

# Marion Wandia Mwangi

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## OBJECTIVE

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Dedicated and driven individual seeking an internship opportunity with Ashinaga to contribute to the organization's mission of supporting orphaned students and promoting education access. Eager to contribute to a dynamic team, apply academic knowledge to real-world situations, and learn from experienced professionals. Committed to hard work, adaptability, and continuous learning with a strong desire to make a meaningful impact.

## EDUCATIONAL BACKGROUND

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<b>African Leadership University, Rwanda</b> BSc (Hons) Software Engineering	<b>Jan 2023- present</b>
<b>Starehe Girls' Centre and School, Kenya</b> Kenya Certificate of Secondary Education	<b>Jan 2018 - Apr 2022</b>
<b>Moi Primary School, Kenya</b> Kenya Certificate of Primary Education	<b>Jan 2010 - Nov 2017</b>

## WORK EXPERIENCE

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I worked as a volunteer in the following institutions:

<b>ALU Recruitment Intern</b> <b>Duties involved:</b> <ul style="list-style-type: none"><li>Developed and implemented strategic recruitment initiatives to attract top-tier candidates from diverse backgrounds, including high school students, recent graduates and working professionals.</li><li>Leveraged various channels, including social media, networking events and partnership with educational institutions to identify and engage prospective students.</li><li>Conducted informational sessions, campus tours and virtual events to showcase ALU's unique education model, programs, and opportunities for personal and professional growth.</li></ul>	<b>May 2023- June 2023</b>
<b>Story Moja Publishing Firm</b> <b>Duties involved:</b> <ul style="list-style-type: none"><li>Revision of materials for publication in books and newspapers.</li><li>Planning, coordinating, and reviewing materials for publication in books and newspapers.</li><li>Translation of literature set books from English to French on behalf of the Ministry of Education in Rwanda.</li></ul>	<b>Oct 2022- Dec 2022</b>
<b>Kenya Scouts' Association</b> <b>Duties involved:</b> <ul style="list-style-type: none"><li>Maintenance of accurate and up-to-date financial records, including income, expenses, and balances, using accounting software and spreadsheets.</li><li>Development of the annual budget for the organization, ensuring that financial resources are allocated appropriately to support various programs and activities.</li><li>Initiation of fundraising programs and management of grants and funding received, ensuring proper allocation and appropriation of the funds.</li></ul>	<b>Apr 2021- Apr 2022</b>

**Duties involved:**

- Issuance of assorted items to students and staff.
- Reception of new stocks and putting them into store records.
- Maintenance of an up-to-date record of items in the store, and from time to time, I would inform the school director about the stock position to make new orders.

**Rift Valley Provincial General Hospital (Margaret Kenyatta maternity wing)**

**November 2019**

**Duties involved:**

- Issuance of birth notifications to new mothers.
- Admission of expectant mothers into their respective wards.
- Assisting the new mothers with discharge procedures, especially where NHIF was involved.

**PERSONAL SKILLS AND COMPETENCIES**

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- Participated in the 2023 Inclusive FinTech Forum, which brought together industry leaders, policymakers, innovators, investors, and other stakeholders to discuss leveraging fintech to promote financial inclusion.
- Participated in the 2023 ECOSOC Youth Forum, intending to share experiences, exchange knowledge, and explore innovative solutions to address the world's complex and interconnectedness challenges.
- Proficient in computer programming languages: Python, JavaScript, CSS, HTML.
- I volunteered as an usher for the Africa Day 2023 event at ALU, showing guests around our beautiful campus while explaining who we are and what we pride ourselves in.
- Participated in the World Environmental Day at African Leadership University, pitching ideas that would solve the problem of plastic pollution in conjunction with ALU School of Conservation.
- I have written articles, some of which have been published in the Daily Nation.  
<https://nation.africa/kenya/news/nepotism-a-deadly-cancer-that-s-slowly-killing-the-kenyan-dream-3349218>

**INTERESTS**

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- Reading novels
- Creative writing
- Participate in community service and voluntary work.

**REFEREES**

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Mr. Mannoakgotla Medupe

Learning Coach- ALU

Email address: [mmedupe@alueducation.com](mailto:mmedupe@alueducation.com)

Mr. Timothy Muthoka

Regional Scouts' Coordinator – Nairobi,

P.O. Box 6847-00200,

Email address: [tmuthoka@yahoo.com](mailto:tmuthoka@yahoo.com)

Mr. Ronald Otondi,

Teacher – Starehe Girls' Centre,

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