Laura Ruth Weiner

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Objective

Hard working individual with proven skills in leadership, collaboration and fundamental knowledge of web development. Seeking to utilize broad experience background and full stacking coding education to thrive as an entry level web developer.

Technical Skills

- In-depth knowledge of web programming languages such as HTML, CSS and JavaScript
- Sound proficiency of Windows and Mac operating systems
- Experience with Microsoft Office Suite and Visual Studio Code
- Excelled at all full stacking coding bootcamp course work with A+ average
- Quickly able to learn and master new technologies

Employment History

Carolinas Rehabilitation – Inpatient Therapy

Office Coordinator   February 2018 – May 2021

- Directly lead all non-clinical staff by helping to set SMART goals and maintain high performance standards
- Collaborated with teammates, insurance companies and vendors to ensure ~30 safe patient discharges per week
- Performed quality improvement audits and collected metric data to present during interdisciplinary huddles
- Ensured readiness for health department, The Joint Commission and Medicare compliance audits
- Coordinated site volunteers including orientation and management.
- Accomplishments: 2020 Compassion Champion of the Year and LEAN Bronze Certification

Carolina Pool Management – Charlotte Northside

Human Resource Director   March 2011 – November 2017

- Ensured compliance with North Carolina and Federal Labor Laws for 100+ seasonal employees.
- Managed employee database, electronic employee files and certifications and completed in-house audits
- Executed the onboarding process from recruitment to interviewing process to employment
- Coordinated and executed all annual staff orientations and bi-weekly manager meetings
- Acted as liaison for conflict resolution between different levels of employees and customers

Education

University of North Carolina at Charlotte Full Stack Coding Certificate   Anticipated completion November 2, 2021
University of North Carolina at Charlotte BA in Finance – Risk Management   May 2013

Community Services

Females In Action (FiA) Volunteer Workout Instructor "Q"   July 2015 – Present
Carolinas Rehabilitation-Main In-Patient Gym Volunteer   May 2017 - January 2018