 JULY 2017****PART I - NARRATIVE****A. OVERVIEW:**

The dawning into a new working season looked promising and hopeful, since the previous season had closed with a positive note on our beneficiaries. 2016/2017 was aimed to consolidate the efforts of the remaining teenage girls or mothers and young adult women who had just completed their or were to complete their rehabilitation programmes in the course of the year. Our plans suddenly came to a standstill at the outbreak of the socio-political crisis in November 2016. Notwithstanding in January 2017, alternative measures were taken to ensure that our beneficiaries used the stalemate in their favour. These are explained under the various headings below.



Tenacious &amp; hardworking Beneficiaries receive incentive awards during year end party.

**B. ACTIVITIES**

- URBAN CASELOAD:** The 14 teenage girls who were carried over from the previous season to continue or complete their rehabilitation programmes in 2016/2017 were retained at different periods, between 2013 and 2015. The current season was to enable them complete their rehabilitation programmes, to give way to a new batch of teenage mothers in the forthcoming working season. The activities were defined, beneficiaries were already engaged in them, and HOHCam had already honoured their financial obligations as well as purchased the tools, materials and equipment needed when the crisis started.



Closing batch in July 2016 at the Annual Year End Party Event Sings Welcome Hymn

- COUNSELLING:** Individual counselling considered, while we maintained monthly meetings where all beneficiaries attended. Monthly gatherings are intended to address common challenges that the beneficiaries are likely to face in life, and how they should deal with them. It also enables them build a sense of solidarity, to encourage and motivate each other. Individual counselling addresses specific issues being faced by the beneficiary on a one to one basis. As we engaged into the new academic year, beneficiaries expressed confidence and determination to perform well in their various programmes. When the crisis which started in November 2016 spilled over into 2017 we realized we had to take urgent measures to keep the girls steady and safe, as it was evident that they would not be able to complete their various programmes as planned. In January 2017, a special crisis meeting was held with the girls. They were advised

to use the stalemate caused by the socio-political impasse, as an opportunity to learn or do activities that will benefit them then, or will be an added value to their academic and career profiles. Emphasis was made to avoid idleness, which could be a snare into mishap. Monthly gatherings were maintained throughout the season to reassure them of a future and hope when things will normalize again.



Monthly counselling: Coordinator HOHCam,



Guest Speaker talks on dress code during monthly meeting

**1.2 REHABILITATION PROGRAMMES:** The 2016/2017 Period was targeted to phase out beneficiaries who had been in the rehabilitation programme for 3 years already, particularly those who were undertaking skills' training, and to ensure that those in general education succeeded to begin a vocational/professional programme in the next season. The programmes in view were as outlined below.

### 1.2.1 SKILLS TRAINING:

**1.2.1.1 Hair Dressing:** Only one beneficiary was scheduled to round up with her skills training by October 2016. This was a 3-month's extension of her training period. The Trainer had complained that she had not been regular, because her mother usually refused to take care of her child. After the extended period, she continued to assist in the hairdressing salon, to maintain and improve her skills. The prevailing economic and security situations have not been conducive to obtain employment nor start a hairdressing business. In August 2016, a graduation ceremony was organised for the apprentice who completed training on 31 July.



Hairdresser (left) and  
Seamstress (right)  
display certificates at  
end of training –  
August 2016



**1.2.1.2 Decoration:** One was given another opportunity to complete her training in decoration, because she had had to suspend her training in the previous year due to a second pregnancy. Unfortunately she dropped out again, for the same reason. We regretfully told her parents that we could not continue to assist her.

**1.2.1.3 Tailoring:** One trainee completed her training in March 2017. The other one was to end in July 2017. The upheavals caused by ghost towns slowed down the pace. By the end of the period, it was agreed that her training period should be extended to give her more time to perfect her skills.



Seamstress receives  
her certificate in  
August 2016

Trainee in  
tailoring workshop



**1.2.2 SECONDARY GENERAL EDUCATION:** Tuition and registration fees were not refunded after the closure of educational institutions.

**1.2.2.1 Form V Students:** Three students were to resit the G.C.E. Ordinary Level exams as none had passed in the required number of papers in the previous sitting. Among the three, one was improving her academic performance after completing in hairdressing, the other was sponsored in Yaoundé, while the third was in the process of preparing for a professional career after obtaining her O'Level exams. When it was obvious that educational institutions would be short down for a prolonged period, she was placed in a documentation centre to learn basic computer skills while helping to attend to customers.

**1.2.2.2 Upper VI Students:** Three girls passed from lower 6<sup>th</sup> to upper 6<sup>th</sup> in June 2016. These were scheduled to sit for the General Certificate Advance Level Exams in June 2017. When schools closed, they returned to their villages where they mainly helped their parents in farming activities.

**1.2.3 POST SECONDARY/HIGHER EDUCATION:** Two were in Polytechnic, one in 2<sup>nd</sup> year of Journalism, while the other went in as 1<sup>st</sup> year student in Food Processing and Nutrition. As a result of the suspension of the academic year, the student in Food and Nutrition engaged in fish-smoking which she sold in the local market, while the student in journalism signed up as amateur actress in films and dramas. She also helped her aunt in her business. Tuition and registration fees were not refunded when schools were suspended.

**1.2.4 BUSINESS MANAGEMENT TRAINING:** At the end of their skills' training programme, a 5-day basic business management training was organized for three trainees who had successfully completed their apprenticeship in decoration, tailoring and hairdressing. The training is intended to give them the basic accounting knowledge on how to run a small scale business. This was done in collaboration with CCEMMED (Cameroon Centre for Microfinance Management & Entrepreneurship Development).



In classroom with Facilitator



With staff of CCEMMED



With CED/HOHCam

**1.2.5 INCOME-GENERATING ACTIVITIES:** It was planned that in 2016/2017, those beneficiaries who had completed their apprenticeship in hairdressing and tailoring would be given the necessary capital to start up their own income-generating activities. In perspective were 1 for tailoring and 3 for hairdressing and 2 for decoration. Unfortunately, this couldn't materialize due to the prevailing socio-political crisis which drastically slowed down economic activities and created an atmosphere of insecurity. These factors made it impossible to set up income generating activities for these deserving beneficiaries. In order to sustain their morale, the seamstress was encouraged to stay and sew in the apartment which was rented by HOHCam. From there she could sew for customers in the vicinity, or make ready-made dresses to sell in local markets on non-ghost town days. This way, she would be able to earn income to take care of herself and her son, while waiting for the economic situation to stabilize before renting a tailoring workshop to properly establish her. Those in hairdressing stayed on with their trainers, and complemented their earnings by selling small items in front of the hairdressing salons.



Accomplished Seamstress displays her talents at end of year party - kids as models,



CED displays handwork of beneficiary



In the local market selling her handwork.

**1.2.6 JOB PLACEMENT:** Since completing her nursing programme in December 2015, efforts were made to help the young graduate obtain a job as nursing assistant in a well-established medical institution. The job market has also been very difficult due to the crisis. At the time of writing she has obtained a job in a small clinic, and we hope the conditions of work will be favourable for her to stay on. We also had the privilege to find a job as waitress for a desperate teenage mother in a restaurant. In spite of the difficult economic situation, the report from the employer was encouraging.

## **2. CAPACITY BUILDING - MBORORO/FULANI TEENAGE GIRLS AND YOUNG ADULT WOMEN:**

The onset of the 2016/2017 working season was embraced with much enthusiasm and hope by the Mbororo/Fulani teenage girls and young adult women; beneficiaries of the capacity building project in Santa Sub-Division, Mezam, N.W.R of Cameroon. This is because the pioneer group of 10 girls was to graduate from the literacy programme, and a new batch was to begin in January 2017. As with the Urban Beneficiaries, this group was affected, when strikes started in November 2016. Most of them relocated to other regions. In January 2017, we succeeded to bring together the 10 girls with whom the project had been launched. Alternative solutions were put in place to enable them to continue with the capacity building activities.



Mbororo Teen Girls with local authorities, Staff, family & friends after end of year party

**2.1 FUNCTIONAL LITERACY:** When classes resumed in September 2016, the pioneer batch was joined by three new teenage girls. This group consisted of three girls who had been selected to write the First School Leaving Certificate Exams in June 2017, while the others were improving on their literacy capacity to prepare them for enrolment in skills training or start a small scale business. As the programme was disrupted by the instability in the English speaking Regions of Cameroon and schools were shut down for an indefinite period, the beneficiaries dispersed.

In January 2017, after locating and bringing together the pioneer batch, HOHCam took an alternative decision; a room was rented in a near-by house, where they resumed classes. This led to unplanned, financial expenditure as HOHCam had to order for benches and blackboard for the classroom.

Intensive classes were given to the three excelling teenagers who had been selected to write the First School Leaving Certificate (FSLC) examination in June 2017. The five others continued to take classes to improve their knowledge in literacy.



New Benches for rented classroom after closure of school campus.



Girls in rented room for literacy classes.

- 2.2 SKILLS TRAINING:** Three teenage girls were sponsored for apprenticeship in tailoring. Agreements were signed with the proprietor and trainer of the tailoring workshop in February 2017. Two of the trainees were new and are part of the pioneer group taking literacy classes. The third trainee was entering into her 3<sup>rd</sup> and final year of apprenticeship. She is due to graduate in February 2018. Based on the recommendation of the trainer, the organisation purchased and gave her a sewing machine. This would give her more motivation as she was already capable of making good dresses without supervision. By sewing independently, she would also be earning money to meet up with her basic personal needs.



Apprentices in sewing workshop with Trainer



Trainee receives a sewing machine from HOHCam

- 2.3 INCOME GENERATING ACTIVITIES:** As a principle to ensure the sustainability of an IGA sponsored by HOHCam, we continued to monitor the effectiveness of the petty restaurant that was set up in May 2016 for the young Mbororo woman. Weekly visits were paid to the restaurant to train her to keep a thorough bookkeeping both cash and stock. In this regard she was guided to make adjustments in her services for better customers' satisfaction, to improve her business performance by strict control of stock and cash flow, and encouraged to respect her savings plan. It was not easy for her to grasp the relevance of these recommendations, hence difficult to apply. However, a providential opportunity occurred which helped to demystify the recommendations; she got sick at the same time as her daughter, and were admitted in the hospital. She was very proud that for the first time in her life, she could pay her medical bills without any stress thanks to her savings. This was a good experience, which inspired her to resolve to apply herself seriously in view of upgrading her restaurant. She decided that she would move into a bigger space as soon as she located one; this will enable her to serve her customers better and increase her profit margin.



CED/HOHCam teaches young entrepreneur bookkeeping.



She prepares puff balls for early customers



She receives special award from the D.O. (Bamenda 2)

- 2.4 INTERNSHIP:** One of the Mbororo girls had expressed her interest in becoming a nurse. While the strike persisted, the Director of HOHCam agreed with the Director of the District Hospital in Santa, to permit her to familiarize herself with the nursing profession, pending the resumption of academic activities. She has been on internship since January 2017. She will proceed in a nursing institution to specialize as a nursing assistant when she obtains her FSLC.



Nursing practice by HOHCam sponsored Intern



**2.5 SENSITIZATION AND COUNSELLING:** The Executive Staff of HOHCam had information campaigns with the Mbororo/Fulani Community, first to explain to them the purpose of our mission in their community, then when the crisis broke up, to encourage and reassure them of our commitment to take in a new batch as soon as conditions become favourable.



Coordinator (HOHCam) Sensitization meeting with the female Mbororo community of Santa.



Sensitization – CED of HOHCam, Para-legal Adviser of MBOSCUDA (centre) with the Ardo (Chief) and some family heads of Mbororo/F Community, Santa

#### C. ADMINISTRATION:

While from the operational aspect the slowdown of activities resulted in less financial input, standard expenses in certain administrative charges could not be avoided. This was mainly in the maintenance of office vehicle which entailed increased expenses as major parts had to be replaced. On the other hand, mileage was much less than in the previous seasons, due to fewer monitoring trips to the sites.

#### D. HUMAN RESOURCES:

The same number of staff was maintained: 2 core staff supported by expert services when needed or daily workers as required. The office was also privileged with the services of an American Peace Corps Volunteer who joined the team in November 2014. She finished her service with us in September 2016 with a farewell party.



Teenage girl presents gift from HOHCam



With beneficiaries of HOHCam



With staff of HOHCam

Farewell to Tara after nearly 2 years of Peace Corps Volunteer service with HOHCam.

#### E. PUBLIC RELATIONS:

The social instability and suspension of academic activities disrupted participation in normal public events. In spite of this, we participated in the indigenous day celebrations which in this part of the country promote the Fulani people and culture. The event was animated by beneficiaries of Haven of Hope Cameroon. Collaboration with the Mbororo Social and Cultural Association (MBOSCUDA) remains intact, in light of our common interest in improving the lives of the Mbororos and promoting their integration into the mainstream society.



Animation by Beneficiaries of HOHCam

Indigenous Day Celebrations – August 2016 in Santa.



CED of HOHCam addresses audience

Though the prevailing socio-political climate hampered dynamic interaction with collaborators and government departments, stakeholders such as: Social Welfare, Women's Empowerment and the Family, The Senior Divisional Office of Mezam, the Divisional Office and Municipality of Bamenda 2, National Employment Fund, etc. were duly kept abreast of the activities of the organisation.



Indigenous Day Celebrations – August 2016 in Santa.



CED of HOHCam discusses with Mbororo women

#### F. **FUNDING:**

We purposefully restricted receiving more funds from regular donors, and avoided fundraising during this period, as the immediate future was bleak. We endeavoured to use available funds to tackle the most essential elements of the operation; mainly to ensure that beneficiaries did not get discouraged, and maintained a positive outlook to the future.

#### G. **PROJECTION FOR 2017-2018:**

At the closure of the 2016-2017 working season, we look forward to resuming our activities gradually as the socio-political stalemate eases up and the security situation improves. We will pick up from where we left in November 2016.

#### H. **CONCLUSION:**

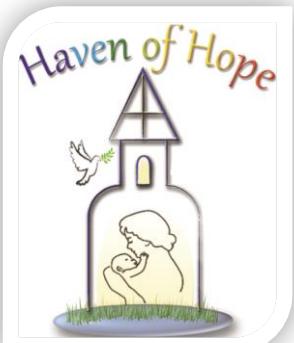
Although the reporting period was very uncertain due to the social upheavals, political stalemate, heightened security threats, economic downside and consequent suspension of academic activities in the English-speaking regions of Cameroon, HOHCam was encouraged as we succeeded to keep most of our beneficiaries active and productive. They remained hopeful, in spite of the anxiety with regard to their future, thanks to HOHCam team who constantly reassured them that the crisis situation was for a limited period and things would normalise again. The season has ended, and we continue to hold fast to the conviction that, the unfolding of the social-political crisis will bring positive changes to the country, specifically to the youths who have had to pay a heavy toll by sacrificing over one academic year, lost jobs and job opportunities. We hope that their future will be brighter, far beyond their wildest imaginations.

#### I. **APPRECIATION:**

The HOHCam team remain grateful to donors for financial and moral support, MBOSCUA for collaboration, and to well-wishers and the various government departments for positive comments and encouragement.

Gladys Ndang  
Founder/Chief Executive Director  
Haven of Hope Cameroon  
September 2017





Counselling and Rehabilitation  
of Teenage Mothers  
**CAMEROON**

## ANNUAL REPORT PART II - FINANCIAL

01 AUGUST 2016 TO 31 JULY 2017

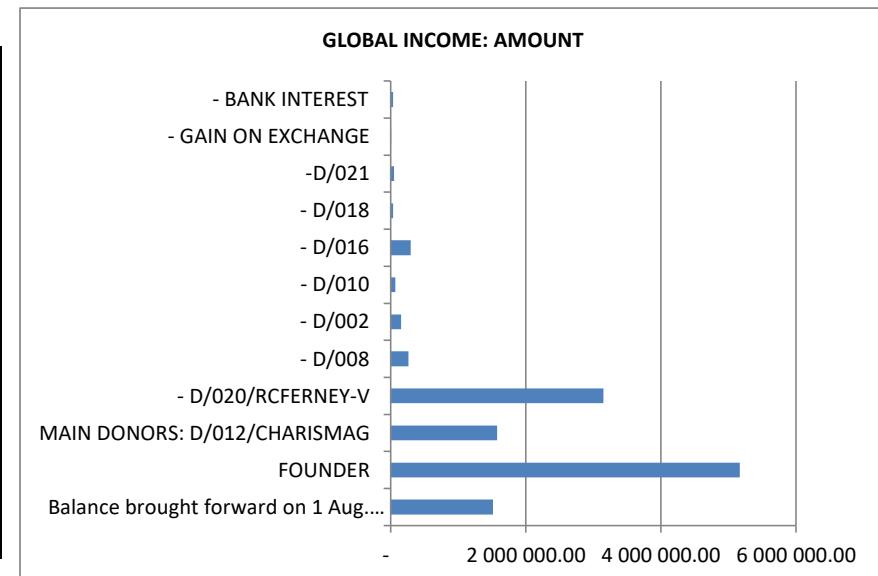
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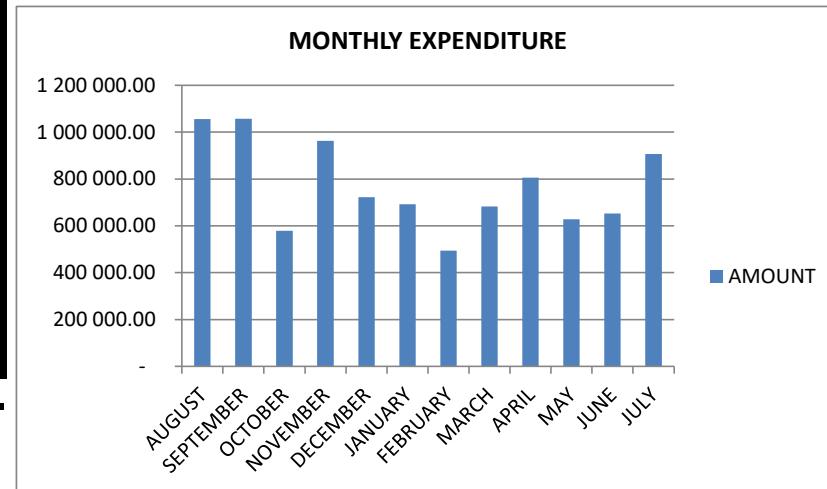
### GLOBAL INCOME:

<u>SOURCE OF INCOME</u>	<u>AMOUNT</u>	Equiv. In Euros
Balance brought forward on 1 Aug. 2016	1 511 592.00	2 304.43
FOUNDER	5 168 767.00	7 879.82
MAIN DONORS: D/012/CHARISMAG	1 574 280.00	2 400.00
- D/020/RCFERNEY-V	3 146 500.00	4 796.86
- D/008	262 380.00	400.00
- D/002	150 000.00	228.68
- D/010	65 595.00	100.00
- D/016	295 177.00	450.00
- D/018	32 797.00	50.00
- D/021	45 916.00	70.00
- GAIN ON EXCHANGE	329.00	0.50
- BANK INTEREST	34 577.00	52.71
<b>TOTAL INCOME</b>	<b>12 287 910.00</b>	<b>18 733.00</b>



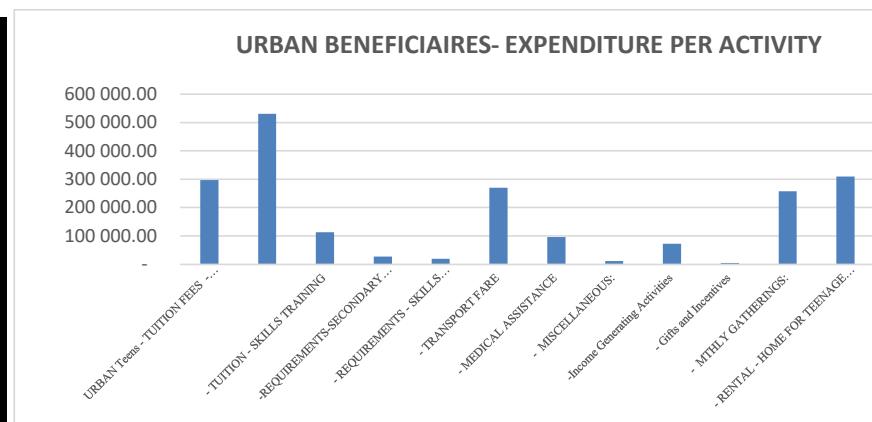
B.

<u>MONTHLY EXPENDITURE</u>	<u>AMOUNT</u>	<u>Equiv. In Euros</u>
AUGUST	1 055 514.00	1 609.14
SEPTEMBER	1 057 014.00	1 611.42
OCTOBER	578 656.00	882.16
NOVEMBER	962 416.00	1 467.21
DECEMBER	722 437.00	1 101.36
JANUARY	691 818.00	1 054.68
FEBRUARY	494 404.00	753.72
MARCH	683 161.00	1 041.48
APRIL	805 863.00	1 228.54
MAY	627 991.00	957.38
JUNE	652 956.00	995.44
JULY	906 888.00	1 382.56
<b>TOTAL EXPENDITURE</b>	<b>9 239 118.00</b>	<b>14 085.09</b>
<b>UNSPENT BALANCE AT 31 JULY 2017</b>	<b>3 048 792.00</b>	



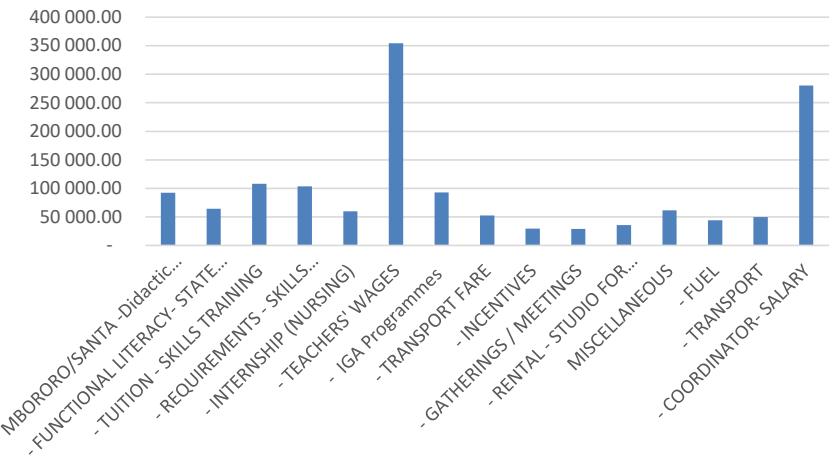
C.

<u>EXPENDITURE: BENEFICIARIES</u>	<u>AMOUNT</u>	<u>Equiv. In Euros</u>
URBAN Teens - TUITION FEES - SECONDARY EDUC.	297 000.00	452.78
- TUITION - POST SECONDARY (POLYTECHNIC)	531 000.00	809.51
- TUITION - SKILLS TRAINING	112 500.00	171.51
- REQUIREMENTS-SECONDARY & POST SECONDARY	27 000.00	41.16
- REQUIREMENTS - SKILLS TRAINING	19 500.00	29.73
- TRANSPORT FARE	269 950.00	411.54
- MEDICAL ASSISTANCE	96 100.00	146.51
- MISCELLANEOUS:	11 500.00	17.53
- Income Generating Activities	71 900.00	109.61
- Gifts and Incentives	5 000.00	7.62
- MTHLY GATHERINGS:	257 350.00	392.33
- RENTAL - HOME FOR TEENAGE MOTHERS	310 000.00	472.60
<b>TOTAL - URBAN TEENS</b>	<b>2 008 800.00</b>	<b>3 062.43</b>



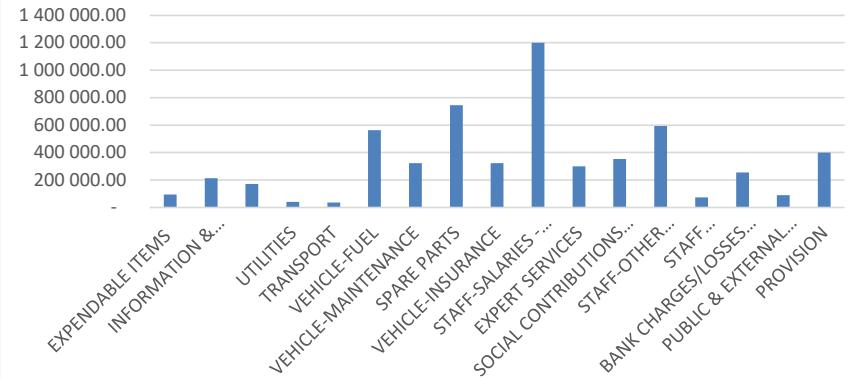
D.

<b>MBORORO/SANTA</b> -Didactic Materials	92 500.00	141.02
- FUNCTIONAL LITERACY- STATE EXAMS FSLC	64 500.00	98.33
- TUITION - SKILLS TRAINING	108 000.00	164.65
- REQUIREMENTS - SKILLS TRAINING	103 650.00	158.02
- INTERNSHIP (NURSING)	60 000.00	91.47
- TEACHERS' WAGES	354 000.00	539.68
- IGA Programmes	93 000.00	141.78
- TRANSPORT FARE	52 500.00	80.04
- INCENTIVES	29 500.00	44.97
- GATHERINGS / MEETINGS	29 000.00	44.21
- RENTAL - STUDIO FOR TEENAGE MOTHERS	36 000.00	54.88
<b>MISCELLANEOUS</b>	61 500.00	93.76
- FUEL	44 000.00	67.08
- TRANSPORT	50 000.00	76.23
- COORDINATOR- SALARY	280 000.00	426.86
<b>TOTAL - MBORORO/SANTA</b>	<b>1 458 150.00</b>	<b>2 222.96</b>
<b>TOTAL BENEFICIARIES</b>	<b>3 466 950.00</b>	<b>5 285.39</b>

**RURAL - MBORORO /SANTA - EXPENDITURE PER ACTIVITY**

**E. EXPENDITURE: ADMINISTRATION & MANAGEMENT**

	AMOUNT	Equiv. In Euros
EXPENDABLE ITEMS	94 700.00	144.37
INFORMATION & COMMUNICATION	213 000.00	324.72
DATA PROCESSING EQUIPMENT (MAINTENANCE)	171 500.00	261.45
UTILITIES	39 605.00	60.38
TRANSPORT	36 700.00	55.95
VEHICLE-FUEL	563 293.00	858.74
VEHICLE-MAINTENANCE	321 640.00	490.34
SPARE PARTS	745 081.00	1 135.88
VEHICLE-INSURANCE	323 075.00	492.53
STAFF-SALARIES - REGULAR	1 200 000.00	1 829.41
EXPERT SERVICES	300 000.00	457.35
SOCIAL CONTRIBUTIONS & INCOME TAX	352 393.00	537.23
STAFF-OTHER INDEMNITIES	593 000.00	904.03
STAFF DEVELOPMENT/TRAINING	72 625.00	110.72
BANK CHARGES/LOSSES ON TRANSACTIONS	255 556.00	389.60
PUBLIC & EXTERNAL RELATIONS	90 000.00	137.21
PROVISION	400 000.00	609.80
<b>TOTAL - ADMIN &amp; MANAGEMENT:</b>	<b>5 772 168.00</b>	<b>8 799.71</b>

**ADMIN & MANAGEMENT****F. AVAILABLE FUNDS AT 31 JULY 2017**

BANK BALANCE - SOCIETE GENERALE CAMEROON	-2 936 875.00
BANK BALANCE - CREDIT UNION (PROVISIONS)	-953 890.00
PETTY CASH CB02PC AT 31 JULY 2017	-17 185.00
PETTY CASH CB03PC AT 31 JULY 2017	-218 015.00
<b>TOTAL:</b>	<b>-4 125 965.00</b>

*Gladys Ndang*  
Chief Executive Director  
Haven of Hope Cameroon  
17 September 2017

**ANNEX : ANNUAL REPORT – 1ST AUGUST 2016 TO 31 JULY 2017**

**AUDIT OPINION**

Haven of Hope,  
P. O. Box 701 – Bamenda  
North West Region,  
Republic of Cameroon.,

DA

Annual Accounts for the year ended July 31<sup>st</sup> 2017

**4.0 Audit Opinion:**

We have examined the financial statements and the attached schedules which follow; together with the records and supporting documents from which they were prepared. We have also obtained all the information and explanations that we considered necessary for the purpose of the audit.

In our opinion:

- The terms of the Agreement concerning Haven of Hope have been adhered to by management;
- The books of accounts as maintained by the Management of the organization reflect a true and fair view of the Financial affairs of Haven of Hope for the year ended July 31<sup>st</sup> 2017 and the results of its operation for the period then ended.

Bamenda - North West Region,  
Republic of Cameroon.  
August 17<sup>th</sup> 2017



Chie Daniel Akwondo FCCA,  
Chartered Certified Accountant  
Registered Auditor - Cameroon  
Licensed by: UDEAC - EC 69  
ONECCA - ECP 111