

Cheatsheet page 1 of 2 (updated 2024_07)

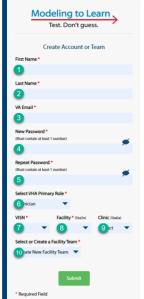
MTL 3.7

1. Are meaningful for you and align your learning goals with your team.

2. Develop systems thinking skills to help you see how several things fit together, and understand causes hard to see without data and modeling resources.

MTL objectives include activities and competencies that...

- 3. Make VA data, initiatives, and standards transparent to you.
- 4. Empower you to realize ongoing improvements in team quality of care & work life.



Navigate to mtl.how/register.

Test. Don't guess.

1 First Name*

2 Last Name*

3 VA Email*

4 New Password* must contain at least one number.

5 Repeat Password* click the eye with a slash icon in each password field to check if they both match.

6 Select VHA Primary Role*

7 VISN*

8 Facility

9 Clinic

10 Select or Create a Facility Team* If you are a Team Lead, do nothing here; this is the option you want. If you are a Team Member, select your existing team from the dropdown menu.

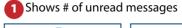
* = required field

CREATE AN ACCOUNT OR TEAM

If you are the first person to register from your Facility Team, this pop-up will appear with VISN, Facility, and Clinic pre-populated:



Team Leads only: Enter Facility Team name in the pop-up window immediately after the pre-populated information. -Use only lowercase letters. -Use underscore character (_) instead of spaces.



Click to return to Home page.

MTL Logo



Practice.

Click for discussion items from the Community of

NEWS

v33_321ab_team Name

Find your team name with a _team, _shared, or _ind suffix (indicating worlds).



Report Bug Click to report bugs with screenshots. No PII/PHI.

HOME Home

Click to return to the Home page.

2 TUTOR

Tutor Click to for an "over the shoulder' overview with links

to the MTL Manual.

X PLAY

NAVIGATION BAR

Play Click to return to the Play page.

∸SLOGOFF

Logoff Always logoff at the end of a session.

Team Click to chat with

your team.

Click on "Avatar" to

upload a photo of

Sim Ul.

These icons exist throughout the Sim

Click tfor more info on how to use the

MORE

INFO

More Info



Community Click to share ideas, like things, or ask auestions.

No PII/PHI.

Session Start window

- Select a team data file from the Please Select Team Data dropdown and click GO!

Learning Mode pop-up

For CC & MM modules: prioritize one of two **Learning Modes**



Learning Mode

CC MM Existing Patient Return-to-Clinic Interval Choose this learning mode to prioritize the Existing Patients Return-to-Clinic Visit Interval (EPRVI = 0) estimated from team data, and only start nev patients in remaining open slots after the EPRVI, appointment supply, and missed appointments are all taken into account. • 0 New Patient Start Rate
Choose this learning mode to prioritize the New Patient Start Rate (NPSR =
1 settimated from team data, and only see existing patients in remaining
open slots after the new patient start rate, appointment supply, and misser
appointments are all taken into account. \odot

HOME PAGE

Experiment window

-Delete, rename, & export ≤10 runs in an Excel file

Avatar

yourself!

Team Data window

-Delete, upload, & add files from the Data UI, mtl.how/data







1 Module name & caret: Click carets to contract or expand the module from view.

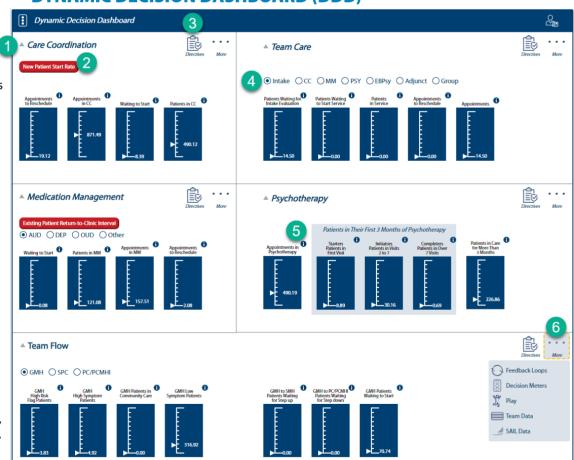
2 Learning Mode label indicates which Learning Mode the data prioritizes. Click to change the mode directly from the DDD. 3 Directives: Click to show a

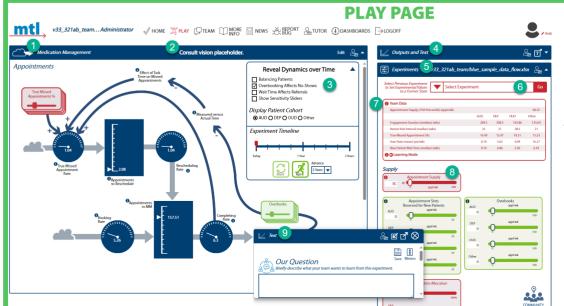
Directive 1160.01 to M/L crosswalk table that identifies specific references within the directive that require actions by facilities that are supported by the Data UI and Sim UI.

4 Module-specific Radio **Buttons:** Make a selection to see stock values for specific services within the Team Care, Medication Management, and Team Flow modules.

5 "i" icon: Click these to read the definition of each stock label.

6 More menu: All modules have this feature; click to reveal other key views which can include: Feedback Loops, Decision Meters, Episodes of Care, Play, Team Data, and SAIL Data.





1 Module name

2 Team Vision **3 Reveal Dynamics over Time:**

Reveal more dynamic relationships by clicking the checkboxes. Click "Run" to simulate outcomes.

4 Outputs and Text: View 6 output charts. Click on expand "T" to open Text (#9).

5 Experiments section

6 Select previous runs to set experimental sliders & Question, Hypothesis, Finding & Decision (Q/H/F/D) text to that run.

7 Team Data table shows starting values for variables from your data.

8 Move Sliders from initial values &

9 Text Enter Q/H/F/D. Click on expand icon in blue bar for full functions.