



LYDIA COX

SOFTWARE ENGINEER

CAREER OVERVIEW

Embarking on my new career as a Software Engineer, I will be leveraging my technical knowledge, natural communication style and decade-plus experience in financial services to be an effective and highly adaptive team member.

KEY COMPETENCIES

- Python
- Amazon Web Services
- Docker
- PostgreSQL
- GitHub
- Automated testing
- Back-End Development

CONTACT ME

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ACADEMIC BACKGROUND

Coder Academy

Diploma of IT | 2021-2022

- Undertook the Code, Cloud & Cyber Security course
- Developed portfolio website using HTML, CSS and GitHub
- Created a full stack application, Pilot Logbook, using Python, Flask, Jinja and PostgreSQL
- Wrote time-saving Bash scripts
- Maintained clear documentation throughout all projects
- Averaged HD marks across assignments

WORK SUMMARY

Communications Coordinator

REI Super | 2011 - 2021

- Orchestrated effective email, print and social media campaigns to 35,000 members and 7,000 employers
- Securely managed an extensive database of highly confidential information
- Collaborated with a range of service providers and stakeholders
- Recruited, interviewed and profiled members and employers for marketing case studies

Executive Assistant

REI Super | 2008 to 2011

- Spearheaded the transition from hard copy board papers to soft copy
- Maximised CEO's time management capabilities
- Oversaw diary management and travel arrangements for fund executives
- Resolved IT issues either directly or in consultation with service providers
- Composed Fund Status Reports to the Directors
- Improved central filing and archive system

REFERENCES

Available upon request