

# Lynn Wei

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## Personal Summary

Self-driven university graduate equipped with the ability to quickly adapt and apply technical knowledge to forthcoming problems. Seeking to start a career in Cybersecurity and further advancing skill sets contributing to a greater purpose.

## Education

Rutgers University, College of Arts and Sciences

*BS in Computer Science, minors in Biology and Forensic Science*

Camden, NJ

January 2021

- Cybersecurity Certificate

## Skills

- MacOS/Windows OS/iOS/AndroidOS
- Microsoft Office 365
- Notepad++, VSCode
- Python, JavaScript, C++, C, Java
- HTML/CSS
- Effective written and oral communication skills
- Works well independently and on a team
- Proficient in English, Mandarin, and Fuzhounese (South Fujian Dialect)

## Leadership Positions

Korean Students Association at Rutgers University

Camden, NJ

*Vice President*

May 2018 - May 2019

- Planned events ranging from 20 to over 100 attendees including collaborations with peer organizations
- Initiated innovative efforts to draw new members with traditional Korean games, activities, and foods
- Oversaw the role of the President and fulfilled Presidential duty on an as needed basis

*Historian/PR Representative*

April 2017 - May 2018

- Managed the organization's creative representations on social media and offline in promotional content
- Established relationships with organization members to increase retention
- Generated documentation for the organization and captured event photos for historical records

## Experience

Ming Garden Chinese Restaurant

Cherry Hill, NJ

*Cashier/Packer*

July 2019 - September 2019

- Facilitate accurate orders by translating and clarifying complex orders for Fujianese chefs
- Manage transactions for phone-in, dine-in, and walk-in orders
- Handle food preparation, hand-off and packaging

Mulan Chinese Restaurant

Voorhees, NJ

*Cashier/Packer*

June 2012 - September 2018

- Process over-the-phone payments for catering and delivery orders
- Provide order updates and exemplary customer service to establish consumer relationship
- Receive, prepare, and package orders efficiently to prevent order backup
- Organize and maintain self-serve area