# **Sprint 1 Dailies**

# Week of Monday May 25th

## Monday

## Josh

What have you done since the last daily meeting?

- 80% done mock up v2

What will you do today?

- finish mock up
- send it to aiden
- might have a look at readme

Is anything blocking you from doing your work?

- figma was weird to learn, but all good now

## Murphy

What have you done since the last daily meeting?

- local react hello world
- openshift hello world
- figured out github auto updates

What will you do today?

- self learning
- work on eportfolio

Is anything blocking you from doing your work?

- no

## Kellv

What have you done since the last daily meeting?

- working on playbook look and flowing md files What will you do today?
- continue on playbook stuff

Is anything blocking you from doing your work?

- jekyll is kinda hard

#### **Other Business**

- I might be moving to 7-3pm X
- look at the board X
- rename merge cards X
- Eportfolio work X
- camosun kanban X

## **Tuesday**

#### Josh

What have you done since the last daily meeting?

- finished mockup v2

What will you do today?

- prep for app meeting tomorrow (josh will run it)

- maybe charter revisions

Is anything blocking you from doing your work?

- no

## Murphy

What have you done since the last daily meeting?

- eportfolio stuff
- openshift training

What will you do today?

- namespace policies

Is anything blocking you from doing your work?

- no

## **Kelly**

What have you done since the last daily meeting?

- playbook setup

What will you do today?

- playbook setup

Is anything blocking you from doing your work?

- it's hard

#### **Other Business**

- longer meeting on thursday

## Wednesday

#### Josh

What have you done since the last daily meeting?

- english project charter revisions
- prep for bc innovate meeting today

What will you do today?

- meeting
- more meeting prep

Is anything blocking you from doing your work?

- english, need a second set of eyes on that

## Murphy

What have you done since the last daily meeting?

- network security policy
- password encryption for eportfolio

What will you do today?

- continuing working on auto deployment from github to prod container Is anything blocking you from doing your work?

- no, the task is hard, but that's okay!

#### Kelly

What have you done since the last daily meeting?

- playbook work

What will you do today?

- more playbook work

Is anything blocking you from doing your work?

- no

#### **Other Business**

- english sentence X
- robert email X

## Thursday

#### Josh

What have you done since the last daily meeting?

- presentation

What will you do today?

- English attendance
- larger team meeting
- more figma stuff
- maybe epics-> user stories

Is anything blocking you from doing your work?

- no, maybe api

## Murphy

What have you done since the last daily meeting?

- github auto build

What will you do today?

- larger team meeting
- document what you did to get GitHub to OpenShift automatic build Is anything blocking you from doing your work?

- pipeline cli (not a big deal)

## Kelly

What have you done since the last daily meeting?

- playbook work
- some planning

What will you do today?

- maybe more playbook work
- hoping to get more prep and planning done
- larger team meeting

Is anything blocking you from doing your work?

- no

## **Larger Team Meeting**

- Planning for the next sprint X
- Retro X
- How are journals going? X
- Review to complete on board X
- Clean up backlog X
- Robert feedback on plays X
- Robert roadmap X
  - playbook
  - solution
- conceptual architecture X

- Murphy Documentation X
  - "Also I am trying to get feedback on the initial stubbing of plays 4&5 from other people before I dive into nominal check lists. I really want to see Murphy document the processes he showed yesterday to do code publishing from Github to OpenShift as soon as possible if you can reaffirm that to him it can just be in a word doc for now so I understand it better" -Robert
- career meeting X

## Friday N/A

#### Josh

What have you done since the last daily meeting?

What will you do today?

Is anything blocking you from doing your work?

## Murphy

What have you done since the last daily meeting?

What will you do today?

Is anything blocking you from doing your work?

## **Kelly**

What have you done since the last daily meeting?

What will you do today?

Is anything blocking you from doing your work?

#### Post Retro

- ms teams invite X
- add trello cards (versioning, openshift github flowchart) X
- dates on road maps (eight great dates with our mates, to decide our fate) X
- wsr
- extra part
- burn up chart
- back log
- vm X

# Week of Monday May 18th

Monday - N/A Josh What have you done since the last daily meeting?

What will you do today?

Is anything blocking you from doing your work?

## Murphy

What have you done since the last daily meeting?

What will you do today?

Is anything blocking you from doing your work?

## Kelly

What have you done since the last daily meeting?

What will you do today?

Is anything blocking you from doing your work?

## Tuesday

#### Josh

What have you done since the last daily meeting?

- nothing

What will you do today?

- attend class and complete presentation assignment with group Is anything blocking you from doing your work?

- no

## Murphy

What have you done since the last daily meeting?

- General learning based on Robert's resources that he sent What will you do today?
- attend class and complete presentation assignment with group Is anything blocking you from doing your work?
- no

## Kelly

What have you done since the last daily meeting?

- got jekyll site from GSA working locally, now able to make changes What will you do today?
- attend class and complete presentation assignment with group Is anything blocking you from doing your work?
- no

## **Other Business**

- pick presentation topic home fire safety to young adults
- estimate units of effort for current sprint 27 units
- acceptance criteria for sprint / deadlines

# Wednesday

#### Josh

What have you done since the last daily meeting?

- english
- looked at murphy's stuff

What will you do today?

- prep for solution ideation meeting
- work more on architecture ideation

Is anything blocking you from doing your work?

- solution personas (email robert and ask about that)
- hard to tell what robert wants
- I'm just going to do what makes sense to me

## Murphy

What have you done since the last daily meeting?

- english
- first draft mock up

What will you do today?

- prep for meeting
- working with josh on solution stuff

Is anything blocking you from doing your work?

- not sure about draft

## Kelly

What have you done since the last daily meeting?

- english
- e portfolio skeleton

What will you do today?

- more work on playbook recommendation
- md file flowing and bc gov look

Is anything blocking you from doing your work?

- no

#### **Other Business**

- To do for ideation meeting (check email)
- eportfolio demo

## Thursday

#### Josh

What have you done since the last daily meeting?

- mockup solution v1

What will you do today?

- start mockup v2

Is anything blocking you from doing your work?

- no

## Murphy

What have you done since the last daily meeting?

- personas
- self learning

What will you do today?

- go to english
- re-do Solution Architecture Mock Up
- update personas.

Is anything blocking you from doing your work?

- no

## **Kelly**

What have you done since the last daily meeting?

- customized the playbook site
- forked the main repo
- played around with github pages
- added license.md
- added ministry tag "citz"

What will you do today?

- more work on playbook

Is anything blocking you from doing your work?

- no

#### **Other Business**

- look at trello board (add prototype v2, user stories)
- maybe josh continues with app stuff and murphy deploys a simple react on openshift
- openshift (pull together bd dev resources for deploying node.js app, make a node hello world)
- eng collab questions
- mini retro tomorrow
- wsr2 tomorrow
- maybe robert meeting tomorrow
- db, login save their subscriptions
  - for the sake of having a working db

## **Friday**

#### Josh

What have you done since the last daily meeting?

- Explored alternate tooling for UI Mockup

What will you do today?

- WSR2
- Hopefully finish UIv2

Is anything blocking you from doing your work?

- No

#### Murphy

What have you done since the last daily meeting?

- Attended English (spoke for us)
- OpenShift Node.js Hello World

What will you do today?

- WSR2
- OpenShift 101

Is anything blocking you from doing your work?

- No

#### **Kelly**

What have you done since the last daily meeting?

- whole bunch of git stuff
- added to backlog

- Set up for wsr
- emailed katie and handed in presentation

What will you do today?

- WSR2

Is anything blocking you from doing your work?

- No

## **Other Business**

- go through personas X
- actual effort on cards (can we change effort?) X
- do we need a test and review list? X
- move solution personas into solution folder X
- talk about putting things into review and complete X
- Murphy demo X
- wsr template in drive X
- fix burn up chart X
- revise backlog document in drive X
- wsr2 X
- go over progress on trello board / review tasks X
- robert whats app X
- brainstorm session for backlog (review additions) X

# **Sprint 2 Dailies**

# Week of Monday, June 8th

## Monday

## Josh

What have you done since the last daily meeting?

- wsr

What will you do today?

- finish scaffolding

Is anything blocking you from doing your work?

- no

#### Murphy

What have you done since the last daily meeting?

- button!

What will you do today?

- encode the examplar readmend file

- encode playbook readme

Is anything blocking you from doing your work?

- no

## **Kelly**

What have you done since the last daily meeting?

- planning

What will you do today?

- playbook work

Is anything blocking you from doing your work?

- no

#### Other Business

- jason meeting X
- 12 factor X
- next sprint stubbing out the solution, setting up the repo for our architecture X
- robert meeting X
- this week, look at both trello boards X
- Josh's week meeting on friday X

## Tuesday

#### Josh

What have you done since the last daily meeting?

- finished combining murphy and josh work

What will you do today?

- maybe more nav work
- focus on business

Is anything blocking you from doing your work?

- bootstrap is annoying

## Murphy

What have you done since the last daily meeting?

- two readmes
- eportfolio team bio

What will you do today?

- deploy the app! (test - using personal github)

Is anything blocking you from doing your work?

- no

## Kelly

What have you done since the last daily meeting?

- started progress report
- created github pages for eportfolio
- a few changes to eportfolio
- playbook typography and other work (ad hoc requests from robert)

What will you do today?

- progress report

Is anything blocking you from doing your work?

- no

### **Other Business**

- github pages for eportfolio
- poornima
- progress report tomorrow

## Wednesday

#### Josh

What have you done since the last daily meeting?

-Bootstrap studying

What will you do today?

-Nothing (Business studying for mid-term + de-stressing)

Is anything blocking you from doing your work?

-No

## Murphy

What have you done since the last daily meeting?

- self study

What will you do today?

- thinking about showing the news

Is anything blocking you from doing your work?

- showing news is hard

## Kelly

What have you done since the last daily meeting?

- progress report rough draft
- playbook work

What will you do today?

- enter playbook content

Is anything blocking you from doing your work?

- no

#### **Other Business**

- news story implementation
- jason at noon (questions, framing) X
- next sprint
  - 1. Playbook contribution documentation
  - 2. Setting up application structure for flux
  - 3. Maybe other things

App

Header

content

footer

App

#### Content

If button pressed = true

Render headlines

### Else

<Story Content headline = response.blahblah.headline, story = response.blahblah.story>

#### Content

State 1

Headline

New type

Headline

News type

Headline

News type

#### State 2

1 headline

content/story

## Thursday

#### Josh

What have you done since the last daily meeting?

- nada

What will you do today?

- maybe more bootstrap
- maybe progress report

Is anything blocking you from doing your work?

- life stuff

#### Murphy

What have you done since the last daily meeting?

- working on headline news story

What will you do today?

- go to english
- more work on showing news story

Is anything blocking you from doing your work?

- it's a bit hard

## Kelly

What have you done since the last daily meeting?

- playbook work

What will you do today?

- playbook work

Is anything blocking you from doing your work?

- no

#### **Other Business**

- english attendance
- scribe for retro

## Friday

#### Josh

What have you done since the last daily meeting?

- nada

What will you do today?

- nada

Is anything blocking you from doing your work?

- nada

## Murphy

What have you done since the last daily meeting?

- openshift configuration
- bug fixes

What will you do today?

- not sure maybe nothing
- kelly recommends nothing

Is anything blocking you from doing your work?

- no

## **Kelly**

What have you done since the last daily meeting?

- launched the playbook!

What will you do today?

- nada

Is anything blocking you from doing your work?

- no

#### **Other Business**

- review wsr
- sprint planning meeting time

# Week of Monday, June 1st

## Monday

## **Post Sprint Planning Meeting**

- create sprint backlog X
- talk about camosun this week X

# Tuesday - 9AM

#### Josh

What have you done since the last daily meeting?

- set up dev environment

What will you do today?

- look over architecture / prep for wednesday meeting

Is anything blocking you from doing your work?

- no

## Murphy

What have you done since the last daily meeting?

- self learning, study api

What will you do today?

- start with api

Is anything blocking you from doing your work?

- no

## **Kelly**

What have you done since the last daily meeting?

- fixed footer, resizing issue, set up dev environment, enabled github pages on my account What will you do today?
- school stuff (team bio)
- team video review

Is anything blocking you from doing your work?

- no

#### **Other Business**

- josh meeting
- kelly demo

#### **Work Session**

- team presentation feedback X
- team bio X
- decide about poornima sprint planning X
- add ben to trello X
- revisit api X
- hooks or classes? X
- "if it works, it works" X

## Wednesday

#### Josh

What have you done since the last daily meeting?

- dev environment, ready to get working

What will you do today?

- get started on scaffolding

Is anything blocking you from doing your work?

- no

## Murphy

What have you done since the last daily meeting?

- fetch news

What will you do today?

- scroll for more

Is anything blocking you from doing your work?

- no

## **Kelly**

What have you done since the last daily meeting?

- more playbook work
- broken links on live site

What will you do today?

- more playbook work

Is anything blocking you from doing your work?

- mvc

## **Architecture Meeting**

- C#
- js node react
- hard to translate
- 221 mongo db, components, middleware, routing

## **Ben Meeting**

- how do you apply an architecture?
- our plan was to just go through the 221 labs for front end, middleware, and db
- now having to think more critically about things
- we did the thing but we don't know how to describe what we did, which is what they want
- is it all just words?
- flux could be good
- a document on the why and how
- show the thought process
- we can say "react is new, we get the best of both worlds, but much simpler"
- give them the why
- explain the industry standards
- adding flux to react because that's what people expect in the industry
- what are we trying to satisfy by doing this (square peg round hole)?
- zoom out and strategize
- 1. Just do mvc in whatever way
- 2. Try to prove flux

## Thursday

#### Josh

What have you done since the last daily meeting?

- architecture work

What will you do today?

- scaffolding

Is anything blocking you from doing your work?

- architecture

## Murphy

What have you done since the last daily meeting?

- architecture work

What will you do today?

- infinite scrolling

Is anything blocking you from doing your work?

- architecture

## **Kelly**

What have you done since the last daily meeting?

- architecture

What will you do today?

- architecture

Is anything blocking you from doing your work?

- architecture

#### **Other Business**

- architecture plan
  - we will use flux
- today and tomorrow
- kelly is architecture
- josh continues with ui scaffolding
- murphy continues with infinite scrolling

## Friday

#### Josh

What have you done since the last daily meeting?

- almost done scaffolding

What will you do today?

- try to finish scaffolding

Is anything blocking you from doing your work?

- nope

## Murphy

What have you done since the last daily meeting?

- work on scrolling

What will you do today?

- more work on scrolling/more stories button

Is anything blocking you from doing your work?

- nothing

## **Kelly**

What have you done since the last daily meeting?

- finished architecture document v1
- playbook work

What will you do today?

- wsr
- send architecture email

Is anything blocking you from doing your work?

- no

#### **Other Business**

- wsr

- review architecture doc X
- robert demos X
- next week X
- progress report X

# **Sprint 3 Dailies**

# Week of Monday, June 22th

## Monday

#### Josh

What have you done since the last daily meeting?

- flux research

What will you do today?

- folder structure

Is anything blocking you from doing your work?

- no

## Murphy

What have you done since the last daily meeting?

- pipeline stuff

What will you do today?

- little more pipeline stuff

Is anything blocking you from doing your work?

- sort of but not really

## Kelly

What have you done since the last daily meeting?

- put playbook documentation into markdown, and my forked repo What will you do today?

- more playbook documentation

Is anything blocking you from doing your work?

- no

## **Other Business**

- code review this week X
- English Attendance KM X
- english check in next week monday 12 or 1230 X
- look at boards X

## Tuesday

#### Josh

What have you done since the last daily meeting?

- implemented flux architecture
- added small change requests to web app

What will you do today?

- -merge mine and Murphy's work
- -continue working on news app

Is anything blocking you from doing your work?

-merging code is a bit messy

## Murphy

What have you done since the last daily meeting?

- a lot of reading and testing of pipeline
- pipeline at 90% done

What will you do today?

- api testing

Is anything blocking you from doing your work?

- figuring out the api test

## **Kelly**

What have you done since the last daily meeting?

- playbook documentation

What will you do today?

- more playbook documentation

Is anything blocking you from doing your work?

- no

#### **Other Business**

- Ask ben if he knows anything about Jenkins scripts

## Wednesday

#### Josh

What have you done since the last daily meeting?

- merged j and m work
- that was big

What will you do today?

- try to fix search bar
- might be hard

Is anything blocking you from doing your work?

- no

## Murphy

What have you done since the last daily meeting?

- merge j and m work
- got test api working!

What will you do today?

- trello stuff

Is anything blocking you from doing your work?

- no

#### Kellv

What have you done since the last daily meeting?

- playbook documentation

What will you do today?

- playbook documentation

Is anything blocking you from doing your work?

- no

#### **Other Business**

- robert email X
- trello board X

## **Thursday**

#### Josh

What have you done since the last daily meeting?

- took a day

What will you do today?

- maybe pull in some extra work but sprint goals are done so no biggie, no diggity Is anything blocking you from doing your work?
- no

## Murphy

What have you done since the last daily meeting?

- day off

What will you do today?

- research for tomorrow's meeting

Is anything blocking you from doing your work?

- nothing

## Kelly

What have you done since the last daily meeting?

- pushed to playbook master

What will you do today?

- english attendance

Is anything blocking you from doing your work?

- no

#### **Other Business**

- robert's email X
- glitch email X
- goal for next sprint is go easy on murphy X

## Friday

## **Other Business**

- wsr7
- project backlog
- monday

# Week of Monday, June 15th

## Monday

## **Post Sprint Planning Meeting**

- camosun presentation X
- trello tasks for this sprint
- robert email X

## **Sprint Goals**

## **Kelly**

- Playbook documentation
- Change Requests on Playbook

## Murphy

- Documentation of how the code will flow through the OpenShift Containers (dev to test to prod)
- local -> github -> dev -> test -> prod
- local -> dev github branch -> dev openshift
  - -> merge to test github branch -> test openshift container
  - -> merge to prod github branch -> prod openshift container
- could just be a flow chart
- might need to ask robert more about that

#### Josh

- Flux Folder structure/architecture and app skeleton together on BC Gov Repo
- Epics into user stories

## Tuesday

#### Josh

What have you done since the last daily meeting?

- research architecture

What will you do today?

- presentation video
- more research

Is anything blocking you from doing your work?

- no

## Murphy

What have you done since the last daily meeting?

- research into openshift

What will you do today?

- video record
- have a nap
- meet with robert to talk about testing automation

Is anything blocking you from doing your work?

- everything

## Kelly

What have you done since the last daily meeting?

- planning
- my video, started the editing process

What will you do today?

- go to class
- sketch out a rough outline of the final sprints
- maybe some playbook stuff

Is anything blocking you from doing your work?

- no

## Wednesday

#### Josh

What have you done since the last daily meeting?

- research on redux

What will you do today?

- make video

Is anything blocking you from doing your work?

- no

## Murphy

What have you done since the last daily meeting?

- redeploy app
- made your video

What will you do today?

- meeting with poornima
- self study

Is anything blocking you from doing your work?

- everything

## Kelly

What have you done since the last daily meeting?

- presentation work
- playbook documentation

What will you do today?

- presentation work
- playbook documentation

Is anything blocking you from doing your work?

- no

#### **Other Business**

- send email to robert X
- Murphy works too hard! X
  - 8 hours
  - mental health, we want a happy murphy
- 1pm meeting X
- trello board accuracy X

- update murphy's cards X
  - Have the github->openShift web hook going from github to the dev environment (currently it goes to the test environment)
  - Send an email to the Rocketchat #devops-howto channel
    - So we see what kind of response he gets, demonstrates an element of the playbook of using eth community to assist
  - Writes an API test to validate the API is returning data and exposes that as an API which the tooling will key off of to say yes promote code to next environment
  - Will add logging at this stage and send an email if it fails

## **Thursday**

#### Josh

What have you done since the last daily meeting?

- 80 percent done user stories

What will you do today?

- finish the above
- maybe architecture

Is anything blocking you from doing your work?

- no

## Murphy

What have you done since the last daily meeting?

- 3.5 hour meeting with robert
- set up the pipeline through the containers
- Murphy is happy with the **result**
- robert is happy
- still need to implement testing
- so the pipeline is working, but now robert just needs the automated testing

What will you do today?

- fix the web hook for testing

Is anything blocking you from doing your work?

- no

#### **Kelly**

What have you done since the last daily meeting?

- presentation

What will you do today?

- playbook documentation

Is anything blocking you from doing your work?

- no

## **Other Business**

- english class
  - Where are you at with your Progress Report or the Presentation?
    - o Done both, handed both in
  - What is one thing you will do differently in your Progress Report Presentation from what you did in your Practice Presentation?

- Tighter editing with the cuts after presentation ends
- Better video alignment with slides, (no overlap)
- Territorial acknowledgement
- Think back to your comments on the team's video you watched and reviewed. What was one thing they did really well that you think other groups should do in their presentations too?
  - Clear speaking

## Friday

## Josh

What have you done since the last daily meeting?

- added stories to board

What will you do today?

- other school stuff

Is anything blocking you from doing your work?

- no

## Murphy

What have you done since the last daily meeting?

- openshift and jenkins configuration

What will you do today?

- chill, maybe more work, no big deal

Is anything blocking you from doing your work?

- no

#### Kellv

What have you done since the last daily meeting?

- playbook documentation

What will you do today?

- wsr

Is anything blocking you from doing your work?

- no

#### Other Business

- wsr
- review board
- email count 390 X
- react favicon to be gov favicon X
  - added a few things to the board
- my thoughts on goals (just do work) X
- robert email suggestions X

Hi Kelly, quick follow up:

I am feet first in some gov policy stuff today but when I took a quick look at the initial solution code a few things struck me

I realize it was a quick Proof of Concept and does not reflect the architecture the team is going with, I like the componentized was the web scaffolding is that's good.

I realize Murphy wanted to demonstrate the working newsfeeds. But I am hoping that the URL wont be hard copied in but rather in a config file and passed in as an environment variable?

The aim is to demonstrate as many of the 12 factor elements as possible and the creation of a PWA.

Looking forward to where the Flux arch is going.

One other little nit, naming of the app now would be a good time to just refer to it by a name like



Capstone2020 rather than the default 'react app'

Thanks again for everything!

As for yesterday, I think the type of documentation we need from Murphy is pretty simple .... Just my thoughts here.....

- 1. Move your code from the private repo to the BCGOV/Capstone2020 repo by doing "this......"
- 2. When multiple people are submitting code then ensure that an merge/integration test is done to ensure there will be no issues "...do this...."
- 3. Once the code has been committed and the team is confident that the quality is ensured then commit the code to the OpenShift pipeline by "....doing this...."
- 4. The code will propagate thru the pipeline based upon a unique build number which is created by "....doing this....." at this stage "....."
- 5. To test that the publication is working correctly do this test....
  - i. In the code repo rename the title text or add to the

title text

- ii. Commit the change
- iii. Start the pipeline
- iv. Validate the text change on the web page in the dev

environment

v. Revert the test back if the change Is unintended...

robe	ert			

# **Sprint 4 Dailies**

# Week of Monday, July 6th

## Monday

## Josh

What have you done since the last daily meeting?

- research on cookies

What will you do today?

- try to finish cookies

Is anything blocking you from doing your work?

- no

## Murphy

What have you done since the last daily meeting?

- pwa pwa pwa
- robert seems happy

What will you do today?

- fix pwa bug
- dark mode

Is anything blocking you from doing your work?

- no

## Kelly

What have you done since the last daily meeting?

- wsr
- playbook updates

What will you do today?

- more playbook work
- update my cards

Is anything blocking you from doing your work?

- no

# Tuesday

#### Josh

What have you done since the last daily meeting?

- cookies work nice

What will you do today?

- work on react re-render

Is anything blocking you from doing your work?

- no

## Murphy

What have you done since the last daily meeting?

- robert wants cookie notification

What will you do today?

- work on that

Is anything blocking you from doing your work?

- weird robert stuff

## Kelly

What have you done since the last daily meeting?

- playbook

What will you do today?

- more playbook stuff

Is anything blocking you from doing your work?

- no

#### **Other Business**

- daily tomorrow
- fetch
- fetch from "posts" from the api, with the saved cookie keys

## **Extra Meeting**

- logo X
- josh's thing
- murphy's thing

## Wednesday

#### Josh

What have you done since the last daily meeting?

- trying to display the pinned news

What will you do today?

- keep working on that

Is anything blocking you from doing your work?

- it's hard

#### Murphy

What have you done since the last daily meeting?

- dark mode

What will you do today?

- take beautiful little break
- no more work for murphy for the rest of the sprint

Is anything blocking you from doing your work?

- very tired

## Kelly

What have you done since the last daily meeting?

- playbook work
  - readthrough and grammar

What will you do today?

- playbook work

Is anything blocking you from doing your work?

- no

#### Other Business

- demo for robert at 230 X
- final presentation recording X

- remaining sprints X

## Thursday

#### Josh

What have you done since the last daily meeting?

- finished!

What will you do today?

- combine with murphy's work
- push that to be gov master

Is anything blocking you from doing your work?

- no

## Murphy

What have you done since the last daily meeting?

- relaxed

What will you do today?

- more relax
- english

Is anything blocking you from doing your work?

- no

## Kelly

What have you done since the last daily meeting?

- playbook stuff

What will you do today?

- playbook stuff

Is anything blocking you from doing your work?

- no

## Friday

#### Josh

What have you done since the last daily meeting?

- finished cookies

What will you do today?

- sprint retro

Is anything blocking you from doing your work?

- no

#### Murphy

What have you done since the last daily meeting?

- more relaxation
- helped with cookies

What will you do today?

- more relaxation

Is anything blocking you from doing your work?

- no

## Kelly

What have you done since the last daily meeting?

- finished playbook updates
What will you do today?
- sprint retro and wsr
Is anything blocking you from doing your work?
- no

# Week of Monday, June 29th

# Monday

## **Team Meeting at 1030**

- revising goals and trello board X
- all trello cards follow template X
- plans moving forward (saryta email) X
- review retro notes X
- prep for <u>english meeting</u> X
- review robert db email X
- look at this week for camosun X
- Send out planning meeting agenda X

## Tuesday

## **Post Sprint Planning Meeting Meeting**

- Murphy solution update X
- sprint goals X

# Wednesday

#### Josh

What have you done since the last daily meeting?

- nada

What will you do today?

- take day off (holiday)

Is anything blocking you from doing your work?

- no

## Murphy

What have you done since the last daily meeting?

- pagination and fetch api from env file

What will you do today?

- nada

Is anything blocking you from doing your work?

- research is tough

## Kelly

What have you done since the last daily meeting?

nada

What will you do today?

- make my cards
- start on beta work

Is anything blocking you from doing your work?

- no

#### **Other Business**

- english website plan X

## Thursday

#### Josh

What have you done since the last daily meeting?

- personal emergency

What will you do today?

- focus on josh!

Is anything blocking you from doing your work?

#### Murphy

What have you done since the last daily meeting?

- nada

What will you do today?

- openshift research

Is anything blocking you from doing your work?

## **Kelly**

What have you done since the last daily meeting?

- playbook ui tasks
- began english website

What will you do today?

- maybe finish english website

Is anything blocking you from doing your work?

- no

## **Other Business**

- architecture
- robert emails

# Friday

Josh

What have you done since the last daily meeting?

- took care of himself
- cookie research

What will you do today?

- keep on truckin

Is anything blocking you from doing your work?

- cookies are funny
- deciding between cookies and local storage

## Murphy

What have you done since the last daily meeting?

- pwa

What will you do today?

- pwa

Is anything blocking you from doing your work?

- not sure
- openshift reduce build time goal needs feedback from robert and poornima

## **Kelly**

What have you done since the last daily meeting?

- finished english website
- playbook work

What will you do today?

- playbook work

Is anything blocking you from doing your work?

- no

#### **Other Business**

- Josh week off X
- English website X
- PWA Murphy X
- WSR kelly will do it

# **Sprint 5 Dailies**

# Week of Monday, July 20th

## Monday

#### Josh

What have you done since the last daily meeting?

- na

What will you do today?

- finicky bits

Is anything blocking you from doing your work?

- lots of business

## Murphy

What have you done since the last daily meeting?

- na

What will you do today?

- start on logging / winston

Is anything blocking you from doing your work?

- no

## **Kelly**

What have you done since the last daily meeting?

- eport

What will you do today?

- a little more eport work
- keep working on the final report

Is anything blocking you from doing your work?

- no

#### **Other Business**

- review finicky bits X
- logging
- english attendance X
- code review X
- eport changes X

## Tuesday

## Josh

What have you done since the last daily meeting?

- busy bee
- all the finicky bits

What will you do today?

- lessons learned
- business stuff

Is anything blocking you from doing your work?

- no

#### Murphy

What have you done since the last daily meeting?

- notification almost done
- hr tag

What will you do today?

- keep working on that

Is anything blocking you from doing your work?

- no

#### **Kelly**

What have you done since the last daily meeting?

- report work
- eportfolio work

What will you do today?

- keep working on report

Is anything blocking you from doing your work?

- no

#### **Other Business**

- dev env

## Wednesday

#### Josh

What have you done since the last daily meeting?

- workin on business

What will you do today?

- more business
- maybe small robert fix, but no big deal

Is anything blocking you from doing your work?

- no

## Murphy

What have you done since the last daily meeting?

- notification update

What will you do today?

- about page and the version number

Is anything blocking you from doing your work?

- no

#### Kellv

What have you done since the last daily meeting?

- finished the rough draft of the final report

What will you do today?

- start editing the final version of the final report Is anything blocking you from doing your work?
- no

#### Other Business

- final weeks

## Thursday

#### Josh

What have you done since the last daily meeting?

- nada

What will you do today?

- finish up business

Is anything blocking you from doing your work?

- bus

## Murphy

What have you done since the last daily meeting?

- about page and vno

What will you do today?

- work on robert issues

Is anything blocking you from doing your work?

- no

## **Kelly**

What have you done since the last daily meeting?

- final report references
- retro prep

What will you do today?

- hopefully finish final report

Is anything blocking you from doing your work?

- no

## Friday

- WSR11 X
- Presentation X
  - o 15 slides
  - o 3-5 minutes per speaker
  - o total pres 12-15 minutes
  - o but assignment labelled at 12 minutes max
  - "Aim to have people speak for 3-5 minutes each (for a total of 12-15 minutes). The assignment says a maximum of 12 minutes, but I'm quietly allowing a little extra leeway just in case."
  - o Katie
  - o so really for us it should just be a little over 4 minutes each
  - o Division
    - Slides 1-5 intro Josh
    - Slides 6-10 middle stuff Murphy
    - Slides 11-15 conclusion Kelly
- Other teams X
- Josh exam X

# Week of Monday, July 13th

## Monday

## **Pre-Planning Meeting**

- eportfolio X
- planning meeting X

## **Post-Planning Meeting**

- go through board
- eportfolio X

## Tuesday

#### Josh

What have you done since the last daily meeting?

-Dropdown menu work

What will you do today?

-Continue working on dropdown menu

Is anything blocking you from doing your work?

- It's difficult integrating a custom dropdown into the existing code

## Murphy

What have you done since the last daily meeting?

- Refine favourites news

What will you do today?

- Fixing bug

Is anything blocking you from doing your work?

- no

#### **Kelly**

What have you done since the last daily meeting?

- some playbook work
- lots of work on user manual

What will you do today?

- continue user manual work (if lucky might finish)
- robert has delayed playbook release, waiting on content from him Is anything blocking you from doing your work?
- no

# Wednesday

#### Josh

What have you done since the last daily meeting?

- added drop down and mad ui changes

What will you do today?

- continue work on drop down functionality

Is anything blocking you from doing your work?

- no

## Murphy

What have you done since the last daily meeting?

- favourites view

What will you do today?

- cookie notification

Is anything blocking you from doing your work?

- no

## **Kelly**

What have you done since the last daily meeting?

- finished and handed in the user manual
- some playbook work

What will you do today?

- implement playbook edits today

Is anything blocking you from doing your work?

- no

## **Thursday**

#### Josh

What have you done since the last daily meeting?

- show text feature
- ui stuff

What will you do today?

- filter buttons

Is anything blocking you from doing your work?

## Murphy

What have you done since the last daily meeting?

- move dark mode into settings

What will you do today?

- finish up cookie notification
- footer

Is anything blocking you from doing your work?

#### **Kelly**

What have you done since the last daily meeting?

- playbook release
- started final report

What will you do today?

- english attendance
- more final report work

Is anything blocking you from doing your work?

- no

#### **Other Business**

- robert email X
- cookie cookie X
- eport update X
- symposium time X
- go through board X
- task estimates X
- talk about updating backlog and remaining units X
- pres date proposal for robert X
- josh guesses 539 X
- murphy guesses 600 X
- email total: 582 X

## **Friday**

## Josh

What have you done since the last daily meeting?

- filter and header

What will you do today?

- chill

Is anything blocking you from doing your work?

- no

#### Murphy

What have you done since the last daily meeting?

- footer

What will you do today?

- chill

Is anything blocking you from doing your work?

- no

#### **Kelly**

What have you done since the last daily meeting?

- final report work
- playbook bs

What will you do today?

- WSI

Is anything blocking you from doing your work?

- no			

# **Sprint 6 Dailies**

# Week of Monday, July 27th

## Monday

- pres scripts X
- the board and the sprint X
- this week X

## Tuesday

#### Josh

What have you done since the last daily meeting?

- final ui updates

What will you do today?

- code clean and comment

Is anything blocking you from doing your work?

- no

## Murphy

What have you done since the last daily meeting?

- 3 documentation md files

What will you do today?

- data model md file
- keep working on pipeline

Is anything blocking you from doing your work?

- pipeline

## **Kelly**

What have you done since the last daily meeting?

- planning
- made the powerpoint

What will you do today?

- write up some content for the exec powerpoint
- create 12f homework document

Is anything blocking you from doing your work?

- no

## **Other Business**

- prep for 12f

# Wednesday

#### Josh

What have you done since the last daily meeting?

- code clean up
- moved stuff around
- documentation

What will you do today?

- bus studying

Is anything blocking you from doing your work?

- no

## Murphy

What have you done since the last daily meeting?

- 12f stuff
- readmes

What will you do today?

- data model

Is anything blocking you from doing your work?

- no

## **Kelly**

What have you done since the last daily meeting?

- finished prep for bc exec pres (slides and content)
- started symp pres script
- 12f prep

What will you do today?

- finish symp pres script

Is anything blocking you from doing your work?

- no

#### **Other Business**

- plan time to practice be exec pres Monday at 11
- when do symp pres videos? X
- eng who will acknowledge whom
  - josh Murphy
  - murphy Kelly
  - kelly Josh

For example, Kim might say, "Alexis worked hard to ensure the front end is accessible and intuitive for users. This was a challenging endeavor because of [XYZ], and Alexis's solution has made our project better."

https://ca.bbcollab.com/guest/c1bf72a1365b489dad2839da87dd135f

## Thursday

#### Josh

What have you done since the last daily meeting?

- bus exam

What will you do today?

- class
- available for murphy
- video take

Is anything blocking you from doing your work?

- no

## Murphy

What have you done since the last daily meeting?

- documentation

What will you do today?

- documentation

Is anything blocking you from doing your work?

- no

## Kelly

What have you done since the last daily meeting?

- finished script
- emailed saryta
- finished final report final edits

What will you do today?

- record my take
- get set up for video editing

Is anything blocking you from doing your work?

- no

## **Other Business**

- talk about scripts X
- demo video gone X
- exec pres prep on wednesday morning X
- when do takes? X
- look at board X

# **Friday**

NA