

# Lesley Limpangog

Ormoc City, Leyte / lesleylimpangog2@gmail.com / +639700880172

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## Summary

Efficient assistant with experience working at City Hall. Skilled in handling cheque and voucher distribution to various offices within the City Hall. Detail-oriented and committed to providing accurate and timely support to ensure smooth operations.

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## Experience

### City Hall

Assistant, Ormoc City, Leyte

11/2020 - 01/2022

Responsible for stamping and distributing cheques and vouchers to various offices within the City Hall.

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## Skills

Communication skills, Sales Skills

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## Education

### Senior High

Ormoc City Regional Sports Academy, Ormoc City, Leyte

06/2021

### Junior High

Linao National High School, Ormoc City, Leyte

06/2020

### Elementary

Tambulilid Elementary School, Ormoc City, Leyte

06/2015