

# Lydia Hefel

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## SKILLS

Proficient in Microsoft Office and Google Suite. Effective time management. Delegation of responsibilities. Listening to understand. Conflict management. Familiar with R, R Studio, Python, Jupyter Notebook, JavaScript, SQL, and other relational databases. Accessed programming languages using the Texas Advanced Computing Center's supercomputer.

## EXPERIENCE

### **The Stoddard Family, Dubuque, IA** – *Nanny*

June 2023 – PRESENT

- Responsible for four children and three dogs.
- Maintained schedules including multiple sports schedules and educational lessons.
- Prepared meals, provided transportation, resolved disagreements amongst the children.
- Reported back to the parents on the children's developmental progress and any issues outside my purview.

### **House of China, Dubuque, IA** – *Hostess*

June 2022 – June 2023

- Greeted visitors to the restaurant.
- Took guest orders and placed them with the kitchen staff.
- Handled orders and customer complaints over the phone.

## EDUCATION

### **Chaminade University of Honolulu, Honolulu, HI** – *Current Student*

August 2023 – May 2026 EXPECTED, Honolulu, HI

- Received an NSF certificate for the completion of the All-SPICE Alliance 2024 Data Science Summer Program.
- Received a UNITAR certificate for the completion of the UN-CIFAL Honolulu 2024 Pacifica Equity and Advocacy Readiness Program.
- Currently working towards an NSF and UNITAR certificate for the UN Sustainable Development Goals Analytics in R Program.
- Double majoring in Computer Science and Data Science, and minoring in Mathematics.
- Current 4.00 GPA.
- Involved in the Apo Haumana program, the Experiential Honors program, and the I Am A Scientist program.

- Treasurer of Hawaiian club and secretary of Samoan club.

## **Dubuque Hempstead High School, Dubuque, IA – Diploma**

August 2019 – May 2023, Dubuque, IA

- Graduated with a 4.3 GPA.
- President of the Chess club, Key club member, Strength and Conditioning club member, Green Team club member, and member of the National Honor Society.
- Captain of the soccer and wrestling teams; played on the tennis team, swim and dive team, and volleyball team.

## **AWARDS**

Three time American Legion School Award winner.

Ranked third in my high school class at graduation.

Received Varsity Letters for soccer and wrestling.

Received All-Academic Honors various times for swim and dive, soccer, and wrestling.

Received the Seal of Biliteracy in the Spanish language by the state of Iowa.