

Board Meeting #46

15 AUGUST 2021 / 5:00 p.m. - 6:00 p.m. PDT

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Board Member Attendees

Maximilian Goetz (Founder, President, CEO)

Garrett Tieng (Vice President, COO)

Crystal Lee (Director of Publicity)

Ben Wyler (Director of Recruitment)

William Xuan (Treasurer, CFO)

Danielle Trinh (Secretary)

Aarushi Khandelwal (MFA, Vol. Coordinator)

Amari Butler (TFA)

Victoria Tsai (CFC, Class Coordinator)

Board Member Absentees

Kenneth Meng (Director of Curriculum)

Other Attendees

N/A

Additional Notes

- N/A

Updates and Discussion

1. Crystal: Publicity Updates

- a. Graphic design group has many Toby designs lined up
- b. Cold-emailing is still in progress
- c. Interns are doing analysis on data and looking for donors
- d. Final presentation will be a marketing plan proposal

2. Kenneth: Curriculum Updates

- a. The FCA collaboration has ended because they decided to run classes on their own without our support
 - i. In the future, we should formally onboard them as RFA volunteers
 - ii. FCA volunteers developed the curriculum, and we provided them with students and money -- future partnerships should have our copyright
- b. Confirmed pilot classes this fall for the curricula Python Data Science, Climate Change, and Astronomy
- c. Curriculum development will be separated from the new intern system due to its nature; volunteers felt constrained with the timing
- d. Starting to revise VEX GO curriculum

3. Ben: Recruitment Updates

- a. TFA publicity stopped recruiting
- b. Volunteers who are above “college age” will be joining as a “mentor”
- c. Opening new recruitment leadership positions soon

4. William: Financial Updates

- a. Kelly got our Stripe account back
- b. Isabella collected data from the online rosters
 - i. A group of students consistently attend
 - ii. These come from different teachers, meaning the different teachers are not a deciding factor of whether or not they take classes at RFA

5. Danielle: Secretary Related Updates

- a. Everything has been running smoothly
- b. September Advisory Board Meeting availability form will be sent out next week

6. Aarushi: Mentoring for All Updates

- a. Tasks are going to be finalized, so by the end of next week all interns will be sorted
- b. Temporarily paused MFA because there hasn't been much success in the past year
 - i. Website will still have resources
 - ii. Volunteers will shift their attention to tasks in RFA

7. Amari: Tutoring for All Updates

- a. Surveyed all tutors and students/parents/teachers for logistics
- b. Publicity is still running

8. Victoria: Crafts for Charity Updates

- a. Opened recruitment to people 18+ for more experienced volunteers
- b. Revised bylaws

9. Max and Garrett: General Organization Updates

- a. Leadership Training written portion on Notion is almost done; making videos should be done by the end of September
- b. Software Development Team has been working well
 - i. One main project is building a substitute teacher contact Slackbot
 - ii. Other small tasks are being completed

In-person Class Strategy

- The VEX GO curriculum was a success at Hayward
- A couple locations fell through, but currently looking at schools in Palo Alto
- Strategy: acquire volunteers before securing school partnerships so that we are prepared

New Intern System

- Some intern tasks do not fit well with giving a final project
- Discussion tabled for a later board meeting after we receive feedback from the interns

New Leadership Positions, Delegation of Leadership Positions

- Will create a new org chart on miro for all the leadership positions in RFA

Summary of Action Items

N/A

Total time taken: 58 minutes

Maximilian Gotez, President - Robotics for All, Inc.

Garrett Tieng, Vice President - Robotics for All, Inc.

Danielle Trinh, Secretary - Robotics for All, Inc.