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|  | King Mongkut’s University of Technology  **CPE 333 Software Engineering**    **LAB SHEET for Project Management Lab.** |

**Key Points to Effective Project Management:**

1. Define entire project scope
2. Project Risks and Mitigation Plan: Technology risks, People risks, Organizational risks, Requirements risks, Estimation risks
3. Resources Needed and Allocation: Materials, Personnel, Equipment, Facility, Time, Budget
4. Project Timeline
5. Project Monitoring and Review (Re-planning and change Timeline)
6. Communication Plan
7. Procurement (Purchasing) Management – includes supplier management.
8. Quality Management (Testing etc.)
9. Other Key Process Management