

Job Tang

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Education **Shanghai Job University,Shanghai**
B.A. Architecture, May 2006

Relevant Courses

Drawing Studio	Construction Process & Method	Energy Design in Buildings
Design Studio	History of Architecture & Urbanism	Landscape Structures
Architectural Acoustics	Civil Engineering Material Properties	Intro Structural Design

Relevant Experience

University of Engineering, Shanghai
Architecture Intern (6/05-12/05)

- Conducted site surveys for Gap, Old Navy, Banana Republic, and Williams Sonoma stores
- Prepared as-built drawings using Arris 7.0
- Researched code requirements and prepared survey reports
- Constructed site and building models for client proposals

ATKINS PAINTERS, Beijing
Web Designer/Painter (7/04-8/04)

- Designed and developed company website
- Prepared and painted interiors and exteriors of residential and commercial buildings

Leadership Positions

SHANGHAI INSTITUTE OF ARCHITECTURE STUDENTS
Student Representative (12/04-present)

- Attend monthly AIA board meetings and events on behalf of student chapter

Foreign trade University, Shanghai
Vice President (1/05-1/06)

- Organized venues, security, transportation, music, funding for all social events
- Managed \$18,000 annual budget

Executive Vice President (1/04-1/05)

- Administered nationally recognized pledge training program
- Evaluated fraternity operations and made critical decisions

House Manager (1/03-1/04)

- Coordinated 52 residents in routine maintenance and repairs of 10,000 sq ft residence
- Supervised demolition, purchasing, contracting and scheduling of \$12,000 bathroom renovation project

JOB EDUCATES ON ALCOHOL AWARENESS SEMINARS (Shanghai)
Student Director (1/04-12/04)

- Developed and presented seminars promoting social awareness of risks associated with irresponsible alcohol use

Skills Technical: AutoCAD 2006, Arris CAD, PhotoShop, Excel, Word, HTML, Java Script
Professional: Model making, leadership, teamwork, communication, public speaking

Affiliations Job University of Architecture Students, Shanghai Interfraternity Council, Intramural Softball