Lydia Swanson

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Education

Brigham Young University-Idaho   April 2023
BS, Web Design and Development   Rexburg, ID
- GPA – 3.95
- Web Development Society

Tools

Advanced:	Familiar:
JavaScript, HTML, CSS, SCSS	C#, API, JSON, ASP.NET, MVC, Razor Pages, Adobe Creative Cloud, Java

Work Experience

CIT and WDD Tutor/Teaching Assistant   April 2019 – Present
                                                                                              Rexburg, ID

- Used leadership and organizational skills to assist professors with grading and instruction for CIT and WDD classes.
- Met with students on a regular basis to explain difficult concepts pertaining to JavaScript, HTML, and CSS.
- Attended weekly meetings to discuss the needs of each student.

Admissions Councilor   Sept 2020 – Present

Team Lead   Rexburg, ID
- Fulfilled responsibilities as a team lead by helping plan and organize training meetings, discussing the needs of the office with supervisors and team members, and training new employees on diverse subjects such as: interpersonal skills, software use, and university policies.
- Counseled students via email and phone about their enrollment options and answered application questions.
- Communicated the university's vision while giving prospective students campus tours.
- Reviewed and made decisions on BYU Idaho applications.

Soft Skills

- Attention to detail
- Values continual learning and looks for opportunities to improve
- Excellent interpersonal skills