



Lydia Loy

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WORK EXPERIENCE

Substitute Teacher

Glenview School District 34

November/2022-now

I started working as a substitute teacher in Glenview School District 34 in November this year.

TA

2U U.S.A

March/2022

I joined the instructional team of 2U and started working as a TA for the full-stack web development course.

Coordinator

Unidex Group Inc., Wheeling U.S.A

May/2007-June/2009

Achievements/Tasks

- Communicated in Korean and Chinese with international vendors located in Indonesia (Korean) and China, provided price quotes within deadlines for sales reps and customers in the U.S.
- Managed using Microsoft Excel to do calculations and budgeting.
- Prepared accurate bidding price quotes within deadlines and won several significant projects, such as Johnson and Johnson, CVS pharmaceutical company.
- Designed samples using Microsoft Word and AutoCAD with detailed explanations for better understanding to support sales rep.
- Organized and maintained customers' and vendors' information and quoting history in a hard drive and hard copies.

Graphic & Interior Designer

Beijing Hanssem Interior Co., LTD Beijing China

Sep/2001-Aug/2006

Achievements/Tasks

- Designed and published the company's catalogs and advertisements independently as a graphic designer, primarily using Adobe Photoshop and Adobe Illustrator. At the same time, I worked as an interior designer, involved in various sample rooms designs using AutoCAD for apartment building projects, such as WangJing SOHO, and Red Apple, completing multi-tasks within time limits. I also filled in as a translator for Korean leaders and communicated with construction companies, media, and real estate investors.

- Assisted headquarters' design lead team from Korea to accomplish showrooms in Beijing. - Assisted senior designer YunHee Kim, accomplished model house of Yard on Canal Bank, a Villa project established by a renowned Chinese architect Yonghe, Zhang.

EDUCATION

Full Stack Web Development

UC Berkeley Extension

Sep/2021 - Mar/2022

Bachelor of Literature

Beijing Institute of Fashion Technology Beijing China

Sep/1997 - July/2001

TECHNICAL SKILLS

Coding Languages

HTML/CSS, JavaScript/jQuery, Responsive Design, Bootstrap, Progressive Web Applications (PWAs), Local Storage, React.js

Graphics

Adobe Photoshop, Adobe Illustrator, AutoCAD, Hand Drafting, Sketching

Platforms

Windows & OSX operating systems, Microsoft Excel, Microsoft PowerPoint, Microsoft Word, Google Drive/Docs

LANGUAGES

English, Korean, Chinese, Japanese

VOLUNTEERING EXPERIENCE

-Served as a pianist for Beijing ChongWenMen Church from 1997~2004.

-Taught Chinese to Korean children at Korean United Presbyterian Church 2013~2015.

HOBBIES

Listening to classical music, Reading, Sudoku, knitting/crocheting, photography