

# Lyndon Jay Aron

CUSTOMER SERVICE REPRESENTATIVE

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0912 368 4135 | lyndonaron08@gmail.com | CAGAYAN DE ORO CITY, MISAMIS ORIENTAL 9000

09-06-2004

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Motivated and detail-oriented college student taking up Bachelor of Science in Energy System Management. Possesses strong communication skills, a positive attitude, and a willingness to learn new skills. Able to work well under pressure, handle tasks efficiently, and adapt quickly in dynamic environments. Looking to gain valuable work experience while contributing to a professional and goal-driven team.

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## SKILLS

- Good communication & customer service
  - Time management
  - Willingness to learn
  - Basic computer literacy (MS Office, Google Docs)
  - Team collaboration
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## EXPERIENCE

ASSISTANT / SALES STAFF                      OPOL, MISAMIS ORIENTAL

Family-Owned Alcohol Store                      January 2025 – Present

- Assisted customers with orders and handled basic inquiries in a small retail bar/store
  - Managed restocking, organizing items, and cleaning the work area
  - Learned how to handle small cash transactions and practice basic customer service
  - Gained experience working with different types of people in a busy environment
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## EDUCATION

ENERGY SYSTEM MANAGEMENT

USTP CDO, CM Recto Avenue Lapasan CDO