### **Review Instruction**

#### **Publication:**

Deadlines for dashboard publication including video clip are midnight of Dec. 7 (Tue) for Dec. 8 (Wed) presenters and midnight of Dec. 10 (Fri) for Dec. 13 (Mon) presenters. Authors are allowed to continuously upgrade their publication as needed until the writeup is submitted.

### **Primary Review:**

Primary reviewers should explore assigned dashboards (port numbers given next page) and the 4 min video which should be available from the dashboard. The primary reviewers pose questions during the presentation session after the presenter played the 4 min video clip. Please note that each student is filling three primary review forms (most cases throughout the two sessions), although some may need to fill only two such forms.

### **Group Review:**

This is the Top 1/3 vote review similar to what you did for the proposal presentation. You only need to choose top 1/3 performing cases in each session. Anyone from the class may ask a question after the Q&A with the primary reviewers are done.

Deadlines to submit both forms of Primary Review (if applicable) and Group Review (everyone) are midnights of 12/9 (Thu) for the 12/8 session and midnights of 12/14 (Tue) for 12/13 session, respectively.

#### **Calculating Score from Final Presentation Reviews**

Each one's Primary and Group review assessments will be counted toward 8% of the semester grade as announced. Please consider these assessments a serious "professional skill" development exercise—learning to be an objective evaluator. Unlike proposal presentation (which was basically a practice run), the final assessment will be converted into a score that will have sufficient variation. In order to assure fairness and due diligence, the following rules are applied to produce one score from five forms that each of you will submit.

## 50% counting of Primary Review:

All submissions (both Primary and Group Reviews) will be tallied to create three bins — "Excellent", "Good", and "Fair". That is, the outcomes from the Group Review will also be factored into creating this binning. Each one's marking of "Excellent", "Good", and "Fair" will be compared to the binning. The higher hit ratio your categorization has, the better evaluation score you will have.

## 50% counting of Group Review:

All Group Review submissions will be tallied to find the top 1/3, the next performing group, etc. Each one's marking of top 1/3 will be compared to the overall binning of "Excellent", "Good", and "Fair". The higher hit ratio your categorization has, the better evaluation score you will have. Note: What if it is hard to pick top 1/3 in each session? You are allowed to extend the ratio a bit wider or tighter, e.g., instead of picking 5 out of 15, choose say, 3-4 or 6-7. If you like to deviate substantially from this guideline (e.g., making all as top 1/3), you need to have an explanation why you are resorting to such selection.

# **Port Assignment to Students**

First Name	Last Name	Port
Anthony	Lorenzetti	8060
Alexander	Zevin	8061
Allison	Gagliano	8062
Ankit	Bhardwaj	8063
Bala	Swaminathan	8064
Chenyu	Zhang	8065
Devin	McConnell	8066
Dongping	Zhu	8067
Frank	Zappulla	8068
Graham	Roberts	8069
Honglin	Wang	8070
Huiqun	Huang	8071
Jackie	Ramirez	8072
Jack	Grossman	8073
Kaustubh	Prabhu	8074
Lenny	Adams	8075

First Name	Last Name	Port
Majid	Feiz	8076
Michael	McDermott	8077
Nidhibahen	Shah	8078
Peter	Zaffetti	8079
Peng	Chen	8080
Piyush	Shrivastav	8081
Sanjiv	Dinakar	8082
Shariq	Khan	8083
Seth	Fortin	8084
Shubhangi	Shubhangi	8085
Sybille	Legitime	8086
Lynn	Pepin	8087
Vandana	Gupta	8088
Vidyalaxmi	Kandarpa	8089
William	Manka	8090
Zhixia	Ding	8091