

## Training Record Form

No. : 20260128PP01

Training Subjects	New Employee Training		
Training Objectives	Ensure understanding of updated working procedures and responsibilities		
Evaluation Methods	<input type="checkbox"/> Written Examinations <input checked="" type="checkbox"/> Oral Q&A <input type="checkbox"/> Job Practice Evaluation <input type="checkbox"/> Others :		
Time of Training	Jan-28-2026	Duration	9:30 AM - 4:30 PM PST
Lecturer	Pham Phuoc	Place of Training	On-Site

### Sign-in Detail

Employee No.	Name	Department		Employee No.	Name	Department
12032		PR				

### Assessment Conclusion :

1 participants attended in this training; 1 participants passed the evaluation assessment.

Recorded by/Date : Jan-28-2026

# Employee Training Record

**List each Document Separately**

Document No.	Document Title	Rev.	Trainer (Print)
VM-QM-00	Quality Manual	E7	Phuoc Pham
VM-QP-041	Quality Policy and Quality Objectives Mana...	A1	Phuoc Pham
VM-QP-701	Record Control Procedure (VMA Site)	A0	Phuoc Pham
VM-QP-700	Document Control Procedure (VMA Site)	A1	Phuoc Pham
VM-QP-702	Facility Control Procedure (VMA Site)	A0	Phuoc Pham
VM-QP-703	Environmental Control Procedure (VMA Site)	A0	Phuoc Pham
T-0003	Inspection procedure for pericardium fixation	02	Phuoc Pham
T-0003-01	Form, Final Inspection for Treated Porcine...	02	Phuoc Pham
T-0002	Inspection procedure for pericardium after...	02	Phuoc Pham
P-0011-01	Traveler - 1N Sodium Hydroxide	01	Phuoc Pham
P-0011	Procedure for 1N Sodium Hydroxide Preparation	02	Phuoc Pham
P-0010-01	Traveler - 1N Hydrochloric Acid	01	Phuoc Pham
P-0010	Procedure for Procedure for 1N Hydrochloric Acid	02	Phuoc Pham
P-0009-01	Traveler - 75% Isopropyl Alcohol	01	Phuoc Pham
P-0009	Procedure for 75% Isopropyl Alcohol Prep	02	Phuoc Pham
P-0008-03	Water Characteristics Monitoring Log	04	Phuoc Pham
P-0008-02	Environmental Monitoring Pressure Differen...	04	Phuoc Pham
P-0007-02	Form, Weekly and Monthly CEA Log	02	Phuoc Pham
P-0007-01	Form, Daily CEA Log	03	Phuoc Pham
P-0008	Procedure for CEA Monitoring	02	Phuoc Pham
P-0008-01	Environmental Monitoring Temperature Log	05	Phuoc Pham
P-0007	Procedure for cleaning and disinfecting pr...	02	Phuoc Pham
P-0006	Procedure for cleaning and disinfecting eq...	02	Phuoc Pham
P-0001	Procedure for solution preparation	03	Phuoc Pham
P-0001-01	Traveler - Saline	03	Phuoc Pham
P-0001-02	Traveler - Glutaraldehyde	04	Phuoc Pham
P-0001-03	Traveler - Sterilant	04	Phuoc Pham
P-0002	Procedure for pericardium fat-removing and...	03	Phuoc Pham

## Employee Training Record (continued)

Document No.	Document Title	Rev.	Trainer (Print)
P-0002-01	Traveler - Treated Porcine Pericardium	05	Phuoc Pham
P-0003	Procedure for pericardium fixation	03	Phuoc Pham
P-0004	Procedure for Fisnished pericardium packag...	05	Phuoc Pham
P-0004-01	Packaging Form for Packaged Porcine Perica...	05	Phuoc Pham
P-0005	Procedure for gowning	03	Phuoc Pham
VM-QP-180	Preservation of Product Control Procedure	D1	Phuoc Pham
VM-QP-250	Nonconformity Control Procedure	D2	Phuoc Pham
VM-QP-706	Packaging, Shipping and Labeling Control P...	A0	Phuoc Pham
VM-QP-708	Warehouse Control Procedure (VMA Site)	A0	Phuoc Pham
VM-QP-707	Lot Number and Part Number Control Procedu...	A0	Phuoc Pham
VM-QP-709	Equipment Calibration Control Procedure (V...	A0	Phuoc Pham
VM-QR-05003	Position Management Regulation	A5	Phuoc Pham
VM-QR-70301	Deionized Water Management Regulation (VMA...	A0	Phuoc Pham
VM-QR-70302	Hazardous Waste Management Regulation (VMA...	A0	Phuoc Pham