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Internship Objective

Hi, I'm Luke! My strongest attribute is my love for design. I'm applying for the programmer role because I want to combine my design skills with my coding abilities in HTML, Python, and Java. With my experience in Adobe Illustrator and Photoshop, I believe I can create great solutions that not only work well but also look fantastic. I'm excited about the chance to contribute to your team.

Summary of Key Skills

Technical skills

- HTML
- Python
- Java
- Adobe Photoshop
- Adobe Illustrator
- Unity
- SQL
- Canva

Critical Core Skills

- Customer Service
- Problem solving
- Creative thinking
- Communication
- Collaboration
- Adaptability
- Flexibility

Education

Republic Polytechnic
Diploma in Digital Design and Development

Expected completion date: Apr 2026

Regent Secondary School

2019-2022

Work Experience

Tangs/Durian BB
Part-time Sales Assistant

Sep 2024 – Oct 2024

- Customer service, help with promoting and boosting sales during the mooncake festival
- Kept track of transaction amounts and tally inventory
- Commended for boosting sales of mooncakes

WTT Smash
Part-time Sales Assistant

Mar 2024 – Apr 2024

- Customer service, help with logistics, promoting and boosting sales of merchandise
- Operated POS terminal to input customers' orders and swipe cards
- Demonstrated responsibility and reliability to my colleagues and receive commendation from the Sales Head

Ritz Carlton/F1 2023
Part-time Server/Banquet

Sep 2023 – Sep 2023

- Customer service, handled the dishes and logistics at the paddock
- Led the team to ensure that work was done equally and efficiently
- Resolved conflict between 2 servers

Volunteer and Leadership Experience

<Volunteer Organization> (if any)
<Position>

Date from – Date to

- Description 1 of what you did as a volunteer using the S.A.R acronym and action verbs
- Description 2 of what you did as a volunteer using the S.A.R acronym and action verbs
- Description 3 of what you did as a volunteer using the S.A.R acronym and action verbs

National Police Cadet Corps (NPCC)
Staff Sergeant

2019 – 2022

- Led my team and discussed issues and planned activities
- Trained juniors in sessions to ensure that they are well taught and disciplined
- Collaborated with other uniform groups and CCAs to host school National Day Parade

Achievements & Awards (Optional)

- Edusave award for Good Progress 2020

Micro and Alternative Credentials

- Young Engineer Award by Singapore Poly 2020

References

Available upon request