

# **UiTM Raub Club Registration System**

## **User Manual**

**SEMESTER MARCH-AUGUST 2024**

**GROUP: CDCS110 4E**

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UiTM Raub Club Registration System	Version : 1.0
User Manual	Date : 12/7/2024
Luqman Hanis Daniel bin Khailmi	

## **Revision History**

<b>Date</b>	<b>Version</b>	<b>Description</b>	<b>Author</b>

UiTM Raub Club Registration System	Version : 1.0
User Manual	Date : 12/7/2024
Luqman Hanis Daniel bin Khailmi	

## Table of Contents

<b>1. Student Affairs.....</b>	<b>5</b>
1.1 Login Page.....	5
1.2 Student Affairs Dashboard.....	5
1.3 Display Student List.....	6
1.4 Display Announcement List.....	6
1.5 Delete Announcement.....	7
1.6 Display Event List.....	8
1.7 Add New Club.....	8
<b>2. Club Admin.....</b>	<b>10</b>
2.1 Login Interface.....	10
2.2 Club Admin Interface.....	10
2.3 Display Announcement List.....	11
2.4 Display Event List.....	11
2.5 Display Club Member List.....	12
2.6 Display Applicant List.....	12
2.7 Contact Interface.....	14
2.8 Show Student Information.....	14
2.9 Add New Announcement.....	15
2.10 Add New Event.....	16
2.11 Update Club Profile.....	17
<b>3. Student.....</b>	<b>18</b>
3.1 Login Interface.....	18
3.2 Registration Interface.....	18
3.3 Student Dashboard.....	19
3.4 Display Announcement List.....	19

UiTM Raub Club Registration System	Version : 1.0
User Manual	Date : 12/7/2024
Luqman Hanis Daniel bin Khailmi	

3.5 Display Event List.....	20
3.6 Display Application Status.....	20
3.7 Explore Page.....	21
3.8 Club Profile.....	22
3.9 Contact Interface.....	22
3.9 Student Profile.....	23

UiTM Raub Club Registration System	Version : 1.0
User Manual	Date : 12/7/2024
Luqman Hanis Daniel bin Khailmi	

## 1. Student Affairs

### 1.1 Login Page

Student affairs need to provide their email and password to login into the system.

Figure 1.1: Login interface

### 1.2 Student Affairs Dashboard

After login, the user can choose whether they want to view all club, announcements, events or adding new club into the system.

Figure 1.2: Student affairs dashboard

UiTM Raub Club Registration System	Version : 1.0
User Manual	Date : 12/7/2024
Luqman Hanis Daniel bin Khailmi	

### 1.3 Display Student List

User can view student information, contact them or remove them from the system.

Student Name: Mohd Azim bin Zainal Student Email: azim90@gmail.com  <a href="#">Contact</a> <a href="#">View Profile</a> <a href="#">Delete</a>
Student Name: Luqman Hanis Daniel bin Khailmi Student Email: luqman@gmail.com  <a href="#">Contact</a> <a href="#">View Profile</a> <a href="#">Delete</a>
Student Name: Muhammad Amien bin Mohd Hasan Student Email: amien123@gmail.com  <a href="#">Contact</a> <a href="#">View Profile</a> <a href="#">Delete</a>
Student Name: Aiman Hadi bin Hadafi Student Email: aimanhadi@gmail.com  <a href="#">Contact</a> <a href="#">View Profile</a> <a href="#">Delete</a>

Figure 1.3: List of registered students

### 1.4 Display Announcement List

The system will display all announcements from all clubs in the system. The user can click the button ‘remove’ to remove any specific announcement.

Announcer : Muslim Apprentice Club Title : Iftar Gathering! Description : As part of our commitment to fostering community and spiritual growth, the Muslim Apprentice Club is delighted to invite you to our Ramadan Iftar Gathering! Join us for a memorable evening of breaking fast together in the spirit of unity and reflection. Experience the joy of Ramadan with fellow students as we share delicious food and meaningful conversations. Date : 25-06-2024  <a href="#">Delete</a>
Announcer : Muslim Apprentice Club Title : Special Event: Islamic Arts and Culture Exhibition! Description : We are thrilled to announce a special event hosted by the Muslim Apprentice Club: the Islamic Arts and Culture Exhibition! Join us for an enriching showcase of Islamic art, calligraphy, and cultural displays. Explore the beauty and diversity of Islamic artistry through various exhibits featuring traditional and contemporary artworks. Learn about the rich cultural heritage and artistic traditions that span centuries. Date : 25-06-2024  <a href="#">Delete</a>

Figure 1.4: List of announcements

UiTM Raub Club Registration System	Version : 1.0
User Manual	Date : 12/7/2024
Luqman Hanis Daniel bin Khailmi	

## 1.5 Delete Announcement

If an announcement is being deleted, the system will show a popup message to confirm that the task has been executed.

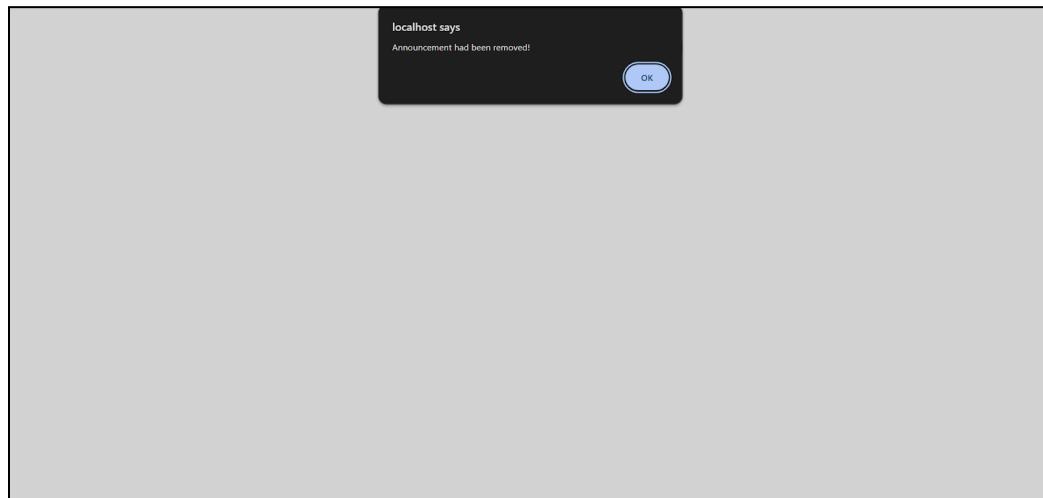


Figure 1.5.1: Interface after deleting announcement

The task also will update the announcement list so that the deleted announcement is no longer there.

Announcer	Title	Description	Date	Action
Muslim Apprentice Club	Special Event: Islamic Arts and Culture Exhibition!	We are thrilled to announce a special event hosted by the Muslim Apprentice Club: the Islamic Arts and Culture Exhibition! Join us for an enriching showcase of Islamic art, calligraphy, and cultural displays. Explore the beauty and diversity of Islamic artistry through various exhibits featuring traditional and contemporary artworks. Learn about the rich cultural heritage and artistic traditions that span centuries.	25-06-2024	Delete
Muslim Apprentice Club	Upcoming Activities of the Muslim Apprentice Club!	We are excited to announce the upcoming activities of the Muslim Apprentice Club. Join us for a series of enriching events designed to nurture your spiritual, academic, and personal growth. We will host weekly Halagah sessions focusing on spiritual enrichment and Islamic knowledge. These sessions provide a space for meaningful discussions and reflection.	25-06-2024	Delete

Figure 1.5.2: Updated announcement list

UiTM Raub Club Registration System	Version : 1.0
User Manual	Date : 12/7/2024
Luqman Hanis Daniel bin Khailmi	

## 1.6 Display Event List

In the ‘Display All Event’ section, the system will display all events that had been created by all clubs in the system. The user also can remove any specific events by clicking the ‘remove’ button.

The screenshot shows a web application interface titled 'URCRS'. On the left sidebar, there are five purple buttons: 'Show All Club', 'Show All Student', 'Show All Announcement', 'Show All Event', and '+ Add New Club' (highlighted in blue). The main content area displays two event entries in white boxes:

- Event 1:** Announcer : Muslim Apprentice Club, Title : Islamic Heritage Day, Description : Join us for a day of celebration and exploration of Islamic heritage!, Date : 29-06-2024, with a red 'Delete' button below.
- Event 2:** Announcer : English Club, Title : Meeting, Description : Weekly meeting, Date : 05-07-2024, with a red 'Delete' button below.

At the top right, there are 'Dashboard' and 'Log Out' buttons.

Figure 1.6: List of existing events

## 1.7 Add New Club

If the ‘Add New Club’ is clicked, it will popup a window that must be filled in order to add a club. The information such as club name, club email and club phone are mandatory while club mission and vision are optional.

The screenshot shows a modal window titled '+ ADD NEW CLUB' with the following fields:

- Club Name :
- Club Email :
- Password :
- Club Phone :
- Club Category:
- Club Mission (Optional):
- Club Vision (Optional):

A large text area on the right contains promotional text about the club's mission and vision.

Figure 1.7.1: Adding new club

UiTM Raub Club Registration System	Version : 1.0
User Manual	Date : 12/7/2024
Luqman Hanis Daniel bin Khailmi	

Club Name	Club Email	Action	Action	Action
Titus Takraw Club	titusraub@gmail.com	Contact	View Profile	Delete
Change Agent Club	cacultm@gmail.com	Contact	View Profile	Delete
ZUMBA	zumba@gmail.com	Contact	View Profile	Delete
English Club	englishclub@gmail.com	Contact	View Profile	Delete

Figure 1.7.2: Updated club list

Figure 1.7.2 showed the interface of the club list after the user added a new club. The new club will appear at the top of the list.

UiTM Raub Club Registration System	Version : 1.0
User Manual	Date : 12/7/2024
Luqman Hanis Daniel bin Khailmi	

## 2. Club Admin

### 2.1 Login Interface

Club admin needs to use the credentials that had been provided by student affairs when the club is created.

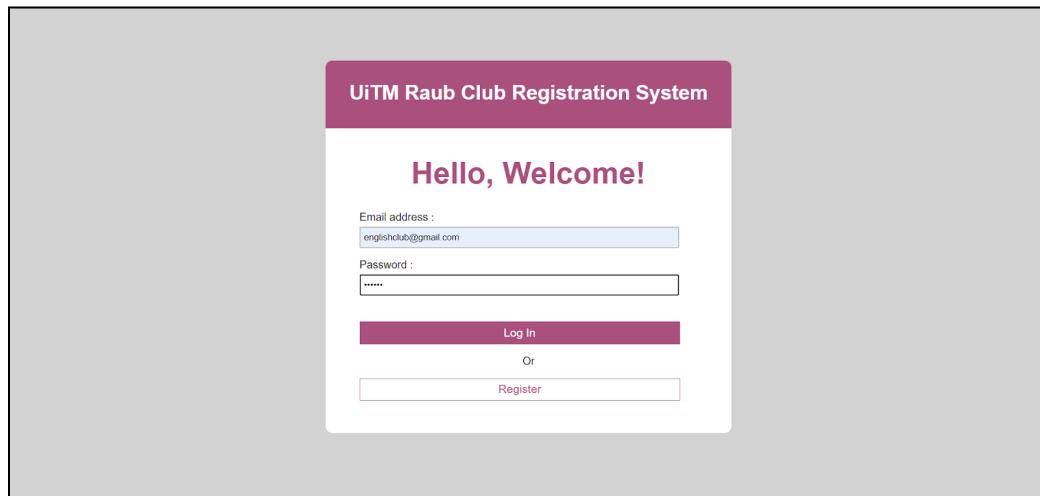


Figure 2.1: Login interface

### 2.2 Club Admin Interface

Club admin can view all announcements and events that had been created, view all club members and applicant list. They can also add new announcements and events by clicking the 'Add' button. The option to edit the club information also can be achieved by clicking the 'Edit Profile' button.

UiTM Raub Club Registration System	Version : 1.0
User Manual	Date : 12/7/2024
Luqman Hanis Daniel bin Khailmi	

Figure 2.2: Club admin interface

### 2.3 Display Announcement List

By clicking the ‘Announcement’ button, the club admin can see all existing announcement that had been made.

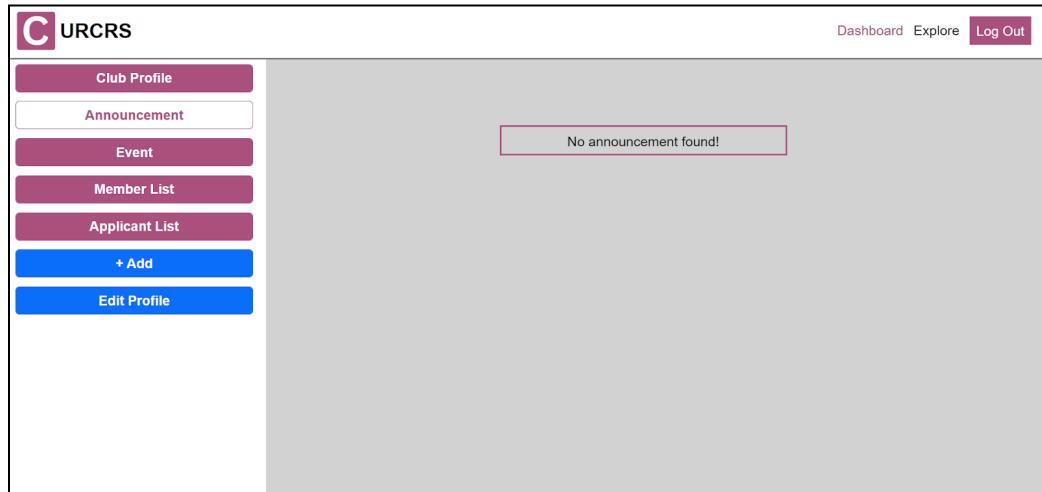


Figure 2.3: List of announcements

### 2.4 Display Event List

By clicking the ‘Event’ button, the club admin can view all events that had been created.



Figure 2.4: List of events

UiTM Raub Club Registration System	Version : 1.0
User Manual	Date : 12/7/2024
Luqman Hanis Daniel bin Khailmi	

## 2.5 Display Club Member List

By clicking the ‘Member List’ button, the club admin can view all students that have joined their club.

The screenshot shows the 'Club Profile' section of the application. On the left sidebar, under 'Club Profile', there is a 'Member List' button. The main content area displays a message: 'No members found for this club.'

Figure 2.5: List of club members

## 2.6 Display Applicant List

By clicking the ‘Applicant List’ button, the club admin can view all applications from students that want to join the club. They can choose whether they want to approve or reject the application.

The screenshot shows the 'Club Profile' section of the application. On the left sidebar, under 'Club Profile', there is an 'Applicant List' button. The main content area displays two pending applications:

- Name: Luqman Hanis Daniel bin Khailmi  
Email: lugman@gmail.com  
Status: Pending  
Buttons: Approve, Reject, View Profile
- Name: Adib Solehin bin Nazri  
Email: adibun@gmail.com  
Status: Pending  
Buttons: Approve, Reject, View Profile

Figure 2.6.1: List of applicant

UiTM Raub Club Registration System	Version : 1.0
User Manual	Date : 12/7/2024
Luqman Hanis Daniel bin Khailmi	

The screenshot shows the 'URCRS' application interface. On the left, a sidebar menu includes 'Club Profile', 'Announcement', 'Event', 'Member List', 'Applicant List' (highlighted in pink), '+ Add', and 'Edit Profile'. The main content area displays two profiles in boxes:

- Rejected Profile:** Name: Luqman Hanis Daniel bin Khailmi, Email: luqman@gmail.com, Status: Rejected. Includes a 'View Profile' button.
- Approved Profile:** Name: Adib Solehin bin Nazri, Email: adibun@gmail.com, Status: Approved. Includes a 'View Profile' button.

Figure 2.6.2: Updated applicant list

If an application is approved, the student will be added to the club member list and if the application is rejected, the student will not be added into the club member list.

The screenshot shows the 'URCRS' application interface. On the left, a sidebar menu includes 'Club Profile', 'Announcement', 'Event', 'Member List' (highlighted in pink), 'Applicant List', '+ Add', and 'Edit Profile'. The main content area displays a single member profile in a box:

- Approved Member Profile:** Name: Adib Solehin bin Nazri, Email: adibun@gmail.com. Includes 'Contact' (blue), 'View Profile' (grey), and 'Remove' (red) buttons.

Figure 2.6.3: Updated member list

Figure 2.6.3 showed the updated member list where the approved student had been added into the member list. The club admin can choose whether they want to contact them, view their information or remove them from the club.

UiTM Raub Club Registration System	Version : 1.0
User Manual	Date : 12/7/2024
Luqman Hanis Daniel bin Khailmi	

## 2.7 Contact Interface

If the club admin want to contact the student, they can click the ‘contact’ button and they will be redirected into the default mail application in their system with the specific student’s email has been set into the receiver email.

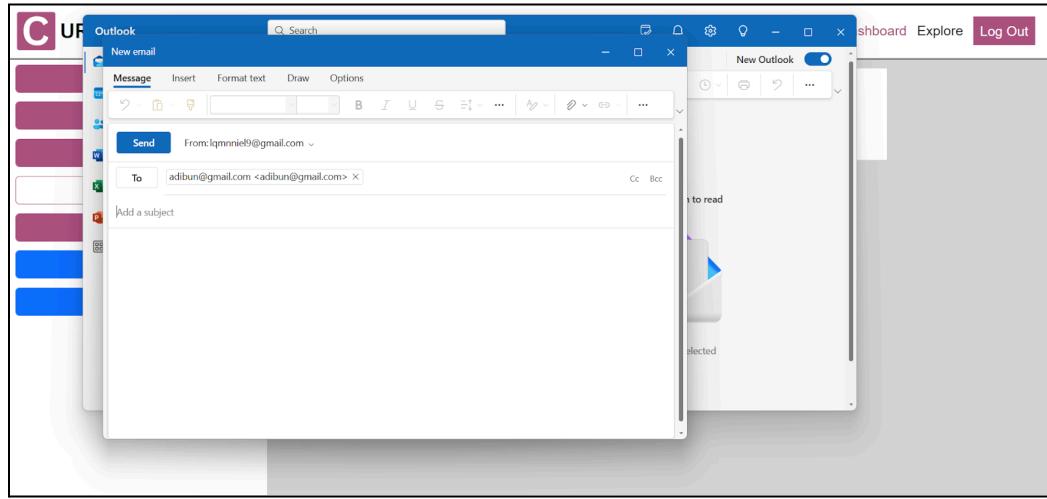


Figure 2.7: Interface after clicking ‘Contact’

## 2.8 Show Student Information

If the club admin want to view the student’s profile, they can click the ‘View Profile’ button and will be redirected to the student’s profile page.

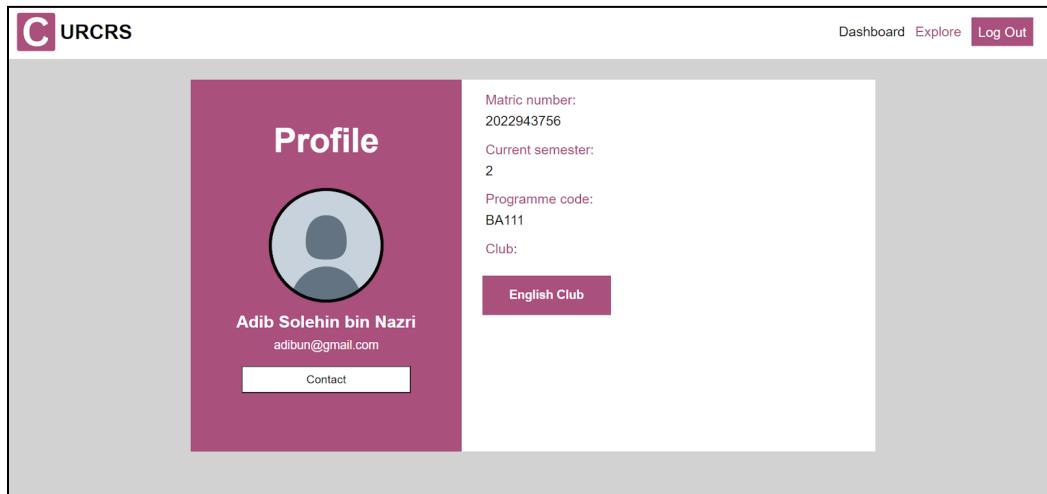


Figure 2.8: Viewing specific student information

UiTM Raub Club Registration System	Version : 1.0
User Manual	Date : 12/7/2024
Luqman Hanis Daniel bin Khailmi	

## 2.9 Add New Announcement

If the club admin wants to add an announcement, they can click the '+Add' button and a popup window will be shown. They can choose 'Announcement' and fill all the required information before submit it.

The screenshot shows a modal window titled '+ ADD' for adding a new announcement. On the left, there's a sidebar with navigation links: Club Profile, Announcement (which is highlighted in pink), Event, Member List, Applicant List, + Add, and Edit Profile. The main area of the modal has a 'Choose Type:' section with two radio buttons: 'Announcement' (selected) and 'Event'. Below that is an 'Announcement Title:' input field containing 'New announcement!'. Underneath is a 'Description:' input field containing 'This is an example.'. At the bottom right of the modal is a 'Submit' button.

Figure 2.9.1: Adding new announcement

After the data has been submitted, the announcement list will be updated showing the new created announcement.

The screenshot shows the main application interface after an announcement has been added. The sidebar on the left is identical to Figure 2.9.1. The main content area now displays a success message 'New announcement!' in a pink header bar. Below it is the announcement itself, which includes the text 'This is an example.' and the date '03-07-2024'.

Figure 2.9.2: Updated announcement list

UiTM Raub Club Registration System	Version : 1.0
User Manual	Date : 12/7/2024
Luqman Hanis Daniel bin Khailmi	

## 2.10 Add New Event

If the club admin wants to add an event, they can click the '+Add' button and a popup window will be shown. They can choose 'Event' and fill all the required information before submitting it.

The screenshot shows a modal window titled '+ ADD' for adding a new event. On the left, there's a sidebar with navigation links: Club Profile, Announcement, Event (which is selected and highlighted in blue), Member List, Applicant List, + Add, and Edit Profile. The main area of the modal has the following fields:  
 - Choose Type: A radio button group where 'Event' is selected.  
 - Event Title: An input field containing 'Meeting'.  
 - Description: An input field containing 'Weekly meeting'.  
 - Date: A date input field showing '05/07/2024'.  
 - Submit: A purple 'Submit' button at the bottom.

Figure 2.10.1: Adding new event

After the data has been submitted, the events list will be updated showing the new created event.

The screenshot shows the main dashboard after adding the event. The sidebar remains the same. The main content area displays a single event entry:  
 - Event Name: Meeting  
 - Description: Weekly meeting  
 - Date: Event Date: 05-07-2024

Figure 2.10.2: Updated event list

UiTM Raub Club Registration System	Version : 1.0
User Manual	Date : 12/7/2024
Luqman Hanis Daniel bin Khailmi	

## 2.11 Update Club Profile

If the club admin wants to modify the club's information, they can click the 'Edit Profile' button and a popup window will be shown. They just need to fill the input box of the data that they want to change and leave the other blank.

The screenshot shows a 'Club Profile' section with a sidebar containing links for Announcement, Event, Member List, Applicant List, + Add, and Edit Profile. The main area displays the club's mission statement: 'To be a dynamic club that inspires fluency and creativity in English language usage, empowering members to excel in academic, professional, and personal endeavors.' Below this, there are input fields for 'New Vision' (empty), 'Current Email' (englishclub@gmail.com), 'New Email' (empty), 'Current Phone' (01185743645), and 'New Phone' (0178674536). A 'Submit' button is located at the bottom of the form.

Figure 2.11.1: Updating club information

After clicking submit, the club admin can see the updated data in the 'Club Profile' section.

The screenshot shows the updated club profile. The mission statement now includes the new vision: 'To cultivate a passion for the English language and literature among students, fostering communication skills, critical thinking, and cultural awareness through engaging activities and discussions.' The vision statement remains the same. The contact information is listed as 'Email: englishclub@gmail.com' and 'Phone: 0178674536'.

Figure 2.11.2: Updated club information

UiTM Raub Club Registration System	Version : 1.0
User Manual	Date : 12/7/2024
Luqman Hanis Daniel bin Khailmi	

### 3. Student

#### 3.1 Login Interface

The student need to provide the email address and password that they use when registering into the system to log in.

Figure 3.1: Login interface

#### 3.2 Registration Interface

If the student is a new user, they can go to the register section. They will be required to provide information such as full name, matric number and current semester.

Figure 3.2: Registration interface

UiTM Raub Club Registration System	Version : 1.0
User Manual	Date : 12/7/2024
Luqman Hanis Daniel bin Khailmi	

### 3.3 Student Dashboard

Figure 3.3 shows the student's dashboard. The student can choose to view all announcements and events from the club that they had joined or the status of their application by clicking the respective button on the left side of the screen. If the student wants to explore more clubs, they can click the 'Explore' button.

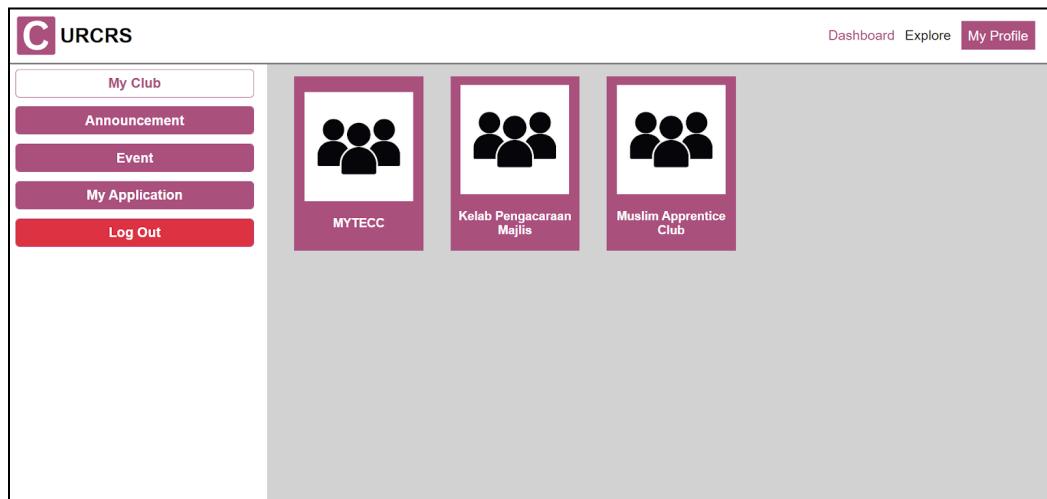


Figure 3.3: Student dashboard

### 3.4 Display Announcement List

The 'Announcement' section will show all announcements from joined clubs.

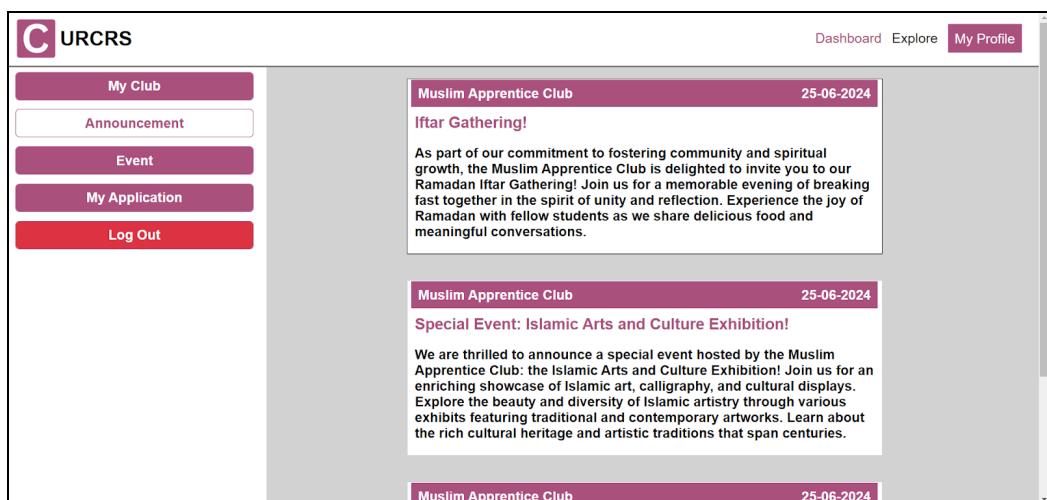


Figure 3.4: List of announcements

UiTM Raub Club Registration System	Version : 1.0
User Manual	Date : 12/7/2024
Luqman Hanis Daniel bin Khailmi	

### 3.5 Display Event List

The ‘Event’ section will show all announcements from joined clubs.

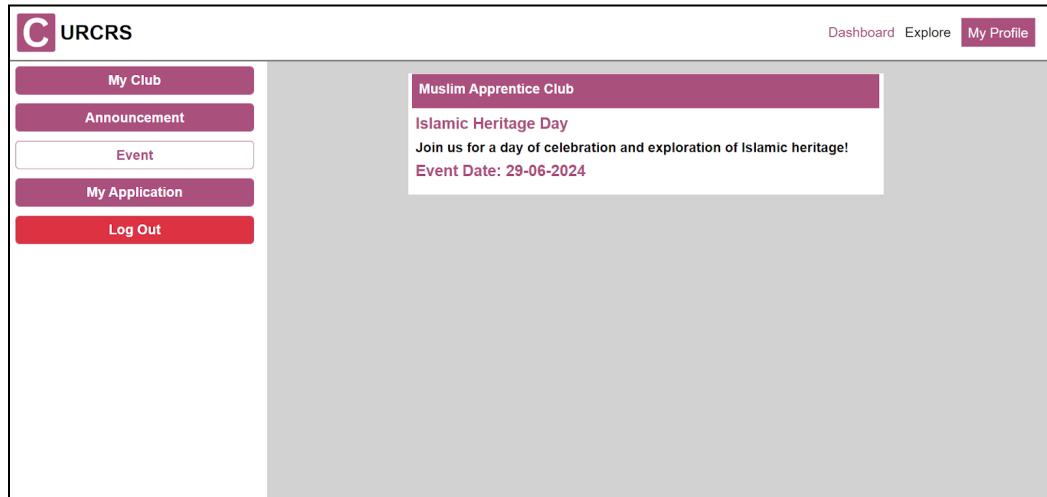


Figure 3.5: List of events

### 3.6 Display Application Status

The ‘My Application’ section will show all current status regarding the application that has been made to join a club.

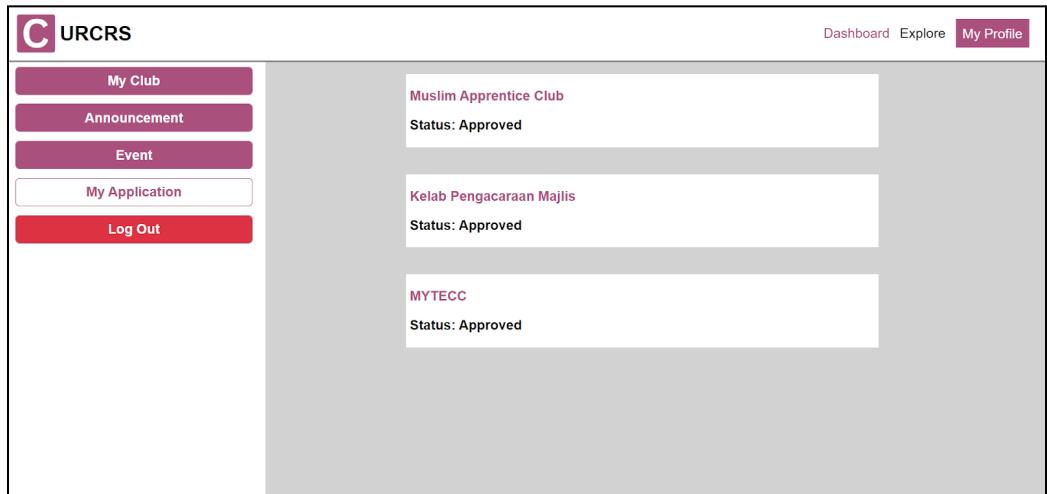


Figure 3.6: List of events

UiTM Raub Club Registration System	Version : 1.0
User Manual	Date : 12/7/2024
Luqman Hanis Daniel bin Khailmi	

### 3.7 Explore Page

In the explore page, the user can choose whether they want to view clubs by searching the name or by their category.

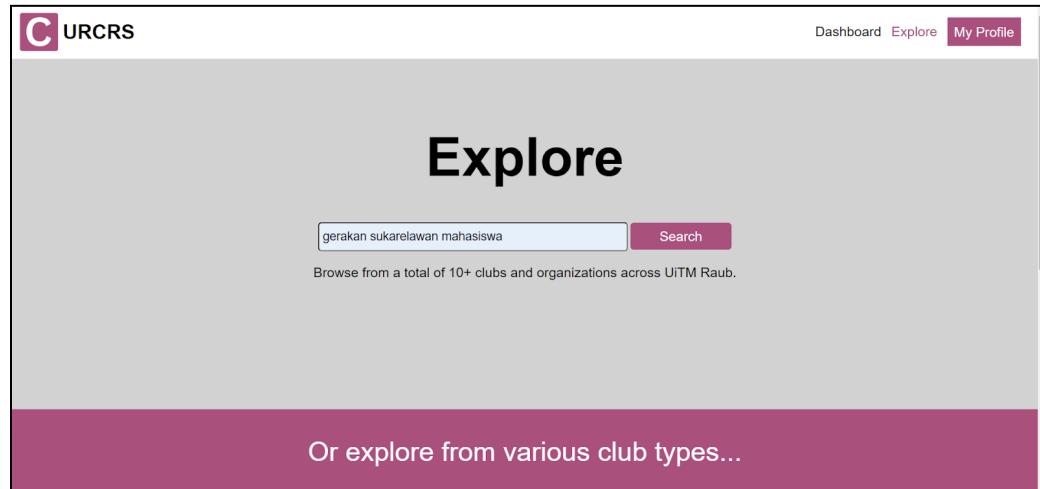


Figure 3.7.1: Explore page



Figure 3.7.2: Selection of club types

UiTM Raub Club Registration System	Version : 1.0
User Manual	Date : 12/7/2024
Luqman Hanis Daniel bin Khailmi	

### 3.8 Club Profile

In the club profile page, the user can choose whether they want to apply to join the club or contact them.

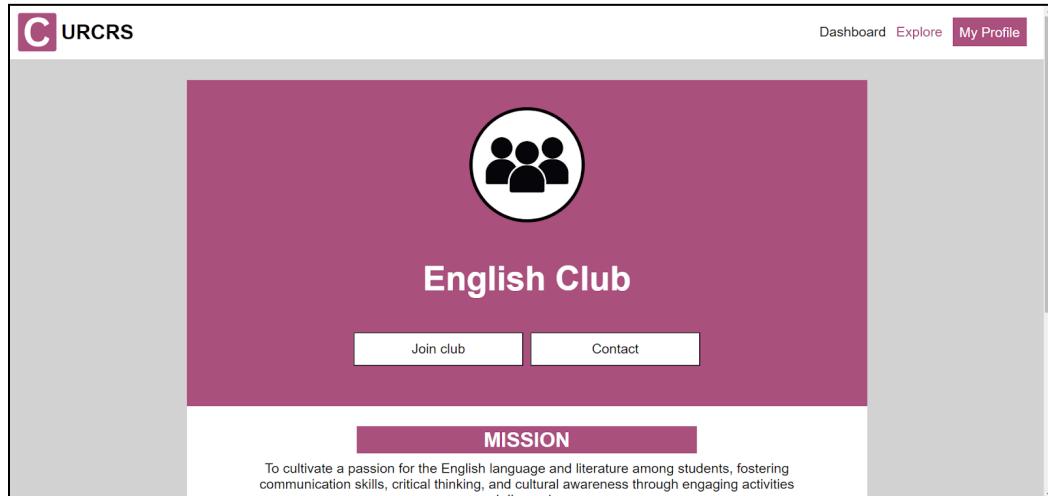


Figure 3.8: Club profile

### 3.9 Contact Interface

If the student want to contact the club admin, they can click the ‘contact’ button and they will be redirected into the default mail application in their system with the specific club’s email has been set into the receiver email.

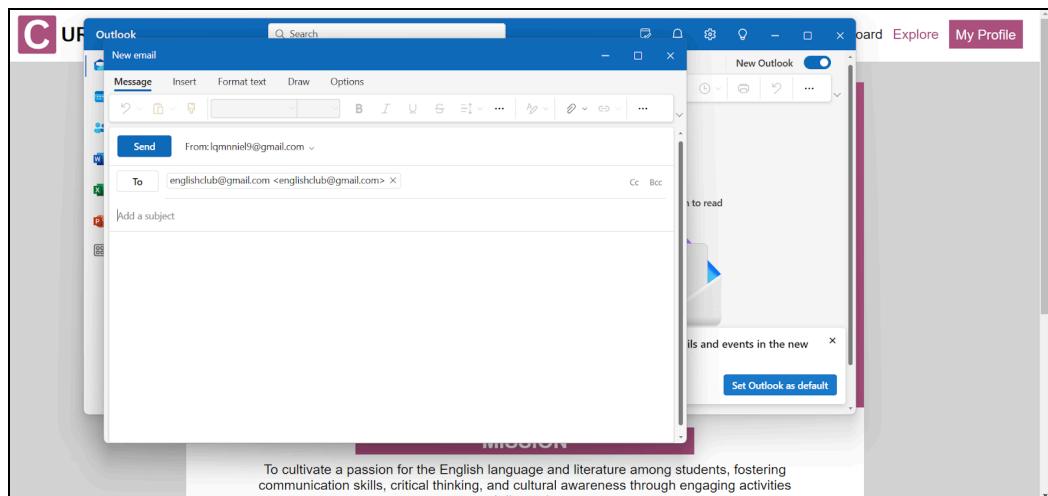


Figure 3.4: Interface after clicking ‘Contact’

UiTM Raub Club Registration System	Version : 1.0
User Manual	Date : 12/7/2024
Luqman Hanis Daniel bin Khailmi	

### 3.9 Student Profile

In the user profile, the student can view all information regarding themselves. The information that is being displayed in the their profile page is also the same informations that can be seen be club admin and student affairs.

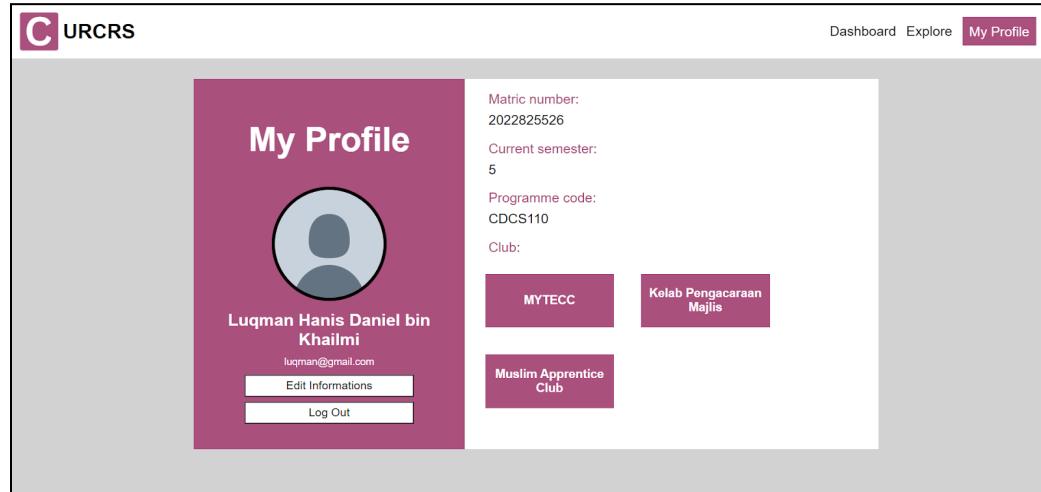


Figure 3.9.1: Student profile

The student can edit their information by clicking the 'Edit Informations' button.

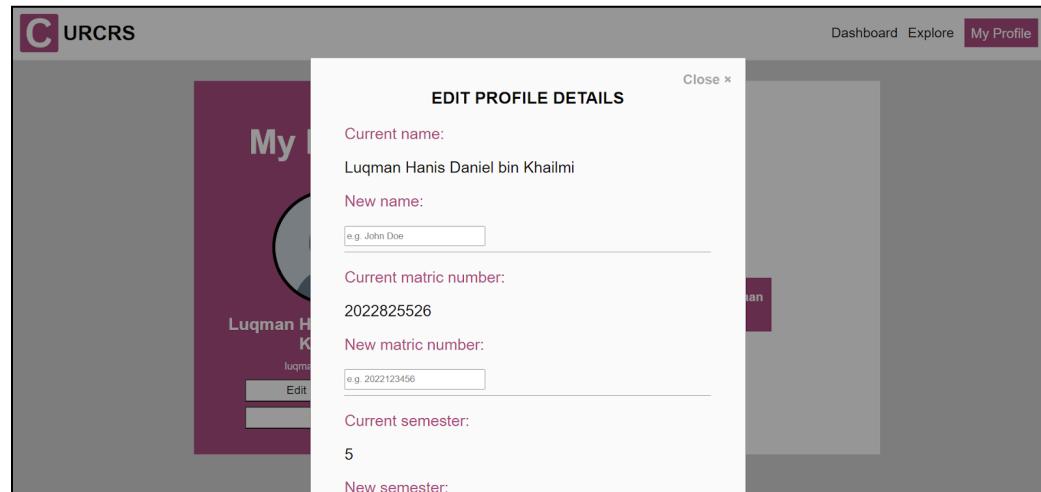


Figure 3.4: Updating profile