[Last Name], [First Name]

Phone [Phone Number] · Email [Email] · LinkedIn in/[LinkedIn Username]

SUMMARY

[Summary]

EDUCATION

[Institution] [Location]

[Degree]

[Start and End Dates]

• **GPA**: [GPA]

Coursework: [Coursework]

EXPERIENCE

[Location] [Organization]

[Title / Role / Project Name]

[Start and End Dates]

[Start and End Dates]

• [Action Verb] + [Task] → [Outcome / Accomplishment]

[Organization]

[Location] [Title / Role / Project Name] [Start and End Dates]

• [Action Verb] + [Task] → [Outcome / Accomplishment]

ACTIVITIES & EXTRACURRICULARS

[Activity] [Location]

[Role / Project Name] [Start and End Dates]

[Activity] [Location]

[Role / Project Name]

• [Action Verb] + [Task] → [Outcome / Accomplishment]

AWARDS & ACCOMPLISHMENTS

[Award] [Date]

[Date] [Award]

• [Accomplishment]

SKILLS & INTERESTS

[Category]: [List in order of relevance]

[Category]: [List in order of relevance]

[Category]: [List in order of relevance]