Project Meeting 6 – [05/04/2025]

Meeting Information

Date: 5/4/2025

Time: 3-3:30

Location: Zoom

Team Members Present: Riley, Brett, Alex, Ryland, Nick, Ty

Objective

The purpose of this meeting is to get everything ready for the final demonstration of the project. We'll be reviewing and testing all the main features, making sure that all of the queries and reports are working as expected, and double-checking that the system meets the original requirements. We'll also take some time to highlight any standout features, walk through the flow of the demo, and finalize the remote access setup so the TAs can test the system on their own if necessary.

Tasks Allocated

All – Demo the project

Task Completion Confirmation

Brett – Update glossary and write the meeting log (Due: Apr 27) done

Ryland – Finish populating media_type table (Due: Apr 27) done

Nick – Populate transaction table with data (Due: Apr 27) done

Riley – Complete front end and ensure all work is submitted (Due: Apr 27) done

Alex – Populate fee table and create item report (Due: Apr 27) done

Ty – Verify all reports are concise and complete (Due: Apr 27) done