



Longmynd Soaring Club Committee Handover Meeting

Chair: Andy McDonald

Scribe: Alasdair Mitchell

Date: 17th May 2023

Time: 19:00hrs

Location: Virtual Zoom Meeting

Attendees: Andy McDonald, Crawford Coulson, Roy Dade, Luke Evans, Max Edwards, Dave Mcleod, Richard McCrohan, David Bibby, Tony Flint, Chris de pinna, Alasdair Mitchell.

Actions:

Action	Owner	Target completion
Sites co-ordinator to contact Andy Mac and Ben Henson for handover information.	Richard McCrohan	Next meeting
Richard McCrohan will be the site officer for Corndon, Richard will inform other nominees accordingly.	Richard McCrohan	Next meeting
Arrange independent BHPA technical representative to inspect the Wrekin site. The technical report will be made available to the committee to review.	Andy McDonald	?
Provide committee members with access to LMSC email accounts.	Crawford/Max Edwards	Next meeting
Implement website feedback received.	Max Edwards	On going
Take ownership of website domain name.	Max Edwards	Next meeting
Review suggested actions from Crawford and prioritise.	All	Next meeting
Review sovereignty of LMSC sites with regards to school usage.	Andy McDonald	Next meeting
Schedule next meeting.	Alasdair Mitchell	14/06/2023 ?

Meeting Notes:

- Dave Bibby, Social Secretary, been in post for 18 months. Hayloft is current meeting place in Church Stretton. 29 people attended Christmas party 2022. No issues, happy to continue.
- Dave is also the Lawley site officer; a webcam and weather station was installed at the Lawley last year (2022/23).
- Richard McCrohan, sites coordinator, no handover yet. Richard will contact previous sites coordinator (Ben Henson) for information.
- Richard will be the site officer for Corndon himself due to significance of the site (second most popular site for LMSC). Richard will respond to other nominations accordingly.
- Roy Dade, communications. Roy has spoken to Chris de pinna. Roy re-joined Facebook. Roy to discuss website with the committee.
- Luke Evans, membership secretary, been in post for a long time. No issues.
- Tony Flint, site officer for the Wrekin, been in post for a long time. Good relationship with the landowners and farmers at the Wrekin.
- Independent technical representative from the BHPA to inspect the Wrekin site. The technical report will be made available to the committee to review. The requirement to fly the Wrekin is currently CP+25 hours.



- Dave Mcleod, Competitions officer, no previous officer, discussed it with Crawford, no issues.
- Alasdair Mitchell, Secretary, no previous secretary to handover. Access to email account and zoom account needed.
- Max, website officer, joined committee last year. New website now live. Feedback received from users. Time permitting, feedback will be implemented. Max taking ownership of domain from Crawford.
- Crawford, (outgoing chairman), will share document with important handover information.
- Outgoing chairman recommendations/notes:
 - Produce equality, privacy, confidentiality, data management policies for the club.
 - A shared calendar could be created for committee members for the year ahead.
 - Thank you gifts for outgoing trustees are due as well as previous website host.
 - Awards are recommended for long time serving members of the committee.
 - Information booklet for landowners/farmers. Christmas cards could be site photos.
 - Invoices for email system to be paid.
 - Box of documents to be handed to secretary.
 - Keys to be handed over for honesty box for the Mynd.
 - Midland gliding club planning to install a defibrillator at the club, they asked if the LMSC will contribute.
 - Secretary to email BHPA the new committee members names.
 - Treasurer to contact the estates and check contact details are updated. Tony sorted for the Wrekin.
 - Secretary to liaise with Tim Dunn to confirm all paperwork uploaded to dropbox.
 - Jason Smith (Treasurer) is the dropbox manager
 - New members should be getting an email with all the joining information.
 - Comms – Webcollect used for newsletter.
 - Email system not working perfectly, it is designed to provide a record of all previous comms which have been sent out. No guarantee of privacy.
 - First aid course should be scheduled, not done since 2021.
 - Comps booking form and fees to be updated.
 - Biggest issue at sites is closing gates.
 - Risk assessments for all take off and landings. E.g. rabbits holes in take off areas could be filled if identified.
 - Legal responsibilities of the club to be understood.
 - Sovereignty to be understood for the club sites. i.e. which sites the school have access to and which sites are public or not.
 - Parking at Black knoll is an issue. New fences discussed. Winter shoot dates there.
 - LLanbery parking is an issue.
 - Corndon is SSSI managed by natural resources Wales via Powys estates. They have said license to fly Corndon will be lost if there is any damage there. Biggest issue would be cars driving to the top of Corndon. Mark L is no longer driving up Corndon. Signs at Corndon need to be changed.
 - Lan Fawr, no schools except Mark L allowed currently. Mark L is sites officer (asked to do it in absence of other volunteers).
 - Shepards Tump, 90 days danger area proposed. NOTAM activated. Permanent activation is a risk in future. This is in final stages for CAA to decide.
 - Mick at YX Paragliding said he will not use sites – due to conflict with Mark L's school.
 - Chief coach, currently inactive (Dave Roberts). Club needs a new Chief coach.



- Dropbox link to be put in LMSC Committee chat, Andy will send a note to Jason Smith.
- Emails to be handed over to Max – to be fixed and sent out to individuals.
- 2/3 items for each post to be put forward for agenda for next meeting.
- Finances and club constitution to be on next agenda.
- Need a liaison officer with the Midland gliding club. Andy to contact the midland club.
- Meetings to be on Wednesday evenings.