**Team: Waterfall Date: 04/26/2017**

**Start time: 7h End time: 7h15**

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| Member Name (indicate) | Summary of what was completed since last meeting | Summary of what is planned to be completed by next meeting | Summary of what is getting in their way? |
| Ocean  Present from start to end of meeting? YES  Is Scrum Master?  YES | Continue to work on user story 14. | Working on 15 |  |
| Andrew  Present from start to end of meeting? YES  Is Scrum Master?  NO | Create tasks for rest of the items on our backlog. Working on the other messaging functionality on user story 24 and 25 because it is similar to 12. | Working on 15 |  |
| Scott  Present from start to end of meeting? YES  Is Scrum Master?  NO | Continue to work on getting PO side working and split up the tasks only assigned to PO | Working on 16 |  |
| Robert  Present from start to end of meeting? YES  Is Scrum Master?  NO | Continue to work on testing the user story functionalities as they get done. | Working on 16 |  |