

# **Milburn Village Hall Heating Instructions**

The main heating for the hall is by three air source heat pumps. These take a little while to heat up from their pre set base level.

## **ON YOUR ARRIVAL**

- 1) Go through the door at the far end of the hall.
- 2) To your right on the wall are two Fujitsu control boxes, there is no need to open the flip down cover.
- 3) Press the middle (grey) up arrow on each of the thermostats until (if winter) 30 degrees or less depending on the weather.
- 4) As the room warms up please turn the temperature down using the left hand (grey) 'V' 'temperature down' arrow.
- 5) Now go back to the main side entrance lobby where you will see a similar, but this time Mitsubishi, controller, with the words 'SMALL HALL' printed on.
- 6) Again there is no need to open the let down flap.
- 7) Press the 'ON' button and increase the temperature by pressing the 'temperature up' button.
- 8) As before please turn this down using the 'V' 'temperature down' button as the room warms up.

**AFTER 21.30** the two Fujitsu heaters will switch off. If you still need them on please go back to the two controllers and press the right hand orange button, the green light should come on again, the temperature should still be as you had set it.

## **PRIOR TO YOUR DEPARTURE**

- A) Return through the doors at the far end of the hall to where the two Fujitsu controllers are.
- B) On each controller press the left hand grey 'V' 'down arrow' key until the temperature reading returns to 16 degrees.
- C) Please do not touch the orange STOP/START button, it should be left with the green light showing and at 16 degrees.
- D) Now go back to the main side entrance lobby where the single Mitsubishi controller is located.
- E) Press the 'V' 'temperature down' button until the lowest setting (18 degrees) is reached.
- F) Then for this controller only please DO switch the system OFF by pressing the on/off button. All lights on the lower part of the control panel should go out.

If you have any problems or queries please contact Barry on 077 626 50828

Many thanks.