# [Last Name], [First Name]

Phone [Phone Number] · Email [Email] · LinkedIn in/[LinkedIn Username]

### **EDUCATION**

[Institution] [Location]

[Degree]

[Start and End Dates]

• **GPA**: [GPA]

• Coursework: [Coursework]

## **EXPERIENCE**

[Organization] [Location]

[Title / Role / Project Name]

[Start and End Dates]

• [Action Verb] + [Task]  $\rightarrow$  [Outcome / Accomplishment]

[Organization] [Location]

[Title / Role / Project Name]

[Start and End Dates]

[Start and End Dates]

• [Action Verb] + [Task] → [Outcome / Accomplishment]

### **ACTIVITIES & EXTRACURRICULARS**

[Activity] [Location]

[Role / Project Name] [Start and End Dates]

[Activity] [Location]

[Role / Project Name]

• [Action Verb] + [Task] → [Outcome / Accomplishment]

### **AWARDS & ACCOMPLISHMENTS**

[Date]

[Date]

• [Accomplishment]

#### **SKILLS & INTERESTS**

[Category]: [List in order of relevance]

[Category]: [List in order of relevance]

[Category]: [List in order of relevance]