**WMS - SYSTEM**

Click completed invoice tab

complete

ENCODER

Select Process

Click Add Order tab

Import Order

Order goes to picker (Mobile)

Choose Order & click it to open

Select Process

Click repick order

Click print barcode

Generate barcode & print

Click send to checker

Order goes to checker

Input remarks then submit

Will back to picker (Mobile)

Add

Invoice

Repick

Print

Select Process

Click reinvoice order

Will back to encoder (Invoice process)

Reinvoice

Validate

Scan invoice or input slip no

Click checking tab

checking

Select Process

CHECKER

Get user type

Login User

DISPATCHER

Ship

Click shipping tab

Select Process

Packing

Click invoice order tab

Click finish transaction

Finish

Will back to shipping tab

Click reship

Reship

Scan invoice or input slip no

Select Process

Scan invoice or input slip no

Input DO #, and select assign to

Click deliver order

Scan truck

Scan barcode then click confirm

Click the box number

Click order to open

Recheck

Will back to checking tab

Click validate

Input qty & weight

Validate order to proceed

Click for packing

Order goes to packing tab

Click invoicing tab

Select Process

Pack

Click return to checker

Check items to box

Print label

Print Box labels

Click send to shipping

Order goes to dispatcher