

487 Averill Avenue, Apt#4 Rochester, NY 14607

Tel: (508) 991-1212 Email: ler6746@gmail.com

Website: luzramirez.com Twitter: luz\_ramirez Linked In: LuzERamirez

#### **OBJECTIVE**

To obtain a full time marketing position utilizing my knowledge of advertising, marketing and event coordination.

### **EDUCATION**

Rochester Institute of Technology

Major: Advertising / Public Relations

Minor: Creative Writing

2006-2010

GPA: 3.44

# **RELATED COURSES**

- Campaign Management & Planning
- Buyer Behavior
- Internet Marketing

- Online Advertising
- Public & Media Relations
- · Marketing for Nonprofits

### **EXPERIENCE**

Technical Support Representative M5 Networks, Rochester, New York

Troubleshoot IP phone and network issues for all corporate clients.

Special Events Manager

April 2008 - May 2010

Nov 2010 - Present

College Activities Board, Rochester Institute of Technology

Developed, implemented and coordinated weekly events and major concerts on the RIT campus with attendance ranging from 50 to 4,000 students.

**Development Assistant** 

Jan 2010 - May 2010

E. Philip Saunders College of Business, Rochester Institute of Technology Assisted in the development of events, gift acquisitions, donor stewardship and annual gift giving.

Dividends Magazine Editorial Manager

Sept 2009 – Feb 2010

E. Philip Saunders College of Business, Rochester Institute of Technology Conceptualized, wrote articles and designed the 24 page alumni magazine, Dividends which was distributed to 15,000 business alumni.

Marketing & Employee Relations Intern

May 2009 – July 2009

Excellus Blue Cross Blue Shield, Rochester, New York

Gathered employee satisfaction information, created programs for internal requests and marketed the employee benefits program to the company.

Student Marketing Consultant

Dec 2008 - Feb 2009

Haulen, Rochester, New York

Created a strategic marketing audit and proposed enhancements to the company's internet marketing strategy increasing sales by 30%.

## **PROGRAMS & SKILLS**

- Blackbaud Raiser's Edge
- Adobe Creative Suite
- Microsoft Office Suite

- Social Networking
- In-depth Researcher
- Internet Marketing