



Republic of the Philippines  
URBIZTONDO, PANGASINAN  
**OFFICE OF THE BUILDING OFFICIAL**



**CERTIFICATE OF INDIGENCY Requirements**

1. Duly accomplished Application Form for Certificate of Indigency from the Municipal Social Welfare and Development Office (MSWDO) or Barangay Hall.
2. Original and photocopy of valid government-issued ID of the applicant (e.g., Philippine Passport, Driver's License, SSS ID, PRC ID, Postal ID, Voter's ID, UMID) with local address.
3. Proof of residency in the barangay for at least six (6) months (e.g., Barangay Clearance, utility bill with address).
4. Proof of income or lack thereof (e.g., Certificate of No Income from BIR, affidavit of unemployment, or an endorsement letter from the Barangay Chairman attesting to the applicant's indigency).
5. Photocopy of household sketch or location map.
6. List of household members and their relationship to the applicant.
7. A sworn statement indicating the reason for needing the certificate (e.g., medical assistance, scholarship application, legal aid).
8. Recent 1x1 colored photograph of the applicant.