BSIT4B

System Administration and Maintenance

ROLES AND RESPONSIBILITIES OF A SYSTEM ADMINISTRATOR

- A System Administrator (or SysAdmin) is an essential part of any organization that relies on technology. They are responsible for setting up, maintaining, and securing the organization's computer systems, servers, and networks. Without sysadmins, businesses would experience system failures, security breaches, and poor productivity due to unresolved technical issues.
- System administrators work across many industries including business, education, healthcare, and government. They often serve as the "backbone" of IT operations ensuring that employees can access the tools and data they need while keeping systems protected from threats.

Key Roles and Responsibilities

- A System Administrator has a wide range of duties, often depending on the size and type of the organization. Common responsibilities include:
- **Installing and Configuring Systems:** They set up operating systems, applications, and internal tools that employees use daily.
- Managing Servers and Networks: Sysadmins oversee company servers and ensure network connectivity across all branches.
- User Account Management: Creating, deleting, and maintaining user accounts, as well as assigning proper access levels.
- **System Monitoring:** Regularly checking system performance using monitoring tools to detect slowdowns or potential failures.
- Data Backup and Recovery: Planning and executing data backup strategies to recover lost data in case of failures.
- **Security Management:** Implementing security measures like firewalls, antivirus software, and enforcing company policies.
- **Upgrading Systems:** Keeping software and hardware up-to-date for better performance and security.
- **Documentation and Reports:** Maintaining detailed records of system settings, procedures, and troubleshooting steps.

Common Challenges

Despite their importance, system administrators face a number of challenges:

- **System Downtime:** Unexpected failures or crashes can cause delays in business operations and must be resolved quickly.
- **Security Threats:** Ransomware, phishing attacks, and data breaches are constant threats that require strict security protocols and vigilance.

- **Legacy Systems:** Many companies still use outdated systems that are hard to maintain or integrate with modern technology.
- **Limited Resources:** Sysadmins often have to manage many systems with limited staff or budget, requiring efficient time management and multitasking.
- **High Expectations:** There is often pressure to keep systems running 24/7 without issues, even when external factors (like internet outages) are outside their control.

<u>Illustration:</u> This image shows the real-life setup of a system administrator handling multiple systems and networks.





Reference:

What is a system administrator?

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